



COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE HUGH RIPLEY HALL COMMITTEE

Date: Monday 3rd February 2020
Time: 6.00pm
Location: Council Chamber, Town Hall, Ripon.

Present Cllr A Williams
Cllr S Craggs
Cllr C Hardisty
Cllr C Powell
Cllr P McHardy (Chairman)

In Attendance Paula Benson, Clerk to the Council

	In the absence of the Chairman, that Cllr McHardy be elected to the Chair.				
01-20	To receive apologies and approve reasons for absence. Apologies were received and accepted from Cllrs Martin, Hawke (McHardy), Cllr Williams had advised he would be late.				
02-20	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. None.				
03-20	Members of the public are invited to question, seek clarification or make representation to members of the Council on any agenda items as listed below. None.				
04-20	To approve the Minutes of the last Meeting held on 8th July 2019 That the minutes of the Hugh Ripley Hall Committee meeting held on 8 th July 2019 be approved and signed by the Chair as a true record. <table border="1" data-bbox="347 1249 1458 1283"><tr><td>Proposed - Cllr Hardisty</td><td>Seconded – Cllr Craggs</td></tr></table>	Proposed - Cllr Hardisty	Seconded – Cllr Craggs		
Proposed - Cllr Hardisty	Seconded – Cllr Craggs				
	RESOLVED by a show of hands with 1 abstention.				
05-20	To receive and consider quotations received on the following matters and agree appropriate action: 1. Removal of lantern and skylights; That subject to Harrogate Borough Council approval Hambleton Roofing to be instructed to carry out the works as per the specification. <table border="1" data-bbox="347 1563 1458 1597"><tr><td>Proposed - Cllr Craggs</td><td>Seconded – Cllr Hardisty</td></tr></table> RESOLVED unanimously. 2. PAT Testing electrical equipment; That Hawkesworth Appliance Testing by instructed to carry out the PAT electrical testing. <table border="1" data-bbox="347 1809 1458 1843"><tr><td>Proposed - Cllr McHardy</td><td>Seconded – Cllr Hardisty</td></tr></table> RESOLVED unanimously.	Proposed - Cllr Craggs	Seconded – Cllr Hardisty	Proposed - Cllr McHardy	Seconded – Cllr Hardisty
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RCC/MEETINGS/SHARED/HUGHRIPLEYHALL/MINUTES/HRH Committee Minutes – Monday 3rd February 2020

06-20	<p>1. To receive an update on regular users and casual bookings; That the hiring of the hall has increased slightly upon 2018/19. No issues reported. It was agreed that one off bookings for the Bar Room for new hirers/start up groups could be offered at a slightly reduced rate of £15 with review after three months.</p> <table border="1" data-bbox="300 304 1406 338"> <tr> <td>Proposed - Cllr Hardisty</td> <td>Seconded – Cllr Craggs</td> </tr> </table> <p>RESOLVED unanimously.</p> <p>2. To discuss the hiring of the hall to Save the Children if a representative is in attendance. It was noted that Save the Children had not been able to attend the meeting to which they were invited but that an invoice had been issued including an increase of x? and monies had been received.</p> <p>3. To discuss the hiring of the hall to Yoredale Short Mat Bowling Club The hiring of the hall to a group that do not occupy all year round was discussed, it was agreed that reserving the hall during the most popular time slot (7-9pm) was not agreed and that the amount of storage available would be reviewed.</p> <table border="1" data-bbox="300 734 1406 768"> <tr> <td>Proposed - Cllr Craggs</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED unanimously.</p> <p>Cllr Williams joined the meeting at 6:35pm</p>	Proposed - Cllr Hardisty	Seconded – Cllr Craggs	Proposed - Cllr Craggs	Seconded – Cllr McHardy
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07-20	<p>Financial Matters</p> <p>1. To receive the income and expenditure report to 31st December 2020; That this be received and noted.</p> <p>2. To consider and approve the budget for Hugh Ripley Hall. That the 19/20 budget be carried over to this financial year.</p> <table border="1" data-bbox="300 1077 1406 1111"> <tr> <td>Proposed - Cllr McHardy</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED unanimously.</p>	Proposed - Cllr McHardy	Seconded – Cllr Hardisty		
Proposed - Cllr McHardy	Seconded – Cllr Hardisty				
08-20	<p>To discuss the possibility of the Citizens Advice occupying space within the hall on a regular basis.</p> <p>That the email from HBC be received and noted and that it is not considered appropriate to issue the detailed accounts for the last three years.</p> <table border="1" data-bbox="300 1328 1406 1361"> <tr> <td>Proposed - Cllr McHardy</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED unanimously.</p>	Proposed - Cllr McHardy	Seconded – Cllr Williams		
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09-20	<p>To consider the sourcing of a skip and/or a waste removal contractor to allow the clearance of rubbish at the hall.</p> <p>Cllr Parkin advised that he is willing to clear out the rubbish at HRH with the caretaker. Cllr Parkin to advise the office when a skip is required after speaking to the Caretaker.</p> <table border="1" data-bbox="300 1606 1406 1639"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Craggs</td> </tr> </table> <p>RESOLVED unanimously.</p>	Proposed - Cllr Williams	Seconded – Cllr Craggs		
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10-20	<p>To consider entering into a contact with the utility suppliers and agree appropriate action. The Clerk reported that there was no progress on this matter.</p>				
11-20	<p>To consider maintenance matters and agree appropriate action:</p> <p>1. Main Hall Fire Door. That quotations be obtained for replacement and that the Clerk proceeds with that replacement.</p> <table border="1" data-bbox="300 1944 1406 1977"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table>	Proposed - Cllr Williams	Seconded – Cllr McHardy		
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	RESOLVED unanimously.
12-20	To note the date of the next meeting 20th April 2020 at 6pm. Cllr Craggs advised that the gutter on the front left hand corner of the building was overflowing. Clerk to arrange for it to be cleaned out under the emergency spend item.

With business concluded the Chairman closed the meeting at 6.29pm.

SIGNED: _____ **DATE** _____
CHAIRMAN

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY:

SIGNED: _____ **DATE** _____
THE RIGHT WORSHIPFUL THE MAYOR

DRAFT