

COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE HUGH RIPLEY HALL COMMITTEE

Date: Monday 11th July 2016

Time: 19.00hrs

Location: Council Chamber, Ripon Town Hall

Present: Cllr A Williams (Chair)

CIIr R Willis (Vice Chair)

Clir S Hawke Clir S Martin Clir P McHardy Clir C Powell

Cllr A Morgan - Ex-Officio

In attendance: The Acting Clerk

Clirs Bate, Pearson & Chambers

Late Arrivals: Cllr A Morgan - 19.06hrs

14-16	Appointment of Chair & Vice Chair.		
	Proposed – Cllr McHardy Seconded – Cllr S Hawke		
	'That Cllr Williams is appointed as Chair'		
	RESOLVED by a unanimous show of hands		
	Proposed – Cllr Williams Seconded – Cllr S Hawke		
	'That Cllr Willis is appointed as Vice Chair'.		
	RESOLVED by a unanimous show of hands		
15-16	Apologies. None.		
16-16	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation: there were no declarations of interest nor requests for dispensations.		
17-16	Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below: There were no Parishioners present.		
18-16	Minutes of the last Hugh Ripley Hall Committee Meeting.		
	Proposed – Cllr Hawkes Seconded – Cllr Martin		
	"That the minutes of the last Hugh Ripley Hall Committee meeting, held on 14 th March 2016, be approved and signed by the Chair as a true record."		
	RESOLVED		
19-16	Condition Report		

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	 Several areas need to be looked at re. repair, removal or replacement. Preventable maintenance needed as soon as possible. Clerk asked to find three quotes removal of ivy, cutting back of adjacent sycamore trees and clearing of gutters. The inadequate heating system should ideally be replaced before Winter 2016. Clerk as to find three quotes asap as this work will likely cause some disruption to users of HGH Members identified a need to look more closely into HRH income/expenditure over the 2-3 years to have a better understanding of available funds to cover maintenance. It was suggested that the next meeting could take place in HRH itself so that an inspection members could be carried out. 			
	Proposed – Cllr Williams Seconded – Cllr Martin			
	 a) 'That quotes are sought for ivy removal and clearing of gutters.' b) 'That the next meeting should be held in Hugh Ripley Hall to give all members the oppor to view the current condition of the building at close hand.' c) 'That quotes are sought for the repair/replacement of the heating system.' 			
	RESOLVED			
20-16	-16 Approval of heads of terms for the occupancy of HRH office space by Craven & Harrogat Citizens Advice Bureau and to agree to progress the preparation of a licence for occupat			
	Proposed – Cllr Hawke Seconded – Cllr Willis			
	'That the City Development Manager be advised by Eccles & Heddon as to the final wording of the heads of terms and that HBC is approached re.the terms of lease between HBC and RCC and requested to amend the clause that allows RCC to currently under-let for twelve months only.'			
	RESOLVED			
21-16	Keyholders list			
	Members discussed the possibility of replacing the current system of giving keys to all regular users with an external keypad instead and changing the entry code on a frequent basis. Clerk was asked to obtain quotes as to the cost of installing a suitable keypad system.			
22-16	Financial Update			
	It was requested by members that a year-on-year financial report could be prepared for the next meeting by the Clerk.			
23-16	Date for the next meeting of the Hugh Ripley Hall Committee			
	Monday 25 th July at 18.30hrs at Hugh Ripley Hall (see 19-16 b).			

The meeting closed at 19.45hrs

Minutes were recorded and prepared by Penny Hartley, Acting Clerk to the Council



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SIGNED:	DATE:	
CHAIR		

Clerk's Office Town Hall Ripon North Yorkshire HG4 1DD

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