



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON EVENTS COMMITTEE

Date: Monday 15th July 2019

Time: 6:32pm

Location: The Council Chamber, Town Hall, Ripon, HG4 1DD

Present Cllr A Williams (Chairman)
Cllr P McHardy (Vice Chairman)
Cllr C Hardisty
Cllr S Martin
Cllr S Craggs
Cllr C Powell (in substitution for Cllr Bate)
Cllr E Parkin, The Right Worshipful the Mayor (ex-officio)
Hazel Barker, Caroline Bentham, Caroline O'Sullivan, Simon Hewitt as non member committee members.

In Attendance Paula Benson, the Clerk, Emma Willbourn, Administrator taking notes and eight members of the public.

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| 16/19 | <p>To receive apologies and approve reasons for absence.</p> <p>Apologies were received from Cllr Bate (Cllr Powell attended in substitution).</p> | | |
| 17/19 | <p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.</p> <p>None.</p> | | |
| 18/19 | <p>To approve the minutes of the previous meeting held on 1st July 2019.</p> <p>That the minutes be approved as a true and accurate record of proceedings.</p> <table border="1" data-bbox="284 1285 1434 1323"> <tr> <td data-bbox="284 1285 855 1323">Proposed – Cllr Hardisty</td> <td data-bbox="855 1285 1434 1323">Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous vote.</p> | Proposed – Cllr Hardisty | Seconded – Cllr Martin |
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| 19/19 | <p>To receive an update on the following events and agree appropriate action:</p> <p>August Bank Holiday Event – 24th August 2019;</p> <p>Cllr Williams advised that the stage, screen, security and first aid have been arranged. The entertainment is yet to be finalised. GEM Events have confirmed that the event management plan has been lodged with HBC. Little Bird Made is organising an artisan market, 40 stalls are expected. Fairground rides and climbing wall to be provided with rides being free of charge on the day. The event will include entertainment in the evening.</p> <p>Cllr Williams raised the condition of the setts on the Market Square, the Clerk advised that an email had been received today detailing repair works to be undertaken in early September 2019.</p> | | |

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

_____ Initialled Chairman

The fee from HBC for using the Market Square for an event with a commercial element was noted.
RCC's UCI Festival of Events.

Simon Hewitt advised that Ripon Together are continuing with their cycle themed plans and that they were seeking sponsorship to allow the proposed BMX demonstration to take place after their bid to the HBC Grant Fund was unsuccessful.

Ripon Together were requested to make a bid to the RCC Small Grants Fund which will be on the Full Council agenda for 22nd July 2019.

Cllr Martin left the meeting at 6:45pm.

Further details of the RCC UCI Festival of Events will be confirmed after RCC have met with GEM Events.

That Cllrs Craggs, McHardy, Parkin and Williams attend the update meeting with GEM Events.

Cllr Craggs advised that Carol Dunkley has a contact for a vintage Bike display and will approach him at Masham Steam Rally.

Discussions around a steam display in Spa Park took place.

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| Proposed – Cllr Williams | Seconded – Cllr McHardy |
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RESOLVED by a unanimous show of hands.

20/19 To note the position on sponsorship of the UCI event and agree appropriate action in respect of both this event and other RCC events.

HBC have undertaken to provide a grant of £8,500 in sponsorship of the RCC UCI Festival of Events in view of the fact that their agreement with UCI precludes RCC from obtaining a commercial sponsor.

Discussion around sponsorship for the remaining RCC events of 2019/20 took place.

To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

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| Proposed – Cllr Williams | Seconded – Cllr McHardy |
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RESOLVED by a unanimous show of hands.

21/19 To consider the appointment of GEM Events in respect of the Christmas Lights Switch on, Halloween and New Year's Eve events and agree appropriate action.

That Cllr Martin is requested to refer to HBC.

That GEM Events are invited to meet with Cllrs and that together with the Clerk, Cllrs Craggs, McHardy, Parkin and Williams be authorised to make commercial decisions and appointments on events going forward.

That subject to the above the Clerk fills in on-line event forms with HBC to the end of the year.

That an appropriate agenda item is included on the forthcoming Full Council agenda to allow a resolution to be passed to allow this committee to resolve to appoint event management providers.

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| | <p>That there is a commitment to publicising events and that the Clerk is authorised to spend up to £500 on posters/banners and £200 on flyers to allow printed matter to be distributed before the events.</p> <table border="1" data-bbox="284 219 1428 257"> <tr> <td data-bbox="284 219 853 257">Proposed – Cllr Williams</td> <td data-bbox="853 219 1428 257">Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> | Proposed – Cllr Williams | Seconded – Cllr McHardy |
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| 23/19 | <p>To note the date and time of the next meeting of the Events Committee.</p> <p>12th August 2019 at 6pm.</p> | | |

With business concluded the meeting was closed at 7.33pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED _____

DATE _____

Chairman