

# COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE EVENTS COMMITTEE

Date: Monday 21st October 2019

Time: 6pm

Location: The Council Chamber, Town Hall, Ripon

Present Cllr A Williams (Chairman)

Clir P McHardy Clir S Hawke Clir C Davis Clir C Hardisty

In Attendance

Stuart Gladstone, Dominic Berry GEM Events

P M Benson, Clerk to the Council

Representatives from community and business organisations

53-19	To receive apologies and accept reasons for absence.				
	Apologies were received from Cllrs Martin, Craggs (Cllr Davis in substitution) and Bate (Cllr				
	Hawke in substitution).				
	After a discussion it was agreed amongst council members that Cllrs Davis and Hawke would				
	invited to future meetings in replacement of Cllrs Bate and Craggs.				
54-19	To request any disclosure of an interest in relation to any matter under consideration at				
	this meeting (financial or otherwise) & to consider any written requests for dispensation.				
	None.				
55-19	To approve the minutes of the previous meeting held on 7 October 2019.				
	That these be accepted as a true and accurate record of proceedings.				
	Proposed – Cllr Hardisty Seconded – Cllr Davis				
	RESOLVED by a show of hands with 2 abstentions.				
56-19	To consider correspondence received.				
	Introductions.				
	Street Circus email – SG to Investigate.				
	VE Day.				
57-19	Event Sponsorship (standing agenda item).				
	No update.				
58-19	To consider the Halloween, Christmas Lights Switch on, Carols around the tree and New				
	Year's Eve events and agree appropriate action.				
	1) Halloween				
	The issues surrounding the use of Market Place South on a market day were discussed.				
	It was noted that the TTRO was effective from 4pm until 9pm.				
	That the event should proceed with a reduced number of fairground rides in view of the				
	HBC Market finish time.				
	That an information leaflet will be produced and distributed to primary schools before half				
	term - 2,500 flyers.				



That the event at Hugh Ripley Hall will run from 10-4 with spooky face painters, circus skills / juggling

That the film showing in the chamber, Hotel Transylvania will run from 11 am if possible with stewards present in the Chamber.

Drinks to be provided outside by the Girl Guides with proceeds towards the Winter Wonderland.

RCC to provide 500 battery operated tea lights for pumpkins.

Admin to contact museums – are they doing a ghost walk?

70% of budget provided by GEM agreed for payment.

Proposed - Cllr Williams

Seconded - Cllr Davis

RESOLVED by a show of hands.

Stuart Gladstone left the meeting at 6:35pm/

# 2) Christmas Lights Switch on

Event to include a stage, an Olly Murs tribute act, no fireworks, free fairground rides (5 no.) until 8pm, costume characters, festive photo booth, snow machine. Lights switched on at 6pm with event finish at 8pm. Christmas type MC who can sing carols etc. to be considered

70% budget approval delegated to Cllrs Davis, Williams and McHardy agreed.

### 3) New Years Eve

Event to include a stage, a Beatles Tribute act together with the George Ezra / Ed Sheeran tribute who attended earlier in the year if he is available. Food/drink offering on the square — Geordie Bangers with a mulled wine/prosecco/tea/coffee/hot chocolate selection.

# 4) Christmas Eve

The Clerk advised that there were two enquiries out for brass bands. It was noted that there would be a stewarding requirement. Music to be played from the Council Chamber windows in the run up to Christmas.

## 5) Christmas Market

Music/Street entertainment to the value of £2,000 was discussed. The Clerk advised that this was not on the agenda and therefore could not be decided upon.

That the above matters be agreed.

Proposed – Cllr Williams

Seconded – Cllr McHardy

RESOLVED by a show of hands.

**Davies** 

# 59-19 To receive an update on the VE Day 2020 event.

GEM advised that the Spitfire for the Market Square was booked. No further update from GEM. Rachel Gilby, Lister House advised that a morning service of Remembrance was booked at the Cathedral on the 8th. Lister House would like to arrange a street party at Lister House. It was noted that the 9th was the 21 Engineer Regiment's Freedom display on the square and the 10th the day of the Freedom Parade and Mayoral Installation. RCC providing 4-5 weeks worth of dance lessons to allow the public to learn to dance for VE Day was discussed. Rachel Gilby offered Lister House as a venue. The possibility of a Drumhead service at 3pm was discussed.

	Monday 4th November 2019 at 6pm			
60-19	To note the date and time of the next meeting of the Events Committee.			
	RESOLVED by a unanimous show of hands.			
	Proposed – Cllr Williams Seconded – Cllr McHardy			
	Forces Day including a service sheet for a Drumhead Service and offered to do the same for RBL.  Clerk to contact Ripon City Band to enquire whether they are able to take part.			
	register the event with SSAFA. Clerk advised that she had produced all the paperwork for Arm			
	Clerk to send Bruno Peek's letter dated 12 <sup>th</sup> October 2019 to Jeet Sahi, Royal British Legion and			

With business concluded the meeting was closed at 8.42pm.

These minut	es were recorded and prepared by Paula B	Benson, Clerk to the Council.	
SIGNED		DATE	
	Chairman		