COUNCIL OF THE CITY OF RIPON
MINUTES OF A MEETING OF THE EVENTS COMMITTEE

Date: ***Monday 7 October 2019***
Time: ***6pm***
Location: ***The Council Chamber, Town Hall, Ripon***

Present
Cllr A Williams (Chairman)
Cllr P McHardy
Cllr J Bate
Cllr C Davis
Cllr C Hardisty
Cllr E Parkin, The Right Worshipful the Mayor (ex-officio)

In Attendance
Stuart Gladstone, GEM Events
P M Benson, Clerk to the Council
Representatives from community and business organisations

45-19	**To receive apologies and accept reasons for absence.** Apologies were received from Cllrs Martin and Craggs, Cllr Davis attended in substitution.
46-19	**To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.** None.
47-19	**To approve the minutes of the previous meeting held on 16 September 2019.** That these be accepted as a true and accurate record of proceedings. Proposed – Cllr Davis Seconded – Cllr Hardisty RESOLVED by a show of hands with 2 abstentions.
48-19	**To consider RCC's UCI Festival of Events and agree appropriate action.** Cllr Williams thanked everyone for their help in achieving a successful event. The email regarding a complaint was discussed and it was agreed that those concerned would be invited to perform at the Christmas Lights Switch on.
49-19	**Event Sponsorship (standing agenda item).** No update.
50-19	**To consider the Christmas Lights Switch on, Halloween and New Year's Eve events and agree appropriate action.** **1) Halloween** Children's event to be held at Hugh Ripley Hall. GEM to source a children's entertainer and activities. Film screening to be shown for older children/teens. Possibly two screenings. GEM to investigate whether it can be shown in the Council Chamber, otherwise the Bar Room of HRH. Small stage to be provided with closure of Market Place South. Entertainment booked from 6-8pm. C Bentham to arrange food / drinks outside in the square with proceeds towards the Spa Gardens Christmas activities.

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	2) Christmas Lights Switch on 2pm event start time Olly Murs tribute act to be investigated and possibly another local singer. 5 fairground rides to be procured to provide an enhanced fairground presence. Other items discussed include a photo booth and snow machine. 3) **Christmas Carols around the Tree 24th December** GEM to explore a small brass band, roast chestnuts, hot drinks, mince pies. A collection was discussed, noted that a license would be required. Noted that stewarding would need to be provided PB to contact Ripon City Band. **4) New Years Eve** An enhanced New Year's Eve event was discussed with a stage in front of the Town Hall. GEM to enquire whether the Beatles act is available as they held the crowd and were appreciated by young and all. Fireworks display, street food. The selling of alcohol was discussed, GEM advised that it doesn't present any issues for them. Agreed that any alcohol would be limited to Prosecco, mulled wine, tea, coffee, hot chocolate. That the above matters be agreed with all decisions on acts and spend and associated matters would be delegated to Cllrs Williams, McHardy and Davis. Proposed – Cllr Williams Seconded – Cllr McHardy RESOLVED by a show of hands.
51-19	**To receive an update on the VE Day 2020 event.** Cllr Williams advised that it was important that this event is a celebration of 75 years of peace in Europe and a Commemoration of those who lost their lives. That the terms of reference for this committee be referred to Full Council to allow for a representative from RBL and Lister House to be co-opted onto the committee. Various ideas were discussed, it was noted that the static spitfire had been booked. A tea dance in the Chamber together with dance teaching and a 1940s dance troupe was discussed. Cllr Williams advised that he had spoken to the Football Club who are happy for the proposed re-enactors to camp on the Football Club group Fireworks at 9.15pm were discussed.
52-19	**To note the date and time of the next meeting of the Events Committee.** Monday 21st October 2019 at 6pm

With business concluded the meeting was closed at 20:08.

These minutes were recorded and prepared by Paula Benson, Clerk to the Council.

SIGNED _____ DATE _____

Chairman

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