

## COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE EVENTS COMMITTEE

Date: Monday 27<sup>th</sup> January 2020

Time: 6:00 pm

Location: The Council Chamber, Town Hall, Ripon

Present Cllr A Williams (Chairman)

Cllr P McHardy Cllr S Martin Cllr S Hawke Cllr C Davis Cllr C Hardisty

Cllr E Parkin, The Right Worshipful the Mayor (ex-officio)

In Attendance

H Barker representing Ripon Community Poppy Project; S Hewitt representing Ripon

Together.

P M Benson, Clerk to the Council

Representatives from community and business organisations

01-20	To receive apologies and accept reasons for absence.						
	None, all present.						
02-20	To request any disclosure of an interest in relation to any matter under consideration at						
	this meeting (financial or otherwise) & to consider any written requests for dispensation.						
	None.						
03-20	To approve the minutes of the previous meeting held on Monday 16th December 2019.						
	That these be accepted as a true and accurate record of proceedings.						
	Proposed – Cllr Martin Seconded – Cllr Davis						
	RESOLVED by a show of hands with 1 abstention.						
04-20	To review the Events held in 2019.						
	Discussions around how RCC judge/justify the success of an event was discussed.						
	It was noted that the Halloween event on the square (not the HRH element) and Carols around						
	the Christmas Tree were poorly attended.						
	The other events were largely successful with August Bank Holiday being the most successful						
	new event, some of the success might be attributable to the weather. The New New Year's Eve						
	Event Format was deemed a success, there was some discussion around the licensed bar area.						
	Cllr Martin expressed concern that the conditions of the TENS license had been breached.						
	Publicity was discussed with some present not receiving an event brochure.						
	The disruption caused by the fairground provider was discussed and it was agreed that the Clerk						
	takes that forward with the Showman's Guild.						
	Proposed – Cllr Williams Seconded – Cllr Hawke						
	RESOLVED by a unanimous show of hands.						
05-20	To consider the Events provision in 2020/21 and agree appropriate action.						
	That the following events be provisionally agreed and that the Clerk is authorised to book content should HBC grant permission (noted that the Easter Monday event is already within the 16 week deadline for bookings on the Market Square).						



Easter Monday 2020 with free fairground rides on the Market Square plus Morris Dancers if they are available, budget £1,200 - £1,500;

Cllr Martin declared an interest as he has a professional relationship with CTM.

Spring Bank Holiday late May – same format as Easter Monday.

Proposed – Cllr Williams Seconded – Cllr Hawke

RESOLVED by a unanimous show of hands.

Events later in 2020 1<sup>st</sup> August evening Halloween Christmas Market

Proposed – Cllr Hawke

Seconded – Cllr Hardisty

RESOLVED by a unanimous show of hands.

## 06-20 To consider events around VE Weekend and agree appropriate action.

The Clerk advised that she had attended a meeting with Cllr Martin and other civic representatives at Minster House to learn about the Cathedral's VE Day service and parade to the Market Square on 8<sup>th</sup> May 2020. The Lord Lieutenant and other civic leaders from the County would parade to the Market Square after the service with a proclamation being read from the Town Hall balcony. It was agreed that light refreshments would be made available in the Council Chamber.

It was noted that the RBL had not reported back on their progress on the 3pm service on the Market Square.

The Clerk confirmed that Ripon City Band have been booked for a Sunday afternoon concert.

Cllr Williams to contact the Artisan Market provider to request a market on the southern half of the square.

Clerk to source fairground rides on the northern half of the square on Friday, budget £1,500 - £2.000.

Evening entertainment agreed with Mike James Orchestra and Hayley Smith engaged per quotation received from Main Act Entertainment. Fireworks to end the event at 11:00 (budget £1,000).

The 21 Engineer Freedom display was discussed (Saturday) and it was noted that plans are well progressed with the first draft of the event management plan having been submitted.

Sundays event to include the Mayoral Installation, 21 Engineer Freedom Parade on Sunday morning and a bring your own Tea Party in Spa Park, Hazel Barker and Caroline Bentham to take the lead on organising the Tea Party under the Ripon Community Poppy Project banner with assistance from RCC (deemed a RCC Event). Event to include Ripon City Band, a low key stage area for local performers. Children's races and fancy dress competition.

Fireworks at 9.15pm, end of night fireworks - £1,000

Proposed – Cllr Williams Seconded – Cllr McHardy

RESOLVED by a unanimous show of hands.

## 07-20 To consider a request from Ripon City Morris Dancers and agree appropriate action.

This request was noted and it was agreed to form part of the discussions with HBC on events.

Cllr Martin agreed to speak to the relevant cabinet member at HBC.

08-20 To consider -passing a resolution under the Public Bodies (Admission to Meetings) Act
1960 (as extended by S.100 of the Local Government Act 1972), that the public and
accredited representatives of newspapers be excluded from the meeting for the following



	item of business on the grounds that it involves the likely disclosure of exempt information						
	as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the						
	paragraph specified against the item.						
	This resolution was not passed.						
09-20	Event Sponsorship (standing agenda item).						
	There was nothing to report on this item.						
10-20	To note the date and time of the next meeting of the Events Committee.						
	Monday 24 <sup>th</sup> February 2020 at 6.00pm.						

With busines	ss concluded the meeting was closed at 9.15pi	m.						
These minutes were recorded and prepared by Paula Benson, Clerk to the Council.								
SIGNED		DATE						
	Chairman	<del></del>						

