



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 19th July 2021

Time: 6.00pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD

Present Cllr E Parkin - The Right Worshipful the Mayor
Cllr M Chambers
Cllr C Hardisty
Cllr S Hawke
Cllr P M Horton
Cllr P McHardy
Cllr S Craggs
Cllr A Williams

In Attendance Paula Benson, Clerk
Rebecca Perrin, Administrator
One press representative

109/21	To receive apologies and approve reasons for absence. Apologies were received and approved from Councillors Martin, Davis, Powell and Bate.											
110/21	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None.											
111/21	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. Councillor Hawke declared an interest on any matters that might come before him as a member of HBC Planning Committee. Councillor Chambers declared an interest in item 118/21 2 as a Governor of Ripon Grammar School.											
112/21	To consider and approve the Minutes of the Meeting held on 28th June 2021. That the minutes were received and approved. That the Clerk write to HBC to request a response for item 101/21 3. <table border="1" data-bbox="328 1335 1377 1373"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr Hawke</td></tr></table> RESOLVED by a unanimous show of hands.	Proposed – Cllr Williams	Seconded – Cllr Hawke									
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113/21	Financial and Governance Matters <ol style="list-style-type: none">To receive the Income and Expenditure report dated 31st May 2021;To approve the list of payments and receipts for;<table border="1" data-bbox="426 1514 1477 1626"><thead><tr><th>Month/account</th><th>Payments</th><th>Receipts</th></tr></thead><tbody><tr><td>May 2021 Month 2 UTB</td><td>15,019.65</td><td>15,435.03</td></tr><tr><td>May 2021 Month 2 HSBC</td><td>4,127.66</td><td>0.00</td></tr></tbody></table>To note that the bank reconciliation statements for the period ending 31st May 2021 have been signed by the Mayor. That items 1, 2 and 3 be received, approved and noted. <table border="1" data-bbox="328 1731 1377 1769"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr Chambers</td></tr></table> RESOLVED by a unanimous show of hands.	Month/account	Payments	Receipts	May 2021 Month 2 UTB	15,019.65	15,435.03	May 2021 Month 2 HSBC	4,127.66	0.00	Proposed – Cllr Williams	Seconded – Cllr Chambers
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The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

RCC/SHAREPOINT/FULL COUNCIL/190721

114/21	<p>To consider purchasing a sound system for meetings in the Council Chamber. That quotations for a sound system to support meetings in the Council Chamber are sourced.</p> <table border="1" data-bbox="300 168 1345 208"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr McHardy																						
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115/21	<p>Grants and Partnership Funding</p> <p>1. To review the applications made to the Small Grants Scheme if appropriate and to make a decision on award; That all applicants be awarded the funds applied for.</p> <table border="1" data-bbox="395 398 1139 560"> <tr> <td>Ripon Community Link</td> <td>982.00</td> </tr> <tr> <td>Ripon Poetry Festival</td> <td>450.00</td> </tr> <tr> <td>Friends of Spa Gardens</td> <td>1000.00</td> </tr> <tr> <td>Ripon City Photographic Society</td> <td>440.00</td> </tr> <tr> <td>Ripon International Festival</td> <td>1000.00</td> </tr> </table> <table border="1" data-bbox="300 589 1345 629"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. To review the Partnership Funding Awards for the financial year ending 31st March 2022. That Partnership Funding is awarded to all applicants, further, that the amount of funding be reduced by the amount of monies unspent from the funding awarded in 2020. That awards are subject to the principles contained in the expired SLAs.</p> <table border="1" data-bbox="395 837 1139 999"> <tr> <td>Ripon Together</td> <td>2750.00</td> </tr> <tr> <td>CAB</td> <td>3000.00</td> </tr> <tr> <td>HADCA</td> <td>3000.00</td> </tr> <tr> <td>Ripon Library Action Group</td> <td>760.00</td> </tr> <tr> <td>Ripon in Bloom</td> <td>2500.00</td> </tr> </table> <table border="1" data-bbox="300 1030 1345 1070"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Ripon Community Link	982.00	Ripon Poetry Festival	450.00	Friends of Spa Gardens	1000.00	Ripon City Photographic Society	440.00	Ripon International Festival	1000.00	Proposed – Cllr Williams	Seconded – Cllr McHardy	Ripon Together	2750.00	CAB	3000.00	HADCA	3000.00	Ripon Library Action Group	760.00	Ripon in Bloom	2500.00	Proposed – Cllr Williams	Seconded – Cllr Hawke
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116/21	<p>To receive correspondence and agree appropriate action:</p> <p>1. Email dated 14th June 2021 - local bus service; That RCC write to NYCC to postpone the proposal to link Bellman Walk into an existing service. That a transport working group meeting be arranged with RCC and NYCC with the view to agree a document to go out to tender for an additional service.</p> <table border="1" data-bbox="300 1276 1345 1317"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. Letter dated 1st July 2021 - Ripon Races That RCC respond to the letter advising the request can be accommodated with a payable fee to cover time and expenses.</p> <table border="1" data-bbox="300 1491 1345 1532"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>3. Letter dated 8th July 2021 – Ripon Community Bonfire. That a meeting be arranged with Ripon Rotary Club to discuss partnership working and RCC's contribution of funds. That Councillors Parkin, Williams, McHardy and Chambers are the nominated members for the working group.</p> <table border="1" data-bbox="300 1742 1345 1783"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton	Proposed – Cllr Williams	Seconded – Cllr McHardy	Proposed – Cllr Williams	Seconded – Cllr Hawke																		
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117/21	<p>1. To receive a verbal update on HBC matters raised since the last meeting of Full Council and agree appropriate action;</p> <p>i. Hugh Ripley Hall Freehold; That Councillor Chambers raises the matter of the freehold directly with HBC</p>																								

cabinet members.

Proposed – Cllr Williams	Seconded – Cllr McHardy
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RESOLVED by a unanimous show of hands.

ii. Cemetery and Grass Cutting;

That RCC write to HBC to request Grove Lane play area grass cutting be finished and repairs to the Welcome to Ripon signage on North Bridge and near Aldi be arranged. Councillor McHardy advised that she is meeting with Councillor Paraskos at the cemetery and will take forward members concerns.

Proposed – Cllr Williams	Seconded – Cllr Hawke
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RESOLVED by a unanimous show of hands.

iii. Pavement Licences

Councillor Williams updated members on a meeting with North Yorkshire Highways which identified the need for removal of one of the metal posts outside Café Nero to widen the footpath. Works could take up to 3 months to arrange, in the meantime temporary adjustments will be implemented.

2. To note RCC's position on Ripon Spa Baths and to formally receive the nomination form submitted to HBC requesting that the Ripon Spa Baths Building is listed on the register of Assets of Community Value;

It was noted that an application has been submitted to list Ripon Spa Baths on the register of Assets of Community Value by the Clerk under the delegated authority.

3. To consider HBC's response on flag flying on the Town Hall and agree appropriate action.

That RCC write to HBC to request reconsideration to flag flying at the Town Hall.

Proposed – Cllr Williams	Seconded – Cllr Craggs
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RESOLVED by a show of hands with one abstention.

4. To receive an update on Knaresborough Town Council's response on the HBC Markets if appropriate and to receive a copy of the Charter for Ripon Market.

That RCC engage Ripon Business Services to retype the charter in a readable format.

Proposed – Cllr Williams	Seconded – Cllr Hawke
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RESOLVED by a show of hands with one abstention.

5. To receive an update on the procuring of a temporary toilet block for the paddling pool.

That RCC seek quotes for single portable toilets that can be fixed to the wall to avoid damage and research the maintenance of them.

Proposed – Cllr Williams	Seconded – Cllr Hardisty
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RESOLVED by a show of hands with one abstention.

118/21

Planning matters:

1. To receive an update on 21/02560/FUL Ripon Cathedral, Minster Road, Ripon, HG4 1QT and agree appropriate action.

That the most suitable location for the Wilfrids installation is next to the Town Hall.

Proposed – Cllr Williams	Seconded – Cllr Hawke
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RESOLVED by a show of hands with one abstention.

RCC/SHAREPOINT/FULL COUNCIL/190721

	<p>2. To discuss the 3G pitch at Ripon Grammar School and agree appropriate action. Councillor Chambers advised members that the issues with the 3G pitch have now been resolved with some cladding installed to reduce noise levels.</p> <p>3. To consider planning matters as detailed in the attached Appendix. That RCC have no objections to the planning applications listed in the Appendix.</p> <table border="1" data-bbox="300 376 1345 416"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p>	Proposed – Cllr Williams	Seconded – Cllr Hardisty		
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119/21	<p>To receive an update on events and agree appropriate action. That the Council's thanks to the Clerk be noted for her work in arranging the Artisan Markets and that RCC is waiting for confirmation from HBC to say whether the planned events for 31st July and 01 August can go ahead. That RCC write to HBC to confirm if a market will be held on the Jubilee bank holiday Thursday 2nd June 2022. That the Council agree for the Events Committee to start making arrangements for the Jubilee celebrations.</p> <table border="1" data-bbox="300 696 1345 736"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke		
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120/21	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item. That this resolution be passed.</p> <table border="1" data-bbox="300 1088 1345 1128"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton		
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121/21	<p>Commercial matters:</p> <p>1. To receive an update on the Town Hall Lease, if appropriate; That there are no updates at this time.</p> <p>2. To consider Ripon Spa Baths and item 117/21 2. above, if appropriate; The Clerk confirmed that confirmation of receipt of the application had been received, it was noted that the decision on whether the listing is made is due by 8th September 2021..</p> <p>3. To receive an update from RCC's consultant on Ripon Barracks re-development project, if appropriate. That the Clerk and Councillors Williams and Chambers have delegated authority to discuss the robustness of the forthcoming transport report with the consultant.</p> <table border="1" data-bbox="300 1585 1345 1626"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>4. To receive the recommendations from the Christmas Lights Working Group for the Christmas Lights display in 2021-22 and agree to appoint a contractor for the forthcoming festive season. That the quotation received from LITE be accepted but that RCC enter further discussions regarding fine detail. That RCC write to HBC to seek approval to install the market place feature static display.</p> <table border="1" data-bbox="300 1906 1345 1946"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr Hawke	Proposed – Cllr Williams	Seconded – Cllr Hardisty
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122/21	<p>To receive the following reports:</p> <p>Reports from Harrogate Borough Councillors if appropriate – for information only; Councillor Chambers advised HBC are awaiting the results of the Local Government Review. Councillor McHardy advised HBC have just handed out long service awards and requested that a similar award scheme be placed on a future RCC agenda for discussion.</p> <p>Reports from North Yorkshire County Councillors if appropriate – for information only; Councillor Chambers advised NYCC’s concerns over the increase in Covid numbers across the district.</p> <p>Reports from members and/or the Clerk on external organisations. None.</p>
123/21	<p>Mayoral Announcements – for information. Councillor Parkin advised members that he will continue his tenure of office as Mayor of the City until the end of the current civic year. The Council’s thanks and appreciation to Councillor Parkin for what has been a difficult Mayoral term was recorded.</p> <p>With business concluded, the meeting was closed at 8:35pm.</p>

SIGNED

DATE

THE RIGHT WORSHIPFUL THE MAYOR

118/21	Planning matters 3. To receive the Planning Appendix. Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority: <i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i> http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx			
21/02108/FUL	Furtherdown South Crescent Ripon North Yorkshire HG4 1SN Demolition of existing single storey extension, and erection of replacement single storey extension. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QT3735HY0DM00 That Ripon City Council have no objections. <table border="1" data-bbox="459 723 1422 763"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Hardisty
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21/02852/FUL	Furtherdown South Crescent Ripon North Yorkshire HG4 1SN Erection of 1no. detached dwellinghouse (revised scheme) https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVH175HYIMR00 That Ripon City Council have no objections. <table border="1" data-bbox="459 1048 1422 1088"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Hardisty
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21/02345/ADV	39 Market Place Ripon HG4 1BZ Installation of replacement fascia signage, 1no. hanging sign and 1no. menu board https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QTRX7HHYIBJ00 That Ripon City Council have no objections. <table border="1" data-bbox="459 1397 1422 1438"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Hardisty
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21/02583/FUL	The Stables Borrage Lane Ripon HG4 2PZ Erection of replacement single storey extension, alterations to front elevation fenestrations including replacement bay windows, alterations to south wing roof to create first floor including a dormer window and velux. Erection of oak framed covered area. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QUOZP6HYIH700 That Ripon City Council have no objections. <table border="1" data-bbox="459 1805 1422 1845"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Hardisty
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21/02805/FUL	<p>Land Comprising Os Field 0705 Bishopton Ripon North Yorkshire Erection of outbuilding to provide agricultural storage https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVBH5CHYILN00</p> <p>That Ripon City Council have no objections.</p> <table border="1" data-bbox="491 315 1452 349"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hardisty
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21/02813/DVCON	<p>31 North Road Ripon HG4 1JR We seek permission to amend layouts to the Proposed Lower Ground Floor Plan and annex building to rear. We would like to seek approval for the updated layouts. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVDBUEHYILY00</p> <p>That Ripon City Council have no objections.</p> <table border="1" data-bbox="491 696 1452 730"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hardisty
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21/02935/TPO	<p>26 Bondgate Green Ripon HG4 1QW Crown lift 4 no. Lime Trees (G11) to 5.5 metres with crown clean. Within Tree Preservation Order 02/1971 https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVOFUSHYIOL00</p> <p>That Ripon City Council have no objections.</p> <table border="1" data-bbox="491 1050 1452 1084"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hardisty
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21/02841/COU	<p>Vinden Estates 3 Blossomgate Ripon North Yorkshire HG4 2AJ Change of use from estate agency into holiday let. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVGKHFHY0AY00.</p> <p>That Ripon City Council have no objections.</p> <table border="1" data-bbox="491 1368 1452 1402"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hardisty
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21/03065/TPO	<p>Albion House 12 Magdalens Road Ripon HG4 1HX Fell 1 no. Ash tree (T1) and replant with Broadleaf Native tree. Within Tree Preservation order 18/1996. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QW396WHYIRD00.</p> <p>That Ripon City Council have no objections.</p> <table border="1" data-bbox="491 1736 1452 1769"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hardisty
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**21/02991/REMM
AJ**

2 Hutton Bank Ripon North Yorkshire
Reserved matters planning application for the erection of 37 dwellings with details of appearance, landscaping and scale considered together with the creation of serviced employment plots (Use Class E(g)(iii) formerly B1c) pursuant to outline planning permission 18/04504/OUTMAJ
<https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVVUHBHYIPP00>.

That Ripon City Council have no objections.

Proposed – Cllr Williams

Seconded – Cllr Hardisty

RESOLVED by a unanimous show of hands.