



COUNCIL OF THE CITY OF RIPON

OFFICIAL NOTICE OF A MEETING OF THE EVENTS COMMITTEE

Date: Monday 24th January 2022
Time: 6:00pm
Location: Council Chamber, Town Hall, Ripon

Council Members: Cllr Parkin (ex-Officio), Cllrs Davis, Hardisty, Hawke, Martin, McHardy and Williams
You are summoned to attend an Events Committee Meeting for the purposes of determining the agenda items listed below.

Yours sincerely
Paula Benson
Clerk to the City Council
19th January 2022

AGENDA

01/22	To receive apologies and accept reasons for absence.
02/22	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.
03/22	To approve the minutes of the previous meeting held on 22 nd March 2021.
04/22	To receive and approve the revised Terms of Reference for the Events Committee.
05/22	To consider whether to hold an event on 30 th April 2022 and agree the format of the event and event content if appropriate and to receive advice from the Monitoring Officer on holding an event during the Purdah period.
06/22	To consider the Platinum Jubilee event and to agree the following matters; <ol style="list-style-type: none">1. Format of the event and content as appropriate;2. To note that the event in Spa Park on Sunday 5th June 2022 will be provided in conjunction with Ripon Community Poppy Project and to receive an update on that element of the event and agree to provide support in terms of infrastructure/logistical costs as appropriate;3. To agree a promotional strategy;4. To consider purchasing flags and/or banners for the front of the Town Hall.
07/22	To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
08/22	To receive quotations in respect of Traffic Management, Event Management, Stewarding, SIA and other required personnel services for 2022 events and agree appropriate action.
09/22	To note the date and time of the next meeting.

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