



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: Monday 7th March 2022

Time: 6:00pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD

Present: Councillor E Parkin, The Right Worshipful the Mayor
Councillor M Chambers
Councillor S Craggs
Councillor C Davis
Councillor P Horton
Councillor S Hawke
Councillor C Hardisty
Councillor P McHardy
Councillor S Martin
Councillor C Powell
Councillor A Williams

In Attendance: Paula Benson, Clerk to the Council
Jonathan Owens, Serjeant-at-Mace
One press representative
Ten members of public

Prior to the start of the meeting the Mayor welcomed Bishop Helen Ann Hartley who said prayers.

40/22	To receive apologies and approve reasons for absence. Apologies were received from Cllr Bate, reasons for absence were approved.		
41/22	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. Mr Alan Skidmore and Mr Chris Hughes (in his capacity as Chairman of Ripon Civic Society) spoke to request that RCC support the Military Heritage project, noting that the current application from Homes England proposes to emasculate the project.		
42/22	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation. Cllrs Martin and Hawke declared an interest as members of HBC Planning Committee, reserving the right to change their opinion on any matter considered hereunder on receipt of additional information; Cllr Davis declared an interest on item 49/22 as a member of the club involved.		
43/22	To consider and approve the Minutes of the Meeting held on 7th February 2022. That the minutes of the meeting on 7 th February 2022 be accepted and approved as a true and accurate record of proceedings. <table border="1"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr Hawke</td></tr></table> RESOLVED by a show of hands with three abstentions.	Proposed – Cllr Williams	Seconded – Cllr Hawke
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56/22	To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.		

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

RCC/SHAREPOINT/FULL COUNCIL/07032022

	<p>That this resolution be passed and that the order of the agenda is varied from that stated with this item, item 53/22 in respect of 20/02973/EIAMAJ and 57/22 being moved to immediately after 42/22.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Martin
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57/22	<p>Commercial matters:</p> <ol style="list-style-type: none"> Ripon Spa Baths – to receive an update from the working group and to agree appropriate action; Cllr Williams provided an update following meetings held with HBC's preferred bidder and RCC's Consultant. That RCC write to HBC to request the transfer of Ripon Spa Baths under the provisions of Community Asset Transfer and that RCC work with HBC's preferred bidder on proposals for the site. Ripon Barracks – to receive a report from the Transport Consultant, if available, and to agree appropriate action; The draft transport report was received and noted, the final version will be circulated once received. Christmas Lights; No update, it was noted that the invoice received from Electric Avenue is approved. To receive legal advice, if received. It was noted that the Clerk has sourced and engaged a firm of solicitors with appropriate expertise and is awaiting their response. 		
53/22	<p>Planning matters:</p> <ol style="list-style-type: none"> Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority. <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i> http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx</p>		

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20/02973/EIA
MAJ

21 And 38 Engineers Claro Barracks Chatham Road Ripon North

****Amended details received 17.01.2022****

Outline application, with means of access (from Clothierholme Road and Kirkby Road) for consideration, for a mixed-use development comprising: up to 1300 dwellings (Use Class C3), up to 60 extra care accommodation units (Use Class C2), retail, food and drink (Use Classes E, F2 and sui generis), community facilities (Use Classes E, F1, F2 and sui generis), 2ha of employment land (Use Class E), Primary School (Use Class F1), sports pitches with ancillary facilities (Use Class F2), public open space, landscaping, demolition of existing buildings and structures, and associated works (amended scheme).

<https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QEYOY5HY0B000>

Ripon City Council (RCC) object to this application in the strongest terms on the basis that the traffic proposals will affect the whole city of Ripon. The latest proposals include prohibiting vehicles from making a right turn at the Low Skellgate traffic lights. The impact of this will be city wide and will result in demonstrable harm to the city, with journeys across the city increasing in length and duration. An example being a journey from the city centre to the new housing provision at the Cathedral Choir School Development, which will double in length in some cases.

Increased pollution will result from the longer journeys within the city. We do not consider this an example of sustainable transport.

The Council wholeheartedly support the Ripon Military Project and endorse the comments made by Ripon Civic Society in their communication dated 17th February 2022 on this application.

The Council's draft transport report was received at the meeting on 7th March 2022, an updated, final version will be provided in the coming days, following the conclusion of our consultant's ongoing discussions with the Highways Authority's engaged consultant.

RCC recognise that whilst planning applications must be determined on an individual basis, Homes England now control the two major housing developments scheduled for Ripon. The magnitude of these developments mean that this council consider that the impact of the West Lane development must be taken into consideration when assessing the proposals for the Ripon Barracks Site.

RCC consider that the proposals for the Ripon Barracks redevelopment should be limited to 800 no. dwellings in accordance with the Ripon City Plan, which is the Council's adopted policy on planning, and that permission is granted on that basis.

Once the developments at West Lane and Ripon Barracks (limited to 800 no. dwellings) are completed and an assessment of the impact of those developments on the transport network in the City has been undertaken that a further application for additional units at the Ripon Barracks site could be considered.

That HE are requested to engage directly with RCC.

Proposed – Cllr Williams

Seconded – Cllr Chambers

RESOLVED by a unanimous show of hands.

45/22

Financial and Governance Matters:

1. **To receive the Income and Expenditure report dated 28th February 2022;**

That this be noted and received.

Proposed – Cllr Williams

Seconded – Cllr Chambers

RESOLVED by a unanimous show of hands.

2. **To receive the report from the Internal Auditor and agree appropriate action;**

That this be received and noted, that the Clerk investigates outsourcing the outstanding work on re-categorising assets given workload and timescales.

Proposed – Cllr Chambers

Seconded – Cllr Williams

RESOLVED by a unanimous show of hands.

3. **To review the Risk assessment, Financial Regulations and Standing orders;**

That these be received and approved. The Clerk advised that the amount available in the HSBC account would be limited as a control measure given the fact that authorisation of bank payments would be undertaken by her as the sole payee during the time the delegation under 44/22 applies and that payments would be made with the Administrator present as additional oversight of the process.

Clerk to investigate whether it is possible to place a monetary payment limit on transactions on the HSBC account.

Proposed – Cllr Williams

Seconded – Cllr Martin

RESOLVED by a unanimous show of hands.

4. **To note that the bank reconciliations for January 2022 and February 2022 have been signed by the Mayor;**

Noted.

5. **To approve the list of payments and receipts for;**

Month/account	Payments	Receipts
January 2022 Month 10 HSBC	4,011.18	0.00
January 2022 Month 10 UTB	43,316.99	640.00
February 2022 Month 11 HSBC	5,254.46	0.00
February 2022 Month 11 UTB	14,793.92	1,428.06

That these be received and approved.

Proposed – Cllr Chambers

Seconded – Cllr Williams

RESOLVED by a unanimous show of hands.

46/22

To receive a verbal and/or written update on the ongoing matters detailed below if appropriate and agree appropriate action:

1. **Joint approach with Knaresborough Town Council on HBC Markets;**

It was noted that HBC had responded to KTC requesting that a business case be drawn up, Clerk to progress.

2. **Bus service;**

Cllr Horton gave an update, NYCC had advised that they were due to issue tenders on the round Ripon service although it did not appear to be the extensive citywide service previously discussed. Clerk to write to NYCC to request that the service is extended.

Proposed – Cllr Williams

Seconded – Cllr Horton

RESOLVED by a unanimous show of hands.

3. **Highways;**

It was noted that a second, helpful and constructive meeting had been held with NYCC. Cllr Chambers advised that St Marygate was now in NYCC's capital plan and that he would continue pressing NYCC for proper consideration in respect of the City's roads.

4. **CCTV and Policing in Ripon;**

The recent meeting with the PFCC was discussed, it was noted that the community fund did not allow for the procurement of CCTV cameras and that RCC had previously resolved to procure one camera. It was noted that procurement was in progress with the PFCC's office providing assistance to the Clerk in the negotiations with HBC Safer Communities.

That RCC write to the PFCC to raise a formal complaint in respect of the policing in Ripon

	<p>and the apparent lack of response. Reference to recent items on social media was made. Members to supply the Clerk with examples to allow this complaint to be made. It was noted that the panel of members who recently met with the PFCC would be invited to meet again together with the Rural Inspector for Ripon and the Chief Constable.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>5. VAS Signs; That the council engage a contractor to move the signs on the terms detailed in the agreement with NYCC. That the council agree to donate the ladders recently purchased and post a notice on the webpage giving community groups who might find the specialist ladders useful the chance to request them.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Davis</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>6. Re-organisation of Local Government in North Yorkshire; Cllr Horton advised that he had attended a briefing on the new unitary authority recently. NYCC advised a charter would be established between the unitary and town and parish councils setting out standards and expectations. An invitation to express an interest in devolved services would be issued later in the summer, following which the shadow unitary authority will work with a handful of councils on pilot projects. Noted that a start date of April 2024 for any devolved services is expected.</p> <p>7. Platinum Jubilee including the provision of bunting across the city; That the Clerk arranges for 500m of bunting to be installed and removed. It was noted that Ripon BID are installing bunting in Kirkgate.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p> <p>8. Ripon Swimming Pool; That the council respond to Brimhams Active to the effect that the new pool is a wonderful addition to the city, however, children being priced out of learning to swim is not remotely positive and that Brimhams Active are requested to reconsider their response.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a show of hands with 2 absetentions.</p> <p>9. Trees around the Market Place. It was noted that the old installation had been removed, Clerk to progress permissions and installation of new lighting.</p>	Proposed – Cllr Williams	Seconded – Cllr Chambers	Proposed – Cllr Williams	Seconded – Cllr Davis	Proposed – Cllr Williams	Seconded – Cllr Hawke	Proposed – Cllr Williams	Seconded – Cllr McHardy
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47/22	<p>To consider the use of the Platinum Horn and the date of its presentation. That the horn is used as a regular blowing horn and that one of the horns is retired. That Mark Sidwell is requested to advise. That the horn is presented to the City on the evening of Saturday 4th June 2022.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Martin						
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48/22	<p>1. To consider the format and timing of the Annual Meeting of the Council; That the Annual Meeting of the Council be held at 6pm in the evening followed by a buffet reception in the Town Hall Chamber.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. To agree the date of the Annual Parish Meeting. That the Annual Parish Meeting be held on 30th May 2022.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy	Proposed – Cllr Williams	Seconded – Cllr Chambers				
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49/22	<p>To review the following applications made to the Small Grants Scheme together with the additional information obtained and to make a decision on award.</p> <table border="1"> <tr> <td>Moonglu Cycling Club</td> <td>Additional information requested.</td> </tr> <tr> <td colspan="2">Noted that this item is deferred due to outstanding information</td> </tr> </table>	Moonglu Cycling Club	Additional information requested.	Noted that this item is deferred due to outstanding information					
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50/22	<p>To receive an update on the creation of a grant fund for local organisations who are arranging events and other matters to celebrate the Platinum Jubilee.</p> <p>That the Clerk arranges to provide up to 10 no 'party packs' for street parties where a road closure has been agreed by the Highways Authority. Packs to include 100m of bunting and 50 flags. Conditions around issuing bunting to include that it must not be attached to lighting columns in any way.</p> <table border="1" data-bbox="300 309 1369 349"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
Proposed – Cllr Williams	Seconded – Cllr McHardy		
51/22	<p>To consider the provision of toilets at the Paddling Pool in 2022.</p> <p>That the toilets be provided at the Paddling Pool on the same basis as in 2021 and that an enquiry be made as to whether the operational period of the Paddling Pool can be extended.</p> <table border="1" data-bbox="300 492 1369 533"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Craggs</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Craggs
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52/22	<p>To receive correspondence and agree appropriate action:</p> <ol style="list-style-type: none"> 1. Email dated 21st February 2022 – Road safety, Park Street; Cllr Chambers advsd that he has forwarded this correspondence to NYCC and that it is under consideration by the Road Safety Team. 2. Email dated 1st March 2022 – Pedestrian access, Ripon swimming pool. That this item be forwarded to NYCC for consideration. <table border="1" data-bbox="300 779 1369 819"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
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53/22	<p>Planning matters:</p> <ol style="list-style-type: none"> 1. To consider planning matters as detailed in the attached Appendix. 		
54/22	<p>To receive the following reports:</p> <ol style="list-style-type: none"> 1. Reports from Harrogate Borough Councillors if appropriate – for information only; None received. 2. Reports from North Yorkshire County Councillors if appropriate – for information only; None received. 3. Reports from members and/or the Clerk on external organisations; Cllr Horton advised that he had attended a meeting on the Community Alcohol Partnership which was very informative, further details will be forthcoming in May. 4. Report from Ripon Together; The Clerk advised that a report had been received but that it was too late for the printed papers. It will be circulated by email. 5. Report from Ripon Bid. No report received, refer to monthly Newsletter. 		
55/22	<p>Mayoral Announcements – for information.</p> <p>The Mayor enquired whether it was possible to arrange for the Ukrainian flag to be flown from the Town Hall and the floodlights lit blue and yellow to show support for the besieged nation of Ukraine. The Clerk advised that the caretaker is on leave and is the only person authorised/trained to access the Town Hall roof/raise the flag. Enquiries would be made with HBC.</p>		
<p>With business concluded the Chairman closed the meeting at 8:28pm</p>			

Signed Cllr E Parkin

The Right Worshipful the Mayor of Ripon

Dated

These minutes were recorded by Paula Benson, Clerk to the Council.

53/22	<p>Planning matters:</p> <ol style="list-style-type: none"> To receive the Planning Appendix; Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority. <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i> http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx</p>		
That the council do not object to any of the applications below.			
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table>		Proposed – Cllr Williams	Seconded – Cllr Hawke
Proposed – Cllr Williams	Seconded – Cllr Hawke		
RESOLVED by a unanimous show of hands.			
22/00333/FUL	<p>Skellgate House 18 Water Skellgate Ripon HG4 1BQ Erection of 3no. dwellings with associated access and parking. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R6DPAUHYLOX00.</p>		
22/00281/FUL	<p>20 Fishergate Ripon HG4 1DY Conversion of 3 floors above ground floor retail unit to form 2no. flats (C3 use). Alterations to pitched roof to form a flat roof with parapet wall to provide external access arrangements. Installation of; external staircase, railings and 2no. rooflights. Alterations to fenestration. REVISED SCHEME https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R685ALHYLMO00.</p>		
22/00282/LB	<p>20 Fishergate Ripon HG4 1DY Listed building consent for the conversion of 3 floors above ground floor retail unit to form 2no. flats (C3 use) to include internal alterations. Alterations to pitched roof to form a flat roof with parapet wall to provide external access arrangements. Installation of; external staircase, railings and 2no. rooflights. Alterations to fenestration. REVISED SCHEME https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R685AMHYLMP00.</p>		
22/00478/FUL	<p>The Royal Oak 36 - 37 Kirkgate Ripon North Yorkshire HG4 1PB Change of use of existing service yard and unofficial car parking area to form additional beer garden area with post & chain fence enclosure. RETROSPECTIVE https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R6ZNZWHY0JK00.</p>		
22/00555/LB	<p>6 The Crescent Ripon North Yorkshire HG4 2JB Listed Building consent for alterations to internal walls and openings to create kitchen in its original location, installation of external double doors and windows and re-use of original window to replace modern double doors to rear elevation. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R75H9HYLWJ00.</p>		

22/00554/FUL	<p>6 The Crescent Ripon North Yorkshire HG4 2JB Installation of external double doors and windows to side elevation and re-use of original window to replace modern double doors to rear elevation. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R75H9XHYLWI00.</p>
22/00586/FUL	<p>11 Low St Agnesgate Ripon North Yorkshire HG4 1NA Erection of single storey rear extension and loft conversion including rear facing dormer and front facing rooflights https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7B1AUHYLXJ00.</p>

DRAFT