



**MINUTES OF THE ANNUAL MEETING & MAYOR MAKING
CEREMONY OF RIPON CITY COUNCIL
MONDAY 23RD MAY 2022 at 6PM**

**HELD IN THE COUNCIL CHAMBER, THE TOWN HALL,
RIPON**

Date: Monday 23rd May 2022

Time: 6:00pm

Present: Cllr S Hawke – The Right Worshipful The Mayor
Cllr E Parkin
Cllr J Bate
Cllr J A Martin-Long
Cllr C Hardisty
Cllr B Brodigan
Cllr P Horton
Cllr P McHardy
Cllr S Flatley
Cllr T Duncan
Cllr A Williams

In Attendance: Paula Benson – Clerk to the City Council
Rebecca Perrin – Administrator
Jonathan Owens – Serjeant At Mace
The Rt. Revd. Dr Helen-Ann Harley, Bishop of Ripon
One press representative
17 members of public

Prior to the commencement of the formal meeting prayers will be said by the Mayor's Chaplain, The Rt Revd Dr Helen-Ann Hartley, Bishop of Ripon.

56/22 The Council to elect The Right Worshipful The Mayor.

That Cllr Hawke be elected as The Right Worshipful The Mayor.

Proposed – Cllr Williams	Seconded – Cllr Horton
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RESOLVED by a unanimous show of hands.

Well wishes for the forthcoming Mayoral year were passed to the Mayor.

57/22 The Proposer and Seconder to make the Customary Search for the Mayor Elect, who is then conducted to the Council Chamber.

The Customary Search took place and the Mayor Elect was conducted to the Council Chamber.

History of the Mayor

The post of Mayor is relatively young as it only dates back to the 1604 Charter of King James I which created the role from that of the Wakeman. The Wakeman was the oldest post stretching back to the early Middle Ages, and is not to be confused with the Hornblower which was always a separate function and person, always a male. The rules for the Wakeman were fortunately written down in the 'Ripon Towne Book' of 1598 and it is quite clear that "The Wakeman is to arrange for the horn blowing in the market place and for

setting the watch until 3 or 4am during which time he is responsible for guarding premises from burglary and shall pay compensation to those who suffer loss". Failure to do any of the tasks set out in the Towne Book resulted in a large fine, and this is alluded to in today's Mayor making ceremony each year when the Mayor elect is 'dragged' into the Council Chamber to be made the Mayor. The fines were specific: - £20 for not providing a supper for fellow Aldermen and their wives between 10th June and 31st August; 20/- for using the common seal of Ripon without the consent of 4 Aldermen; £4 for failing to serve as Wakeman and another expensive fine of £20 was "The Wakeman is not to leave the town in his year of office except because of plague". The plague referred to is bubonic plague and was prevalent in the Middle Ages after 1347 and into the 17th century as the King's Court left London when there was an attack of the plague. Clearly a Wakeman must have left the town at some stage prior to 1598 for this rule to have been written down.

58/22 The Mayor to make the Declaration of Acceptance of Office as required by Local Elections (Declaration of Acceptance of Office) Order 2012 (SI 2012 No 1465), take the Oath of Allegiance; take the Ancient Oath of the Mayor of Ripon; signing accordingly in each case and then to sign The Ancient Roll.

The Mayor made the Declaration of Acceptance of Office and took the Oaths as described above, signing all documentation accordingly, including The Ancient Roll.

Now conduct the remainder of the meeting.

59/22 The Mayoress to receive her Chain of Office.

The Mayoress received her Chain of Office.

60/22 The Right Worshipful The Mayor to take the Chair.

The Right Worshipful The Mayor took the Chair.

61/22 The Right Worshipful The Mayor to return thanks for his election.

The Right Worshipful The Mayor returned his thanks to members for his election to post of Mayor.

62/22 The Council to elect the Deputy Mayor to hold office until immediately after the election of the Mayor at the next Annual Meeting of the Council.

That Cllr E Parkin be elected as Deputy Mayor.

Proposed – Cllr McHardy	Seconded – Cllr Williams
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RESOLVED by a unanimous show of hands.

63/22 The Deputy Mayor to Make the Declaration of Acceptance of Office.

The Deputy Mayor made the Declaration of Acceptance of Office.

64/22 The Mayor to notify the Appointment of his Chaplain.

That the Mayor appointed The Rt. Revd. Dr Helen-Ann Hartley, Bishop of Ripon as his Chaplain for the Mayoral year.

65/22 Vote of Thanks to the Retiring Mayor and his Mayoress.

The Council's thanks were noted to the Retiring Mayor and Mayoress for their service given to the City in a difficult period.

66/22 Presentation of Past Mayor and Past Mayoress badges.

The Past Mayor and Past Mayoress' badges were presented.

67/22 The Retiring Mayor to give Thanks.

Cllr Parkin gave his thanks to the Ms Sarah Henry for her enduring support as his Mayoress. Cllr Parkin thanked RCC staff and members for their help and support throughout his Mayoral term and was pleased to report that the Mayor's charities had raised £14,000.

68/22 To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.

None declared.

69/22 To receive apologies for absence.

Apologies were received from Cllr Crozier, reasons for absence were approved.

70/22 To consider and approve the Minutes of the last Meeting of the Council held on 7th March 2022.

That the minutes be approved as a true and accurate record of proceedings.

Proposed – Cllr Williams	Seconded – Cllr Parkin
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RESOLVED by a show of hands with 4 abstentions.

71/22 To agree the dates of future Meetings of Full Council up to the date of the next Annual Meeting of the Council.

13th June; 11th July; 5th September; 10th October; 7th November; 5th December; 9th January; 6th February; 6th March; 24th April.

That the proposed dates of future meetings of Full Council be agreed.

Proposed – Cllr Parkin	Seconded – Cllr Williams
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RESOLVED by a unanimous show of hands.

72/22 To appoint the positions referenced in Standing Order no. 27. Democratic Arrangements:

i. Leader of the Council;

That Cllr Williams be appointed as Leader of the Council.

Proposed – Cllr Horton	Seconded – Cllr Bate
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RESOLVED by a unanimous show of hands.

ii. Deputy Leader of the Council.

That Cllr McHardy be appointed as Deputy Leader of the Council.

Proposed – Cllr Horton	Seconded – Cllr Bate
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RESOLVED by a unanimous show of hands.

73/22

To appoint Committees of the Council, nominate members to those committees and delegate powers and duties to such committees for the ensuing year in accordance with the Terms of Reference and Delegated Powers as agreed by Council.

i. Staffing Committee;

That Cllrs Bate, McHardy, Williams, Parkin, Crozier and Martin-Long be appointed to the Staffing Committee.

ii. Hugh Ripley Hall Committee;

That Cllrs Crozier, Duncan, Hardisty, Flatley, Brodigan and Horton be appointed to the Hugh Ripley Hall Committee.

iii. Events Committee;

That Cllrs Williams, McHardy, Flatley, Duncan and Hardisty be appointed to the Events Committee.

iv. Alderman T F Spence Committee.

That Cllrs Martin-Long, Horton, Flatley, Duncan and Parkin be appointed to the Alderman T F Spence Committee.

Votes were taken en bloc for 73/22 i, ii, iii and iv.

Proposed – Cllr Williams	Seconded – Cllr Horton
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RESOLVED by a unanimous show of hands.

74/22

To record that the Council meet the criteria for eligibility to adopt the General Power of Competence, as defined (LA 2011 s.8) Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and to agree to adopt said power.

That RCC adopts the General Power of Competence.

Proposed – Cllr Williams	Seconded – Cllr McHardy
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RESOLVED by a unanimous show of hands.

With business concluded the Chairman closed the meeting at 6:47pm

Signed Cllr S Hawke

The Right Worshipful the Mayor of Ripon

Dated

These minutes were recorded by Rebecca Perrin, Assistant Clerk to the Council.