



# MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON ANNUAL PROCEDURAL MEETING

**Date:** 28<sup>th</sup> June 2021  
**Time:** 5:30pm  
**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD

**Present** Cllr E Parkin - The Right Worshipful the Mayor  
Cllr M Chambers  
Cllr C Hardisty  
Cllr S Hawke  
Cllr P M Horton  
Cllr P McHardy  
Cllr S Martin  
Cllr A Williams

**In Attendance** Paula Benson, Clerk  
Rebecca Perrin, Administrator  
One press representative

82/21	<p><b>The Council to elect The Right Worshipful The Mayor of Ripon and to receive the Declaration of Office.</b> That Councillor Parkin is re-elected as The Right Worshipful the Mayor of Ripon.</p> <p>Council expressed its thanks to Cllr Parkin for his efforts, during what has been a very difficult past Mayoral year.</p> <p>It was noted that the Local Government Act (LGA) 1972 requires that RCC hold an annual meeting in May of each year and that this, Procedural Annual Meeting, is being held later than specified due to the conflict between the Coronavirus Act 2020, the current status of the Government's COVID roadmap and the requirements of the LGA 1972. The Civic element of the Annual Meeting, together with the traditions associated with it will be held in the Autumn, subject to the COVID roadmap allowing it.</p> <table border="1"><tr><td><b>Proposed – Cllr Williams</b></td><td><b>Seconded – Cllr McHardy</b></td></tr></table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr McHardy</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr McHardy</b>		
83/21	<p><b>The Council to elect Deputy Mayor of Ripon and to receive the Declaration of Office.</b> That Councillor Powell remains as the Deputy Mayor of Ripon.</p> <table border="1"><tr><td><b>Proposed – Cllr Williams</b></td><td><b>Seconded – Cllr McHardy</b></td></tr></table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr McHardy</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr McHardy</b>		
84/21	<p><b>To receive apologies and approve reasons for absence.</b> Apologies were received and reasons for absence approved from Councillors Bate, Craggs and Powell. Councillor Davis informed the Clerk prior to the meeting of his expected late arrival. Cllr Craggs requested that his disappointment at the lack of provision for hybrid meetings be noted with his apologies.</p>		
85/21	<p><b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b> None.</p>		

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RCC/SHAREPOINT/FULL COUNCIL/280621



## MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON ANNUAL PROCEDURAL MEETING

86/21	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b> Cllrs Hawke and Martin declared an interest on any matters that might come before them as members of HBC Planning Committee.		
87/21	<b>To consider and approve the Minutes of the Meeting held on 4<sup>th</sup> May 2021.</b> That these be approved as a true and accurate record of proceedings. <table border="1" data-bbox="300 524 1347 562"><tr><td data-bbox="300 524 820 562"><b>Proposed – Cllr Williams</b></td><td data-bbox="825 524 1347 562"><b>Seconded – Cllr Chambers</b></td></tr></table> RESOLVED by a show of hands with one abstention.	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Chambers</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Chambers</b>		

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RCC/SHAREPOINT/FULL COUNCIL/280621

88/21	<p><b>To review committee structures and to appoint members to serve on the undermentioned Committees and to review committee terms of reference:</b></p> <ol style="list-style-type: none"> <li>1. <b>Staffing Committee;</b></li> <li>2. <b>Events Committee;</b></li> <li>3. <b>Hugh Ripley Hall Committee;</b></li> <li>4. <b>Alderman Spence Committee.</b></li> </ol> <p>That Committee memberships remain as existing without amendment to the terms of reference which are re-adopted with the exception of the Events Committee terms of reference which are subject to an item on the agenda for the meeting of Full Council following this meeting.</p> <table border="1" data-bbox="331 416 1377 454"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Martin</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Martin</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Martin</b>		
89/21	<p><b>To appoint members to serve on the under mentioned Working Groups:</b></p> <ol style="list-style-type: none"> <li>1. <b>Transport;</b></li> <li>2. <b>Ripon Spa Baths;</b></li> <li>3. <b>Christmas Lights.</b></li> </ol> <p>That Working Group memberships remain as existing.</p> <table border="1" data-bbox="331 667 1377 705"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Martin</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Martin</b>
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90/21	<p><b>To note and approve the following dates for the meetings of Full Council:</b></p> <p><b>Monday 19<sup>th</sup> July 2021; Wednesday 8<sup>th</sup> September 2021 – Civic Annual Meeting; Monday 11<sup>th</sup> October 2021; Monday 8<sup>th</sup> November 2021; Monday 6<sup>th</sup> December 2021; Monday 10<sup>th</sup> January 2022; Monday 7<sup>th</sup> February 2022; Monday 7<sup>th</sup> March 2022; Monday 4<sup>th</sup> April 2022.</b></p> <p>That these dates are noted and approved.</p> <table border="1" data-bbox="331 954 1377 992"> <tr> <td><b>Proposed – Cllr Hawke</b></td> <td><b>Seconded – Cllr Williams</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Hawke</b>	<b>Seconded – Cllr Williams</b>
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91/21	<p><b>To appoint an Internal Auditor.</b></p> <p>That the existing internal auditor be reappointed.</p> <table border="1" data-bbox="331 1095 1377 1133"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr McHardy</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>With business concluded, the meeting was closed at 5:41pm.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr McHardy</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr McHardy</b>		

SIGNED

DATE

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THE RIGHT WORSHIPFUL THE MAYOR



# MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 28<sup>th</sup> June 2021

**Time:** 5:45pm

**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD

**Present** Cllr E Parkin - The Right Worshipful the Mayor  
 Cllr M Chambers  
 Cllr C Hardisty  
 Cllr S Hawke  
 Cllr P M Horton  
 Cllr P McHardy  
 Cllr S Martin  
 Cllr A Williams

**In Attendance** Paula Benson, Clerk  
 Rebecca Perrin, Administrator  
 One press representative

92/21	<p><b>To receive apologies and approve reasons for absence.</b>          Apologies were received and approved from Councillors Bate, Craggs and Powell. Councillor Davis informed the Clerk prior to the meeting of his expected late arrival. Cllr Craggs requested that his disappointment at the lack of provision for hybrid meetings be noted with his apologies.</p>				
93/21	<p><b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b>          None.</p>				
94/21	<p><b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b>          Cllrs Hawke and Martin declared an interest on any matters that might come before them as members of HBC Planning Committee.</p>				
95/21	<p><b>To consider and approve the Annual Return for the period ending 31st March 2021.</b></p> <ul style="list-style-type: none"> <li>a) <b>To consider and approve the 2020-21 accounts to include signing of the signing of the bank reconciliation and balance sheet to 31st March 2021 by the Mayor;</b></li> <li>b) <b>To approve the Annual Governance Statement for 2020/21 as found on the Annual Return;</b></li> <li>c) <b>To approve the Accounting Statements for 2020/21 as found on the Annual Return;</b></li> </ul> <p>That items a, b and c be approved.</p> <table border="1" data-bbox="264 1509 1315 1550"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Horton</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <ul style="list-style-type: none"> <li>d) <b>To receive the Internal Audit Report for 2020/21 and to consider the recommendations therein.</b></li> </ul> <p>That the report be received and noted and the Internal Auditor thanked for his thorough work.          That the Clerk returns a report to the meeting of RCC in October outlining how the action points raised are best addressed by Council.</p> <table border="1" data-bbox="264 1796 1315 1836"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Horton</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Horton</b>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Horton</b>
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RCC/SHAREPOINT/FULL COUNCIL/280621



96/21	<p><b>Financial and Governance Matters</b></p> <p>1. To receive the Income and Expenditure report dated 30<sup>th</sup> April 2021;</p> <p>2. To approve the list of payments and receipts for;</p> <table border="1" data-bbox="395 199 1449 528"> <thead> <tr> <th>Month/account</th> <th>Payments</th> <th>Receipts</th> </tr> </thead> <tbody> <tr> <td>January 2021 Month 10 HSBC</td> <td>4,122.40</td> <td>0.00</td> </tr> <tr> <td>January 2021 Month 10 UTB</td> <td>6,555.00</td> <td>7,868.31</td> </tr> <tr> <td>February 2021 Month 11 HSBC</td> <td>6,304.78</td> <td>4,532.64</td> </tr> <tr> <td>February 2021 Month 11 UTB</td> <td>43,900.50</td> <td>13,838.59</td> </tr> <tr> <td>March 2021 Month 12 HSBC</td> <td>4,874.80</td> <td>166.62</td> </tr> <tr> <td>March 2021 Month 12 UTB</td> <td>43,377.31</td> <td>939.42</td> </tr> <tr> <td>April 2021 Month 1 HSBC</td> <td>4,274.46</td> <td>0.00</td> </tr> <tr> <td>April 2021 Month 1 UTB</td> <td>7,584.60</td> <td>210,938.21</td> </tr> </tbody> </table> <p>3. To note that the bank reconciliation statements for the period ending 30<sup>th</sup> April 2021 have been signed by the Mayor;</p> <p>4. To review and approve the direct debits on the Unity Trust Bank Account;</p> <p>That items 1, 2, 3 and 4 be received and approved.</p> <table border="1" data-bbox="296 707 1347 745"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Horton</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Month/account	Payments	Receipts	January 2021 Month 10 HSBC	4,122.40	0.00	January 2021 Month 10 UTB	6,555.00	7,868.31	February 2021 Month 11 HSBC	6,304.78	4,532.64	February 2021 Month 11 UTB	43,900.50	13,838.59	March 2021 Month 12 HSBC	4,874.80	166.62	March 2021 Month 12 UTB	43,377.31	939.42	April 2021 Month 1 HSBC	4,274.46	0.00	April 2021 Month 1 UTB	7,584.60	210,938.21	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Horton</b>
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97/21	<p>5. To approve the following items of spend;</p> <table border="1" data-bbox="395 819 1449 965"> <thead> <tr> <th>Cost</th> <th>Item</th> </tr> </thead> <tbody> <tr> <td>£340.25</td> <td>RBS Rialtas asset register software as recommended by the Internal Auditor;</td> </tr> <tr> <td>£180.00</td> <td>Rural Market Town Group.</td> </tr> </tbody> </table> <p>That these items of expenditure be approved.</p> <table border="1" data-bbox="296 1037 1347 1075"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Chambers</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>6. To consider the year end audit of small grants and partnership funding awarded in 2020 and to receive the advice from the Internal Auditor and agree appropriate action.</p> <p>Councillor Martin declared an interest in this item as he is involved with one of the grant recipients.</p> <p>The auditors advice was noted and it was resolved that any unspent funds from Small Grants/Partnership Funding awards provided in 2021-22 are requested to be returned to RCC with applicants encouraged to apply for funding in the current financial year if appropriate.</p> <table border="1" data-bbox="296 1429 1347 1467"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a show of hands with 2 abstentions.</p>	Cost	Item	£340.25	RBS Rialtas asset register software as recommended by the Internal Auditor;	£180.00	Rural Market Town Group.	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Chambers</b>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>																			
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98/21	<p>1. To review the terms of reference for the Events Committee and agree to amend them as appropriate;</p> <p>Councillor Martin declared an interest in this item he a member of the Ripon Bid team.</p> <p>That a representative from Ripon BID be invited to join the RCC Events Committee.</p> <p>Cllr Williams advised that the Ripon BID intend to hold a visitor attraction event in Ripon during October half term with a harvest festival theme, possibly involving a smaller version of tractor fest. That the terms of reference be agreed.</p> <table border="1" data-bbox="296 1854 1347 1892"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr McHardy</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. To receive an update on programmed events as appropriate.</p> <p>A general discussion on the summer/autumn events took place, the decision to scale back the</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr McHardy</b>																											
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event on 31<sup>st</sup> July 2021/1<sup>st</sup> August 2021 was received and approved. The event will comprise a limited amount of activities during both days with a climbing wall and two fairground rides present. There will be music tribute acts during the evening and the event will conclude with a firework display at 11pm.  
The Clerk's recent work in organising the Artisan Markets and comprehensive events schedule was noted with thanks.

99/21

**To note the position on the following matters:**

**1. VAS signs;**

The Clerk advised that she had not been able to complete the paperwork for this due to other work pressures but hoped to complete it once the statutory audit was concluded.

**2. Hut at Quarry Moor and its handover to Alderman T F Spence.**

That the Hut is closed to allow for it to be surveyed and all necessary electrical and utility checks undertaken That Hugh Ripley Hall be offered as an alternative space to current hirers at the existing hire rates.

That the Council explore the possibility of obtaining grant funding and obtaining funds from the proposed development of land on West Lane to allow for the facility at Quarry Moor to be upgraded. That a consultant is engaged to take both this and the redevelopment of the playground including obtaining grants and undertaking a public consultation exercise forward on behalf of RCC.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr Chambers</b>
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RESOLVED by a unanimous show of hands.

100/21

**To receive correspondence and agree appropriate action:**

**1. Email dated 15<sup>th</sup> May 2021 regarding antisocial behaviour;**

That the Council respond, advising that it has met with the Police, Fire and Crime Commissioner for North Yorkshire and that additional police resources have been obtained for Ripon. RCC are in the process of procuring a CCTV camera for deployment within the Ripon Parish Boundary.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr Hardisty</b>
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RESOLVED by a unanimous show of hands.

**2. Email dated 10<sup>th</sup> June 2021 regarding increased traffic in the area of Outwood Academy Greystone;**

That the Council respond to advise that RCC's vehicle activated signs will be deployed in this area once operational and that it will be kept under review.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr Horton</b>
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RESOLVED by a unanimous show of hands.

**3. Letter dated 2<sup>nd</sup> June 2021 regarding "The Queen's Platinum Jubilee Beacons".**

That this letter be received and noted.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr Hawke</b>
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RESOLVED by a unanimous show of hands.

101/21

**To consider raising the following matters with Harrogate Borough Council and/or North Yorkshire County Council and agree appropriate action:**

**1. Paddling Pool on Harrogate Road and the requests from the public to install temporary toilets;**

That RCC provide a portable toilet or toilet block at this site for the duration of the school summer holidays and that authority be delegated to the Clerk to source an appropriate provider. That HBC had granted permission for this temporary installation was noted. It was noted that the physical risk of loss or damage to any unit and associated insurance risk would be passed to RCC, Cllr Parkin advised that this had been a stumbling block in the past when this was looked into previously.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr McHardy</b>
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RESOLVED by a unanimous show of hands.

**2. Maintenance and Grass Cutting at Ripon Cemetery;**

That RCC write to HBC to raise the lack of maintenance and disruption to the water supply at Ripon Cemetery in recent months. Cllr McHardy requested that the recent assistance offered by HBC Cllr Paraskos be noted with thanks.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr McHardy</b>
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RESOLVED by a unanimous show of hands.

**3. Ripon Leisure Centre;**

That RCC write to HBC to request confirmation that that the sanctioning of the gypsum survey on the land at camp close which confirmed that the land was fit for development was authorised in accordance with HBC policy and that a physical ground condition survey was undertaken, not a desktop exercise.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr Hardisty</b>
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RESOLVED by a show of hands with three abstentions.

**4. Hugh Ripley Hall Freehold;**

That RCC write to HBC to request that the freehold for the building is transferred to RCC to allow for this council's continued investment in and improvement of the building. Councillor Davis arrived at 7:01pm.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr Martin</b>
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RESOLVED by a unanimous show of hands.

**5. Pavement Licences;**

That RCC write to NYCC Highways and HBC Licencing department to raise the issue of pavement licences. The council is supportive of local businesses being able to have outside seating in principle, where it is appropriate. However, members have received a number of complaints concerning the licence issued at Café Nero which does not appear to be in line with the guidance contained within the Government's 'Inclusive Mobility' protocol.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr Hawke</b>
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RESOLVED by a unanimous show of hands.

**6. Grass Cutting across Ripon;**

That RCC write to HBC to address the lack of general grounds maintenance around the City, the lack of grounds maintenance in public areas, including parks, playgrounds and residential areas, including encroachment of hedges and weeds on footpaths, suggesting that if HBC are not in a position to undertake the work themselves, that an external contractor be engaged to provide this service.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr Hawke</b>
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RESOLVED by a unanimous show of hands.

**7. Road Surfaces on Market Place and Minster Road;**

That RCC write to NYCC to highlight the dangerous condition of the road surface around the Market Place. Cllr Martin advised that Area 6 had submitted a funding request to undertake a

	<p>public consultation exercise to establish opinion on tarmacking the roads around the square. That RCC strongly urge that NYCC to prioritise the roads around the square for urgent repair.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p><b>8. Trees on Skellbank;</b></p> <p><b>9. Disabled space on Elm Road.</b></p> <p>Cllr Williams advised that items 8 and 9 had been actioned outside the meeting and that they were no longer required to be agenda items.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>		
102/21	<p><b>To receive a verbal update on the following external matters, if appropriate:</b></p> <p><b>1. Ripon BID;</b></p> <p>The success of the Ripon Bid was noted.</p> <p><b>2. Ripon Renewal Project;</b></p> <p><b>1. To receive the letter dated 16<sup>th</sup> June 2021 sent to HBC in support of the application to the Levelling up Fund;</b></p> <p>That this letter be received and noted.</p> <p><b>2. To note that the Harrogate Borough Council members, together with Cllr Williams have been invited to the Placeshaper event in Ripon on 7<sup>th</sup> July 2021.</b></p> <p>That this be noted.</p> <p><b>3. Ripon Spa Baths.</b></p> <p>It was noted that RCC working group members are due to meet with North Yorkshire CCG to establish the CCG's position on the possible future use of the Spa Baths.</p>		
103/21	<p><b>To note that the recent amendment to the Code of Conduct mandates training for Councillors.</b></p> <p>That this be noted. The Clerk advised that HBC's training was available as a recording for members to access and that once members had undertaken training they should notify the office to allow records to be kept.</p>		
104/21	<p><b>Planning matters:</b></p> <p><b>1. To consider the state of repair of the Old Ship Building and agree appropriate action;</b></p> <p>That RCC write to Planning Enforcement to request that access to areas that are currently not secured be addressed. It was noted that youths are congregating in that area which is leading to antisocial behaviour. Cllr Chambers advised that the Police must be made aware of any issues as they occur and urged both RCC members and the public to report through 101 to ensure that issues are logged with NYP.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p><b>2. To consider planning matters as detailed in the attached Appendix.</b></p> <p>Resolutions are detailed in the attached Appendix.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>		
105/21	<p><b>To receive the following reports:</b></p> <p><b>Reports from Harrogate Borough Councillors if appropriate – for information only;</b></p> <p>Cllr Hawke advised that Ripon Leisure Centre is on schedule for completion by November 2021.</p> <p><b>Reports from North Yorkshire County Councillors if appropriate – for information only;</b></p> <p>None.</p> <p><b>Reports from members and/or the Clerk on external organisations.</b></p> <p>None.</p>		
106/21	<p><b>Mayoral Announcements – for information.</b></p> <p>None.</p>		



**To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.**

That this resolution be passed.

<b>Proposed – Cllr Hawke</b>
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<b>Seconded – Cllr Williams</b>
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RESOLVED by a unanimous show of hands.

108/21

**Commercial matters:**

- 1. To receive the Christmas Lights tenders and to consider the recommendation of the Christmas Lights Working Group and agree appropriate action;**

The Working Group advised that it had met to review tenders received and that each provider had offered very different schemes for Ripon. The one common denominator was the cost relating to the installation and removal of the existing lighting scheme. In selecting a provider to enter into detailed discussions with, the firm that offered the best value for money on this element of the tender had been selected.

That the Working Group is authorised to enter into detailed discussions with the provider identified and that all other tenderers are sent an email advising them that we will respond following a decision by Full Council at the July meeting.

That £10,000 be transferred from the Christmas Lights EMR to allow for the continued upgrade of lighting infrastructure and that £10,000 from the Strategic Investment Fund be transferred to the Christmas Lights budget to allow for the replacement of the faulty units that were returned to the old lighting provider during the 2020 season.

<b>Proposed – Cllr Williams</b>
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<b>Seconded – Cllr Davis</b>
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RESOLVED by a unanimous show of hands.

- 2. To receive an update on the Town Hall Lease and agree appropriate action.**

The Clerk advised that she had met with Cllrs Chambers and Williams to review the outstanding matters and that a response had been sent to HBC. Their response is awaited.

With business concluded, the meeting was closed at 8:35pm.

SIGNED

DATE

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THE RIGHT WORSHIPFUL THE MAYOR

104/21	<p><b>Planning matters</b></p> <ol style="list-style-type: none"> <li><b>To receive the Planning Appendix.</b></li> <li>Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority:</li> </ol> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i></p> <p><a href="http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx">http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx</a></p>			
	21/01957/DVCM AJ	<p><b>St Michael’s Retail Park, Rotary Way, Ripon</b></p> <p><b>Erection of retail development for convenience and comparison goods, car parking provision and formation of access to allow for the sale of convenience goods from units 2, 3 and 4.</b></p> <p>That Ripon City Council supports this application.</p> <table border="1" data-bbox="603 797 1342 835"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Chambers</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Chambers</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Chambers</b>			
	21/02625/REMM AJ	<p><b>Land Comprising Race Track And Inner Field Whitcliffe Lane, Littlethorpe, North Yorkshire</b></p> <p><b>Details of reserved matters for the erection of 390 dwellings, including the remaining access details, appearance, layout, scale, and landscaping pertinent to planning application ref. 16/05621/EIAMA J, allowed at appeal (ref. APP/E2734/W/17/3181320). The outline planning application was subject to an Environmental Impact Assessment, and an Environmental Statement was submitted as part of the outline application. As part of this reserved matters application, the need for a further EIA was screened out under application ref. 21/01219/SCREEN.</b></p> <p>That Ripon City Council have no comments to make on this application.</p> <table border="1" data-bbox="603 1420 1342 1458"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>			
	21/02560/FUL	<p><b>Ripon Cathedral Minster Road Ripon North Yorkshire HG4 1QT</b></p> <p><b>Erection of three sculptures on the following sites: 1. Ripon Market Place - a 5m high bronze outline form of St Wilfrid and monk to include paving, benches, information plaque and lighting. 2. Minster Road, opposite the West End of the Cathedral - a 1.3m high bronze representation of a medieval boat with monks, on stone plinth, to include new paving, benches, information plaque and lighting. 3. Roundabout between A61 Ripon bypass and B6265 Boroughbridge Road - a 5m high cast resin sculptural montage of the ancient buildings of Rome, to include information plaque and lighting.</b></p> <p>That Ripon City Council would like to confirm some finer details regarding the application.</p>		

	<table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
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20/04491/FUL	<p><b>62-63 Allhallowgate Ripon HG4 1LE</b></p> <p><b>Conversion of fish &amp; chip shop and restaurant to 2 no. dwellings including replacement rear single storey extension and formation of new passageway access. (AMENDED SCHEME)</b></p> <p>That Ripon City Council have no objections.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>		
20/04492/LBDEM	<p><b>62-63 Allhallowgate Ripon HG4 1LE</b></p> <p><b>Alterations to the existing fish &amp; chip shop and restaurant to permit use as two dwellings including formation of a new access passageway and replacement rear single storey extension (REVISED SCHEME)</b></p> <p>That Ripon City Council have no objections.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
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21/01898/FUL	<p><b>St Johns Building 45A North Road Ripon HG4 1JR</b></p> <p><b>Erection of metal and timber gate _ fence at 1.8m in height.</b></p> <p>That Ripon City Council have no objections.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
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21/01995/FUL	<p><b>The Boat House River View Road Ripon North Yorkshire HG4 1JJ</b></p> <p><b>Change of Use of Agricultural Land to a Mixed Use of Agricultural and Equestrian Uses, and Construction of Equestrian Stables (for Private Use) and Agricultural Barn</b></p> <p>That Ripon City Council have no objections.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
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21/02060/LB	<p><b>54 Allhallowgate Ripon HG4 1LQ</b></p> <p><b>Replacement of dormer window, internal alterations and insertion of 2no. rooflights to rear elevation.</b></p> <p>That Ripon City Council have no objections.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
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21/02218/FUL	<p><b>Beech House Wyken Court North Road Ripon North Yorkshire HG4 1JP</b></p> <p><b>Replacement of existing rear sun room</b></p> <p>That Ripon City Council have no objections.</p>		

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21/02303/ADV	<p><b>39 Market Place Ripon HG4 1BZ</b></p> <p><b>Installation of 3no. non- illuminated fascia signs, 1no. illuminated hanging sign and 1no. illuminated menu board</b></p> <p>That Ripon City Council have no objections.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
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21/02390/FUL	<p><b>6 Borrage Green Lane Ripon HG4 2JH</b></p> <p><b>Erection of 1no. extension</b></p> <p>That Ripon City Council have no objections.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
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21/02444/TPO	<p><b>Highfield Lodge 4 College Road Ripon HG4 2HD</b></p> <p><b>1 no. Cedar tree (T1): Lateral reduction of 4 branches with removal of deadwood, branch stubs and removal of 7 co-dominant branches. Within Group G1 of Tree Preservation Order 47/2002.</b></p> <p>That Ripon City Council have no objections.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
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21/02502/FUL	<p><b>23 Westbourne Grove Ripon HG4 2AH</b></p> <p><b>Erection of single storey rear extension. Addition of projection window to rear.</b></p> <p>That Ripon City Council have no objections.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Hawke</b></td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Hawke</b>
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