



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 11th November 2019

Time: 6.00pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD

Present	Cllr E Parkin - The Right Worshipful The Mayor Cllr J Bate Cllr M Chambers Cllr S Craggs Cllr C Davis Cllr C Hardisty Cllr S Hawke Cllr P M Horton Cllr P McHardy Cllr C Powell Cllr A Williams
In Attendance	Paula Benson, the Clerk and the Sergeant at Mace.

Prior to the commencement of the meeting Prayers were said by Canon Barry Pyke, two minutes silence was held as a mark of respect of the passing of Connie Birkenshaw, Freeman of the City of Ripon

228/19	To receive apologies and approve reasons for absence. Apologies were received from Cllr Martin, reasons for absence were not approved.		
229/19	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None present.		
230/19	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. Cllr Hawke declared an interest as a member of HBC Planning Committee.		
231/19	To consider and approve the Minutes of the Meeting held on 30th October 2019. That these be approved as a true and accurate record. <table border="1" style="width: 100%;"><tr><td style="text-align: center;">Proposed – Cllr Hawke</td><td style="text-align: center;">Seconded – Cllr Chambers</td></tr></table> RESOLVED by a show of hands with two abstentions.	Proposed – Cllr Hawke	Seconded – Cllr Chambers
Proposed – Cllr Hawke	Seconded – Cllr Chambers		
232/19	To receive a short presentation from Justin Scully, National Trust Fountains Abbey on the Ripon Obelisk arts commission proposal. Following a short presentation RCC members expressed their approval for this proposal. The general consensus was that it be exhibited for longer than one weekend.		

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

233/19	<p>To receive correspondence</p> <ol style="list-style-type: none"> Letter dated 24th September 2019 – Rt Hon J Smith MP Letter dated 25th September 2019 – Rt Hon J Smith MP That these items be received and noted and that RCC do not agree with the contents which do not reflect the concerns or wishes of the local people. <table border="1" data-bbox="256 248 1305 286"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a show of hands.</p> <ol style="list-style-type: none"> Email dated 4th November 2019 – Pocket Park Funding. That the Clerk submits an application to this scheme in respect of the playground at Quarry Moor and that Ripon City Council will provide the 30% funding required. <table border="1" data-bbox="256 416 1305 454"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton	Proposed – Cllr Williams	Seconded – Cllr McHardy		
Proposed – Cllr Williams	Seconded – Cllr Horton						
Proposed – Cllr Williams	Seconded – Cllr McHardy						
	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>That this resolution be passed.</p> <table border="1" data-bbox="256 734 1305 772"> <tr> <td>Proposed – Cllr Hawke</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a show of hands.</p>	Proposed – Cllr Hawke	Seconded – Cllr Horton				
Proposed – Cllr Hawke	Seconded – Cllr Horton						
234/19	<p>Events and Marketing</p> <ol style="list-style-type: none"> To receive an update on events if appropriate; That the event management contactor is made aware of the Council's disappointment in receiving correspondence from HBC and that all Event Management Plans are required to be submitted by 20th November 2019. That Cllrs Davis, McHardy and Williams are authorised to decide the way forward on events remaining in 2019 with the Clerk. <table border="1" data-bbox="256 1093 1305 1131"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Davis</td> </tr> </table> <p>RESOLVED by a show of hands.</p> <ol style="list-style-type: none"> To consider the Christmas marketing campaign: <ol style="list-style-type: none"> To revisit the radio campaign referred to in minute reference 227/19 1. following advice received from NALC; That the quotation/proposal is accepted and that the Council proceed on the basis that the events are confirmed by HBC. <table border="1" data-bbox="256 1377 1305 1415"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Davis</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention and one against.</p> <ol style="list-style-type: none"> To reconsider the distribution of the Christmas brochures following the receipt of a letter which satisfies the requirement of Standing Order item 7; That the distribution in Ripon is offered to staff members first with distribution outside Ripon outsourced to a distribution firm. Outside area to include local towns. <table border="1" data-bbox="256 1630 1305 1668"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Davis</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p> To receive an update from HBC on Tour de Yorkshire and agree appropriate action. That this be received and noted, it was noted that the date referred to in the email is incorrect and should refer to 2021. 	Proposed – Cllr Williams	Seconded – Cllr Davis	Proposed – Cllr Williams	Seconded – Cllr Davis	Proposed – Cllr Williams	Seconded – Cllr Davis
Proposed – Cllr Williams	Seconded – Cllr Davis						
Proposed – Cllr Williams	Seconded – Cllr Davis						
Proposed – Cllr Williams	Seconded – Cllr Davis						
235/19	<p>To receive an update on the Town Hall lease. It was noted that there is nothing to report on this item.</p>						
236/19	<p>To note the suggested repairs and maintenance required to the 1865 horn and agree appropriate action.</p>						

	<p>That a quote and details of proposed repairs are returned for review.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
Proposed – Cllr Williams	Seconded – Cllr McHardy		
237/19	<p>To receive an update on the Christmas Lights for 2019.</p> <p>It was noted that the additional lighting proposed for Kirkgate was not able to be installed as the load testing failed due to the ancient nature of the bricks. Permissions had been obtained from properties on Westgate to extend the display, however, the contractor expects that the same problem might occur and has decided not to proceed. Permission has been obtained from Ripon Hospital to light up the cherry tree in the car park, Park St and Spa Surgeries.</p> <p>That the Clerk approaches HBC to obtain the required permissions to place Christmas lights on the Spa Baths in 2020 and that North St Surgery are asked if they would like Christmas Lights on their building subject to the contractor being in a position to supply and install them.</p> <p>That the required permissions are pursued with HBC to place the Christmas trees in planters on the market place and that subject to permission being obtained Cllr Hardisty supplies trees/arranges for their placement. Cllr Craggs to supply lighting.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
Proposed – Cllr Williams	Seconded – Cllr McHardy		
238/19	<p>To consider the adoption of an Internal Control Policy.</p> <p>That this be adopted and that Cllr Craggs be nominated as the councillor detailed in 3.1 therein.</p> <table border="1"> <tr> <td>Proposed – Cllr Davis</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a show of hands.</p>	Proposed – Cllr Davis	Seconded – Cllr McHardy
Proposed – Cllr Davis	Seconded – Cllr McHardy		
239/19	<p>To receive an update from The Friends of Hell Wath regarding the Small Grant awarded in 2019/20 and agree appropriate action.</p> <p>That permission is granted for the grant awarded to be used for the purposes outlined in the accompanying correspondence.</p> <table border="1"> <tr> <td>Proposed – Cllr McHardy</td> <td>Seconded – Cllr Bate</td> </tr> </table> <p>RESOLVED by a show of hands.</p>	Proposed – Cllr McHardy	Seconded – Cllr Bate
Proposed – Cllr McHardy	Seconded – Cllr Bate		
240/19	<p>To receive an update from Harrogate Borough Council on car parking around Christmas time and agree appropriate action.</p> <p>That this be received and noted and that a request is submitted to HBC to provide details of the revenue from both parking and parking tickets earned in Ripon during the last two years.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
Proposed – Cllr Williams	Seconded – Cllr McHardy		
241/19	<p>To consider Planning Matters as detailed in the attached appendix.</p> <p>That the previous objection to planning matter 19/00157/FUL is reiterated and that there are no objections to the other applications listed.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke
Proposed – Cllr Williams	Seconded – Cllr Hawke		
244/19	<p>To receive a report from Ripon City Council representatives on outside bodies.</p> <p>Cllr McHardy reported that the Ripon Together AGM is on 12th November 2019 and encouraged councillors to attend.</p>		
245/19	<p>To receive a report from Harrogate Borough Councillors if appropriate – for information only.</p> <p>Cllr Chambers reported that plans for the site at Allhallowgate will be published in early 2020.</p>		
246/19	<p>To receive a report from North Yorkshire County Councillors if appropriate – for information only.</p> <p>None.</p>		

247/19

Mayoral Announcements – for information.

None.

With business concluded the meeting was closed at 8.48pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED

DATE

THE RIGHT WORSHIPFUL THE MAYOR

DRAFT

241/19	<p>Planning matters</p> <ol style="list-style-type: none"> To receive the Planning Appendix. Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority: <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i></p> <p>http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx</p>	
	19/04326/FUL	<p>Red Hills Grange, 51 Palace Road, Ripon, HG4 1UW</p> <p>Demolition of existing extension, conversion of garage into additional living space, erection of single storey extension and alteration to fenestration.</p>
	19/04122/ADV	<p>Piccadilly Motors Limited, Dallamires Lane, Ripon, HG4 1TT</p> <p>Display of 19 internally illuminated fascia / totem signage</p>
	19/04216/FUL	<p>27 Bondgate Green, Ripon, North Yorkshire, HG4 1QW</p> <p>Change of use of retail / office unit to dwelling with associated works.</p>
	19/04094/FUL	<p>22 and 24 Clothholme Road, Ripon, HG4 2DQ</p> <p>Erection of single storey infill extension; erection of single storey extension; conversion of loft and outbuilding to create additional living accommodation; installation of 4 no rooflights.</p>
	19/03327/FUL	<p>19 Red Bank Drive, Ripon, HG4 2LF</p> <p>Demolition of porch; erection of dormer and roof extension over garage to create first floor with canopy; alterations to fenestration; erection of detached annex.</p>
	19/04521/ADV	<p>Land Comprising Field at 431797 471580, Rotary Way, Ripon</p> <p>Display of 1 no. free standing internally illuminated totem sign at entrance to site.</p>
	19/02626/FUL	<p>Claverdon, Locker Lane, Ripon, HG4 1SS</p> <p>Demolition of existing garage and erection of 1 no. two storey and 3 no. single storey extensions, installation of dormer extension, installation of roof lights.</p>
	19/00157/FULMAJ	<p>Land Comprising Field at 430655 472220, Springfield Close, Ripon</p> <p>Erection of 40 no dwellings including associated access</p>

	and infrastructure – revised layout and additional information submitted.
19/04353/FUL	11 Skellbank, Ripon, HG4 2PT Retrospective application for formation of dormer.
19/04376/FUL	61 Harrogate Road, Ripon, HG4 1 ST Formation of timber clad structure around fume extract; formation of children's play equipment, planter boxes and landscape works; repainting of building in an alternative colour and associated refurbishment works.
19/04215/FUL	St Wilfrid's Church, Coltsgate Hill, Ripon, HG4 2AB Alteration to south west entrance including removal of stone in-fill and formation of frameless structural glazing and formation of stone steps.
19/04611/FUL	18 Bishopton Lane, Ripon, HG4 2QN Demolition of detached garage; erection of 1 no. detached bungalow and 1 no. detached garage and associated soft/hard landscaping; widening of existing access.