



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 13th January 2020

Time: 6.00pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD

Present

Cllr E Parkin - The Right Worshipful the Mayor
Cllr J Bate
Cllr S Craggs
Cllr C Davis
Cllr C Hardisty
Cllr S Hawke
Cllr P M Horton
Cllr P McHardy
Cllr C Powell
Cllr A Williams

In Attendance

Paula Benson, the Clerk and the Sergeant at Mace and one member of the public.

Prior to the commencement of the meeting Prayers were said by The Very Reverend Dean John Dobson

01/20	To receive apologies and approve reasons for absence. Apologies were received and accepted from Cllrs Chambers and Martin.		
02/20	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None.		
03/20	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. Cllr Hawke declared an interest as a member of HBC's Planning Committee.		
04/20	To consider and approve the Minutes of the Meeting held on 9th December 2019. That these be approved as a true and accurate record. <table border="1"><tr><td>Proposed – Cllr Horton</td><td>Seconded – Cllr Hardisty</td></tr></table> RESOLVED by a show of hands with three abstentions.	Proposed – Cllr Horton	Seconded – Cllr Hardisty
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05/20	To receive an update on the Ripon Barracks site if appropriate and agree appropriate action. That a letter of sincere thanks be sent to Mr M Abrahams and Mr R Compton for their efforts in relation to the redevelopment of the Ripon Barracks site. <table border="1"><tr><td>Proposed – Cllr McHardy</td><td>Seconded – Cllr Williams</td></tr></table> RESOLVED by a unanimous show of hands. The Mayor announced that the remainder of this item be moved to the end of the meeting as it includes commercially sensitive information.	Proposed – Cllr McHardy	Seconded – Cllr Williams
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06/20	To consider reports of Anti-Social Behaviour in Ripon and receive an update from North Yorkshire Police if appropriate That the Clerk writes to The Right Hon. J Smith MP, Police and Crime Commissioner, North Yorkshire County Council and the HBC Safer Communities Team to ask them to intervene regarding the lack of engagement with North Yorkshire Police and the ongoing antisocial behaviour in Ripon. <table border="1"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr Horton</td></tr></table> RESOLVED by a unanimous show of hands.	Proposed – Cllr Williams	Seconded – Cllr Horton
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The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

07/20	<p>To consider a request from the Citizens Advice Bureau.</p> <p>That the request from CAB to occupy an area in Hugh Ripley Hall is agreed in principle subject to further details being provided. That the Clerk contacts HBC to commence discussions on a licence to occupy. That the details of agreed occupation are delegated to the Hugh Ripley Hall committee.</p> <table border="1" data-bbox="256 237 1305 277"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Davis</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Davis																																								
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08/20	<p>To consider the provision of a mobile telephone for the Clerk.</p> <p>That this be agreed.</p> <table border="1" data-bbox="256 383 1305 423"> <tr> <td>Proposed – Cllr McHardy</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr McHardy	Seconded – Cllr Williams																																								
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09/20	<p>To consider RCC Events generally together with the following:</p> <p>1. Tractorfest;</p> <p>That the element of the event on the market square is adopted as a RCC event with RCC meeting the bond payment and assuming the risk of loss or damage to the square subject to appropriate control measures being agreed/used.</p> <table border="1" data-bbox="357 633 1406 674"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. Road Closures;</p> <p>That the Civic Events list below is agreed and that the list of Community Events is referred back to the Events Committee for review.</p> <table border="1" data-bbox="357 882 1406 922"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <table border="1" data-bbox="357 990 1423 1695"> <thead> <tr> <th>Civic Events</th> <th>Date</th> <th>Roads involved</th> </tr> </thead> <tbody> <tr> <td>Mayor Making</td> <td>6th May 2020</td> <td>Market Place South; Westgate; Park Street.</td> </tr> <tr> <td></td> <td></td> <td>Market Place South, Duck Hill, Bedern Bank</td> </tr> <tr> <td>Mayoral Installation, Freedom Parade and VE Day 2020</td> <td>10th May 2020</td> <td>As in 2019</td> </tr> <tr> <td>Battle of Britain</td> <td>15th September 2020</td> <td>As in 2019.</td> </tr> <tr> <td>Remembrance Sunday</td> <td>8th November 2020</td> <td>As in 2019</td> </tr> <tr> <td>New Year's Eve</td> <td>31st December 2020</td> <td>As in 2019</td> </tr> <tr> <th>Community Events</th> <th>Date</th> <th>Roads involved</th> </tr> <tr> <td>Sights and Sounds</td> <td>7th March 2020</td> <td>None</td> </tr> <tr> <td>VE Day Weekend</td> <td>7th and 8th May 2020</td> <td>Market Place South</td> </tr> <tr> <td>August Bank Holiday Saturday</td> <td>29th August 2020</td> <td>Market Place South</td> </tr> <tr> <td>Christmas Lights Switch on</td> <td>21st November 2020</td> <td>Market Place South</td> </tr> </tbody> </table> <p>3. VE Day</p> <p>That CTM are appointed to provide a person to act as Event Manager around the VE Day weekend events.</p> <table border="1" data-bbox="357 1834 1406 1874"> <tr> <td>Proposed – Cllr Craggs</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>4. Civic Events including Mayor Making.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy	Proposed – Cllr Williams	Seconded – Cllr McHardy	Civic Events	Date	Roads involved	Mayor Making	6th May 2020	Market Place South; Westgate; Park Street.			Market Place South, Duck Hill, Bedern Bank	Mayoral Installation, Freedom Parade and VE Day 2020	10th May 2020	As in 2019	Battle of Britain	15th September 2020	As in 2019.	Remembrance Sunday	8th November 2020	As in 2019	New Year's Eve	31st December 2020	As in 2019	Community Events	Date	Roads involved	Sights and Sounds	7 th March 2020	None	VE Day Weekend	7 th and 8 th May 2020	Market Place South	August Bank Holiday Saturday	29 th August 2020	Market Place South	Christmas Lights Switch on	21 st November 2020	Market Place South	Proposed – Cllr Craggs	Seconded – Cllr McHardy
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	<p>That an additional civic service to commemorate the anniversary of VJ Day is agreed subject to discussions with the Cathedral; That the date of Mayor Making remains unchanged with the venue being moved to The Old Deanery in 2020.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a show of hands with one against.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton												
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10/20	<p>To consider the invoice from Harrogate Borough Council in respect of the premises cost and correspondence received in respect of the lease and agree appropriate action. That the invoice be paid and that additional space in the Town Hall is sought for storage of RCC equipment. That, if required, a nominal amount of rent is offered to HBC for the occupation of the area in the basement as it is in an unlettable condition. Cllr McHardy requested that it be noted that staff must not be allowed to lift heavy items of equipment.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton												
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12/20	<p>To consider and approve the Budget and Precept request for the 2020-21 Financial Year. That the amended budget be agreed in principle with the precept request remaining unchanged for 2020-21 at £400,000.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy												
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13/20	<p>1. To approve the list of payments and receipts for November 2019;</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Account</th> <th>Total Payments</th> <th>Total Receipts</th> </tr> </thead> <tbody> <tr> <td>November</td> <td>HSBC</td> <td>5033.57</td> <td>nil</td> </tr> <tr> <td>Month 8</td> <td>Unity Trust Bank</td> <td>39681.67</td> <td>3240.00</td> </tr> </tbody> </table> <p>2. To receive the income and expenditure report dated 7th January 2020. 3. To note that the bank reconciliation statements for the month ending November 2019 have been signed by the Mayor. That the above items be approved and/or received and noted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Month	Account	Total Payments	Total Receipts	November	HSBC	5033.57	nil	Month 8	Unity Trust Bank	39681.67	3240.00	Proposed – Cllr Williams	Seconded – Cllr Hawke
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14/20	<p>To receive correspondence and agree appropriate action:</p> <p>1. Harrogate Street Aid; That this be received and noted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. Ripon Canal Towpath; That the Council support this proposal.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p> <p>3. Peacock and Smith email dated 8th January 2019. That this request be refused.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke	Proposed – Cllr Williams	Seconded – Cllr Horton	Proposed – Cllr Williams	Seconded – Cllr McHardy								
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15/20	<p>To consider a request from The Ripon and District Scouts to plant trees at Quarry Moor. That this item is deferred to allow further information to be obtained, concerns surrounding the planting of trees on the old tip site and potential unknown substances were expressed, together with noting that the trees would require maintenance in future years.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr McHardy												
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16/20	To consider Planning Matters as detailed in the attached appendix. Resolutions are detailed in the attached appendix.		
	To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item. <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table> RESOLVED by a unanimous show of hands.	Proposed – Cllr Williams	Seconded – Cllr Hawke
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05/20	To receive an update on the Ripon Barracks site if appropriate and agree appropriate action. That agreement to fund the Transportation consultant's report is agreed in principle subject to it addressing the variations in proposals for the site. <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Davis</td> </tr> </table> RESOLVED by a unanimous show of hands. The Mayor announced that the remainder of this item be moved to the end of the meeting as it includes commercially sensitive information.	Proposed – Cllr Williams	Seconded – Cllr Davis
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17/20	To receive a report from Harrogate Borough Councillors if appropriate – for information only. Cllr Hawke advised that he had received a number of complaints regarding the poor lighting at the leisure centre car park which he has raised with HBC. Cllr McHardy advised that HBC are expecting to provide training to parish councils on the Community Infrastructure Levy.		
18/20	To receive a report from North Yorkshire County Councillors if appropriate – for information only. None present.		
19/20	Mayoral Announcements – for information. The Mayor spoke on a declaration of interest matter after seeing advice from the Monitoring Officer, apologising for not declaring an interest in a discussion which took part in the December 2019 meeting of Full Council and the Events Committee. The Mayor announced that Jim Vauvert had completed 25 years' service with the Council who gave thanks and a round of applause.		

With business concluded the meeting was closed at 8.28pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED

DATE

THE RIGHT WORSHIPFUL THE MAYOR

16/20	<p>Planning matters</p> <ol style="list-style-type: none"> To receive the Planning Appendix. Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority: <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i></p> <p>http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx</p>			
	19-04956-FUL	<p>Land south of clubhouse, Ripon Rugby Club, Mallorie Park Drive, Ripon, HG4 2QD</p> <p>Installation of a new telecommunications mast and supporting apparatus. The proposed development comprises of the installation of: 1 x 15 metre high ground based slimline Hutchinson Alpha 8 replica telegraph pole, 1 x tri-sector antenna within shroud, 2 x 0.3m Dia transmission dishes at a height of 11.10m, 1 x Cobra cabinet (1645 x 18050 x 800), 1 x Fredo cabinet (1240 x 900 x 800), 1 x MK5 Link AC cabinet (1500 x 1200 x 500), 10 x safety bollards around the mast and cabinets, other ancillary equipment and cabling, mast to be vinyl textured wood effect finish olive brown (RAL 8008) and cabinets to be Fire Green (RAL 6009).</p> <p>The council object to this application in the strongest terms as it is considered too close to the existing changing facilities and could cause injury to persons in the event of loss or damage to the mast and supporting apparatus.</p> <table border="1" data-bbox="619 1182 1326 1220"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke
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	19/04845/FUL	<p>Rear of 15 Palace Road, Ripon, HG4 1EU</p> <p>Erection of 1 dwelling with associated parking and hard standing.</p> <p>The council do not object to this application.</p> <table border="1" data-bbox="619 1485 1326 1523"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton
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	19/05246/COU	<p>Former Natwest Bank, 39 Market Place, Ripon, North Yorkshire, HG4 1DB</p> <p>Change of use of basement and ground floor from Financial and professional services (use class A2) to restaurant / café (use class A3) and change of use of first and second floors from financial and professional services (use class A2) to dwellings (use class C3).</p> <p>The council support this application in principle, but would like to place on record its observation that the nature of granting permission for residential units on the market square means that that residential amenity might be</p>		

		<p>impacted upon at times by the very nature of the location.</p> <table border="1" data-bbox="592 170 1294 210"> <tr> <td data-bbox="592 170 943 210">Proposed – Cllr Williams</td> <td data-bbox="943 170 1294 210">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a show of hands with one against.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke	
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	<p>NY/2019/0051/LBC</p>	<p>Consultation on planning application on land at Holy Trinity CofE Infant School, HG4 2AL</p> <p>That this be noted without comment.</p> <table border="1" data-bbox="592 427 1294 468"> <tr> <td data-bbox="592 427 943 468">Proposed – Cllr Williams</td> <td data-bbox="943 427 1294 468">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke	
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