



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: Monday 18th January 2021

Time: 6.00pm

HELD AT 6PM ONLINE ON MICROSOFT TEAMS

Present	Cllr E Parkin - The Right Worshipful the Mayor Cllr M Chambers Cllr S Craggs Cllr C Davis Cllr C Hardisty Cllr S Hawke Cllr P M Horton Cllr P McHardy Cllr S Martin Cllr A Williams
In Attendance	Paula Benson, the Clerk

01/21	To receive apologies and approve reasons for absence. Apologies were received from Cllrs Bate and Powell. Reasons for absence were approved.		
02/21	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None present.		
03/21	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. Cllr Martin declared an interest as a member of Harrogate Borough Council's Planning Committee.		
04/21	To consider and approve the Minutes of the Meeting held on 7th December 2020. That these be approved as a true and accurate record of proceedings. <table border="1"><tr><td>Proposed – Cllr Horton</td><td>Seconded – Cllr Williams</td></tr></table> RESOLVED by a unanimous show of hands.	Proposed – Cllr Horton	Seconded – Cllr Williams
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05/21	Christmas Lights 1) To receive a verbal update following a site meeting with Christmas Plus in respect of the Christmas Lights Display for the 2020 season; A meeting was held with the existing provider to discuss some of the issues that had occurred with the 2020 seasonal display, particular focus was given to those lights where the performance did not appear to be adequate and the 'random' lights that had been supplied. 2) To receive and approve invoices in respect of the 2020 seasonal display if received; That these be referred to the Christmas Lights Working Group for a detailed review with the invoices being returned to Full Council for approval in February 2021. 3) To consider the display for the 2021 season and to agree to the invitation of tenders from selected providers; That the council explores the possibility of lighting up the trees along the A61 bypass and that any underspend on the 2020-21 Christmas Lights budget is rolled forward to the 2021-22 financial year with £10,000 pledged towards the roundabout project in the first instance. <table border="1"><tr><td>Proposed – Cllr Horton</td><td>Seconded – Cllr Williams</td></tr></table>	Proposed – Cllr Horton	Seconded – Cllr Williams
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The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

RCC/SHAREPOINT/FULL COUNCIL/180121

	<p>RESOLVED by a unanimous show of hands.</p> <p>4) To identify any outstanding infrastructure work required from NYCC and to consider any additional work for required for the 2021 season.</p> <p>The clerk advised that NYCC were currently undertaking essential seasonal maintenance but that she will arrange to meet with them to address the known issues in the Spring.</p>																			
06/21	<p>Vehicle Activated Speed Signs</p> <p>To consider the purchase of Vehicle Activated Speed detection equipment.</p> <p>That an agreement for the provision of two signs is entered into with NYCC.</p> <table border="1"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr McHardy																	
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07/21	<p>Ripon Renewal Project</p> <p>To consider this HBC led initiative and to formulate a response to HBC on RCC’s position.</p> <p>That a letter is sent to HBC acknowledging the initiative and welcoming the project, that RCC would like to be engaged from the outset.</p> <table border="1"> <tr> <td>Proposed – Cllr Craggs</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Craggs	Seconded – Cllr Williams																	
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08/21	<p>Financial Matters</p> <p>1. To receive the Income and Expenditure report dated 31st December 2020;</p> <p>2. To approve the list of payments and receipts for</p> <table border="1"> <thead> <tr> <th>Month/account</th> <th>Payments</th> <th>Receipts</th> </tr> </thead> <tbody> <tr> <td>December 2020 Month 9 HSBC</td> <td>£4,270.37</td> <td>Nil</td> </tr> <tr> <td>December 2020 Month 9 UTB</td> <td>£13,104.99</td> <td>£142.27</td> </tr> </tbody> </table> <p>That items 1, 2 and 5 be received and approved.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>3. To receive an update on the new investment accounts.</p> <p>The clerk advised that a query had been received from one of the institutions and that it was in the course of being actioned.</p> <p>4. To receive the letter dated 18th December 2020 from Yorkshire Internal Audit Services and agree appropriate action.</p> <p>That the Council does not agree to pay the full fee in view of the length of time taken to complete the audit.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>5. To consider and/or agree to the following items of spend:</p> <table border="1"> <thead> <tr> <th>Cost</th> <th>Item</th> </tr> </thead> <tbody> <tr> <td>£560.00</td> <td>the appointment of RBS Rialtas to conduct the year end process;</td> </tr> <tr> <td>£402.00</td> <td>the cost of the Clerk’s SLCC membership renewal</td> </tr> </tbody> </table>	Month/account	Payments	Receipts	December 2020 Month 9 HSBC	£4,270.37	Nil	December 2020 Month 9 UTB	£13,104.99	£142.27	Proposed – Cllr Williams	Seconded – Cllr Williams	Proposed – Cllr Williams	Seconded – Cllr Hawke	Cost	Item	£560.00	the appointment of RBS Rialtas to conduct the year end process;	£402.00	the cost of the Clerk’s SLCC membership renewal
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09/21	<p>Quarry Moor</p> <p>To note that the urgent assessment of tree condition was required and that this, together with the commissioning of a tree survey was undertaken under item 3.4 of Financial Regulations by the Clerk.</p> <p>That the cost of the urgent report be approved retrospectively and that an arboriculturalist be appointed to undertake the work required urgently.</p> <p>The Clerk advised that contact had been made with the HBC Tree Officer who had always been very helpful and/or undertaken work at Quarry Moor in the past.</p> <table border="1"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr Martin																	
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10/21	<p>Civic Matters</p> <p>1) To consider the appointment of a Chairman of the Council for the duration that the Coronavirus pandemic and anything arising therefrom affects the routine business of</p>																			

	<p>Ripon City Council; That Cllr Parkin continues in his current role as Mayor and Chairman of the Council until such time as a proper Mayor Making event can be organised.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2) To consider and agree the format of the 2021 Annual Meeting of the Council. The Clerk advised the subject to the provisions of legislation to deal with the pandemic the council may be required to hold an annual meeting of the council remotely, arranging the annual mayor making ceremony separately. It was noted that with the closure of both Ripon hotels with capacity to hold the event that the council would need to hold the mayor making ceremony elsewhere and agreed that the formal meeting element of the meeting would be held at Hugh Ripley Hall with the catered element in the Council Chamber.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands. Cllr McHardy requested that it be recorded that she was against the formal meeting element being held at Hugh Ripley Hall.</p>	Proposed – Cllr Williams	Seconded – Cllr Martin	Proposed – Cllr Williams	Seconded – Cllr Martin
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11/21	<p>Old Library Site To receive an update on this site following the works undertaken by Harrogate Borough Council. Cllr Chambers was thanked for his efforts in negotiating the works with HBC. It was noted that they had been carried out to a very high standard. However, the gravel that had been placed in front of the hoarding was creating a problem as it was being moved to the road by cars parking there presenting a danger to motorists and pedestrians alike. Cllr Chambers advised that he would take this matter up with Harrogate Borough Council.</p>				
12/21	<p>Defibrillators To consider the funding of additional defibrillators within the City. It was agreed to defer this matter and return it to a future meeting of council.</p>				
13/21	<p>Hugh Ripley Hall To consider offering the hall for use as a COVID vaccination centre. That Hugh Ripley Hall should be offered as a COVID vaccination centre and that the CCG be requested to provide a vaccination centre in Ripon.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Martin		
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14/21	<p>To consider the following matters and agree appropriate action</p> <ol style="list-style-type: none"> 1. The condition of and maintenance of the Clocktower; That the Clerk writes to HBC to enquire about the status of the clocktower mechanism and any known issues/planned maintenance schedule. <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> 2. The CCTV provision in Ripon; Cllr Chambers declared an interest in this item as the Cabinet Member responsible for Safer Communities at HBC and left the meeting at 7:30pm. That the Clerk writes to HBC to request details of the areas covered by CCTV in Ripon and the monitoring regime and that Julia Mulligan, PFCC is requested to brief council on the issue of antisocial behaviour and policing in Ripon. <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands. Cllr Chambers returned to the meeting at 7:45pm</p> 3. A request from the Ripon Bid. Cllrs Martin and Craggs declared an interest in this item as members of the BID Steering Group. That the Council agree to meet the BID Team to receive information on proposals. 	Proposed – Cllr Williams	Seconded – Cllr Hardisty	Proposed – Cllr Williams	Seconded – Cllr Hawke
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15/21	<p>To consider the Media policy, any amendments required thereto and to clarify its application.</p> <p>It was noted that members are free to speak to the media on behalf of themselves, to express their own opinion on matters on which a council resolution has been made.</p> <p>Cllr Williams left the meeting due to technical issues at 8:03pm.</p> <p>That the media policy be amended to include the Leader of the Council being authorised to speak directly to the media on behalf of the council and council matters</p> <table border="1"> <tr> <td>Proposed – Cllr McHardy</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention and three against.</p>	Proposed – Cllr McHardy	Seconded – Cllr Hawke
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16/21	<p>To receive the following reports:</p> <p>Reports from Harrogate Borough Councillors if appropriate – for information only; Cllr McHardy expressed her gratitude to the HBC executives who attended to discuss Devolution proposals.</p> <p>Reports from North Yorkshire County Councillors if appropriate – for information only; Cllr Chambers advised that he has raised the issue of the road surface on St Marygate and footpaths with NYCC;</p> <p>Cllr Martin advised that he has raise the lack of gritting during the recent bad weather with NYCC.</p> <p>Reports from members and/or the Clerk on external organisations. None.</p>		
17/21	<p>Mayoral Announcements – for information. None.</p>		

With business concluded the chairman closed the meeting at 8:20pm.

SIGNED

DATE

THE RIGHT WORSHIPFUL THE MAYOR