



# MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 22<sup>nd</sup> June 2020

**Time:** 6.00pm

**HELD AT 6PM ONLINE ON MICROSOFT TEAMS**

|                      |   |
|----------------------|---|
| <b>Present</b>       | Cllr E Parkin - The Right Worshipful the Mayor<br>Cllr J Bate<br>Cllr M Chambers<br>Cllr S Craggs<br>Cllr C Davis<br>Cllr C Hardisty<br>Cllr S Hawke<br>Cllr P M Horton<br>Cllr P McHardy<br>Cllr S Martin<br>Cllr A Williams |
| <b>In Attendance</b> | Paula Benson, the Clerk.  |

|   |   |                       |                        |   |  |
|---|---|-----------------------|------------------------|---|--|
| <b>60/20</b>                                      | <b>To receive apologies and approve reasons for absence.</b><br><br>Apologies were received from Cllr Powell, reasons for absence were approved.  |                       |                        |   |  |
| <b>61/20</b>                                      | <b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b><br>None present.  |                       |                        |   |  |
| <b>62/20</b>                                      | <b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b><br>Cllrs Hawke and Martin declared an interest as a member of HBC's Planning Committee.<br>Cllr Martin declared an interest in Ripon Library Action Group at 70/20 below.   |                       |                        |   |  |
| <b>63/20</b>                                      | <b>To consider and approve the Minutes of the Meetings held on 5<sup>th</sup> March 2020; 9<sup>th</sup> March 2020 and 21<sup>st</sup> March 2020.</b><br><br>That these be approved as a true and accurate record of proceedings. <table border="1"><tr><td>Proposed – Cllr Hawke</td><td>Seconded – Cllr Horton</td></tr><tr><td colspan="2">RESOLVED by a show of hands with one abstentions.</td></tr></table> | Proposed – Cllr Hawke | Seconded – Cllr Horton | RESOLVED by a show of hands with one abstentions. |  |
| Proposed – Cllr Hawke                             | Seconded – Cllr Horton  |                       |                        |   |  |
| RESOLVED by a show of hands with one abstentions. |   |                       |                        |   |  |
| <b>64/20</b>                                      | <b>To consider and approve the addendum to Standing Orders applying to Remote Meetings.</b><br><br>That these be approved and adopted. <table border="1"><tr><td>Proposed – Cllr Hawke</td><td>Seconded – Cllr Horton</td></tr><tr><td colspan="2">RESOLVED by a show of hands with one abstentions.</td></tr></table>  | Proposed – Cllr Hawke | Seconded – Cllr Horton | RESOLVED by a show of hands with one abstentions. |  |
| Proposed – Cllr Hawke                             | Seconded – Cllr Horton  |                       |                        |   |  |
| RESOLVED by a show of hands with one abstentions. |   |                       |                        |   |  |

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

RCC/SHAREPOINT/FULL COUNCIL/220620



|  |   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
|--|---|--------------------------|--------------------------|--|-------|--------|-------|----------------------------|------|-----------------------------|------|----------------|-------|--------------------------|------------------------|--|--|--------------------------|-----------------------|--|--|--------------------------|-----------------------|--|--|--------------------------|------------------------|---|--|
| 68/20  | <p><b>To receive notification of the decisions taken by the Clerk to the Council during the period to which minute reference 59/20 1. applies.</b></p> <p>That these be accepted and approved.</p> <table border="1" data-bbox="368 271 1492 344"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Chambers</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>   | Proposed – Cllr Williams | Seconded – Cllr Chambers | RESOLVED by a unanimous show of hands. |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Proposed – Cllr Williams   | Seconded – Cllr Chambers  |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| RESOLVED by a unanimous show of hands.                               |   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| 69/20  | <p><b>To approve the draft schedule of meetings for 2020/21.</b></p> <p>That the schedule of meetings be approved on the basis that it is revisited if required.</p> <table border="1" data-bbox="368 488 1492 562"> <tr> <td>Proposed – Cllr Chambers</td> <td>Seconded – Cllr Hawke</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>  | Proposed – Cllr Chambers | Seconded – Cllr Hawke    | RESOLVED by a unanimous show of hands. |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Proposed – Cllr Chambers   | Seconded – Cllr Hawke   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| RESOLVED by a unanimous show of hands.                               |   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| 70/20  | <p><b>To consider the submissions from the organisations who benefit from Partnership funding agreements and to consider and approve funding levels for the 2020/21 financial year.</b></p> <p>That the following funds are allocated and authorised to be paid under the Partnership Funding Agreements for the 2020-21 financial year.</p> <p>Cllr Martin declared an interest in respect of the funding awarded to Ripon Library Action Group.</p> <table border="1" data-bbox="347 882 1492 1099"> <tr> <td>Ripon Together</td> <td>£2750</td> </tr> <tr> <td>Citizens Advice Bureau</td> <td>£3000</td> </tr> <tr> <td>HARCVS</td> <td>£3000</td> </tr> <tr> <td>Ripon Library Action Group</td> <td>£500</td> </tr> <tr> <td>Rotary Club (grass cutting)</td> <td>£250</td> </tr> <tr> <td>Ripon in Bloom</td> <td>£2500</td> </tr> </table> <p>That the funding detailed above be awarded to Ripon Together, Citizens Advice Bureau, HARCVS.</p> <table border="1" data-bbox="384 1205 1481 1279"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>That the funding detailed above be awarded to Ripon Library Action Group</p> <table border="1" data-bbox="384 1352 1481 1426"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Davis</td> </tr> <tr> <td colspan="2">RESOLVED by a show of hands with one abstention, namely Cllr Martin.</td> </tr> </table> <p>That the funding detailed above be awarded to Rotary Club (grass cutting).</p> <table border="1" data-bbox="384 1496 1481 1570"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Davis</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>That the funding detailed above be awarded to Ripon in Bloom and that it should be noted that the reduced amount of funding to Ripon in Bloom is based on the reduced activity proposed in 2020-21 and level of reserves held by the organisation. Further, that there is an element of funding provided to undertake work that Harrogate Borough Council have withdrawn due to the impact of COVID 19 in respect of watering of the planters in Ripon at an identified cost of £480. That the funding towards watering is a one off item and will not be repeated in future years.</p> <table border="1" data-bbox="384 1883 1481 1957"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> <tr> <td colspan="2">RESOLVED by a show of hands with one abstention</td> </tr> </table> | Ripon Together           | £2750                    | Citizens Advice Bureau                 | £3000 | HARCVS | £3000 | Ripon Library Action Group | £500 | Rotary Club (grass cutting) | £250 | Ripon in Bloom | £2500 | Proposed – Cllr Williams | Seconded – Cllr Martin | RESOLVED by a unanimous show of hands. |  | Proposed – Cllr Williams | Seconded – Cllr Davis | RESOLVED by a show of hands with one abstention, namely Cllr Martin. |  | Proposed – Cllr Williams | Seconded – Cllr Davis | RESOLVED by a unanimous show of hands. |  | Proposed – Cllr Williams | Seconded – Cllr Martin | RESOLVED by a show of hands with one abstention |  |
| Ripon Together   | £2750   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Citizens Advice Bureau   | £3000   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| HARCVS   | £3000   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Ripon Library Action Group   | £500  |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Rotary Club (grass cutting)  | £250  |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Ripon in Bloom   | £2500   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Proposed – Cllr Williams   | Seconded – Cllr Martin  |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| RESOLVED by a unanimous show of hands.                               |   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Proposed – Cllr Williams   | Seconded – Cllr Davis   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| RESOLVED by a show of hands with one abstention, namely Cllr Martin. |   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Proposed – Cllr Williams   | Seconded – Cllr Davis   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| RESOLVED by a unanimous show of hands.                               |   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| Proposed – Cllr Williams   | Seconded – Cllr Martin  |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |
| RESOLVED by a show of hands with one abstention                      |   |                          |                          |  |       |        |       |                            |      |                             |      |                |       |                          |                        |  |  |                          |                       |  |  |                          |                       |  |  |                          |                        |   |  |

|  |  |                          |                         |  |  |                          |                         |  |  |
|--|--|--------------------------|-------------------------|--|--|--------------------------|-------------------------|--|--|
| 71/20                                  | <p><b>To note the provisions of The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020, the delay on conducting the Internal Audit and extension requested for return of the Annual Governance Accountability Return.</b></p> <p>The Clerk advised that the external auditor had granted an extension until 31<sup>st</sup> August 2020 for receipt of the Annual Governance and Accountability Return (AGAR). A response is currently awaited from the internal auditor on availability to conduct the end of year audit which needs to take place before Full Council receive the AGAR. Clerk to monitor/report back to Full Council in July 2020.</p>  |                          |                         |  |  |                          |                         |  |  |
| 72/20                                  | <p><b>Planning Matters – refer to attached appendix.</b></p> <p>That RCC do not respond to planning applications at this time and that individual members respond to HBC during the period to which the COVID 19 pandemic affects the routine meetings of this council. However, should a member of council wish a particular application to be reviewed by Council provision is made for them to either raise that with the Clerk prior to the issue of the agenda for a Full Council meeting or, subject to procedures being followed, an extraordinary meeting of Full Council be called.</p> <table border="1" data-bbox="339 768 1461 837"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Davis</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>   | Proposed – Cllr Williams | Seconded – Cllr Davis   | RESOLVED by a unanimous show of hands. |  |                          |                         |  |  |
| Proposed – Cllr Williams               | Seconded – Cllr Davis  |                          |                         |  |  |                          |                         |  |  |
| RESOLVED by a unanimous show of hands. |  |                          |                         |  |  |                          |                         |  |  |
| 73/20                                  | <p><b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</b></p> <p>That this resolution be passed.</p> <table border="1" data-bbox="339 1090 1461 1160"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Hawke</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>  | Proposed – Cllr Horton   | Seconded – Cllr Hawke   | RESOLVED by a unanimous show of hands. |  |                          |                         |  |  |
| Proposed – Cllr Horton                 | Seconded – Cllr Hawke  |                          |                         |  |  |                          |                         |  |  |
| RESOLVED by a unanimous show of hands. |  |                          |                         |  |  |                          |                         |  |  |
| 74/20                                  | <p><b>Proposed Ripon Barracks Redevelopment</b></p> <p>i. <b>To receive the final version of the Non Disclosure Agreement with Homes England which was negotiated and approved by the Clerk to the Council during the period to which minute reference 59/20 1. applies;</b><br/>That this be received.</p> <p>ii. <b>To receive the draft Transport Study commissioned by Ripon City Council and consider appropriate action;</b><br/>That the report be rejected in its current form and that the report be referred to the working group to allow a detailed meeting be held with the Transport Consultant to allow concerns to be raised directly.<br/>That Cllrs Williams, McHardy, Parkin, Horton, Chambers and Craggs are nominated to join the working group.</p> <table border="1" data-bbox="339 1588 1461 1657"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>iii. <b>To consider the creation of a working group and terms thereof in respect of the Ripon Barracks Redevelopment;</b><br/>That the terms of working group be amended as attached hereto and that the group formulates a response to the July meeting of Full Council.</p> <table border="1" data-bbox="339 1805 1461 1874"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>iv. <b>To consider the proposed draft response to Homes England on transport matters.</b><br/>That a letter be sent to Homes England advising that the report is a draft report which should not be disclosed to any third party under the NDA without prior consent from RCC and that it should not be shared further. That RCC do not agree with the findings of the</p> | Proposed – Cllr Williams | Seconded – Cllr McHardy | RESOLVED by a unanimous show of hands. |  | Proposed – Cllr Williams | Seconded – Cllr McHardy | RESOLVED by a unanimous show of hands. |  |
| Proposed – Cllr Williams               | Seconded – Cllr McHardy  |                          |                         |  |  |                          |                         |  |  |
| RESOLVED by a unanimous show of hands. |  |                          |                         |  |  |                          |                         |  |  |
| Proposed – Cllr Williams               | Seconded – Cllr McHardy  |                          |                         |  |  |                          |                         |  |  |
| RESOLVED by a unanimous show of hands. |  |                          |                         |  |  |                          |                         |  |  |

|  |   |                          |                         |  |  |
|--|---|--------------------------|-------------------------|--|--|
|  | <p>report which is based on a desk top exercise without physical reference to visiting Ripon and that RCC intends to enter into discussions with the consultant on the contents of the report.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>   | Proposed – Cllr Williams | Seconded – Cllr McHardy | RESOLVED by a unanimous show of hands. |  |
| Proposed – Cllr Williams               | Seconded – Cllr McHardy   |                          |                         |  |  |
| RESOLVED by a unanimous show of hands. |   |                          |                         |  |  |
|  | Cllr Williams left the meeting at 8:06pm.   |                          |                         |  |  |
| <b>75/20</b>                           | <p><b>To receive a report from Harrogate Borough Councillors if appropriate – for information only.</b></p> <p>Cllr Chambers advised that HBC had done an enormous amount of work at community level during the period that Coronavirus had affected the district. HBC are now starting to work on a recovery phase to support businesses as they come out of lockdown. Costs have considerable. Cllr McHardy advised that she has been contacted by people who were concerned about parking charges resuming in Ripon on a pre-paid basis.</p> <p>Cllr Martin advised that due to a number of HBC staff having to shield, grass cutting had stopped across the district while staff focused on essential services. Grass cutting is beginning to resume.</p>                             |                          |                         |  |  |
| <b>76/20</b>                           | <p><b>To receive a report from North Yorkshire County Councillors if appropriate – for information only.</b></p> <p>Cllr Martin advised that the city centre had been sprayed for weeds with other areas being sprayed at the beginning of July. Following a meeting with NYCC Highways to address the drainage issues at Moorside school a date for further works at the contractor's expense has been agreed and works will take place on 20<sup>th</sup> July 2020.</p> <p>Ripon Market Square and the surrounding roads will be subject to emergency repairs to make the surfaces safe. NYCC Cllrs Martin and Chambers have pressed NYCC to hold a public consultation on returning the road surfaces to tarmac.</p> <p>Glovers Bridge damage is due to be repaired in July 2020.</p> |                          |                         |  |  |
| <b>77/20</b>                           | <p><b>Mayoral Announcements – for information.</b></p> <p>Cllr Parking expressed his thanks to the Community organisations in Ripon who had done a tremendous amount of work during Coronavirus.</p> <p>The Mayor advised that the Hornblowing team continued to work from home and that the situation was being monitored and compared to other ceremonies around the country. The Bellman had resumed his role, as, unlike the hornblowing ceremony it is a very simple, quick ceremony.</p> <p>The Clerk and part time Admin Assistant continue to work from home. It was suggested that the lead as to when to return to the office is taken from other tiers of local government and that flexible working remains in place.</p>   |                          |                         |  |  |

With business concluded the meeting was closed at 8:28pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED

DATE

\_\_\_\_\_  
THE RIGHT WORSHIPFUL THE MAYOR

|                |   |
|----------------|---|
| 72/20          | <p><b>Planning matters</b></p> <ol style="list-style-type: none"> <li>1. <b>To receive the Planning Appendix.</b></li> <li>2. Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority:</li> </ol> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i></p> <p><a href="http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx">http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx</a></p> |
| 20/01719/FUL   | <p><b>9 Grove Lane Ripon HG4 1TH</b><br/>Proposed two storey side extension.</p>  |
| 20/01716/FUL   | <p><b>30 Skellbank Ripon HG4 2PT</b><br/>Erection of greenhouse, alterations to boundary wall.</p>  |
| 20/01592/FUL   | <p><b>Outwood Academy Clothholme Road Ripon North Yorkshire HG4 2DE</b><br/>Replacing of existing tarmac surface; installation of replacement perimeter fencing; the installation of new floodlighting; installation of footpath.</p>   |
| 20/01664/FUL   | <p><b>40 Harrogate Road Ripon HG4 1SU</b><br/>Retention and alteration of an existing building (its use in a manner ancillary to the main residential use) and the erection of a link extension to the main house.</p>  |
| 20/01931/FUL   | <p><b>3 Harewood Road Ripon North Yorkshire HG4 1TG</b><br/>Replacement single storey rear extension. Two storey side and rear extension. New front boundary wall and gates.</p>  |
| 20/01903/FUL   | <p><b>6 Magdalens Road Ripon HG4 1HX</b><br/>Demolition of rear outhouse and erection of single storey extension.</p>   |
| 20/01954/DVCON | <p><b>Site Of 14 To 16 Lark Lane Ripon HG4 2HW</b><br/>Application to vary condition 5 (highways) of permission 18/02306/FUL - Demolition of 2 no. dwelling houses and erection of 5 no. dwelling houses to allow a phased construction of the access.</p>  |
|                | <p><b><u>Planning Correspondence</u></b></p> <p>HBC Letter dated 11<sup>th</sup> June 2020 inviting RCC participation at the meeting of the Planning Committee dated 23<sup>rd</sup> June 2020</p> <p>HBC Letter dated 16<sup>th</sup> June 2020 inviting RCC participation at the meeting of the Planning Committee on 25<sup>th</sup> June 2020;</p>  |