



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 7th December 2020

Time: 6.00pm

HELD AT 6PM ONLINE ON MICROSOFT TEAMS

Present Cllr E Parkin - The Right Worshipful the Mayor
 Cllr J Bate
 Cllr S Craggs
 Cllr C Hardisty
 Cllr S Hawke
 Cllr P M Horton
 Cllr P McHardy
 Cllr S Martin
 Cllr A Williams

In Attendance Paula Benson, the Clerk
 Rebecca Perrin, Administrator

158/20	<p>To receive apologies and approve reasons for absence. Apologies were received and reasons for absence approved from Cllrs Chambers, Davis and Powell.</p>						
159/20	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None present.</p>						
160/20	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. Cllrs Hawke and Martin declared an interest as members of HBC Planning Committee.</p>						
161/20	<p>To consider and approve the Minutes of the Meeting held on 23 November 2020. That these be approved as a true and accurate record of proceedings.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke				
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162/20	<p>Christmas Lights To receive an update, if appropriate in respect of the Christmas Lights display for 2020 and to agree appropriate action. Cllr Parkin advised that he had spoken to Christmas Plus regarding the missing parts of the display. Whilst it was recognised that the lights had been delayed at customs the initial response from Christmas Plus had been disappointing. It was agreed that Christmas Plus would be given until 9th December to complete the display as ordered. It was further agreed that in the event that the display was not completed Blanchere would be contacted and, if appropriate, contracted to complete the display.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke				
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163/20	<p>Financial Matters</p> <ol style="list-style-type: none"> 1. To receive the Income and Expenditure report dated 30th November 2020; 2. To approve the list of payments and receipts for November 2020 <table border="1" style="width: 100%; margin-left: 20px;"> <thead> <tr> <th style="width: 60%;">Month/account</th> <th style="width: 20%;">Payments</th> <th style="width: 20%;">Receipts</th> </tr> </thead> <tbody> <tr> <td>November 2020 Month 7 HSBC</td> <td style="text-align: right;">4,120.86</td> <td style="text-align: right;">0</td> </tr> </tbody> </table>	Month/account	Payments	Receipts	November 2020 Month 7 HSBC	4,120.86	0
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The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

RCC/SHAREPOINT/FULL COUNCIL/07122020



	<table border="1"> <tr> <td>October 2020 Month 7 UTB</td> <td>9749.90</td> <td>595.30</td> </tr> </table> <p>That these be received and the list of payments and receipts be approved.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	October 2020 Month 7 UTB	9749.90	595.30	Proposed – Cllr Williams	Seconded – Cllr Hawke	
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164/20	<p>Governance</p> <p>To receive the Annual Governance and Accountability Return following completion of review by the External Auditor and to agree appropriate action.</p> <p>That this be received and noted. Cllr Williams requested that it be noted that the external auditor had completed their work within the statutory deadline, whereas the internal auditor had not, resulting in the observation from the External Auditor.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy				
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165/20	<p>Budget and Reserves</p> <p>To receive and agree the following:</p> <p>1. Reserves Policy;</p> <p>That this be received and adopted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. Draft budget and precept request for the 12 month period commencing 1st April 2021;</p> <p>That this be received and approved and that a precept request of £400,000 for the 2021-22 financial year be submitted to Harrogate Borough Council.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>3. Earmarked Reserves identified.</p> <p>That this be received and approved with the following amendments:</p> <p>EMR – VAS Signs – a £10,000 EMR be created for the purchase of vehicle activated speed signs;</p> <p>EMR – Events – that the £30,000 underspend in 2020-21 be transferred to the Events EMR.</p> <p>Cllrs Martin and Craggs spoke about the Ripon BID which would go to the vote in 2021-22 and would potentially offer funding towards events organised in partnership with the Council.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke	Proposed – Cllr Williams	Seconded – Cllr McHardy	Proposed – Cllr Williams	Seconded – Cllr McHardy
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166/20	<p>Planning Matters</p> <p>1. To receive the Planning Appendix.</p> <p>This was received.</p>						
167/20	<p>To receive correspondence and agree appropriate action</p> <p>1. Elf Christmas Trail – email dated 19th November 2020;</p> <p>That the organiser is congratulated on their efforts in 2020, it was noted that organisers of similar trails have not organised them during COVID and that they were done as a self funding exercise.</p> <p>That funding is not agreed and that the organiser is advised to apply for funding under the small grants scheme should they provide the trail again and meet the criteria.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. VAS Signs – email dated 25th November 2020.</p> <p>That this be returned to the January 2021 meeting of Council.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Bate	Proposed – Cllr Williams	Seconded – Cllr Hawke		
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168/20	<p>To review the applications made to the Small Grants Scheme if appropriate and to make a decision on award.</p> <p>None received.</p>		
169/20	<p>To receive the following reports:</p> <p>Reports from Harrogate Borough Councillors if appropriate – for information only; Cllr Hawke advised that a car parking survey will be undertaken by HBC and requested that members contact HBC should they wish to add anything for consideration, local knowledge points; Cllr McHardy advised that the Chief Executive of HBC has agreed to meet with RCC to provide information on unitary proposals; Cllr Martin advised that HBC were currently clearing up leaves around the city and asked that Councillors contact the Clerk if they are aware of any areas that should be added to the work list. Cllr Martin advised that Cllr Chambers had arranged for the hoarding to be erected at The Old Library Site and this work had been undertaken. Cllr Martin agreed to raise the following issues with HBC</p> <ol style="list-style-type: none"> 1. Ripon Taxi drivers being refused funding for screens in their vehicles and sanitiser equipment to HBC Licensing; 2. Ripon Renewal project and the bid for a placemarking study. This item to be placed on the agenda for Full Council in January 2021. General feeling was that RCC, as the statutory consultee on planning matters and the body responsible for the Ripon City Plan, should be consulted in the process. <p>Reports from North Yorkshire County Councillors if appropriate – for information only; Cllr Martin advised that the dates for repair of Glovers Bridge had slipped to 15th December 2020 at the earliest.</p> <p>Reports from members and/or the Clerk on external organisations. The Mayor advised that a meeting had taken place with Dean John Dobson and Jonathon Webb, RGS on the Jepson's Trust and that a meeting would be arranged for late January. The trust deed dictates that the Mayor is required to call the first meeting. The Clerk will administer the first meeting with duties then passed onto an appointed person.</p>		
170/20	<p>Mayoral Announcements – for information.</p> <p>None.</p>		
171/20	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>That this resolution be passed.</p> <table border="1" data-bbox="347 1435 1398 1473"> <tr> <td data-bbox="347 1435 874 1473">Proposed – Cllr Williams</td> <td data-bbox="874 1435 1398 1473">Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>Cllr McHardy left the meeting at 7:20pm.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton
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172/20	<p>To receive the quotations obtained in respect of the Ripon City Council webpage.</p> <p>That the quotations be received and that the Clerk be requested to source alternative quotations from local website providers, returning them to the February 2021 meeting for consideration.</p> <table border="1" data-bbox="347 1720 1398 1758"> <tr> <td data-bbox="347 1720 874 1758">Proposed – Cllr Williams</td> <td data-bbox="874 1720 1398 1758">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke
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With business concluded, the Chairman closed the meeting at 7:40pm.

SIGNED

DATE

THE RIGHT WORSHIPFUL THE MAYOR

