



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 7th September 2020

Time: 6.00pm

HELD AT 6PM ONLINE ON MICROSOFT TEAMS

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| Present | <p>Cllr E Parkin - The Right Worshipful the Mayor (joined the meeting at 6:10pm)</p> <p>Cllr J Bate</p> <p>Cllr M Chambers</p> <p>Cllr S Craggs joined the meeting at 6:08pm</p> <p>Cllr C Hardisty</p> <p>Cllr S Hawke</p> <p>Cllr P M Horton</p> <p>Cllr P McHardy (joined the meeting by telephone at 6:21pm)</p> <p>Cllr S Martin</p> <p>Cllr C Powell</p> <p>Cllr A Williams</p> |
| In Attendance | <p>Paula Benson, the Clerk</p> <p>Rebecca Perrin, Administrative Assistant.</p> |

In the absence of Cllr Parkin, The Right Worshipful the Mayor, who was attempting to join the meeting, the Clerk was requested to read the agenda items until he arrived.

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| 107/20 | <p>To receive apologies and approve reasons for absence.</p> <p>Apologies were received and reasons for absence approved from Cllr Davis.</p> | | |
| 108/20 | <p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</p> <p>None present.</p> | | |
| 109/20 | <p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.</p> <p>Cllr Hawke declared an interest as a member of HBC's Planning Committee.</p> | | |
| 110/20 | <p>To consider and approve the Minutes of the Meeting held on 24th August 2020.</p> <p>That these be approved as a true and accurate record.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> | Proposed – Cllr Williams | Seconded – Cllr Hawke |
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| | <p>Cllr Parkin joined the meeting at 6:10pm.</p> | | |
| 111/20 | <p>To receive an update on the Cabmen's Shelter.</p> <p>The Clerk reported that the restoration of the Cabmen's Shelter was almost complete and we could expect it to be returned in late September. Projected restoration costs are circa £22,000 net of VAT.</p> | | |
| 112/20 | <p>Events</p> <p>1. To receive an update on Civic Events;</p> <p>A statement has been issued on Battle of Britain encouraging people to mark the occasion in their own homes. The Clerk is currently in discussion with the 21 Engineer regiment about Remembrance Sunday and an update will be provided in due course.</p> | | |

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

RCC/SHAREPOINT/FULL COUNCIL/07092020

| | <p>2. To consider the provision of a Christmas Market. The Mayor agreed to this item being deferred until later in the meeting when Cllr McHardy was present.</p> | | | | | | | | | | | |
|---------------------------------|--|---------------------------------|---------------------------------|----------|------------------------|----------|-----|-----------------------|-----------|-----|---------------------------------|------------------------------|
| 113/20 | <p>To receive an update following discussions with NYCC and the Christmas Lighting contractor in respect of the Christmas Lights display for 2020 and to agree appropriate action. It was noted that a meeting was due to take place with NYCC on Wednesday morning to discuss the electrical installations required for Christmas Lighting. That an order for 38 no additional lights had been placed and that it was envisaged that the small sized columns would be 'wrapped' with a line light and that any electrical installations on buildings would have to be commissioned by RCC as NYCC only work on their existing infrastructure.</p> | | | | | | | | | | | |
| 114/20 | <p>To receive an update on the Jepsons Educational Trust and agree appropriate action. The advice from YLCA was received and it was agreed to nominate Cllrs Parkin, Williams, McHardy and Horton to represent the Council on the Jepsons Educational Trust.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>Cllr McHardy joined the meeting at 6:21 pm.</p> | Proposed – Cllr Williams | Seconded – Cllr Horton | | | | | | | | | |
| Proposed – Cllr Williams | Seconded – Cllr Horton | | | | | | | | | | | |
| 115/20 | <p>Financial Matters</p> <ol style="list-style-type: none"> To receive an update on banking arrangements and investments; To approve the list of payments and receipts for July 2020 <table border="1" style="width: 100%; margin-left: 40px;"> <thead> <tr> <th style="width: 40%;">Month/account</th> <th style="width: 30%;">Payments</th> <th style="width: 30%;">Receipts</th> </tr> </thead> <tbody> <tr> <td>July 2020 Month 4 HSBC</td> <td style="text-align: right;">3,111.52</td> <td style="text-align: center;">nil</td> </tr> <tr> <td>July 2020 Month 4 UTB</td> <td style="text-align: right;">52,450.59</td> <td style="text-align: center;">nil</td> </tr> </tbody> </table> <ol style="list-style-type: none"> To note that the bank reconciliation statements for the month ending July 2020 have been signed by the Mayor; To receive an update on the Internal Audit and to note that a further meeting of Full Council will be required once the Internal Auditor has completed her work. The clerk advised that the internal auditor had been unable to carry out her work due to coronavirus and that whilst a further extension has been obtained from the External Auditor they are unable to extend the statutory return date and so the council will have exceeded the date by which the annual return is due under statute. The extension date is currently 30th September 2020 and we expect that the internal auditor will undertake her work during week commencing 21st September 2020. It was noted that a further meeting of Full Council will be required on 28th September 2020 to deal with this item. <p>That these items 1., 2., 3. And 4. be received, noted and approved, as appropriate, en bloc.</p> <table border="1" style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p> | Month/account | Payments | Receipts | July 2020 Month 4 HSBC | 3,111.52 | nil | July 2020 Month 4 UTB | 52,450.59 | nil | Proposed – Cllr Williams | Seconded – Cllr Hawke |
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| Proposed – Cllr Williams | Seconded – Cllr Hawke | | | | | | | | | | | |
| 116/20 | <ol style="list-style-type: none"> 1. Planning Matters – refer to attached appendix. That this be received and noted. <table border="1" style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <ol style="list-style-type: none"> 2. To receive an update on the Ripon Barracks Redevelopment if appropriate. The Clerk advised that the application was now live on the HBC system and that a hard copy of the application and supporting papers would be made available for RCC members and the City Plan Team at HRH from Wednesday onwards. We are awaiting a response from the local transport consultant. A meeting has been scheduled to take place with the Planning consultant at 3pm on 8th September to discuss the appointment. <p>Cllr McHardy requested that the Clerk give an update on Ripon Together's position on</p> | Proposed – Cllr Williams | Seconded – Cllr Chambers | | | | | | | | | |
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|---------------------------------|---|---------------------------------|---------------------------------|----------|---|----------------|------------|---|--|----------|
| | <p>this redevelopment:</p> <ul style="list-style-type: none"> • Following release of the Transport Study being discussed it was agreed that Dean John would approach Homes England and NYCC to take up the issue of Galphay Lane and to raise the issue with Rt Hon J Smith MP and David Kerfoot, LEP Chairman; • Housing infrastructure funding which came to an end in July 2020 has been raised with Rt Hon J Smith MP; • RT to make a statement available on its position on the Barracks Redevelopment on their webpage; | | | | | | | | | |
| 117/20 | <p>To consider the trees at Cedar Close/ Lead Lane and agree appropriate action. That the Clerk contacts the Tree Officer at HBC to request that an urgent inspection is carried out on all the trees at Cedar Close/Lead Lane after two lost large limbs in recent winds.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> | Proposed – Cllr Williams | Seconded – Cllr Martin | | | | | | | |
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| 118/20 | <p>To review the applications made to the Small Grants Scheme to date and to make a decision on award, as appropriate. That the grants requested are awarded on the following basis.</p> <table> <tr> <td>1</td> <td>Ripon Community Link</td> <td>£ 967.00</td> </tr> <tr> <td>2</td> <td>Ripon City AFC</td> <td>£ 1,000.00</td> </tr> <tr> <td>3</td> <td>Ripon City Photographic Society (R.C.P.S.)</td> <td>£ 600.00</td> </tr> </table> | 1 | Ripon Community Link | £ 967.00 | 2 | Ripon City AFC | £ 1,000.00 | 3 | Ripon City Photographic Society (R.C.P.S.) | £ 600.00 |
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| 3 | Ripon City Photographic Society (R.C.P.S.) | £ 600.00 | | | | | | | | |
| 112/20. | <p>2. To consider the provision of a Christmas Market.</p> <p>Cllr McHardy requested that the Council consider arranging a Christmas Market, Knaresborough are holding one and Cllr McHardy feels that a market would give a boost to Ripon.</p> <p>That the Clerk contacts Harrogate Borough Council to establish whether their position on events on the market place has altered and seeks clarification on whether a Christmas Market would be able to proceed and that this be returned to the meeting of Full Council which is due to take place on 28th September 2020.</p> <table border="1"> <tr> <td>Proposed – Cllr Chambers</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a show of hands with two abstentions.</p> <p>Cllr Williams left the letting at 6:52pm.</p> | Proposed – Cllr Chambers | Seconded – Cllr Williams | | | | | | | |
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| 120/20 | <p>To receive the following reports:</p> <p>Reports from Harrogate Borough Councillors if appropriate – for information only. Cllr Chambers spoke on the local government review and differing proposals from HBC and the district councils across North Yorkshire vs the proposal for one large unitary council from NYCC. It was noted that the Market Place Car Park would be closed during w/c 14th September 2020 but that the market would take place on Thursday as normal.</p> <p>Reports from North Yorkshire County Councillors if appropriate – for information only Cllr Martin advised that both him and Cllr Chambers were due to meet with highways on various issues in the coming weeks including the Galphay Lane issue on the Ripon Barracks Development.</p> | | | | | | | | | |

121/20

Mayoral Announcements – for information.

The Clerk was requested to send a card to the former Serjeant at Mace who had recently been unwell.

It was noted that there would be an additional meeting of Full Council on 28th September 2020 at 6pm to review the position on both the audit and the progress on the response to the Ripon Barracks Redevelopment.

With business concluded the meeting was closed at 7:04pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED

DATE

THE RIGHT WORSHIPFUL THE MAYOR