



# MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** Tuesday 8<sup>th</sup> August 2017  
**Time:** 7pm  
**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD

**Present:** Cllr P McHardy – The Right Worshipful The Mayor  
 Cllr L Barnes  
 Cllr M Chambers  
 Cllr A Gaskin  
 Cllr P Horton  
 Cllr S Jones  
 Cllr A Morgan  
 Cllr C E Powell  
 Cllr M Stanley  
 Cllr A Williams

**In attendance:** Mrs P Benson, the Clerk  
 Mr J Vauvert, Serjeant at Mace

Prior to the commencement of the meeting Canon Ailsa Newby said prayers.

113-17	<b>To receive apologies and approve reason for absence.</b>  Apologies were received and accepted from Cllrs Bate, Hawke, Martin, Pearson, Willis.				
114-17	<b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b>  None.				
115-17	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b>  Cllr Morgan declared a financial interest in item 122-17; Cllr Gaskin declared an interest in item 118-17 as a resident of West Lane; Cllr Stanley declared an interest in item 119-17.				
116-17	<b>To approve the Minutes of the Meeting held on 10<sup>th</sup> July 2017 and 15<sup>th</sup> July 2017.</b>  That the minutes be accepted as a true and accurate account of proceedings.  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Horton</td> <td style="width: 50%;">Seconded – Cllr Stanley</td> </tr> </table> RESOLVED by a show of hands with one abstention.  <b>Cllr Williams arrived at 7:09pm</b>	Proposed – Cllr Horton	Seconded – Cllr Stanley		
Proposed – Cllr Horton	Seconded – Cllr Stanley				
117-17	<b>To receive the Minutes of the Meetings from the following Committees</b>  <b>Hugh Ripley Hall Committee – 3<sup>rd</sup> July 2017;</b>  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Morgan</td> </tr> </table> RESOLVED by a show of hands with two abstentions.  <b>Finance and General Purposes Committee – 12<sup>th</sup> June 2017;</b>  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Stanley</td> <td style="width: 50%;">Seconded – Cllr Morgan</td> </tr> </table> RESOLVED by a show of hands with two abstentions. <b>Cllr Barnes arrived at 7:11pm</b>	Proposed – Cllr Williams	Seconded – Cllr Morgan	Proposed – Cllr Stanley	Seconded – Cllr Morgan
Proposed – Cllr Williams	Seconded – Cllr Morgan				
Proposed – Cllr Stanley	Seconded – Cllr Morgan				

	<p><b>Planning Committee – 3<sup>rd</sup> July 2017, 17<sup>th</sup> July 2017.</b></p> <table border="1"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Powell</td> </tr> </table> <p>RESOLVED by a show of hands with three abstentions.</p>	Proposed – Cllr Horton	Seconded – Cllr Powell
Proposed – Cllr Horton	Seconded – Cllr Powell		
118-17	<p><b>To receive an update on the position on the application at West Lane, Ripon (6.55.170A.EIAMAHA 16/05621/EIAMAJ) and to receive correspondence from Arrowsmith Associates Ltd dated 1<sup>st</sup> August 2017; Planning Inspectorate email dated 2<sup>nd</sup> August 2017 and agree appropriate action.</b></p> <p>That the Barrister be appointed through Arrowsmith Associates Ltd.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Jones</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p> <p>NOTED that Cllr Gaskin did not take part in this item in accordance with the Declaration of Interest declared in 115-17 above.</p>	Proposed – Cllr Williams	Seconded – Cllr Jones
Proposed – Cllr Williams	Seconded – Cllr Jones		
119-17	<p><b>To consider the return of the Rev John E Brunson Cup to the Cathedral.</b></p> <p>That the Mayor would speak directly to the Dean of Ripon to ascertain if they can accommodate the Cup in the Cathedral. Failing that, that it should be offered to the Secondary Schools of Ripon should they wish to reinstate the tradition of its award.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton
Proposed – Cllr Williams	Seconded – Cllr Horton		
120-17	<p><b>To consider amending Financial Regulations and to consider amending the signatories on the Bank Mandate to include the nomination of up to two additional councillors as signatories.</b></p> <p>That Financial Regulations be amended as follows:</p> <p>4.1 The Council shall appoint six signatories to the bank account who shall be the Mayor, the Deputy Mayor, the Chair of the F&amp;GP Committee and/or three councillors. Their names to be recorded in the Minutes.</p> <p>4.2 Cheques and online bank transactions shall be signed and/or authorised by any two of the signatories, who should initial the cheque counterfoil to confirm that the details shown on the cheque, the counterfoil and the invoice are the same. A member who is a bank signatory, having a connection by virtue of family or business relationships with the beneficiary of a payment, should not, under normal circumstances, be a signatory to the payment in question.</p> <p>That Cllr Stanley is authorised to sign cheques and authorise online bank payments.</p> <p>It was noted that the current cheque signatories are:</p> <p>Cllr McHardy; Cllr Powell; Cllr Morgan; Cllr Horton; Cllr Willis and Cllr Stanley.</p> <table border="1"> <tr> <td>Proposed – Cllr Stanley</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Stanley	Seconded – Cllr Williams
Proposed – Cllr Stanley	Seconded – Cllr Williams		
121-17	<p><b>To receive the Internal Auditor's report for the financial year ending 31 March 2017, final visit.</b></p> <p>That the Internal Auditor's report is received, the Clerk was requested to thank the Internal Auditor for his efforts.</p> <table border="1"> <tr> <td>Proposed – Cllr Stanley</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Stanley	Seconded – Cllr Williams
Proposed – Cllr Stanley	Seconded – Cllr Williams		

122-17

**To receive and consider the draft of the scope of works for the Railway Reinstatement Study and agree appropriate action.**

That this be received and approved. The Mayor thanked Cllr Morgan for his efforts.

Proposed – Cllr Williams	Seconded – Cllr Stanley
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RESOLVED by a show of hands with one abstention.

NOTED that Cllr Morgan did not take part in this item in accordance with the Declaration of Interest declared in 115-17 above.

123-17

**To receive the following correspondence and agree appropriate action:**

**1. Email dated 15<sup>th</sup> July 2017 – Hornblower Plaque;**

That the concept of a second plaque on the obelisk is not approved and that the names of the members of the hornblowing team since its inception are added to the existing plaque with commencement and leaving dates as appropriate.

Proposed – Cllr Stanley	Seconded – Cllr Williams
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RESOLVED by a unanimous show of hands

**2. Email dated 17<sup>th</sup> July 2017 – Notice of Public Consultation NYPCC– Working Better Together;**

That this item be deferred and returned to the meeting of Full Council on 11<sup>th</sup> September 2017.

Proposed – Cllr Chambers	Seconded – Cllr Williams
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RESOLVED by a unanimous show of hands

**3. Letter dated 6<sup>th</sup> July 2017 – Changing the way we help you Dispose of Hazardous Household Waste – Tell Us What You Think.**

That the Council object to this proposal on the basis that many people may not have the means with which to dispose of this type of waste if the collection from homes service ceases.

Proposed – Cllr Williams	Seconded – Cllr Horton
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RESOLVED by a unanimous show of hands

**4. NALC Legal Briefing L04-17**

That this be received and noted and that the Council await further information from the Clerk. That the Clerk contacts HBC to ask whether their Data Protection Officer can offer assistance.

Proposed – Cllr Stanley	Seconded – Cllr Williams
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RESOLVED by a unanimous show of hands

**Cllr Jones departed the meeting at 7:58pm.**

**5. HBC Email 27<sup>th</sup> July 2017 – Changes to Games in Parks Service.**

That the Council object to this proposal and suggest that the services offered are advertised to generate more use.

Proposed – Cllr Chambers	Seconded – Cllr Williams
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RESOLVED by a unanimous show of hands

124-17	<p><b>To outline a proposed approach to addressing a number of concerns about the Market Place.</b></p> <p>That funds are made available from the Strategic Investment Fund to renew the noticeboards in the Market Square; that the City Development Manager raises the issue of the posters and banners secured to the railings with HBC/NYCC which look unsightly.</p> <table border="1" data-bbox="276 324 1422 360"> <tr> <td data-bbox="276 324 847 360">Proposed – Cllr Williams</td> <td data-bbox="847 324 1422 360">Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
Proposed – Cllr Williams	Seconded – Cllr McHardy		
125-17	<p><b>To receive a report from Harrogate Borough Councillors if appropriate – for information only.</b></p> <p>None received.</p>		
126-17	<p><b>To receive a report from North Yorkshire County Councillors if appropriate – for information only.</b></p> <p>None received.</p>		
127-17	<p><b>Mayoral Announcements – for information.</b></p> <p>None.</p>		

With business concluded the meeting was closed at 8:54pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED

DATE

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THE RIGHT WORSHIPFUL THE MAYOR