



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: Monday 8th February 2021

Time: 6.00pm

HELD AT 6PM ONLINE ON MICROSOFT TEAMS

Present Cllr E Parkin - The Right Worshipful the Mayor
 Cllr M Chambers
 Cllr S Craggs
 Cllr C Hardisty
 Cllr S Hawke
 Cllr P M Horton
 Cllr P McHardy
 Cllr S Martin
 Cllr A Williams

In Attendance Paula Benson, the Clerk

18/21	To receive apologies and approve reasons for absence. Apologies were received from Cllrs Bate, Davis and Powell. Reasons for absence were approved.		
19/21	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None present.		
20/21	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. Cllrs Hawke and Martin declared an interest on any matters that might come before them as members of HBC Planning Committee. Cllr Chambers declared an interest as the HBC Cabinet Member responsible for Safer Communities at 31-21.		
21/21	To consider and approve the Minutes of the Meeting held on 18th January 2021. That these be approved as a true and accurate record of proceedings. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Horton</td> </tr> </table> RESOLVED by a unanimous show of hands.	Proposed – Cllr Williams	Seconded – Cllr Horton
Proposed – Cllr Williams	Seconded – Cllr Horton		
22/21	Christmas Lights <ol style="list-style-type: none"> 1. To consider the invitation of tenders for Christmas Lighting for the 2021 season; 2. To consider the invitation of tenders for the lighting of the trees on the A61 Ripon bypass. That the council invites tenders on the basis of installing the 2020 Christmas season display plus the addition of a hired in feature on the square to the value of £2,500. Any additional installations to be procured upon successful tender. That the council invites tenders on the provision of branch wrapped tree lighting on the bypass trees on the basis of a) 20 trees and b) 31 trees. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded -</td> </tr> </table> RESOLVED by a unanimous show of hands.	Proposed – Cllr Williams	Seconded -
Proposed – Cllr Williams	Seconded -		
23/21	Vehicle Activated Speed Signs To consider and approve the rotation locations of the VAS signs within the city, subject		

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

RCC/SHAREPOINT/FULL COUNCIL/080221



	<p>to final approval by NYCC. That the NYCC Councillors address the limitation on number of locations with NYCC and that subject to that the list of locations agreed by council is submitted for review.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy				
Proposed – Cllr Williams	Seconded – Cllr McHardy						
24/21	<p>Matters relating to HBC</p> <p>1. Town Hall Lease To receive an update on the position of lease negotiations with HBC and to agree appropriate action. That Cllr Williams and Cllr Chambers are nominated to attend meetings with the clerk and that the names of a further two members are supplied to the Clerk in due course.</p> <table border="1"> <tr> <td>Proposed – Cllr Hawke</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. Market Place South To consider re-visiting entering into a lease for the southern half of the Market Square. That negotiations on leasing the southern area of the Market Square are recommenced with HBC.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>3. Ripon Spa Baths To agree to contact HBC to establish their position with regards to the future of the Spa Baths building. That a letter is sent to HBC urging them to ensure that this historic building that has served the community for decades is not sold for a non-community use.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Craggs</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Hawke	Seconded – Cllr Williams	Proposed – Cllr Williams	Seconded – Cllr Martin	Proposed – Cllr Williams	Seconded – Cllr Craggs
Proposed – Cllr Hawke	Seconded – Cllr Williams						
Proposed – Cllr Williams	Seconded – Cllr Martin						
Proposed – Cllr Williams	Seconded – Cllr Craggs						
25/21	<p>Financial and Governance Matters</p> <p>1. To receive the undated letter from Yorkshire Internal Audit Services and agree appropriate action. That this be noted and that the Clerk be authorised to find and engage an internal auditor.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy				
Proposed – Cllr Williams	Seconded – Cllr McHardy						
26/21	<p>Quarry Moor</p> <p>1. To receive an update on the tree works; That the Clerk seeks quotations and is authorised to commission the undertaking of this work on an urgent basis.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. To receive a request from the Quarry Moor Development Association. That the request from QMDA is accepted and that the Council agree to the taking on of the hut with the Clerk providing assistance to QMDA as required.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>3. To consider the replacement of the play equipment at Quarry Moor. That the Clerk obtains quotations to renew the play equipment at Quarry Moor, seeking the assistance of the HBC Technical Officer.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke	Proposed – Cllr Williams	Seconded – Cllr Horton	Proposed – Cllr Williams	Seconded – Cllr Horton
Proposed – Cllr Williams	Seconded – Cllr Hawke						
Proposed – Cllr Williams	Seconded – Cllr Horton						
Proposed – Cllr Williams	Seconded – Cllr Horton						

27/21	<p>To receive correspondence:</p> <ol style="list-style-type: none"> Email dated 18th January 2021 – 6 Skellbank Ripon HG4 2PT; Cllr Chambers advised that a letter has been sent from HBC Planning enforcement requesting that the site is tidied up. Email dated 25th January 2021 – request for funding; That this be referred to YLCA for advice on the legality of providing a grant to an individual. <table border="1" data-bbox="347 309 1398 344"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <ol style="list-style-type: none"> Census 2021 poster; That this be received and noted. Email dated 20th January 2021 - Spa Gardens Crazy Golf. That a letter be sent to HBC thanking them for undertaking this project. 	Proposed – Cllr Williams	Seconded – Cllr Hawke		
Proposed – Cllr Williams	Seconded – Cllr Hawke				
28/21	<p>Small Grants</p> <p>To receive an application to the small grants scheme from Ripon YMCA. That this grant be awarded.</p> <table border="1" data-bbox="347 629 1398 665"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton		
Proposed – Cllr Williams	Seconded – Cllr Horton				
29/21	<p>To consider Devolution following the briefing from Harrogate Borough Council. Discussions took place around the briefing received by HBC Executives. That a letter is sent to HBC requesting them to consider deferring elections in 2022 for twelve months to allow Local Government re-organisation to take place.</p> <table border="1" data-bbox="347 846 1398 882"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton		
Proposed – Cllr Williams	Seconded – Cllr Horton				
30/21	<p>To review the following policies:</p> <ol style="list-style-type: none"> Media Policy That this be deferred and returned to a future meeting of Council for further review. <table border="1" data-bbox="347 1025 1398 1061"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <ol style="list-style-type: none"> Standing Orders Financial Regulations Risk Assessment. That items 2-4 be adopted. <table border="1" data-bbox="347 1240 1398 1276"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke	Proposed – Cllr Williams	Seconded – Cllr Horton
Proposed – Cllr Williams	Seconded – Cllr Hawke				
Proposed – Cllr Williams	Seconded – Cllr Horton				
31/21	<p>To consider the responses from HBC on the following matters and agree appropriate action:</p> <ol style="list-style-type: none"> The condition of and maintenance of the Clocktower; The CCTV provision in Ripon; <p>The Clerk was requested to write to HBC Officers to thank them for their timely responses to these queries.</p>				
32/21	<p>To consider the condition of the Cabmen’s Shelter following its return to the Market Square. That the Clerk continues to seek advice on how to address the minor defects, consulting the National Railway Museum for advice if appropriate and that following on from that the Clerk explores the possibility of finding a suitable indoor location for the shelter, noting that the location is part of the listing.</p> <table border="1" data-bbox="347 1738 1398 1774"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Martin		
Proposed – Cllr Williams	Seconded – Cllr Martin				

33/21	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <table border="1" data-bbox="316 309 1366 344"> <tr> <td data-bbox="316 309 842 344">Proposed – Cllr Williams</td> <td data-bbox="842 309 1366 344">Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton
Proposed – Cllr Williams	Seconded – Cllr Horton		
34/21	<p>To consider a commercial matter and the agreement of invoices, as appropriate. That the Clerk is authorised to settle the parts of the invoices that are agreed, but that the council does not agree to pay for the items that were either faulty or not supplied. That the Clerk drafts a response for submission to the Christmas Lights Working Group before sending it to Christmas Plus.</p> <table border="1" data-bbox="316 555 1366 591"> <tr> <td data-bbox="316 555 842 591">Proposed – Cllr Williams</td> <td data-bbox="842 555 1366 591">Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton
Proposed – Cllr Williams	Seconded – Cllr Horton		
35/21	<p>To consider the representation of the council on an external body and the structure of that participation and to receive advice. Cllr McHardy advised that she would like to tender her resignation from Ripon Together with immediate effect. It was agreed that the Clerk would write a letter of resignation on her behalf. That advice on the basis of councillor representation on Ripon Together is referred to YLCA.</p> <table border="1" data-bbox="316 808 1366 844"> <tr> <td data-bbox="316 808 842 844">Proposed – Cllr Williams</td> <td data-bbox="842 808 1366 844">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke
Proposed – Cllr Williams	Seconded – Cllr Hawke		
36/21	<p>To receive the following reports: Reports from Harrogate Borough Councillors if appropriate – for information only; Cllr Chambers gave an update on the progress on the Allhallowgate flats advising that the remaining buildings will be refurbished and that the gable end would be neutralised and the area grassed over. Reports from North Yorkshire County Councillors if appropriate – for information only; Cllr Martin advised that both he and Cllr Chambers had used their environmental budget to improve the paving along Bondgate. Reports from members and/or the Clerk on external organisations. Cllr McHardy advised that she had been unable to attend Ripon Together recently.</p>		
37/21	<p>Mayoral Announcements – for information. Cllr Parkin acknowledged the wonderful work of all the volunteers in Ripon.</p>		

With business concluded the chairman closed the meeting at 8:50 pm.

Signed

Date:

The Right Worshipful the Mayor