



## MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 9<sup>th</sup> July 2018

**Time:** 6:00 pm

**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD

**Present:** Cllr P McHardy – The Right Worshipful The Mayor  
Cllr M Chambers  
Cllr S Craggs  
Cllr C Davis  
Cllr C Hardisty  
Cllr S J Hawke  
Cllr P M Horton  
Cllr S A Martin  
Cllr C E Powell  
Cllr E Parkin  
Cllr A Williams

**In attendance:** Mrs P Benson, the Clerk  
Mr J Vauvert, Serjeant at Mace  
Forty eight members of the public.

Prior to the commencement of the meeting the Sergeant at Mace opened proceedings with Prayer.

|       |   |
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| 85/18 | <p><b>To receive apologies and approve reason for absence.</b></p> <p>Apologies were received and accepted from Cllr Bate.</p>  |
| 86/18 | <p><b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b></p> <p>Two members of the public spoke on the planning application for The Old College 18/02169;<br/>One member of the public spoke on the Cabmen's Shelter.</p>   |
| 87/18 | <p><b>To extend the public session to discuss Ripon Community Link for up to thirty minutes duration.</b></p> <p><b>Several members of the public spoke on the Ripon Community Link matter.</b></p>   |
| 88/18 | <p><b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b></p> <p>Cllr Martin declared an interest in respect of 99/18 - Ripon Library Action Group and Ripon Community Poppy Project;<br/>Cllr Chambers declared an interest in respect of 99/18 – Ripon Library Action Group;<br/>Cllr Craggs declared an interest in respect of 91/18 – Business Improvement District.</p> |

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| 89/18                    | <p><b>To approve the Minutes of the Meeting held on 4<sup>th</sup> June 2018 and 11<sup>th</sup> June 2018.</b></p> <p>That the minutes be accepted as a true and accurate account of proceedings.</p> <table border="1" data-bbox="292 203 1434 241"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a show of hands with two abstentions.</p>  | Proposed – Cllr Horton   | Seconded – Cllr Williams |                          |                        |
| Proposed – Cllr Horton   | Seconded – Cllr Williams   |                          |                          |                          |                        |
| 90/18                    | <p><b>To consider the matter of Ripon Community Link and Ripon City Council’s response.</b></p> <p>That the Council will write to the Charity Commissioner on the basis that the community need very clear answers to the recent happenings at Ripon Community Link which are unacceptable. That the Charity Commissioner is requested to undertake an urgent investigation into the matter</p> <table border="1" data-bbox="292 562 1434 600"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>That the Clerk obtains a set of accounts for the last three years together with details of committed funds.</p> <table border="1" data-bbox="292 808 1434 846"> <tr> <td>Proposed – Cllr Chambers</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> | Proposed – Cllr Williams | Seconded – Cllr McHardy  | Proposed – Cllr Chambers | Seconded – Cllr Hawke  |
| Proposed – Cllr Williams | Seconded – Cllr McHardy  |                          |                          |                          |                        |
| Proposed – Cllr Chambers | Seconded – Cllr Hawke  |                          |                          |                          |                        |
|                          | <p>Thirty seven members of the public left the meeting at 7:08pm.</p>  |                          |                          |                          |                        |
| 91/18                    | <p><b>To receive proposals from Ripon’s business community regarding the creation of a Business Improvement District for consideration.</b></p> <p>A representative from the business community spoke on the Business Improvement District.</p> <p>That Ripon City Council support the creation of a Business Improvement District in principle.</p> <table border="1" data-bbox="292 1279 1434 1317"> <tr> <td>Proposed – Cllr Martin</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>  | Proposed – Cllr Martin   | Seconded – Cllr Hawke    |                          |                        |
| Proposed – Cllr Martin   | Seconded – Cllr Hawke  |                          |                          |                          |                        |
| 92/18                    | <p><b>To consider and approve an amendment to standing orders.</b></p> <p>That this item stand deferred until the meeting of Full Council on 3<sup>rd</sup> September 2018.</p> <table border="1" data-bbox="292 1565 1434 1603"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>   | Proposed – Cllr Horton   | Seconded – Cllr McHardy  |                          |                        |
| Proposed – Cllr Horton   | Seconded – Cllr McHardy  |                          |                          |                          |                        |
| 93/18                    | <p><b>To consider and approve the nominated Council representative for Ripon Together.</b></p> <p>That the Cllr Parkin is the nominated representative for Ripon Together.</p> <table border="1" data-bbox="292 1816 1434 1854"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a vote with six in favour.</p> <p>That Cllr Craggs is the nominated representative for Ripon Together</p> <table border="1" data-bbox="292 2029 1434 2067"> <tr> <td>Proposed – Cllr Chambers</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>A vote was taken with five in favour. Cllr Parkin was duly nominated as the Ripon Together</p>  | Proposed – Cllr Horton   | Seconded – Cllr Williams | Proposed – Cllr Chambers | Seconded – Cllr Martin |
| Proposed – Cllr Horton   | Seconded – Cllr Williams   |                          |                          |                          |                        |
| Proposed – Cllr Chambers | Seconded – Cllr Martin   |                          |                          |                          |                        |

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|                          | representative.   |                          |                       |                        |                          |                        |                          |
| <b>94/18</b>             | <p><b>To consider the format for Mayor Making 2019</b></p> <p>That a working group is formed to investigate what can be achieved within the current budget. That the working group consists of Cllrs Williams, Craggs, Powell and Martin. Cllr McHardy to attend ex officio.</p> <table border="1"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>  | Proposed – Cllr Horton   | Seconded – Cllr Hawke |                        |                          |                        |                          |
| Proposed – Cllr Horton   | Seconded – Cllr Hawke   |                          |                       |                        |                          |                        |                          |
| <b>95/18</b>             | <p><b>Financial Matters:</b></p> <p>a) To approve the list of payments and receipts for May 2018;<br/> b) To receive the income and expenditure report for the month of May 2018;<br/> c) To note that the bank reconciliation statement for the month ending May 2018 has been signed by the Mayor;</p> <p>That items a) – c) be approved and noted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>d) Other expenditure if appropriate.<br/> That £500 be approved from the events budget for an event if required.</p> <table border="1"> <tr> <td>Proposed – Cllr Martin</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>e) Investments.<br/> The Clerk advised that legislation which had come into force in 2012 meant that the recent monies returned from a long term investment could only be applied to capital projects.</p> <p>That the Clerk takes advice on the matter to establish whether it is possible to make the funds available for general expenditure.</p> <table border="1"> <tr> <td>Proposed – Cllr Martin</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> | Proposed – Cllr Williams | Seconded – Cllr Hawke | Proposed – Cllr Martin | Seconded – Cllr Williams | Proposed – Cllr Martin | Seconded – Cllr Williams |
| Proposed – Cllr Williams | Seconded – Cllr Hawke   |                          |                       |                        |                          |                        |                          |
| Proposed – Cllr Martin   | Seconded – Cllr Williams  |                          |                       |                        |                          |                        |                          |
| Proposed – Cllr Martin   | Seconded – Cllr Williams  |                          |                       |                        |                          |                        |                          |
| <b>96/18</b>             | <p><b>To receive a verbal update on Yorkshire Day 2018.</b></p> <p>The Clerk advised that Yorkshire Day plans were progressing well.</p>  |                          |                       |                        |                          |                        |                          |
| <b>97/18</b>             | <p><b>To receive an update on GDPR if appropriate.</b></p> <p>None provided.</p>  |                          |                       |                        |                          |                        |                          |
| <b>98/18</b>             | <p><b>To receive the following correspondence:</b></p> <p>a) Public Consultation - Harrogate BC draft Sport and Leisure Strategy 2018-2023;<br/> (note this has been circulated by email).</p> <p>That this be noted.</p>   |                          |                       |                        |                          |                        |                          |
| <b>99/18</b>             | <p><b>Grants</b></p> <p>Cllr Martin declared an interest in item a)i) as Safety Officer and left the Council Chamber at 7:46pm.</p> <p>a) <b>Small Grants</b> – to review the applications that were referred back to this meeting and the</p>  |                          |                       |                        |                          |                        |                          |

additional information received.

- i) Rotary Club of Ripon Rowels – amount requested £1,000.
- ii) Ripon Community Poppy Project – amount requested £1,000.

That both grants be awarded on the condition that item a)i) is a grant that underwrites the cost of the firework event and that if the event makes a profit then the amount of profit, up to the value of the grant, is returned to Ripon City Council for redistribution under the Small Grants Scheme.

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| Proposed – Cllr Williams | Seconded – Cllr Horton |
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RESOLVED by a unanimous show of hands.

Cllr Martin re-entered the Council Chamber at 7:50pm.

- b) **Partnership Funding** – to review the recipients and amount of grants to be awarded in 2018/19.

|   | Amount awarded in 2017/18 |
|---|---------------------------|
| <b>Ripon in Bloom</b>                                   | <b>£3,500.00</b>          |
| <b>Citizens Advice Bureau</b>                           | <b>£3,000.00</b>          |
| <b>Rotary Club of Ripon (grass cutting)</b>             | <b>£250.00</b>            |
| <b>Ripon Community Interest Company</b>                 | <b>£2,750.00</b>          |
| <b>Harrogate and Ripon Community Voluntary Services</b> | <b>£3,000.00</b>          |
| <b>Ripon Library Action Group</b>                       | <b>£500.00</b>            |

That each organisation is awarded the same amount of partnership funding as is 2017/18.

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| Proposed – Cllr Williams | Seconded – Cllr Horton |
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RESOLVED by a show of hands with two abstentions.

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| <b>100/18</b>            | <b>To note the decision of the Secretary of State on the development on Land South of West Lane, Ripon. Application Ref: 16/05621/EIAMAJ. and agree appropriate action.</b><br><br>That this be noted  |                          |                       |
| <b>101/18</b>            | <b>To receive an update on Christmas Lights and agree appropriate action.</b><br><br>It was noted that Cllr Parkin is to visit Christmas Light suppliers in the forthcoming weeks.   |                          |                       |
| <b>102/18</b>            | <b>To receive an update on the Cabmen's Shelter.</b><br><br>The Clerk advised that obtaining the necessary permissions was proving problematic, that our chosen contractor was very proactive and responsive and that it was hoped that progress could be made in the forthcoming weeks.   |                          |                       |
| <b>103/18</b>            | <b>To consider a response to HBC on the Swimming Pool.</b><br><br>That the Clerk writes to Cllr Lumley to invite him to a meeting to discuss the swimming pool in Ripon.<br><br><table border="1"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr Hawke</td></tr></table><br>RESOLVED by a show of hands with one abstention. | Proposed – Cllr Williams | Seconded – Cllr Hawke |
| Proposed – Cllr Williams | Seconded – Cllr Hawke  |                          |                       |
| <b>104/18</b>            | <b>To consider agreeing to postpone the next meeting of the Hugh Ripley Hall committee on 16<sup>th</sup> July 2018</b><br><br>That the next meeting of the Hugh Ripley Hall committee be postponed in view of Yorkshire Day   |                          |                       |

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|               | and the current workload in the office.  |   |
|               | Proposed – Cllr Williams   | Seconded – Cllr McHardy   |
|               | RESOLVED by a unanimous show of hands.   |   |
| <b>105/18</b> | <b>Business Rates</b>  |   |
|               | That the Clerk writes to Julian Smith MP and the Chancellor of the Exchequer on business rates and the unnecessary burden of taxation on small local businesses. |   |
|               | Proposed – Cllr Williams   | Seconded – Cllr Craggs  |
|               | RESOLVED by a unanimous show of hands.   |   |
| <b>106/18</b> | <b>Planning Matters</b>  |   |
|               | <b>6.31.650.BG.FULMAJ<br/>18/02169/FULMAJ</b>  | <b>Demolition of existing building; Erection of 58 room Care Home and 1 no. dwellinghouse; Formation of parking, Landscaping and associated works.</b><br><br><b>The Old Lecture Building, College Road, Ripon, HG4 2HD.</b><br><br>That the Council object to this application on the basis that the structure be retained and developed.        |
|               | <b>6.31.962.W.FUL<br/>18/02329/FUL</b>   | <b>Erection of Industrial workshop/store.</b><br><br><b>10 Ure Bank Maltings, Ripon, HG4 1AE.</b><br><br>That the Council do not object to this application.  |
|               | <b>6.31.1336.D.FUL<br/>18/01781/FUL</b>  | <b>Formation of additional 20 space parking areas, installation and upgrade of lighting by 4 to 12 posts using down-lighting LED system.</b><br><br><b>Mill Farm Studley Road To Mill Farm Ripon HG4 2QR.</b><br><br>That the Council do not object to this application.  |
|               | <b>6.31.2576.B.FUL<br/>18/02306/FUL</b>  | <b>Demolition of 2 no. dwellinghouses and erection of 5 no. dwellinghouses.</b><br><br><b>14 Lark Lane, Ripon, HG4 2HW.</b><br><br>That the Council do not object to this application.  |
|               | <b>6.31.18/02167FUL</b>  | <b>Demolition of 8 no. dwellings; Erection of 9 no. dwellings; Formation of access road, associated landscaping and hardstanding.</b><br><br><b>Site of 15 to 22 Low Mill Estate Ripon</b><br><br>Cllr Hawke declared an interest in this item and left the Council Chamber at 8:32pm.<br><br>That the Council do not object to this application. |
|               | <b>6.31.690.F.COUI<br/>18/02127/COU</b>  | <b>Change of use from Restaurant (use class A3) to missed use Restaurant and Drinking Establishment (use class A3/A4).</b>  |

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|        |   | <p><b>5 North Street, Ripon, HG4 1JY</b></p> <p><i>Note that this application has been identified late and the deadline for comments has passed. An extension for comments is not yet confirmed.</i></p> <p>That the Council do not object to this application.</p>                                     |
|        | <p><b>6.31.2458.C.OUT<br/>18/02538/OUT</b></p>  | <p><b>Outline application for the development of 9 residential dwellings with access considered.</b></p> <p><b>Land north of North Lodge North St Ripon</b></p> <p>That the Council object to this application on the basis that it has poor access and is over-intensive development for the site.</p> |
| 107/18 | <p><b>To receive a report from Harrogate Borough Councillors if appropriate – for information only.</b></p> <p>None received.</p>   |   |
| 108/18 | <p><b>To receive a report from North Yorkshire County Councillors if appropriate – for information only.</b></p> <p>None received.</p>  |   |
| 109/18 | <p><b>Mayoral Announcements – for information.</b></p> <p>The Mayor advised that she had received a number of complaints regarding vandalism at the Cemetery and had recently been passed an article from The Gazette in 2015.</p> <p>The Mayor advised that the Council as an organisation were down 95 staff hours a week and asked councillors to bear that in mind when requesting staff input/using staff resources.</p> |   |