



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: Monday 10th October 2022

Time: 6pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD.

Present: Cllr S Hawke – The Right Worshipful The Mayor
Cllr A Williams
Cllr P McHardy
Cllr E Parkin
Cllr P Horton
Cllr S Flatley
Cllr B Brodigan
Cllr T Duncan
Cllr J A Martin-Long

In Attendance: Paula Benson – Chief Officer
Rebecca Perrin – Deputy Clerk
Geoffrey Johnson – Serjeant At Mace
One press representative
One member of public

	Council observed a minute's silence for Her Majesty Queen Elizabeth II as this was the first meeting of Full Council since the period of national mourning finished.				
	Apologies were received from Councillors Crozier, Bate and Hardisty, reasons for absence were not approved.				
134/22	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None.				
135/22	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation. Cllr Hawke declared an interest as a member of Harrogate Borough Council Planning Committee.				
136/22	To consider and approve the Minutes of the Meeting held on 5th September 2022. That the minutes be approved as a true and accurate record of proceedings. <table border="1"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr Parkin</td></tr><tr><td colspan="2">RESOLVED by a unanimous show of hands.</td></tr></table>	Proposed – Cllr Williams	Seconded – Cllr Parkin	RESOLVED by a unanimous show of hands.	
Proposed – Cllr Williams	Seconded – Cllr Parkin				
RESOLVED by a unanimous show of hands.					
137/22	To formally record that the proclamation of HRH King Charles III was read in Ripon on 11th September 2022. It was recorded that the proclamation of HRH King Charles III was read in Ripon on 11 th September 2022 at 4pm from the balcony of the Town Hall.				

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.
RCC/SHAREPOINT/FULL COUNCIL/101022

138/22

Financial and Governance Matters:

- To note that the bank reconciliations for August 2022 have been signed in accordance with the requirements of Financial Regulations;**
- To receive the list of payments and receipts for;**

Month/account	Payments	Receipts
August 2022 Month 5 UTB	1,960.59	225,423.96
August 2022 Month 5 HSBC	39,259.92	7,005.50
September 2022 Month 6 UTB	104,894.04	6,955.46
September 2022 Month 6 HSBC	43,016.87	86,125.83

That items 1 and 2 have been noted and that the list of payments and receipts were received.

Proposed – Cllr Williams	Seconded – Cllr McHardy
RESOLVED by a unanimous show of hands.	

- To receive Small Grants Applications and agree to award as appropriate;**

Ripon Poetry Festival	700.00
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That the applicant be awarded the full amount applied for, it was noted that the application was being reviewed retrospectively but that it had been received prior to the festival taking place.

Proposed – Cllr Williams	Seconded – Cllr McHardy
RESOLVED by a show of hands with 2 against.	

- To consider Partnership Funding, and to receive an update from the members nominated to explore the terms of its continuation and agree appropriate action;**

That the Council invite applications to the Partnership Funding Scheme and broadens the scheme to include funding tiers to ensure that the Council are working with local bodies who may benefit from a long term pledge of continuous financial support. That the Small Grants budget item be merged with the Partnership Funding budget item. That, once finalised and subject to measurable outcomes being achieved this agreement be for the council's term of office.

Proposed – Cllr Williams	Seconded – Cllr McHardy
RESOLVED by a unanimous show of hands.	

- To receive the Income and Expenditure report to 30th September 2022.**

That this be received and noted.

139/22

To receive the completed Annual Governance and Accountability Return from the External Auditor and receive an update on the re-categorisation of assets agree appropriate action.

The Chief Officer updated Council on the receipt of the completed AGAR, advising that the process of re-categorising the assets is taking place with an add on to the accounts package being procured to allow the work to be complete prior to the upcoming audit.

Cllr Williams expressed the Council's thanks to the Chief Officer and staff.

140/22

Quarry Moor

- To record that a bequest has been received from the estate of a parishioner for the benefit of Quarry Moor and agree appropriate action;**

That the Council write to Hutchinson & Buchanan Solicitors to ask them to pass on the Council's gratitude to the family for the receipt of this generous spirited gift. That

	<p>the money be used to engage a consultant with a view to exploring development options at the site.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin-Long</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>2. To receive a verbal update on the issue of the trees at Quarry Moor. A verbal update was provided, in that further details from Natural England and the arboriculturists are required before details can be brought to Council.</p>	Proposed – Cllr Williams	Seconded – Cllr Martin-Long	RESOLVED by a unanimous show of hands.					
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141/22	<p>Events</p> <p>1. To receive an update on Events and agree appropriate action; That RCC employ a steward to oversee the toilets from 6pm at future events to avoid damage.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>2. To consider the creation of an earmarked reserve in respect of an event to mark the Coronation of HRH King Charles III. That the Council create an ear marked reserve of £40,000 to hold a two day event to celebrate the coronation of HRH King Charles III and that the Chief Officer explores potential event details. That the usual spring bank holiday weekend event will form part of this event.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.	
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142/22	<p>To receive correspondence from Harrogate Borough Council in response to the Freedom of Information requests submitted in respect of:</p> <p>1. Ripon Leisure Centre; That RCC write to the cabinet member for finance at North Yorkshire County Council to ask further exploration to be made around the options for a leisure centre in this city and not just on this site.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Brodigan</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>2. Ripon Renewal Project. That RCC write to HBC to request the immediate issue of the report and that the Chief Executive Officer of North Yorkshire County Council receives a copy of the communication.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Parkin</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Brodigan	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Parkin	RESOLVED by a unanimous show of hands.	
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143/22	<p>To receive the following correspondence:</p> <p>1. Email dated 29th September 2022 – Ripon Rugby Club; That this communication be received and noted and that RCC write to the Rugby Club to invite them to contact the council to see what they can do to support the club.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Brodigan</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>2. Letter dated 30th August 2022 – Ripon Cathedral Renewed; That this communication be received and noted.</p> <p>3. Email dated 1st September 2022 – Commuted Sums; That members have a separate meeting to see where the money could be used in wards. That RCC write to HBC to make an urgent request for an updated commuted</p>	Proposed – Cllr Williams	Seconded – Cllr Brodigan	RESOLVED by a unanimous show of hands.					
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	<p>sums list. That RCC request the money for the allotments and that RCC explore the option of the money from the childrens section and green spaces section go towards the Quarry Moor development.</p> <p>4. Sealed order dated 13th September 2022 – Prohibition of heavy commercial vehicles.</p> <p>That this be received and noted.</p>				
144/22	<p>To receive an update on the Christmas Lights for 2022 and agree appropriate action.</p> <p>That members of the Christmas Lights working group confirm comments on revised colour schemes by Tuesday 11th September 2022.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.	
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145/22	<p>Planning matters:</p> <p>1. To consider planning matters as detailed in the attached Appendix.</p> <p>Comments as details on the attached appendix.</p>				
146/22	<p>To receive the following reports:</p> <p>1. Reports from Harrogate Borough Councillors if appropriate – for information only;</p> <p>None.</p> <p>2. Reports from North Yorkshire County Councillors if appropriate – for information only;</p> <p>Cllr Brodigan updated members on the monies allocated from her locality budget.</p> <p>3. Reports from members and/or the Clerk on external organisations;</p> <p>None.</p> <p>4. Report from Ripon Together;</p> <p>The report will be circulated to members.</p> <p>5. Report from Ripon Bid.</p> <p>That Ripon Bid are offering to meet local businesses to hear their views and outline proposals. That RCC and the Bid work together to explore potential projects that benefit the city.</p>				
147/22	<p>Mayoral Announcements – for information.</p> <p>That the Council’s thanks to Geoffrey Johnson are recorded for stepping in as Serjeant At Mace at the reading of the Proclamation and at this meeting of Full Council.</p>				

With business concluded, the Chairman closed the meeting at 7:40pm.

Signed _____

Cllr S Hawke, The Right Worshipful the Mayor of Ripon.

Date _____

145/22	<p>Planning matters:</p> <ol style="list-style-type: none"> To receive the Planning Appendix; Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority. <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i></p> <p>http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx</p>		
22/03264/DV CON	<p>Palace Road Lodge 36 Palace Road Application to vary condition 2 of listed building consent 21/04622/LB to alter the roof materials to include for Solar Panels to the south elevation and alteration to the internal layout to include WC and store cupboard within extension. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RH0YJ8HYH5V00</p> <p>That RCC have no objections to this application.</p> <table border="1" data-bbox="507 891 1474 931"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Parkin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr Parkin
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22/03349/LB	<p>Palace Road Lodge 36 Palace Road Listed Building Consent for the demolition of outbuilding and erection of single storey rear extension. Revised scheme to include for Solar Panels to south facing roof. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHA7VOHYH9000</p> <p>That RCC have no objections to this application.</p> <table border="1" data-bbox="507 1272 1474 1312"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Parkin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr Parkin
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22/03348/FU L	<p>Palace Road Lodge 36 Palace Road Demolition of outbuilding and erection of single storey rear extension. Revised scheme to include for Solar Panels to south facing roof. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHA7VNHYH8Z00</p> <p>That RCC have no objections to this application.</p> <table border="1" data-bbox="507 1626 1474 1666"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Parkin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr Parkin
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22/02586/LB	<p>Halifax 37 Market Place Ripon North Yorkshire HG4 1DG Repair of all existing timber windows to side and rear, if beyond repair then new timber window to match existing type profile and style with double glazing. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=REA8SQHY0B000</p> <p>That RCC have no objections to this application.</p>		

		Proposed – Cllr Horton	Seconded – Cllr Parkin
		RESOLVED by a unanimous show of hands.	
22/03644/FUL	27 Princess Road Ripon North Yorkshire HG4 1HW Erection of store and increased height of existing wall (revised scheme). https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RIKGE9HY0J500	That RCC reiterate previous objections to this application.	
		“RCC object to this application on the basis that it is aware that business activities are carried out from this address.	
		We therefore do not consider that the class of use applied for is representative of the intended use of the structure, given the size of it in relation to a residential property.”	
		Proposed – Cllr Williams	Seconded – Cllr Parkin
		RESOLVED by a unanimous show of hands.	
22/02880/FUL	7 Market Place Ripon North Yorkshire HG4 1BP Proposed external alterations to the front elevation. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RFFJV8HYGOW00	That RCC have no objections to this application.	
		Proposed – Cllr Horton	Seconded – Cllr Parkin
		RESOLVED by a unanimous show of hands.	
22/03615/LB	2 Kirkby Road Ripon North Yorkshire HG4 2ET Replacement of 6No windows https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RIEYHKHYHJC00	That RCC have no objections to this application.	
		Proposed – Cllr Horton	Seconded – Cllr Parkin
		RESOLVED by a unanimous show of hands.	
22/03777/CON	1,3,5 Bedern Court And 17 Skellgarths HG4 1PF Ripon North Yorkshire HG4 1BS Demolition of nos. 1, 3 & 5 Bedern Court and 17 Skellgarths including access steps. Site to then be enclosed by 1.8m high hoarding whilst site investigation can be carried out https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RIZBVLHYHPM00	That RCC object to the principal of plain hoarding which could become a magnet for vandalism and graffiti at such a significant location in the City. The proposed hoarding will be on the main route to a world heritage site as well as in the sightline of and visible to visitors to Ripon Cathedral. In addition to that, the site is within a conservation area and we require that any hoarding is similar in appearance to that which was erected at the Old Library site.	

RCC/SHAREPOINT/FULL COUNCIL/101022

Clerk's Office, Town Hall, Ripon, North Yorkshire, HG4 1DD, admin@riponcity.gov.uk,01765 604097



		Proposed – Cllr Williams	Seconded – Cllr Duncan
		RESOLVED by a unanimous show of hands.	