



OFFICIAL NOTICE OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: Monday 7th November 2022

Time: 6pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD.

Present:

- Cllr E Parkin – Deputy Mayor
- Cllr J Bate
- Cllr P McHardy
- Cllr C Hardisty
- Cllr T Duncan
- Cllr J Crozier
- Cllr P Horton
- Cllr A Williams
- Cllr S Flatley
- Cllr J A Martin-Long

In Attendance:

- Paula Benson – Chief Officer
- Rebecca Perrin – Deputy Clerk
- David Coates – Serjeant At Mace
- Justin Scully – National Trust
- One member of public
- Two press representatives

	The Council observed a minute's silence for former Mayor and Councillor Alan Skidmore as this was the first meeting of Full Council since his passing.				
148/22	To receive an update from the National Trust on Fountains Abbey/Studley Royal and the Skell Valley Project. An update was provided to Members on the future development plans for Fountains Abbey and Studley Royal. Plans will be submitted to HBC Planning Department in January 2023.				
149/22	To receive apologies and approve reasons for absence. Apologies were received from Councillors Brodigan, Hawke and Martin-Long, reasons for absence were not approved.				
150/22	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None.				
151/22	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation. None.				
152/22	To consider and approve the Minutes of the Meeting held on 10th October 2022. That the minutes of the meeting be approved as a true and accurate record of proceedings. <table border="1" data-bbox="331 1749 1516 1825"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr McHardy</td></tr><tr><td colspan="2">RESOLVED by a show of hands with three abstentions.</td></tr></table>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a show of hands with three abstentions.	
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The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.
RCC/SHAREPOINT/FULL COUNCIL/071122

153/22	<p>Financial and Governance Matters:</p> <p>1. To receive Small Grants Applications and agree to award as appropriate;</p> <table border="1" data-bbox="395 174 1139 244"> <tr> <td data-bbox="395 174 935 244">Harrogate and District Community Action (HADCA)</td> <td data-bbox="935 174 1139 244">996.80</td> </tr> </table> <p>That this application be declined as it does not meet the terms and conditions of award.</p> <table border="1" data-bbox="300 322 1482 360"> <tr> <td data-bbox="300 322 890 360">Proposed – Cllr Williams</td> <td data-bbox="890 322 1482 360">Seconded – Cllr Bate</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. To receive an update on the revised Partnership Funding scheme and progress to date;</p> <p>The Chief Officer advised that details of the revised scheme are live on the website and open for an initial application period which closes on 30th November 2022. Applications received will be reviewed by the member panel established at a prior meeting before being returned to Full Council for a resolution on award.</p> <p>3. To receive an update on the Asset Register;</p> <p>It was noted that the Asset Register is in the course of being updated and should be incorporated into to the financial software package before the upcoming audit. This was the only item noted as outstanding on the end of year statutory audit.</p> <p>4. To note the revised date for precept submission to Harrogate Borough Council.</p> <p>It was noted that HBC had granted an extension to the stated deadline to allow the precept requirement to be submitted after the January meeting of Full Council.</p> <p>Councillor Martin-Long arrived at 18:16.</p>	Harrogate and District Community Action (HADCA)	996.80	Proposed – Cllr Williams	Seconded – Cllr Bate
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154/22	<p>Quarry Moor</p> <p>1. To receive a verbal update on the issue of the trees at Quarry Moor.</p> <p>It was noted that there are no further updates to report other than we are awaiting for feedback from HBC Arboriculturist.</p>				
155/22	<p>Events</p> <p>1. To receive an update on Events and agree appropriate action;</p> <p>It was noted that plans for the remainder of this year’s events are well progressed, we are awaiting details of the 21 Engineer Freedom Parade which will take place on 4th December 2022.</p> <p>2. To consider the budgetary limits detailed in the Events Committee Terms of Reference and agree appropriate action;</p> <p>3. To receive an update on the event planned for the Coronation of King Charles III.</p> <p>That items 155/22 2 and 3 be moved to private session item 164/22 due to the commercial sensitivities of matters to be discussed.</p> <table border="1" data-bbox="300 1603 1482 1641"> <tr> <td data-bbox="300 1603 890 1641">Proposed – Cllr Williams</td> <td data-bbox="890 1603 1482 1641">Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>4. To review the membership of the Events Committee and to elect another member of the committee.</p> <p>That Councillor Bate be elected to the Events Committee.</p> <table border="1" data-bbox="300 1800 1482 1839"> <tr> <td data-bbox="300 1800 890 1839">Proposed – Cllr Williams</td> <td data-bbox="890 1800 1482 1839">Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy	Proposed – Cllr Williams	Seconded – Cllr Hardisty
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156/22	<p>To receive the following correspondence:</p> <p>1. Email dated 3rd October 2022 – Wall at Bondgate Green Close;</p> <p>It was noted that the Chief Officer has sent a follow up email and is awaiting a</p>				

	<p>response.</p> <p>2. Email dated 31st October – Model Councillor-Officer Protocol; That the protocol be received and noted and that it forms the basis of communications between officers and members going forward.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>3. Letter received 12th October 2022 – Commonwealth of Nations’ Flag of Peace; That this communication is received but that RCC politely decline to take part in this matter.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Crozier</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>4. Email dated 20th October 2022 – Local Bus Service; That RCC write to Passenger Transport at NYCC to request that the local services are protected and that this item be brought back to the next meeting of Full Council for further discussion.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>5. Email dated 25th October 2022 – Planning Application Consultation. It was noted that this application has not been submitted to HBC and that it will be reviewed through HBC’s planning process once received. That the Claro Barracks application is placed on the next agenda of Full Council to allow RCC to clarify the ministry’s position regarding the vacation of 21 Engineer Barracks.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Crozier</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Crozier	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Crozier	RESOLVED by a unanimous show of hands.	
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157/22	<p>To discuss the appearance of the Old Petrol Station on Skellgate and agree appropriate action. That RCC write to HBC to request that consideration be given to the issuing of a S215 notice on this property, that they arrange for the site be screened with hoarding. That alternative uses for the land are explored, including parking which would be a great benefit to the City.</p> <table border="1"> <tr> <td>Proposed – Cllr Flatley</td> <td>Seconded – Cllr Williams</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Flatley	Seconded – Cllr Williams	RESOLVED by a unanimous show of hands.													
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158/22	<p>Highways</p> <p>1. To consider raising an enquiry with NYCC Highways regarding the junction of Magdalens Road and North Road where the yellow lines have not been reinstated after works to the highway. That RCC write to NYCC to request that the yellow lines and boxes are reinstated.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr CHardisty</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr CHardisty	RESOLVED by a unanimous show of hands.													
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159/22	<p>To receive a verbal update on the Christmas Lights for 2022 if appropriate. It was noted that the installation of the Christmas Lights is going very well and that the new contractor is working very hard to ensure the display is a success.</p>																
160/22	<p>To consider the tourist information provision in Ripon and the closure of the TIC within the Town Hall. That RCC explore facilitating the Tourist Information Centre following its closure by HBC and that Cllr Williams raise the subject at the next meeting of North Yorkshire County Councillors.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Parkin</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Parkin	RESOLVED by a unanimous show of hands.													
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161/22	<p>Planning matters:</p> <p>1. To consider planning matters as detailed in the attached Appendix. That RCC raise no objections to the planning applications detailed in the attached Appendix.</p> <table border="1" data-bbox="300 250 1479 331"> <tr> <td data-bbox="300 250 890 286">Proposed – Cllr Williams</td> <td data-bbox="890 250 1479 286">Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2" data-bbox="300 286 1479 331">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.					
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162/22	<p>To receive the following reports:</p> <p>1. Reports from Harrogate Borough Councillors if appropriate – for information only; None.</p> <p>2. Reports from North Yorkshire County Councillors if appropriate – for information only; Cllr Williams advised that NYCC will shortly issue invites to parish councils to identify which additional services they might be interested in facilitating. RCC to confirm by resolution before engaging with NYCC on the services they wish to takeover under devolution.Reports from members and/or the Clerk on external organisations; Councillor Parkin updated members on the excellent work of Ripon in Bloom and their success of winning an award this year.</p> <p>3. Report from Ripon Together; None.</p> <p>4. Report from Ripon Bid. That RCC met with Ripon BID to discuss working together on the Coronation event and that discussions will be shared with members.</p>								
163/22	<p>Mayoral Announcements – for information. The Mayor welcomed David Coates and congratulated him on his return to RCC into the post of Serjeant At Mace.</p>								
164/22	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item. That this resolution be passed.</p> <table border="1" data-bbox="300 1420 1479 1500"> <tr> <td data-bbox="300 1420 890 1456">Proposed – Cllr Williams</td> <td data-bbox="890 1420 1479 1456">Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2" data-bbox="300 1456 1479 1500">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>155/22 2 and 3 – That RCC continue with the next two planned events given the committed expenditure and short notice to cancel events. That the draft budgets for the content proposed for both events are noted and approved. The Chief Officer advised that some costings were not finalised as they were dependent on usage and subject to change (haulier costs/fuel for generator etc.).</p> <table border="1" data-bbox="300 1765 1479 1845"> <tr> <td data-bbox="300 1765 890 1800">Proposed – Cllr Williams</td> <td data-bbox="890 1765 1479 1800">Seconded – Cllr Hardisty</td> </tr> <tr> <td colspan="2" data-bbox="300 1800 1479 1845">RESOLVED by a show of hands with three abstentions.</td> </tr> </table> <p>Councillor McHardy left the meeting at 19:48.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Hardisty	RESOLVED by a show of hands with three abstentions.	
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165/22	To consider an outsourcing tender.	
	That RCC explore the costings of outsourcing the social media provision in conjunction with Visit Ripon. That the findings be brought back to a later meeting of Full Council for consideration.	
	Proposed – Cllr Williams	Seconded – Cllr Crozier
RESOLVED by a unanimous show of hands.		
166/22	To receive an update on a staffing matter.	
The Chief Officer advised that once completed by the Staffing Committee the Chair of Staffing will arrange for the consultation reports to be shared with Members and staff.		
It was noted that the workload in the office is currently critical and that the events are currently taking precedence.		

With business concluded, the Deputy Mayor closed the meeting at 8:23pm.

Signed _____

Cllr S Hawke, The Right Worshipful the Mayor of Ripon.

Date _____

161/22	<p>Planning matters:</p> <ol style="list-style-type: none"> 1. To receive the Planning Appendix; 2. Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority. <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i></p> <p>http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx</p>			
22/03847/FUL	<p>26 College Road Ripon North Yorkshire HG4 2HA Erection of new detached garden room. https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RJ8LAFHYHS500</p> <p>That RCC have no objections to this application.</p> <table border="1" data-bbox="475 790 1442 831"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>		Proposed – Cllr Williams	Seconded – Cllr McHardy
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22/03924/FUL	<p>Primrose Cottage 20 Primrose Close Ripon North Yorkshire HG4 1EH First floor extension over existing garage to form ancillary studio office to house. Solar panels to south and east roof slopes. (Revised Scheme) https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RJLJWRHYHV600</p> <p>That RCC have no objections to this application.</p> <table border="1" data-bbox="475 1144 1442 1184"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>		Proposed – Cllr Williams	Seconded – Cllr McHardy
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22/04124/LB	<p>Flat 1 1 Low Skellgate Ripon North Yorkshire HG4 1BE Installation of flue for new gas boiler https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RKCQJ1HY0EK00</p> <p>That RCC have no objections to this application.</p> <table border="1" data-bbox="475 1462 1442 1503"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>		Proposed – Cllr Williams	Seconded – Cllr McHardy
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22/03992/LB	<p>37 Market Place Ripon North Yorkshire HG4 1DG Removal of external signage/cashpoint, branch closure including the removal of all internal fixtures & fittings https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RJR3WNHYHXZ00</p> <p>That RCC have no objections to this application.</p> <table border="1" data-bbox="475 1816 1442 1856"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>		Proposed – Cllr Williams	Seconded – Cllr McHardy
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