



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: Monday 24th April 2023

Time: 6:00pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD.

Present:

Cllr S Hawke

The Right Worshipful the Mayor

Cllr J Bate

Cllr B Brodigan

Cllr E Parkin

Cllr P McHardy

Cllr A Williams

Cllr P Horton

Cllr T Duncan

Cllr S Flatley

In Attendance

Paula Benson

Chief Officer

Ten members of the public.

Two press representatives.

Prior to the start of the meeting Canon Michael Gisbourne, the Mayor's Chaplain, said prayers.

52/23	<p>To receive apologies and approve reasons for absence. Apologies were received from Cllrs Crozier and Hardisty, reasons for absence were not approved.</p>				
53/23	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation. Cllrs Brodigan and Williams declared an interest as members of NYC's Area Planning Committee, reserving the right to alter their individual opinion on anything before them at this meeting on receipt of revised information in their NYC role. Cllr Horton declared an interest in respect of item 62-23 as he is a customer.</p>				
54/23	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None</p>				
55/23	<p>To consider and approve the Minutes of the Meeting held on 6th March 2023. That these be approved as a true and accurate record of proceedings.</p> <table border="1" data-bbox="331 1666 1520 1749"> <tr> <td data-bbox="331 1666 922 1704">Proposed – Cllr Williams</td> <td data-bbox="930 1666 1520 1704">Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2" data-bbox="331 1711 1520 1749">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.	
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56/23	<p>Financial and Governance Matters:</p> <ol style="list-style-type: none"> <li data-bbox="371 1789 1528 1935"> <p>To receive an update on the Partnership Funding Scheme. The Chief Officer advised that the staffing situation and other priorities meant that she had been unable to progress this matter. That awarded bodies be awarded 50% of the funds agreed by the end of June 2023 with SLAs formulated and the</p> 				

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.
RCC/SHAREPOINT/FULL COUNCIL/240423

	<p>remaining funds awarded by end of September 2023.</p> <p>2. To receive the Income and Expenditure report dated 28th February 2023 and agree appropriate action.</p> <p>3. That this be received and approved. That the staffing budget for 2023-24 be increased by the balance remaining in the 2022-23 budget to allow for the incoming members of staff to receive training.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>4. To receive and approve the invoice from YLCA in the sum of £1,726 for the 2023-24 membership year.</p> <p>That this be approved.</p> <table border="1"> <tr> <td>Proposed – Cllr McHardy</td> <td>Seconded – Cllr Martin-Long</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>5. To receive the Internal Audit report dated 2nd March 2023.</p> <p>That this be received and that the report is returned to a future meeting of council to allow the recommendations to be reviewed and actioned upon once the new staff team is in place. Thanks to the Chief Officer.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Bate	RESOLVED by a unanimous show of hands.		Proposed – Cllr McHardy	Seconded – Cllr Martin-Long	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Bate	RESOLVED by a unanimous show of hands.	
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57/23	<p>To consider the matter of the learner pool in Ripon.</p> <p>That RCC write to NYC to request that a learner pool is delivered for Ripon.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Bate	RESOLVED by a unanimous show of hands.									
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58/23	<p>To review the Social Media Policy.</p> <p>That the policy be re-adopted in its current form save for the amendment to the title of the higher tier authority.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Horton	RESOLVED by a unanimous show of hands.									
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59/23	<p>To consider the issue of the boarded up window at Yorkshire Trading.</p> <p>That the business in question be requested to repair their property urgently.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.									
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60/23	<p>To receive correspondence and agree appropriate action:</p> <p>1. HBC letter dated 22 March 2023 – Asset of Community Value Ripon Spa Baths, Park Street, Ripon HG4 2BD.</p> <p>That this be received and noted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Parkin</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>2. North Yorkshire Council letter dated 6th April 2023 – North Yorkshire Council Standards Arrangements.</p> <p>That RCC adopt the revised Code of Conduct.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>3. Email dated 28th March 2023 – DD Anniversary Guide.</p> <p>That this matter be referred to the events committee for further consideration.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>4. Email dated 5th April 2023 – Obstruction/Parking issues.</p>	Proposed – Cllr Williams	Seconded – Cllr Parkin	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.	
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	<p>That RCC write to NYC to request that the Keep Clear signs are reinstated.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Horton	RESOLVED by a unanimous show of hands.									
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61/23	<p>To consider the request for the loan of the RCC Gazebo to local organisations and conditions around that.</p> <p>That the Council allow third party organisations to use its gazebo subject to it being erected in a proper and safe manner with the custom weights being installed. That the process of hiring the gazebo is referred to Ripon Together, Cllr Williams to arrange to discuss with Ripon Together.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> <tr> <td colspan="2">RESOLVED by a show of hands with one against.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Bate	RESOLVED by a show of hands with one against.									
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62/23	<p>To discuss the closure of the BUPA dentist surgery in Ripon and agree appropriate action.</p> <p>That RCC write to BUPA, The Right Honorable Julian Smith MP, Secretary of State for Health and NYC Area Constituency Committee to raise the closure of the surgery.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands.									
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63/23	<p>Planning matters:</p> <p>1. To consider planning matters as detailed overleaf.</p>												
64/23	<p><u>Standing Items</u></p> <p>To receive an update on the following matters and agree appropriate action if appropriate.</p> <p>1. Christmas Lights – No Update.</p> <p>2. Market Square Tree lighting – That this be received and noted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Parkin</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>3. Highways Matters – That the signs procured by Ripon Bid be approved subject to the word City having a capital C.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin-Long</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>4. Events – That the Mayor writes to King Charles III to send him good wishes on behalf of the City of Ripon on the occasion of his Coronation.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table> <p>5. Devolution. – No Update</p> <p>6. Bus service - It was noted that the bus service was running well and that a fair amount of publicity work had been undertaken.</p> <p>7. Quarry Moor. – Cllr Martin-Long advised that a number of volunteers had shown an interest in getting involved at Quarry Moor. Repairs to the playground and demolition of the hut have been delayed due to lack of officer time. Vandalism had been an issue at the site. Cllrs Martin-Long and Duncan were keeping a watching brief at the site.</p>	Proposed – Cllr Williams	Seconded – Cllr Parkin	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Martin-Long	RESOLVED by a unanimous show of hands.		Proposed – Cllr Williams	Seconded – Cllr Horton	RESOLVED by a unanimous show of hands.	
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65/23	<p>To receive the following reports:</p> <p>1. Reports from North Yorkshire County Councillors if appropriate – for information only;</p> <p>Cllr Brodigan advised that she had held discussions with the Principal of Harrogate College around improving the provision of Adult Community Education in Ripon.</p> <p>2. Reports from members and/or the Clerk on external organisations;</p> <p>None</p>												

	<p>3. Report from Ripon Together; None</p> <p>4. Report from Ripon Bid. None.</p>
66/23	<p>Mayoral Announcements – for information. The Mayor thanked everyone who had attended his recent charity events.</p>
67/23	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item. That this resolution be passed.</p>
68/23	<p>To receive legal advice if received. The Chief Officer gave a brief verbal update, it was agreed that, given the seriousness of the issue, a meeting of council would need to be called quickly as soon as formal advice was received.</p>

With business concluded the Chairman closed the meeting at 7:10pm

Signed _____
Cllr S Hawke, The Right Worshipful the Mayor

Date _____

63/23

Planning matters:

Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.

Details of all planning applications listed below can be viewed online prior to the meeting at:

<https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area>

The planning applications were decided en bloc.

That Ripon City Council do not object to the applications before them.

Proposed – Cllr Horton	Seconded – Cllr McHardy
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RESOLVED by a unanimous show of hands.

23/01342/FUL	1 Fishers Court High Skellgate Ripon North Yorkshire HG4 1BB Change of use from existing workshop (class E) to 1 bed Flat (C3).
23/01383/FUL	Cartref 15 Palace Road Ripon North Yorkshire HG4 1EU Erection of 1 dwelling and garage with associated parking and hardstanding.
23/01350/PCBS	First Floor 12 High Skellgate Ripon North Yorkshire HG4 1BA Prior Notification for Change of Use from First Floor Dentist (Class E) to 1 Flat (Class C3)
23/01236/FUL	Black Swan Mews Bellevue Terrace Ripon North Yorkshire Conversion of garage and first floor extension to create a 1 bed duplex apartment.