



COUNCIL OF THE CITY OF RIPON MINUTES A MEETING OF THE HUGH RIPLEY HALL COMMITTEE

Date: Monday 20th June 2022
Time: 6.00pm
Location: Council Chamber, Town Hall, Ripon.

Present

Cllr J Crozier (Chairman)
 Cllr T Duncan (Deputy Chairman)
 Cllr P Horton
 Cllr C Hardisty
 Cllr S Flatley

In attendance
 Paula Benson, Clerk.

Cllr Williams attended as a member of the public after item 06/22.

01/22	<p>To receive apologies and approve reasons for absence.</p> <p>Apologies were received from Cllr Brodigan, reasons for absence were approved.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Cllr Horton</td> <td style="width: 50%;">Cllr Crozier</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands</td> </tr> </table>	Cllr Horton	Cllr Crozier	RESOLVED by a unanimous show of hands					
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RESOLVED by a unanimous show of hands									
02/22	<p>To elect a Chairman and Deputy Chairman of the Hugh Ripley Hall Committee.</p> <p>That Cllr Crozier be elected Chairman of the Committee</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Cllr Horton</td> <td style="width: 50%;">Cllr Hardisty</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands</td> </tr> </table> <p>That Cllr Duncan be elected as Deputy Chairman of the Committee</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Cllr Horton</td> <td style="width: 50%;">Cllr Hardisty</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands</td> </tr> </table>	Cllr Horton	Cllr Hardisty	RESOLVED by a unanimous show of hands		Cllr Horton	Cllr Hardisty	RESOLVED by a unanimous show of hands	
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03/22	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.</p> <p>None declared.</p>								
04/22	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any agenda item as listed below.</p> <p>None present.</p>								
05/22	<p>To review the Committee Terms of Reference.</p> <p>That the Terms of Reference be received and approved.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Cllr Horton</td> <td style="width: 50%;">Cllr Hardisty</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Cllr Horton	Cllr Hardisty	RESOLVED by a unanimous show of hands.					
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SHARED/MEETINGS/HRH/2022MINUTES/20.06.22

06/22	<p>To approve the Minutes of the last Meeting held on 15th February 2021.</p> <p>That the minutes be approved as a true and accurate record of proceedings.</p> <table border="1" data-bbox="300 250 1410 291"> <tr> <td>Cllr Horton</td> <td>Cllr Crozier</td> </tr> </table> <p>RESOLVED by a show of hands with three abstentions.</p>	Cllr Horton	Cllr Crozier				
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07/22	<p>To receive an update on routine maintenance undertaken and scheduled work.</p> <p>External decorating to continue in school summer holidays with discussions around replacing some of the rotten windows at the back with pvc to be furthered with HBC. All required maintenance checks have been completed within the required timescale and are on ongoing agreements. PAT testing, Fire Alarm testing, Emergency lighting and Alarm system all on regular contracts. Roof valleys and gutters are cleared out after the leaves have fallen to avoid them becoming blocked. Noted that we largely use Ripon based tradesmen to assist with maintenance of the building if possible.</p>						
08/22	<ol style="list-style-type: none"> 1. To receive an update on regular users and casual bookings; The list of regular users was received. It was noted that casual bookings are not facilitated due to lack of venue staff. 2. To receive an income and expenditure report to 31st March 2022, 31st May 2022 and a nominal ledger report; That these be received and noted. <table border="1" data-bbox="300 831 1410 871"> <tr> <td>Cllr Horton</td> <td>Cllr Crozier</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p> <ol style="list-style-type: none"> 3. To note the prices of utilities at the current time; That the report be received and the expiry date of the current utility agreement be noted. <table border="1" data-bbox="300 1003 1410 1043"> <tr> <td>Cllr Horton</td> <td>Cllr Crozier</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p> <ol style="list-style-type: none"> 4. To review the hire rates and terms of hire for 2022-23. That a 5% increase in rates of hire be approved and that all hirers are brought up to the standard hire rates by 1st October 2022. <table border="1" data-bbox="300 1176 1410 1216"> <tr> <td>Cllr Crozier</td> <td>Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Cllr Horton	Cllr Crozier	Cllr Horton	Cllr Crozier	Cllr Crozier	Cllr Horton
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09/22	<p>To note the date of the next meeting. 19th September 2022.</p> <p>Items for discussion at the next meeting to include car parking and hot desk provision Items for long term diary to include Functions policy and marketing.</p>						

With business concluded the Chairman closed the meeting at 6:47pm.

Signed

Date