



COUNCIL OF THE CITY OF RIPON

MINUTES OF A MEETING OF THE EVENTS COMMITTEE

Date: Monday 24th October 2022
Time: 6:00pm
Location: Council Chamber, Town Hall, Ripon

Present: Cllr P McHardy (Chair), Cllr C Hardisty, Cllr S Flatley, Cllr T Duncan

In Attendance: P M Benson, Chief Officer and Josh Ventress, Assistant Clerk.

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|---------------------------------------|---|--------------------------|--------------------------|---------------------------------------|--|--------------------------|-------------------------|---------------------------------------|--|
| 10/22 | <p>To receive apologies and accept reasons for absence.</p> <p>Apologies were received from Cllr A Williams</p> | | | | | | | | |
| 11/22 | <p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.</p> <p>No disclosures of interest</p> | | | | | | | | |
| 12/22 | <p>1. To elect a Chairman of the Committee;</p> <p>That Cllr Williams be elected at Chairman of the Committee</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Hardisty</td> <td style="width: 50%;">Seconded – Cllr McHardy</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands</td> </tr> </table> <p>2. To elect a Deputy Chairman of the Committee</p> <p>That Cllr P McHardy be elected as Deputy Chairman of the Committee</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Hardisty</td> <td style="width: 50%;">Seconded – Cllr Flatley</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands</td> </tr> </table> | Proposed – Cllr Hardisty | Seconded – Cllr McHardy | RESOLVED by a unanimous show of hands | | Proposed – Cllr Hardisty | Seconded – Cllr Flatley | RESOLVED by a unanimous show of hands | |
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| 13/22 | <p>To approve the minutes of the previous meeting held on 24th January 2022.</p> <p>It was agreed to return at the next meeting as the number of members present who are able to propose and second is inadequate.</p> | | | | | | | | |
| 14/22 | <p>To receive and approve the revised Terms of Reference for the Events Committee.</p> <p>That membership of the committee is referred to Full Council seeking a sixth committee member.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr McHardy</td> <td style="width: 50%;">Seconded – Cllr Hardisty</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands</td> </tr> </table> | Proposed – Cllr McHardy | Seconded – Cllr Hardisty | RESOLVED by a unanimous show of hands | | | | | |
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| 15/22 | <p>To receive the Income and Expenditure report dated 30th September 2022.</p> <p>Discussions around the budgetary expenditure for the remaining events took place, it was noted that the remaining events planned.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Hardisty</td> <td style="width: 50%;">Seconded – Cllr Flatley</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands</td> </tr> </table> | Proposed – Cllr Hardisty | Seconded – Cllr Flatley | RESOLVED by a unanimous show of hands | | | | | |
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| 16/22 | <p>To receive a general verbal update on events.</p> <p>The Chief Officer delivered an update on the changing cost surrounding an event. Explaining the costs which can change due to the increases in fuel and cost of living.</p> | | | | | | | | | | | | | | | | | | |
| 17/22 | <p>To receive an update on the following events and agree appropriate action</p> <p>1. Christmas Lights Switch on;</p> <p>The Chief Officer gave an update stating HBC has issued the licence for the event. It was noted that the Poppy display will be taken down by the company installing the Christmas Lights.</p> <p>It was noted that the budget may breach £15,000 and will be required to go to Full Council for approval.</p> <table border="1" data-bbox="252 557 1394 651"> <tr> <td data-bbox="252 557 823 600">Proposed – Cllr McHardy</td> <td data-bbox="823 557 1394 600">Seconded – Cllr Hardisty</td> </tr> <tr> <td colspan="2" data-bbox="252 600 1394 651">RESOLVED by a unanimous show of hands</td> </tr> </table> <p>2. New Year’s Eve.</p> <p>It was noted that we have been unable to facilitate the use of fireworks.. A request was made to ask at Full Council to move funds from the excess in the civic events budget to the events budget to aid with the rising prices for the New Year’s Eve event.</p> <table border="1" data-bbox="252 882 1394 972"> <tr> <td data-bbox="252 882 823 925">Proposed – Cllr McHardy</td> <td data-bbox="823 882 1394 925">Seconded – Cllr Hardisty</td> </tr> <tr> <td colspan="2" data-bbox="252 925 1394 972">RESOLVED by a unanimous show of hands</td> </tr> </table> | Proposed – Cllr McHardy | Seconded – Cllr Hardisty | RESOLVED by a unanimous show of hands | | Proposed – Cllr McHardy | Seconded – Cllr Hardisty | RESOLVED by a unanimous show of hands | | | | | | | | | | | |
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| 18/22 | <p>To consider the format of the event to mark the Coronation of King Charles III and agree appropriate action.</p> <p>It was agreed that the format of the Coronation event would be held on Friday 5th May evening and Saturday 6th May.</p> <table border="1" data-bbox="252 1162 1394 1256"> <tr> <td data-bbox="252 1162 823 1205">Proposed – Cllr McHardy</td> <td data-bbox="823 1162 1394 1205">Seconded – Cllr Hardisty</td> </tr> <tr> <td colspan="2" data-bbox="252 1205 1394 1256">RESOLVED by a show of hands with one against.</td> </tr> </table> <p>Discussions took place around the potential budget and bookable acts. Chief Officer gave an overview of the potential fixed costs of the event and an estimate of the costs of the entertainment. Chief Officer to book acts for events as soon as possible due to time constraints</p> <table border="1" data-bbox="252 1442 1394 1536"> <tr> <td data-bbox="252 1442 823 1485">Proposed – Cllr McHardy</td> <td data-bbox="823 1442 1394 1485">Seconded – Cllr Flatley</td> </tr> <tr> <td colspan="2" data-bbox="252 1485 1394 1536">RESOLVED by a unanimous show of hands</td> </tr> </table> <p>That the committee returns an item to Full Council regarding commissioning mugs for local school children to mark the Coronation.</p> <table border="1" data-bbox="252 1677 1394 1771"> <tr> <td data-bbox="252 1677 823 1720">Proposed – Cllr McHardy</td> <td data-bbox="823 1677 1394 1720">Seconded – Cllr Flatley</td> </tr> <tr> <td colspan="2" data-bbox="252 1720 1394 1771">RESOLVED by a unanimous show of hands</td> </tr> </table> <p>That the council do not have fireworks at the Coronation Event.</p> <table border="1" data-bbox="252 1861 1394 1910"> <tr> <td data-bbox="252 1861 823 1904">Proposed – Cllr Duncan</td> <td data-bbox="823 1861 1394 1904">Seconded – None</td> </tr> </table> <p>That the council explore the use of fireworks with local agencies.</p> <table border="1" data-bbox="252 2002 1394 2092"> <tr> <td data-bbox="252 2002 823 2045">Proposed – Cllr McHardy</td> <td data-bbox="823 2002 1394 2045">Seconded – Cllr Hardisty</td> </tr> <tr> <td colspan="2" data-bbox="252 2045 1394 2092">RESOLVED by a show of hands with three in favour and one against.</td> </tr> </table> | Proposed – Cllr McHardy | Seconded – Cllr Hardisty | RESOLVED by a show of hands with one against. | | Proposed – Cllr McHardy | Seconded – Cllr Flatley | RESOLVED by a unanimous show of hands | | Proposed – Cllr McHardy | Seconded – Cllr Flatley | RESOLVED by a unanimous show of hands | | Proposed – Cllr Duncan | Seconded – None | Proposed – Cllr McHardy | Seconded – Cllr Hardisty | RESOLVED by a show of hands with three in favour and one against. | |
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| Proposed – Cllr Duncan | Seconded – None | | | | | | | | | | | | | | | | | | |
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| 19/22 | To note the date and time of the next meeting. Agreed for next meeting to be conducted on 16 th January 2023 at 06:00pm. |
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With business concluded the Chairman closed the meeting at 07:40pm.

Signed _____

Chairman _____

Date _____