



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: Monday 12th June 2023

Time: 6:00pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD.

Present:

Cllr S Hawke

The Right Worshipful the Mayor

Cllr J Bate

Cllr B Brodigan

Cllr C Hardisty

Cllr E Parkin

Cllr J Martin-Long

Cllr P McHardy

Cllr A Williams

Cllr P Horton

Cllr T Duncan

Cllr S Flatley

In Attendance

Paula Benson

Chief Officer

Ten members of the public.

Two press representatives.

Prior to the start of the meeting Canon Michael Gisbourne, the Mayor's Chaplain, said prayers

84/23	To receive apologies and approve reasons for absence. Apologies were received from Cllr Crozier – reasons for absence were not approved.				
85/23	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation. Cllrs Brodigan and Williams declared an interest as members of NYC's Area Planning Committee, reserving the right to alter their individual opinion on anything before them at this meeting on receipt of revised information in their NYC role.				
86/23	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. A member of the public spoke about Item 95-23 - 3. Highways – Firby Lane has now become dangerous, opposite the entrance to the hospital.				
87/23	To consider and approve the Minutes of the Meeting held on 24th April 2023 and 10th May 2023. That these be approved as a true and accurate record of proceedings. <table border="1"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr McHardy</td></tr><tr><td colspan="2">RESOLVED by a unanimous show of hands in respect of the item relating to 24th April 2023 and one abstention in respect of the item relating to 10th May 2023.</td></tr></table>	Proposed – Cllr Williams	Seconded – Cllr McHardy	RESOLVED by a unanimous show of hands in respect of the item relating to 24 th April 2023 and one abstention in respect of the item relating to 10 th May 2023.	
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RESOLVED by a unanimous show of hands in respect of the item relating to 24 th April 2023 and one abstention in respect of the item relating to 10 th May 2023.					

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.
RCC/SHAREPOINT/FULL COUNCIL/130223

88/23	<p>Financial Matters:</p> <ol style="list-style-type: none"> To receive the Income and Expenditure report dated 31st May 2023. To note that the bank reconciliations have been signed in accordance with Financial Regulations for the period ending 31st May 2023. That these be received and noted. <table border="1" data-bbox="300 293 1479 331"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <ol style="list-style-type: none"> To consider re-opening the Small Grants Scheme for 2023-24 and the terms thereof. That the SGS be opened in line with the guidance previously given from the working group. <table border="1" data-bbox="300 528 1479 566"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton	Proposed – Cllr Williams	Seconded – Cllr Horton
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89/23	<p>Annual Governance and Accountability Return and other Governance Matters</p> <ol style="list-style-type: none"> To consider and approve the Annual Return for the period ending 31st March 2023; To consider and approve the 2022-23 accounts to include signing of the bank reconciliation and balance sheet to 31st March 2023 by the Mayor; To approve the Annual Governance Statement for 2022-23 as found on the Annual Return; To approve the Accounting Statements for 2022-23 as found on the Annual Return; To receive the final Internal Audit Report for 2022-23, to note the recommendations therein; To consider the Reserves, Earmarked Reserves and transfers as appropriate; To receive and approve the list of direct debits on the Unitary Trust Bank Account; To agree to retain Farsight Consulting as the Council’s Internal Auditor for the 2023-24 Financial Year; To receive an update on the accounting package; To note that the insurance policy has been renewed with BHIB; To receive a report on outstanding matters if appropriate; To consider disposing of old IT equipment and agree appropriate action. To receive a copy of the recategorized asset register together with details of assets added during the 2022-23 financial year. <p>That items 1-13 be received and approved and that the council consent to the disposal of the old IT equipment with it being refurbished and repurposed by a local IT firm before being donated to young people in the city through a properly constituted group.</p> <table border="1" data-bbox="339 1576 1479 1615"> <tr> <td>Proposed – Cllr Bate</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Bate	Seconded – Cllr Williams		
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90/23	<p>To receive an update on the Ripon Renewal Project.</p> <p>That David Cauldfield is invited to speak to RCC with a view to exploring partnership working in the city and that a request is made to NYC that Economic Development Officer assigned to Ripon is changed to someone without prior history of the City.</p> <p>Noted that the Bid board have written in a similar vein and that Ripon has been selected as a community network bid.</p> <table border="1" data-bbox="339 1890 1479 1928"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Bate		
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91/23	<p>To receive an update on the Jepson Trust and agree appropriate action. It was resolved that Cllrs Parkin, Brodigan, Williams and Hawke would represent RCC at the June meeting of the Jepson Trust to allow the current position to be established.</p> <table border="1" data-bbox="373 215 1514 253"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Parkin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Parkin		
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92/23	<p>To receive correspondence and agree appropriate action:</p> <p>1. Ripon Bid email dated 30th May 2023; That the Municipal Officers be permitted to attend.</p> <table border="1" data-bbox="373 416 1514 454"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. North Yorkshire Council letter dated 23rd May 2023 - Asset of Community Value Ripon Spa Baths, Park Street, Ripon, HG4 2BD – End of Interim Moratorium Period; That this be received and noted.</p> <p>3. North Yorkshire Council email dated 16th May 2023 – Democratic Services; That this be received and noted.</p> <p>4. Canal and River Trust email dated 19th April 2023 – Bin Location. That this be received and noted and referred to NYC Area 6 Highways.</p> <table border="1" data-bbox="333 804 1514 842"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Bate	Proposed – Cllr Williams	Seconded – Cllr Horton
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93/23	<p>Meetings</p> <p>1. To receive the meetings schedule for 2023-24 and to note the revisions therein. That this be received and noted.</p> <table border="1" data-bbox="333 1005 1514 1043"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Flatley</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. To consider a request from NYC to utilise the RCC microphone system for meetings in Ripon Town Hall. That permissions to use the microphones is granted.</p> <table border="1" data-bbox="333 1200 1514 1238"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Brodigan</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Flatley	Proposed – Cllr Williams	Seconded – Cllr Brodigan
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94/23	<p>Planning matters:</p> <p>1. To consider planning matters as detailed overleaf.</p>				

Standing Items

To receive an update on the following matters and agree appropriate action if appropriate.

1. Christmas Lights

It was noted that Cllr Parkin is in touch with our contractor; that NYC are investigating the power issues on North Street and it is hoped that the display in that area will be enhanced in 2023. That meetings have been arranged to identify where the missing RCC stock might be located.

2. Market Square Tree lighting.

None.

3. Highways Matters.

Cllr Williams advised that he is meeting NYC Area 6 Highways in his capacity as a NYC member.

That RCC write to NYC to raise concerns about the state of the highway around the market place urging them to include it in the capital programme urgently for 2023-24 and that it is content to see tarmac used.

That RCC write to NYC to request double yellow lines be installed at the junction of King Street to Bondgate bridge, four or five vehicles are consistently obstructing the pavement and blocking the view of parents using the playground. NYC are monitoring the location

That RCC write to NYC Streetworks dept requesting that the quality of reinstatement work is assessed after utility works.

Proposed – Cllr Williams	Seconded – Cllr McHardy
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RESOLVED by a unanimous show of hands.
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4. Events.**i. Cllr Williams email dated 29th May 2023.**

June 2024 – D Day Event – it was noted that consent to use Spa Gardens and Spa Park for a two day event has been granted by NYC.

It was noted that NYC have agreed to provide a grant for the Coronation event in the region of £4,500 and that the administration fee was waived for the Freedom weekend.

The August Bank Holiday event was discussed and it was agreed to uplift the limit of spend per event to £20,000 in the Event Committee Terms of Reference to allow for inflation. In the event that the Events budget is not sufficient to allow for the level of spend required that monies are vired from the Events EMR.

Proposed – Cllr Williams	Seconded – Cllr Horton
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RESOLVED by a show of hands with one against.

5. Devolution.**i. North Yorkshire Council email dated 26th May 2023.**

That this be received and noted.

6. Bus service.

It was noted that the service is running well but that publicity around the route needs to be addressed. The demise of the Yorbus leaves Priest Lane and Alma Gardens residents without a service.

That a meeting of the Transport working is arranged.

Proposed – Cllr Williams	Seconded – Cllr Horton
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RESOLVED by a show of hands with one against.

7. Toilets at the Paddling Pool.

It was noted that they had been installed and are well used and

	maintained/cleaned/locked morning and evening by the provider.								
96/23	<p>To receive the following reports:</p> <ol style="list-style-type: none"> 1. Reports from North Yorkshire County Councillors if appropriate – for information only; Cllr Williams advised that Ripon has been chosen as one of the five pilots for a community network programme. Cllr Brodigan advised that NYC Officer David Cauldfield is working on tourist destination information for Ripon with Ripon Bid to expand the Visit Ripon brand. 2. Reports from members and/or the Clerk on external organisations; None. 3. Report from Ripon Together; Emailed during the meeting. 4. Report from Ripon Bid. Cllr Williams advised that he had attended the latest board meeting and that Ripon Bid have expressed a wish to work with the council on a wider scale of events. 								
97/23	<p>Mayoral Announcements – for information.</p> <p>The Mayor expressed his thanks to all for a splendid Mayor Making and Mayoral Installation event.</p>								
98/23	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>That this resolution be passed.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin Long</td> </tr> <tr> <td colspan="2">RESOLVED by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Martin Long	RESOLVED by a unanimous show of hands.					
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99/23	<p>To receive a verbal update following receipt of legal advice.</p> <p>That the written opinion of the solicitor/barrister is requested for the next meeting of Council.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> <tr> <td colspan="2">RESOLVED by a show of hands with one against.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Bate	RESOLVED by a show of hands with one against.					
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100/23	<p>To receive quotations for works at Hugh Ripley Hall and agree appropriate action:</p> <ol style="list-style-type: none"> 1. Decorating; That the quotation from Wrightson is accepted, subject to ensuring that the quality of work matches the work already undertaken. <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin Long</td> </tr> <tr> <td colspan="2">RESOLVED by a show of hands with one against.</td> </tr> </table> <ol style="list-style-type: none"> 2. Replacement Windows. That work on the exterior of the building is paused until RCC have the legal title. <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin Long</td> </tr> <tr> <td colspan="2">RESOLVED by a show of hands with one against.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Martin Long	RESOLVED by a show of hands with one against.		Proposed – Cllr Williams	Seconded – Cllr Martin Long	RESOLVED by a show of hands with one against.	
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101/23	<p>To receive a quotation in respect of the playground repairs at Quarry Moor and agree appropriate action.</p> <p>That the repairs to the playground are not taken forward at the present time due to ongoing vandalism and other issues at the site.</p>								

	Proposed – Cllr Martin-Long	Seconded – Cllr Duncan
	RESOLVED with eight in favour and three abstentions.	

With Business concluded the chairman closed the meeting at 8:10pm

Planning matters:

Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.

Details of all planning applications listed below can be viewed online prior to the meeting at:

<https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area>

ZC23/01960/DVC ON	Variation of conditions 2, 3, 5, 6, 7, 9 and 11 of 21/03366/FULMAJ (Conversion of Former School Building into 4 Residential Townhouses) to allow removal of garages, additional roof lights, replacement balcony, regrading of land around the building to allow level access to south elevation, alterations to arrangement of stepped accesses, replacement of timber windows with uPVC, alterations to fenestration and door opening and to reflect details already approved. Site Of Ripon Cathedral Choir School Whitcliffe Lane Ripon North Yorkshire				
ZC23/01627/FUL	Extension to existing storage and packaging facilities Ripon Select Foods Ltd Dallamires Way North Ripon North Yorkshire HG4 1TL.				
22/02831/OUTMAJ	Outline application, with access considered, for demolition of existing buildings and construction of care home of up to 80 bedrooms (Use Class C2), with associated parking and landscaping T&R Williamson Business Park 36 Stonebridgegate Ripon HG4 1TP That the council object to this application as it would impact on neighbouring properties with a 3 storey building would dominating the landscape. <table border="1"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr Bate</td></tr><tr><td colspan="2">RESOLVED by a show of hands with one against.</td></tr></table>	Proposed – Cllr Williams	Seconded – Cllr Bate	RESOLVED by a show of hands with one against.	
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ZC23/01925/FUL	Erection of single storey rear and front porch extensions, demolition of detached garage and loft conversion with installation of 3 no. rear roof lights. 9 Filey Avenue Ripon North Yorkshire HG4 2DH				
ZC23/01381/DVC	Variation of condition 2 (approved drawings) of planning consent 19/04845/FUL - Erection of 1 dwelling and garage with associated parking and hard standing; In order to build a brick wall on the west boundary in lieu of a close boarded fence. Cartref 15 Palace Road Ripon North Yorkshire HG4 1EU				
ZC23/02034/FULM	Full planning application for the demolition of existing buildings and erection of thirteen dwellings realigned access onto Trinity Lane, and associated parking and landscaping. Site Of Former North Yorkshire Timber Company Limited Trinity Lane Ripon HG4 2AL That the council do not object to this application subject to it providing suitable highway measures so that it does not become a turning point for vehicles accessing the schools. <table border="1"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr Bate</td></tr><tr><td colspan="2">RESOLVED by a show of hands with one against.</td></tr></table>	Proposed – Cllr Williams	Seconded – Cllr Bate	RESOLVED by a show of hands with one against.	
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ZC23/01438/FUL	Demolition of conservatory at rear of house and replacing with new flat roofed extension with balcony over. Bishopton Mill Ripon North Yorkshire
ZC23/01459/FUL	Renovation of the existing outbuildings, demolition of porch and erection of two extensions. Room 3 34 Market Place Ripon North Yorkshire HG4 1BZ
ZC23/01555/FUL	Proposed alterations and single storey rear extension. 46 Bishopton Lane Ripon North Yorkshire HG4 2QN
ZC23/01506/FUL	Conversion of vacant garage / store with erection of first floor extension and side carport with first floor extension over to form 1 no. two storey detached dwelling. Garage At Fishers Court High Skellgate Ripon North Yorkshire HB4 1BB
23/00851/DVCON	Application to vary condition 2 (approved drawings) of listed building consent 09/01988/LB - Listed Building application for conversion of 3 flats to form 8 flats internal alterations to include removal of walls and doors and external alterations to include removal, replacement and installation of windows and erection of cycle store and bin store. Bondgate House 44 Bondgate Ripon North Yorkshire HG4 1QE
ZC23/01706/FUL	Erection of a single storey side and rear extension. 3 Whitcliffe Avenue Ripon North Yorkshire HG4 2JJ
ZC23/01718/DVC	Application for variation of condition 2 (Approved Plans) plans) of planning permission 22/02972/FUL: Demolition of garage and rear extension and erection of side and rear wrap-around extension (Revised Scheme). 18 Heckler Lane Ripon North Yorkshire HG4 1PU
ZC23/01925/FUL	Erection of single storey rear and front porch extensions, demolition of detached garage and loft conversion with installation of 3 no. rear roof lights. 9 Filey Avenue Ripon North Yorkshire HG4 2DH
ZC23/01994/FUL	Demolition of conservatory and garage/utility room. Erection of single storey rear extension and two storey side extension. Removal of boundary hedge and fence and erection of replacement stone wall and fence. Enlargement of hard surface to driveway. 2 Spring Bank Meadow Ripon North Yorkshire HG4 1HQ
23/01271/FUL	Erection of side dormer window and conversion of garage to studio. 18 Deep Ghyll Walk Ripon North Yorkshire HG4 1RL

Planning

That the applications be taken en bloc apart from item 22/02831/OUTMAJ and ZC23/023034/FULM.
That the council do not object to the planning applications as listed.

Proposed – Cllr Bate	Seconded – Cllr Horton
RESOLVED by a show of hands with one against.	