



## MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** Monday 13<sup>th</sup> November 2023

**Time:** 6:00pm

**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD.

**Present:**

Cllr S Hawke

The Right Worshipful the Mayor

Cllr E Parkin

Cllr B Brodigan

Cllr J Crozier

Cllr C Hardisty

Cllr J Martin-Long

Cllr P McHardy

Cllr A Williams

Cllr P Horton

Cllr T Duncan

Cllr S Flatley

**In Attendance**

Chief Officer

Senior Administration Officer

Six members of the public.

Two press representatives.

**Prior to the start of the meeting Cannon Michael Gisbourne said prayers.**

150/23	<b>To receive apologies and approve reasons for absence.</b> Apologies were received from Cllr Bate, reasons for absence were not approved.
151/23	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.</b> Cllrs Williams and Brodigan declared an interest in anything that may come before them as a member of NYC's area planning committee and NYC generally.
152/23	<b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b> Two members of the public spoke about traffic issues on South Grange Road A member of the public spoke on item 156-23 – 3 Quarry Moor.
153/23	<b>To consider and approve the Minutes of the Meeting held on 9<sup>th</sup> October 2023</b> That these be approved as a true and accurate record of proceedings. <b>RESOLVED</b>
154/23	<b>Financial and Governance Matters:</b> <b>1. To receive an update on workload from the Chief Officer;</b> The Chief Officer advised that there was currently a 7-8 week backlog of work; Cllr Williams thanked the officer team for their efforts in arranging Remembrance Sunday which was a wonderful event and also to the Chief Officer and Hornblower Allison Clark for their recent efforts in London where they represented Ripon at the World Travel Market. Allison's work raised the profile of the City with all present. The

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RCC/SHAREPOINT/FULL COUNCIL/130223

	<p>Mayor and Council endorsed Cllr Williams' thanks.</p> <p><b>2. To receive Small Grants Applications if appropriate and to make a decision on award.</b></p> <p>i. <b>Jennyruth workshops - £950;</b></p> <p>ii. <b>Ripon City Photographic Society - £1000.</b></p> <p>That these grants be approved and awarded in the sums detailed above.</p> <p><b>RESOLVED.</b></p> <p><b>3. To receive a general update on Partnership Funding;</b></p> <p>The Chief Officer advised that meetings are due to take place this week with funded organisations to confirm agreement of SLA's. Payment of the second half of finding for 2023-24 will be awarded shortly thereafter.</p> <p><b>4. To note and agree the new direct debit on the Unitary Trust Bank Account - British Gas Lite in respect of the supply at Hugh Ripley Hall;</b></p> <p>That this be agreed.</p> <p><b>RESOLVED</b></p> <p><b>5. To receive the Income and Expenditure Report for the period ending 30<sup>th</sup> September 2023;</b></p> <p>That this be received and approved.</p> <p><b>RESOLVED</b></p> <p><b>6. To note that the bank reconciliations for the period 1<sup>st</sup> July 2023 to 30<sup>th</sup> September 2023 have been signed in accordance with Financial Regulations;</b></p> <p>That this be noted.</p> <p><b>7. To receive the list of payments and receipts for the period 30<sup>th</sup> September 2023 and the list of transactions in excess of £500 for the period from 1<sup>st</sup> April 2023 to 30<sup>th</sup> September 2023.</b></p> <p>That this be received and approved.</p> <p><b>RESOLVED</b></p> <p><b>8. To receive and approve updated policies.</b></p> <p>i. <b>Community Engagement Policy.</b></p> <p>ii. <b>Complaints Procedure.</b></p> <p>That these be received and adopted.</p> <p><b>RESOLVED</b></p> <p><b>9. To receive the email dated 24<sup>th</sup> October 2023 – Ripon Municipal Charity 225058 CRM:0179526 and agree appropriate action.</b></p> <p>That RCC write to Ripon Municipal Charity to advise that they are in agreement with the suggestion from the Charity Commission and that the constitution be amended to remove automatic nomination of RCC elected members.</p> <p><b>RESOLVED</b></p>
155/23	<p><b>North Yorkshire Council Matters</b></p> <p><b>1. To receive correspondence relating to Ripon Community Partnership and agree appropriate action.</b></p> <p>That RCC nominates a member to represent.</p> <p><b>RESOLVED.</b></p> <p>That Cllr Horton be nominated to RCP.</p> <p><b>RESOLVED</b></p> <p><b>To receive the Housing Strategy Consultation and agree appropriate action.</b></p> <p>That a working group be formed to further RCC's response to this consultation.</p> <p><b>RESOLVED</b></p> <p>That the following members are nominated to the working group; Cllr Crozier, Cllr McHardy, Cllr Horton and Cllr Williams.</p> <p><b>RESOLVED.</b></p>

**Standing Items**

**To receive an update on the following matters and agree appropriate action if appropriate.**

**1. Christmas Lights.**

The Chief Officer gave an update on the progress of the Christmas Lights, the issue around the bunting erected on Kirkgate delaying installation was noted.

**2. Highways Matters.**

It was noted that the exploratory works around the market place had produced unexpected results and that the subcore is sand which moves as the concrete raft moves causing the road surface to collapse and crack in places. The forthcoming road closure Mon-Weds end of Nov/beginning of Dec to allow for further investigations was noted. NYC's decision on whether this work would be included in the capital programme for 2024 at an estimated cost of £630,000 is due in the coming days.

The Leisure Centre, car park on Knaresborough road has been closed off while the contractors are working, NYC have proposed not to reopen it and enclose the land. That RCC raise objections with NYC to the permanent closure as it offers parking for the residents of Knaresborough road.

RESOLVED

**3. Events.**

The Chief Officer requested that RCC note its thanks to additional organisations who supplied support for Remembrance Sunday including the Post Office, NYC Waste and the RSM.

The Chief Officer advised that work on the Christmas Lights Switch On event is being finalised and that planning is in progress for New Years Eve which include a steel band with amplification and fireworks.

It was noted that Cllr Williams had pledged £1,000 from his locality budget for the Fireworks display to increase visibility.

**4. Devolution.**

To note that Ripon City Council's bid has passed the first stage and that a working party has been appointed with a meeting to take place shortly.

**5. Bus service.**

An update has been received from NYC to the effect that the bus service will be extended up Ure Bank, timings to the services will need to be adjusted, further advice to follow.

**6. Placemaking.**

To note that a Pre Application submission has been made to the UK Shared Prosperity Fund.

**7. Quarry Moor;****i. To receive an update from Mick Stanley on the position of Quarry Moor SSSI.**

To note that the condition report on the moor is imminent; that a new conservation scheme application can be made as soon as DEFRA announce details of the new plan, in the meantime an annual programme of work must be agreed. Essentially, our application will be one that applies to do the work that we have been doing under the expired scheme. It was noted that the moor is in favourable condition.

Applications to the programme 12/23-12/24 – new scheme will take 12 months to get into place.

It was noted that there are two SSSIs on the site – geological cliff face and

	<p>the Moor. That RCC write to NE regarding the play equipment and the removal of it. Notifying our intent to remove it within 14 days on the grounds of health and safety.</p> <p><b>RESOLVED</b></p> <p><b>8. Ripon Youth Council.</b> It was noted that the scheme has been paused due to understaffing at the YMCA and that a NYC Officer is preparing to take over and reintroduce the Youth Council.</p> <p><b>9. Welcome to Ripon Signs.</b> No progress.</p>
157/23	<p><b>To receive correspondence and agree appropriate action.</b></p> <p><b>1. Email dated 18<sup>th</sup> October 2023 – Support for Climate and Ecology Bill</b> That Ripon City Council do not take any action in this regard. <b>RESOLVED</b></p> <p><b>2. Email dated 2<sup>nd</sup> November 2023 – Traffic calming – South Grange Road</b> That Ripon City Council write to Area 6 NYC Highways to raise this issue and that it is on the agenda for the upcoming North Yorkshire Police meeting. <b>RESOLVED</b></p>
158/23	<p><b>Planning matters:</b></p> <p><b>1. To consider planning matters as detailed overleaf;</b> The response on individual applications is resolved as detailed overleaf.</p> <p><b>2. To receive the planning appendix.</b> That this be received and noted.</p>
159/23	<p><b>To receive the following reports:</b></p> <p><b>1. Reports from North Yorkshire County Councillors if appropriate – for information only;</b> To note that the owner of the Petrol station on Skellbank intends to submit a planning application to request that the prior planning permission is reinstated and that they might consider screening the site in the interim. That the Mayor write a letter to support these actions.</p> <p><b>2. Reports from members and/or the Clerk on external organisations;</b> None.</p> <p><b>3. Report from Ripon Together;</b> Cllr Williams attended the Ripon Together AGM at Community House and that the board has been expanded in number regarding community partnerships. It was noted that the Summer of Play is to be extended in 2024, supported by Cllr Williams use of £2k from his locality budget.</p> <p><b>4. Report from Ripon Bid.</b> To receive and note the written report from Bid . That Ripon City Council writes to and thanks the bid for procuring the Christmas guide. To note that distribution numbers have been increased with 27,000 to be distributed as far north as Thirsk. They also provided a £4,050 contribution towards the cost of the Christmas lights display.</p>

158/23	<p><b>Planning matters:</b></p> <p><b>Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</b></p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i></p> <p><a href="https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area">https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</a></p>
	<p><b>ZC23/03403/FUL</b></p> <p>Conversion of Ripon Spa Baths and Boiler Tower to form two commercial units and offices, including demolition of Swimming Pool building and replacement with single storey extension to Spa Building, and alterations to existing buildings. Erection of new building to accommodate four residential apartments. Alterations to landscaping to link new courtyard to Spa Gardens.</p> <p><b>Ripon Spa Baths Park Street Ripon North Yorkshire HG4 2BD</b>  <a href="https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S0ZE4JHYHFO00">https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S0ZE4JHYHFO00</a></p> <p>That RCC request a further extension for comment due to awaiting a response from the applicant and his architect.  <b>RESOLVED</b></p>
	<p><b>ZC23/03732/FUL</b></p> <p>Removal of existing single storey side extension and erection of two storey side extension.</p> <p><b>31 Vyner Street Ripon North Yorkshire HG4 1QJ</b>  <a href="https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S2B81SHYHYA00">https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S2B81SHYHYA00</a></p> <p>That the council do not object to this application.  <b>RESOLVED</b></p>
	<p><b>ZC23/03740/FUL</b></p> <p>Installation of wall mounted fume extraction system to the rear.</p> <p><b>2 Fishergate Ripon North Yorkshire HG4 1DY</b>  <a href="https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S2C RURHYHYW00">https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S2C RURHYHYW00</a></p> <p>That the council do not object to this application.  <b>RESOLVED</b></p>

With business concluded the Chairman closed the meeting at 7:20pm.

Signed .....

**The Right Worshipful the Mayor**

Dated .....