



## OFFICIAL NOTICE OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** *Monday 4<sup>th</sup> March 2024*

**Time:** *6:00pm*

**Location:** *The Council Chamber, the Town Hall, Ripon, HG4 1DD.*

**Present:**

Cllr S Hawke

The Right Worshipful the Mayor

Cllr J Bate

Cllr A Williams

Cllr E Parkin

Cllr B Brodigan

Cllr J Crozier

Cllr C Hardisty

Cllr P McHardy

Cllr P Horton

Cllr T Duncan

Cllr J Martin-Long

Cllr S Flatley

**In Attendance**

Chief Officer, Administrator.

Twenty one members of the public.

Two press representatives.

**Prior to the start of the meeting Cannon Michael Gisbourne said prayers.**

<b>10/24</b>	<b>To receive apologies and approve reasons for absence.</b> None.
<b>11/24</b>	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.</b>  Cllrs Williams and Brodigan declared an interest in anything that may come before her as a member of NYC's area planning committee and NYC generally, declaring a prejudicial interest as an elected member who will vote on the Area Planning Committee in respect of planning matters.
<b>12/24</b>	<b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b>  Three members of the public spoke during the session, one to request clarity on the parish poll questions and another to comment on Ripon Civic Society's comments on Ripon Cathedral's Annexe plans. A representative from Ripon Disability Forum, spoke on the matter detailed in the paper provided under 14/24 below.
<b>13/24</b>	<b>To consider and approve the Minutes of the Meeting held on 29<sup>th</sup> January 2024.</b>  That these be approved as a true and accurate record of proceedings.

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

RCC/SHAREPOINT/FULL COUNCIL/290124

	<b>RESOLVED</b>
14/24	<b>To receive a report from Ripon Disability Forum.</b> That the report be received and noted.
15/24	<b>Financial and Governance Matters:</b> <ol style="list-style-type: none"> <li>1. i. <b>To receive the Income and Expenditure Report for the period ending 31<sup>st</sup> January 2024;</b> That this be received and noted. <b>RESOLVED</b></li> <li>ii. <b>To receive the list of payments for the period 1<sup>st</sup> January 2024 – 31<sup>st</sup> January 2024</b> That this be received and noted. <b>RESOLVED</b></li> <li>2. <b>To note that the bank reconciliations for the period ending 31<sup>st</sup> December 2023 have been signed;</b> That this be received and noted. <b>RESOLVED</b></li> <li>3. <b>To receive the Internal Audit report and agree appropriate action;</b> That this be received and noted, with an item placed on the agenda for the next meeting of Full Council to review the bank signatory list. <b>RESOLVED</b></li> <li>4. <b>To review and agree the following governance documents:</b> <ol style="list-style-type: none"> <li>i. <b>Risk Assessment;</b> That this be received and approved. <b>RESOLVED</b></li> <li>ii. <b>Asset Register;</b> That this be received and approved. <b>RESOLVED</b></li> <li>iii. <b>Reserves Policy;</b> That this be received and approved. <b>RESOLVED</b></li> </ol> </li> <li>5. <b>To receive and approve the revised meetings schedule.</b> That this be received and approved. <b>RESOLVED</b></li> </ol>
16/24	<b>To note that the Mayoral chains have been returned to Thomas Fattorini Ltd to obtain an estimate for repair and to consider and approve the cost of repair if received and to agree to meet the cost of attaching the badges commissioned by former Mayors to the baldrick.</b> That the expenditure on both items be approved and that the Chief Officer is authorised to sanction the outstanding estimate on from Fattorini once received. <b>RESOLVED.</b>
17/24	<b>To note receipt of the request to call a parish meeting dated 13<sup>th</sup> February 2024 and to receive an update from the Chief Officer.</b> That RCC categorically records its view that it does not support the prospect of a parish poll on this matter as it does not consider that the cost of a poll is value for money given that it does not carry any weight and that the planning portal is available for views to be registered as appropriate. <b>RESOLVED</b>
18/24	<b>1. To receive an update on the Double Devolution process, including receiving feedback on the UKSPF bid and agree appropriate action.</b> That an application to the UKSPF is made to undertake the feasibility study work on

	<p>the telephone boxes.</p> <p><b>RESOLVED</b></p> <p>2. <b>To consider the BT Adopt a Kiosk scheme and submitting an application to the scheme in view of feedback received under 18/24 1.</b></p> <p>That an application to British Telecom to take over ownership of the telephone boxes is made.</p> <p><b>RESOLVED</b></p>
19/24	<p>1. <b>To consider and approve a request from Ripon Bid and Visit Ripon for a hornblower to attend the British Tourism and Travel Show 2024.</b></p> <p>That this request is approved.</p> <p><b>RESOLVED.</b></p> <p>2. <b>To consider reimbursing Ripon Bid for the printing cost of the promotional hornblower material.</b></p> <p>That this cost be approved.</p> <p><b>RESOLVED.</b></p> <p>3. <b>To consider the provision of new frock coats and hats for the Hornblowing team and to consider the annual payment of a clothing allowance for Municipal Officers.</b></p> <p>That this request be approved and that new frock coats and hats are sourced for the members of the hornblowing team and that the Chief Officer investigates the tax provision of the clothing allowance for payment in the new financial year.</p> <p><b>RESOLVED.</b></p>
20/24	<p>1. <b>To consider the request from Ripon Military Heritage Project to write a letter of support.</b></p> <p>That this be approved.</p> <p><b>RESOLVED.</b></p> <p>2. <b>To consider the request from Ripon Community Poppy Project in relation to promotion of the Ripon Military Heritage Project.</b></p> <p>That approval is given to RCPP to erect a sign using RCC;s catenary wires on High Skellgate subject to it not breaching any statutory permissions.</p> <p><b>RESOLVED.</b></p>
21/24	<p><b>To consider exploring options for the management of the site at Quarry Moor including to agree to starting a dialogue with a charity with a wildlife management objective.</b></p> <p>That the terms of reference for the Alderman T F Spence Committee are extended to include the following:</p> <p>12. The committee is authorised to explore partnering with external organisations with a view to involving third party organisations in the management, transfer of or other options for the site to enable costs to be mitigated and/or liabilities financial or otherwise, to be transferred/reduced. That the findings of the exploratory investigations be returned to a meeting of the Alderman T F Spence Charity, which shall be arranged specifically for the purpose.</p> <p><b>RESOLVED.</b></p>
22/24	<p><b>To receive correspondence and agree appropriate action:</b></p> <p>1. <b>Letter dated 12<sup>th</sup> February 2024 – subject matter Ripon Cathedral Development Project;</b></p> <p>That this be received and noted and that a meeting is facilitated with the Cathedral for those members that wish to attend.</p> <p><b>RESOLVED</b></p> <p>2. <b>Email dated 23<sup>rd</sup> January 2024 – Temple Gardens Project;</b></p> <p>That RCC write in support of this project.</p>

	<p><b>RESOLVED.</b></p> <p><b>3. Letter dated 12<sup>th</sup> February 2024 – ‘the two Ripons’;</b> That RCC respond requesting ideas for constructive proposals further linking our two communities. It was noted that there is funding available for twinning from the Turing project.</p> <p><b>RESOLVED.</b></p> <p><b>4. Email dated 19<sup>th</sup> December 2023 – Disgusting buildings;</b> That RCC write to NYC Planning Enforcement to request that action is taken in relation to the antiques building.</p> <p><b>RESOLVED</b></p> <p><b>5. Email dated 20<sup>th</sup> February 2024 – H2S Transport Review;</b> That this be received and noted.</p> <p><b>RESOLVED.</b></p> <p><b>6. Letter dated 6<sup>th</sup> February 2024 – subject matter Ripon Cathedral Development Project</b> That a meeting is arranged to allow members to visit the Cathedral, refer to 22/24 1.</p> <p><b>RESOLVED.</b></p> <p><b>Ripon Civic Society leaflet – Ripon’s Kirkgate Park.</b> That this be received and noted.</p> <p><b>RESOLVED.</b></p>
23/24	<p>Planning matters:</p> <ol style="list-style-type: none"> <li><b>1. To consider planning matters as detailed overleaf;</b></li> <li><b>2. To receive the planning appendix;</b></li> </ol> <p>That this be received and noted.</p> <p><b>RESOLVED.</b></p>
24/24	<p><b>To receive the following reports:</b></p> <ol style="list-style-type: none"> <li><b>1. Reports from North Yorkshire County Councillors if appropriate – for information only;</b> Cllr Brodigan provided an update in respect of the work she has been undertaking: <ol style="list-style-type: none"> <li>Brownlee Foundation on their inaugural Ripon Triathlon;</li> <li>Bowls Club who are in lease negotiations which include potential fencing of the bowling green and a security installation.</li> </ol> Cllr Williams provided an update in respect of the work he has been undertaking: <ol style="list-style-type: none"> <li>Canals and Rivers Trust – the bins along the canal are now being emptied by NYC after he arranged for the bins to be transferred.</li> <li>Destination marketing – work undertaken with the head of NYC Destination Marketing and Ripon Bid.</li> </ol> </li> <li><b>2. Reports from members and/or the Chief Officer on external organisations;</b> None.</li> <li><b>3. Report from Ripon Together;</b> None.</li> <li><b>4. Report from Ripon Bid.</b> None.</li> </ol>

<p><b>23/24</b></p>	<p><b>Planning matters:</b></p> <p><b>Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</b></p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i></p> <p><a href="https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area">https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</a></p>		
	<table border="1"> <tr> <td data-bbox="269 517 549 857"> <p>ZC24/00396/LB</p> </td> <td data-bbox="549 517 1476 857"> <p>Listed building Consent for - Installation of lockable gate to Greaves Court with PIR operated security light Greaves Court Market Place Ripon North Yorkshire ZC24/00396/LB   Listed building Consent for - Installation of lockable gate to Greaves Court with PIR operated security light   Greaves Court Market Place Ripon North Yorkshire (harrogate.gov.uk)</p> <p>That RCC support this application. <b>RESOLVED.</b></p> </td> </tr> </table>	<p>ZC24/00396/LB</p>	<p>Listed building Consent for - Installation of lockable gate to Greaves Court with PIR operated security light Greaves Court Market Place Ripon North Yorkshire ZC24/00396/LB   Listed building Consent for - Installation of lockable gate to Greaves Court with PIR operated security light   Greaves Court Market Place Ripon North Yorkshire (harrogate.gov.uk)</p> <p>That RCC support this application. <b>RESOLVED.</b></p>
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