



## OFFICIAL NOTICE OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 9<sup>th</sup> December 2024

**Time:** 6:00pm

**Location:** Holy Trinity Church, Kirkby Road, Ripon, HG4 2EY

To members of the Council

You are summoned to attend a meeting of Ripon City Council for the purposes of determining the agenda items listed below:

P M Benson

Chief Officer

2<sup>nd</sup> December 2024

### AGENDA

115/24	<ul style="list-style-type: none"><li>i. To receive apologies;</li><li>ii. To approve reasons for absence.</li></ul>
116/24	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.
117/24	<b>Standard Public Participation Session</b> Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item other than in respect of item 128/24 as listed below.
118/24	To consider and approve the Minutes of the Meeting held on the 11 <sup>th</sup> November 2024 as a true and accurate record of proceedings held.
119/24	<b>Financial Matters:</b> <ul style="list-style-type: none"><li>1. <ul style="list-style-type: none"><li>i. To receive the Income and Expenditure Report for the period 1<sup>st</sup> October 2024 – 31<sup>st</sup> October 2024.</li><li>ii. To receive the list of payments for the period 1<sup>st</sup> October 2024 – 31<sup>st</sup> October 2024.</li></ul></li><li>2. To note that the bank reconciliations to 31<sup>st</sup> October 2024 have been signed in accordance with Financial Regulations.</li><li>3. To receive Small Grants Scheme applications and to make decisions on awards:<ul style="list-style-type: none"><li>i. Application from Ripon Young Musicians requesting a grant in the sum of £65.02.</li><li>ii. Application from Ripon Rotary Club requesting a grant in the sum of £500.00.</li><li>iii. Application from Mind in Harrogate District requesting a grant in the sum of £1,000.00.</li></ul></li><li>4. To receive and approve the invoice from SLCC in respect of the Chief Officer's membership renewal in the sum of £505.</li><li>5. To receive an email dated 26<sup>th</sup> November 2024 and to approve the following:</li></ul>

	<ul style="list-style-type: none"> <li>i. Expenditure detailed by Hodges and Co in the sum of £1304;</li> <li>ii. To waive Financial Regulation 10.7 in respect of 5i. due to the fact that the tailor has supplied fabric for the new municipal officer uniforms to date.</li> </ul>
<b>120/24</b>	<b>Governance and Policy Matters</b> <ul style="list-style-type: none"> <li><b>1. Annual Governance and Accountability Return.</b> <ul style="list-style-type: none"> <li>i. To receive Final External Auditor Report and Certificate 2023/24.</li> </ul> </li> <li><b>2. To receive and approve the Terms of Reference for S.106 Commuted Sums Working Group.</b></li> </ul>
<b>121/24</b>	<b>Standing Items</b> To receive an update only on the following matters if appropriate, note that this item **/24 does not allow for the introduction of new matters. <ul style="list-style-type: none"> <li>1. Highways.</li> <li>2. Christmas Lights.</li> <li>3. Quarry Moor.</li> <li>4. Events.</li> <li>5. Double Devolution.</li> </ul>
<b>122/24</b>	<b>To receive the minutes from the following committees for information:</b> <ul style="list-style-type: none"> <li>1. Alderman T F Spence Committee – minutes dated 23<sup>rd</sup> September 2024.</li> </ul>
<b>123/24</b>	<b>To consider making a request to North Yorkshire Council in relation to extending the site and provision of allotment amenity adjacent to the Kirkby Road allotment site.</b>
<b>124/24</b>	<b>To receive correspondence and agree appropriate action:</b> <ul style="list-style-type: none"> <li><b>1. Email dated 15<sup>th</sup> November 2024 – Improvements to Bus Service between York, Boroughbridge and Ripon;</b></li> <li><b>2. Letter dated 4<sup>th</sup> November 2024 - Nomination for an Asset of Community Value – Minster Gardens/Kirkgate Park, Ripon, HG4 1QT</b></li> </ul>
<b>125/24</b>	<b>Planning matters:</b> <ul style="list-style-type: none"> <li>1. To consider planning matters as detailed overleaf;</li> <li>2. To receive the planning appendix;</li> </ul>
<b>126/24</b>	<b>To receive the following reports:</b> <ul style="list-style-type: none"> <li>1. Reports from North Yorkshire County Councillors if appropriate – for information only;</li> <li>2. Reports from members and/or the Chief Officer on external organisations;</li> <li>3. Report from Ripon Together;</li> <li>4. Report from Ripon Bid.</li> <li>5. Mayoral Announcements.</li> </ul>
<b>127/24</b>	<ul style="list-style-type: none"> <li>i. <b>To agree to suspend Standing Order 3 (f) to allow for a further period of public participation, not exceeding 60 minutes in duration to allow representations to be made in respect of agenda item 128/24.</b>  <b>22/04808/FULMAJ - Construction of annexe to provide support facilities for Ripon Cathedral, including a refectory, a Song School and toilets, involving the demolition of a toilet block, outbuildings and a stone wall plus the replacement of trees which will be lost and the enhancement of part of Minster Road.</b>  <b>Ripon Cathedral Minster Road Ripon North Yorkshire HG4 1QT</b></li> </ul>

	<b>ii. To agree to suspend Standing Order 3 (g) and to agree that a member of the public shall not speak for more than two minutes.</b>
<b>128/24</b>	<p>22/04808/FULMAJ</p> <p>Construction of annexe to provide support facilities for Ripon Cathedral, including a refectory, a Song School and toilets, involving the demolition of a toilet block, outbuildings and a stone wall plus the replacement of trees which will be lost and the enhancement of part of Minster Road.</p> <p>Ripon Cathedral Minster Road Ripon North Yorkshire HG4 1QT</p> <p><a href="https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=RMZUMLHYIYB00">https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=RMZUMLHYIYB00</a></p>
<b>129/24</b>	<b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</b>
<b>130/24</b>	<b>To consider quotations received in response to the Road Traffic Management invitation to tender and to agree to appoint a contractor for the period 2025-2027.</b>

125/24	<p><b>Planning matters:</b>  <b>Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</b></p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i>  <a href="https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area">https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</a></p>
ZC24/03826/FUL	<p>Demolition of existing outbuilding. Erection of two storey rear extension and single storey side extension.  Graywel 10 Marlborough Grove Ripon North Yorkshire HG4 2EZ  <a href="#">ZC24/03826/FUL   Demolition of existing outbuilding. Erection of two storey rear extension and single storey side extension.   Graywel 10 Marlborough Grove Ripon North Yorkshire HG4 2EZ</a></p>
ZC24/03687/LB	<p>Listed Building Consent to paint the front elevation in colour RAL 6022 Olive Drab. Display of advertisement to fascia to be externally illuminated via lighting bar.  11 Fishergate Ripon North Yorkshire HG4 1EA  <a href="https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SM4F2HHYI4900">https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SM4F2HHYI4900</a></p>
ZC24/03564/DVCON	<p>Section 73 application to include additional rendering of rear elevation and the inclusion of the cellar area in the formation of one of the dwellings through the variation of conditions 2 and 3 of planning permission 20/04491/FUL for the "conversion of fish &amp; chip shop and restaurant to 2 no. dwellings including replacement rear single storey extension and formation of new passageway access."  62 - 63 Allhallowgate Ripon North Yorkshire HG4 1LE  <a href="https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SLP2B7HYHXJ00">https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SLP2B7HYHXJ00</a></p>
ZC24/03852/LB	<p>Conversion of cellar at no.63 to utility and storage space, including removal of rotten &amp; unsafe existing timber ground floor structure and addition of new timber floor joists, lining of cellar walls, formation of utility room with fitted worktops &amp; cupboards, removal of existing cellar stairs, formation of stairwell and provision of new timber stairs extending repositioned existing flight from ground to first floor with revised floor layouts and provision of smaller first floor en-suite bathroom to those approved under application 20/04492/LBDEM. Part removal and replacement of passageway wall at no.62. Use of painted render to rear elevation of no.62 and passageway wall and lower rear elevation (with repairs) at no.63. Installation of horizontal sliding sash windows to rear elevation of no.62. Rear yard boundary wall to retain existing stone &amp; cobble with addition of timber screen.  62 - 63 Allhallowgate Ripon North Yorkshire HG4 1LE  <a href="#">ZC24/03852/LB   Conversion of cellar at no.63 to utility and storage space, including removal of rotten &amp; unsafe existing timber ground floor structure and addition of new timber floor joists, lining of cellar walls, formation of utility room with fitted worktops &amp; cupboards, removal of existing cellar stairs, formation of stairwell and provision of new timber stairs extending repositioned existing flight from ground to first floor with revised floor layouts and provision of smaller first floor en-suite bathroom to those approved under application 20/04492/LBDEM. Part removal and replacement of passageway wall at no.62. Use of painted render to rear elevation of no.62 and passageway wall and lower rear elevation (with repairs) at no.63. Installation of horizontal sliding sash windows to rear elevation of no.62. Rear yard boundary wall to retain existing stone &amp; cobble with addition of timber screen.   62 - 63 Allhallowgate Ripon North Yorkshire HG4 1LE</a></p>

	ZC24/03921/FUL	Erection of first floor front extension over existing garage. 7 Mallorie Park Drive Ripon North Yorkshire HG4 2QD <a href="https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SN6UHPHYIJH00">https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SN6UHPHYIJH00</a>
--	----------------	---



## MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 11<sup>th</sup> November 2024

**Time:** 6:00pm

**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD.

Present:

Cllr J Crozier

Deputy Mayor

Cllr A Williams

Cllr B Brodigan

Cllr C Hardisty

Cllr P McHardy

Cllr P Horton

Cllr T Duncan

Cllr J Martin-Long

Cllr S Flatley

Cllr G Camplejohn

In Attendance

Locum Clerk,

Senior Administration Officer

Administrator

Four members of the public.

One press representative.

Prior to the start of the meeting Cannon Michael said prayers

95/24	<b>To receive apologies and approve reasons for absence.</b> Apologies were received from Cllrs Bate and Hawke. Reasons for absence were not approved.
96/24	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.</b> Cllrs Williams and Brodigan declared an interest in anything that may come before them as members of NYC's area planning committee and NYC generally, declaring a prejudicial interest as an elected member who will vote on the Area Planning Committee in respect of planning matters.
97/24	<b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b> None.
98/24	<b>To consider and approve the Minutes of the Meeting held on the 7<sup>th</sup> October 2024.</b> That these be approved as a true and accurate record of proceedings. <b>RESOLVED.</b>

99/24

**Financial, Operational and Governance Matters:**

1. **To receive the Income and Expenditure Report for the period 1<sup>st</sup> September 2024 – 30<sup>th</sup> September 2024.**

That this be received and noted.

**RESOLVED.**

2. **To receive the list of payments for the period 1<sup>st</sup> September 2024 – 30<sup>th</sup> September 2024.**

That this be received and approved.

**RESOLVED.**

3. **To receive Small Grants Scheme applications and to make decisions on awards:**

- i) **Application from North Yorkshire Citizens Advice & Law requesting a grant in the sum of £988.00.**

That this be received and the grant be awarded.

**RESOLVED.**

- ii) **Application from Henshaws Society for Blind People requesting a grant in the sum of £907.50.**

That this be received and that the grant is not awarded as the project would not provide a direct benefit to people within the parish. The project is a ticketed fundraising event and there is no guarantee that the money raised will directly benefit the residents of Ripon.

**RESOLVED.**

- iii) **Application from Ripon Young Musicians requesting a grant in the sum of £400.00.**

That this be received and that the grant is not awarded because it is retrospective award, which contradicts Guidance Notes & Criteria.

**RESOLVED.**

- iv) **Application from Jennyruth Workshops Ltd requesting a grant in the sum of £890.00.**

That this be received and that the grant is not awarded because it is retrospective award, which contradicts Guidance Notes & Criteria.

**RESOLVED.**

Cllr Camplejohn arrived at 6:11pm.

4. **To receive the draft Ear Marked Reserve recommendations and to consider their approval.**

That these be received and adopted by the Council:

EMR Royal	£50,000
Civic	£10,000
Uniforms	£10,000
Premises	£5,000
Hugh Ripley Hall	£95,000
EMR Events	£25,000
Strategic Investment Fund	£150,000
Ripon City Bus Service	£72,000
Alderman T F Spence	£100,000
Furniture / Premises Renewal	£50,000

Partnership Funding	£8,000
Capital Reserve	£55,000
Cabmen's Shelter	£25,000
Legal Fees	£25,000

**RESOLVED.**

5. **To receive the Investment review and to formulate a decision on where to invest funds.**

That the ear marked reserves are deposited in the Unity Trust Bank 12-month fixed rate investment listed at 4.5% at the time of publishing. Noting that early closure of the account attracts a reduced rate of interest for the period and that a minimum balance of £85,000 must be maintained otherwise the account will be closed and an alternative account will be required.

All remaining funds are deposited in the Unity Trust Bank instant access savings account listed at 2.60-2.62% at the time of publishing, to allow for month end transfers to meet expenses during the financial year.

The regular bank accounts are operated as follows:

Ripon City Council

Unity Trust Bank Current Account - working balance of £60,000 which is topped up at month end on bank reconciliation.

HSBC Current Account – working balance of £20,000 which is topped up at month end on bank reconciliation.

Alderman T F Spence Charity (Ripon City Council as sole corporate trustee)

New Unity Trust Bank Current Account which is in the process of being set up – balance of RCC grant funding for 2024-25 financial year.

HSBC account is closed in accordance with previous resolution.

Agreement to opening a new Unity Trust Bank instant access savings account listed at 2.60-2.62% at the time of publishing to allow transfers to meet expenses as required.

**RESOLVED.**

6. **To agree to instruct a valuation of council assets in accordance with the recommendation of the internal auditor.**

That this be agreed.

**RESOLVED.**

7. **To receive and approve the engagement letter dated 17<sup>th</sup> October 2024 from the Internal Auditor.**

That this be received and approved.

**RESOLVED.**

100/24	<p><b>Standing Items</b></p> <p><b>To receive an update on the following matters if appropriate:</b></p> <ol style="list-style-type: none"> <li><b>1. Highways.</b> <ol style="list-style-type: none"> <li><b>i. To receive NYC (Various roads, Borough of Harrogate) (Disabled persons parking bays) (No. 13) Order 2023 for information only.</b> That this be received and noted.</li> </ol> </li> <li><b>2. Christmas Lights.</b> It was noted that the Christmas Lights Switch on event will take place on Saturday, 16<sup>th</sup> November, between 1:00pm and 6:00pm, with the lights being switched on at 5:00pm. There will be children's rides, reindeer, live entertainment from 3:00pm. The rest of the Christmas lights are to be installed over the next couple of evenings. The Christmas Tree is to be delivered on Wednesday. It was also noted that Royal Mail has started delivering this year's Christmas brochure, produced by Ripon Bid, which advertises the Council's Christmas Lights and New Year's Eve events. The brochure will be distributed to 27,000 properties around Ripon.</li> <li><b>3. Quarry Moor – to receive a written update from the Alderman T F Spence Committee.</b> That this be received and noted.</li> <li><b>4. Events – to receive the amended terms of reference for the Events Committee and to consider and approve the amendments therein.</b> The Chairman agreed to this item being received later in the meeting.</li> <li><b>5. Double Devolution.</b> It was noted that furthering RCC's bid has stalled temporarily due to the fact that North Yorkshire Council is not in a position to provide detailed information on the assets requested.</li> </ol>
101/24	<p><b>To receive the minutes from the following committees for information:</b></p> <ol style="list-style-type: none"> <li><b>1. Events Committee – minutes dated 11<sup>th</sup> March 2023.</b> That these be received and noted. <b>RESOLVED.</b></li> <li><b>2. Hugh Ripley Hall Committee – minutes dated 18<sup>th</sup> September 2023.</b> That these be received and noted. <b>RESOLVED.</b></li> <li><b>3. Alderman T F Spence Committee – minutes dated 25<sup>th</sup> September 2023 and 20<sup>th</sup> May 2024.</b> That these be received and noted. <b>RESOLVED.</b></li> </ol>
102/24	<p><b>To receive an update on the Parish Boundary review.</b></p> <p>It was noted that a North Yorkshire boundary review is currently in progress. As a consequence, any requests for alterations to parish boundaries are on hold until that boundary review process is completed. It is anticipated that that process will be completed by autumn next year. An election would be required in the event that the parish boundaries are altered before the next parish elections, scheduled for May 2027..</p>
103/24	<p><b>To receive an update on S.106 Commuted Sums.</b></p> <p>It was noted that the NYC Councillors had received an update regarding Commuted Sums in October. Funds are available for different locations across the city.</p>

	<p>That a working group be set up and that Cllrs Williams, Brodigan, Camplejohn, McHardy, Hardisty and Horton be nominated to it.</p> <p><b>RESOLVED.</b></p>
100/24	<p><b>4. Events – to receive the amended terms of reference for the Events Committee and to consider and approve the amendments therein.</b></p> <p>The recommendation from the Events Committee be received and approved, that the Terms of Reference be amended to include Civic events and that the Civic element be removed from New Year's Eve event.</p> <p><b>RESOLVED.</b></p>
104/24	<p><b>Ripon Barracks Re-Development</b></p> <p><b>1. To receive an email dated 23<sup>rd</sup> October 2024 – Ripon Barracks Redevelopment, notifying the identification of land for allotments as part of this development and to make a resolution on the provision of allotments on the site.</b></p> <p>That RCC accept the offer of land from the developer. That a further item be returned to a future meeting regarding extending the allotments at the Kirkby Road site.</p> <p><b>RESOLVED.</b></p> <p><b>2. To receive a letter dated 16<sup>th</sup> October to Sir Julian Smith MP from the Defence Minister.</b></p> <p>That this be received and noted.</p> <p><b>RESOLVED.</b></p>
105/24	<p><b>To receive a letter dated 8<sup>th</sup> October 2024 – Nomination for an Asset of Community Value – Minster Gardens, Ripon, HG4 1QT.</b></p> <p>It was noted that this letter has been superseded by a decision made by North Yorkshire Council last Monday to list the Minster Gardens as an asset of community value.</p>
106/24	<p><b>To note that the transfer of the Telephone boxes on Market Place South has been completed with an effective date of 18<sup>th</sup> October 2024.</b></p> <p>That this be noted, and that RCC write a letter to Fountains Church to express gratitude for withdrawing their application.</p> <p><b>RESOLVED.</b></p>
107/24	<p><b>To receive a written request from the Alderman T F Spence Committee in respect of the decision of Full Council dated 26th June 2023 detailed in resolution 113/22 7., that the decision to demolish the hut on the site at Quarry Moor is re-visited and/or to review resolution 113/22 further if appropriate.</b></p> <p>To issue a tender invitation to engage a professionally qualified consultant to undertake a full options appraisal and formulate a strategy for the site, pausing the plans to demolish the hut in the interim, in accordance with an outstanding resolution 140/22.</p> <p>Proposal <b>FAILED</b>, with 4 votes in favour and 6 against.</p> <p>That RCC reverse the decision to demolish the hut and that the future of the hut be considered after the strategy that has been produced voluntarily for the Quarry Moor site is completed.</p> <p>Cllr Williams requested that his vote against this proposal be registered in the minutes.</p> <p><b>RESOLVED with 4 against.</b></p>
108/24	<p><b>To receive an email dated 23<sup>rd</sup> October 2024 – Royal Garden Party 2025 and to agree appropriate action.</b></p> <p>That Cllr Horton and Cllr Bate be offered the opportunity to attend.</p> <p><b>RESOLVED with one abstention.</b></p>

109/24	<p>To receive an email dated 25<sup>th</sup> October 2024 – New Skell Valley walking routes promotion, for information.</p> <p>That this be received and noted.</p> <p><b>RESOLVED.</b></p>
110/24	<p><b>Cabmen's Shelter</b></p> <ol style="list-style-type: none"> <li>1. To consider obtaining an indication of labour rate and awarding a contract in respect of making good of the exterior paintwork to the Cabmen's Shelter and to commission the work in the Spring of 2025. That RCC obtain quotes for making good of the exterior paintwork to the Cabmen's Shelter with a view to commissioning it in 2025. <b>RESOLVED.</b></li> <li>2. To consider making the Cabmen's Shelter available for hire and to determine the general principles around the hire to allow terms of hire to be formulated and returned to a future meeting of Council for approval. That the Chief Officer prepare a report on potential uses for the Cabmen's Shelter and return it to a future meeting for approval. <b>RESOLVED.</b></li> </ol>
111/24	<p><b>Planning matters:</b></p> <ol style="list-style-type: none"> <li>1. To consider planning matters as detailed overleaf;</li> <li>2. To receive the planning appendix;</li> </ol> <p>That this be received.</p> <p><b>RESOLVED.</b></p>
112/24	<p><b>To receive the following reports:</b></p> <ol style="list-style-type: none"> <li>1. Reports from North Yorkshire County Councillors if appropriate – for information only; Cllr Brodigan advised that Save Ripon Market Petition will be considered at the Skipton and Ripon Area Committee meeting on 21<sup>st</sup> November in Ripon.</li> <li>2. Reports from members and/or the Chief Officer on external organisations; None.</li> <li>3. Report from Ripon Together; Cllr Williams advised that a well-attended Uredale Partnership meeting took place on 24<sup>th</sup> October. Further meetings will take place in January and February. Cllr Brodigan noted that both Cllr Brodigan and Cllr Williams are in the working group regarding youth matters and that Cllr Brodigan is a member of the working group focused on developing cycling paths around the city.</li> <li>4. Report from Ripon Bid; Cllr Williams advised that the meeting will take place next Monday, part of which will be a review of what has been done over the last three years, along with a ballot for business community to decide if they wish to continue with Ripon Bid.</li> <li>5. Mayoral Announcements. None.</li> </ol>
113/24	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of</p>

	<p><b>exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</b></p> <p>That the press &amp; public be excluded in accordance with the Public Bodies Admissions to Meetings Act 1960.</p> <p><b>RESOLVED.</b></p>
114/24	<p><b>To receive an update from the Staffing Committee, if received.</b></p> <p>None.</p>

With business concluded the Chair closed the meeting at 7:56pm.

Signed

Cllr S Hawke, The Right Worshipful the Mayor of Ripon.

111/24	<p><b>Planning matters:</b>  <b>Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</b></p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at: <a href="https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area">https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</a></i></p>
ZC24/03340/FUL	<p>Erection of single storey side extension  58 Doublegates Green Ripon North Yorkshire HG4 2TS  <a href="#">ZC24/03340/FUL   Erection of single storey side extension.   58 Doublegates Green Ripon North Yorkshire HG4 2TS</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>
ZC24/03271/FUL	<p>Installation of photovoltaic panels on the Library Roof and the South Nave Aisle Roof of Ripon Cathedral. The photovoltaic panels on the Library Roof will be secured using a ballasted frame system, mounted at a 10-degree angle to avoid excessive wind loading and minimize ballast requirements. The photovoltaic panels on the South Nave Aisle Roof will be mounted on trisole mounting frames at an optimal 35-degree tilt. The trisoles will be secured to a fixing post system, which will be anchored through the existing modern lead roof covering into the underlying structure.  Ripon Cathedral Minster Road Ripon North Yorkshire HG4 1QT  <a href="#">ZC24/03271/FUL   Installation of photovoltaic panels on the Library Roof and the South Nave Aisle Roof of Ripon Cathedral. The photovoltaic panels on the Library Roof will be secured using a ballasted frame system, mounted at a 10-degree angle to avoid excessive wind loading and minimize ballast requirements. The photovoltaic panels on the South Nave Aisle Roof will be mounted on trisole mounting frames at an optimal 35-degree tilt. The trisoles will be secured to a fixing post system, which will be anchored through the existing modern lead roof covering into the underlying structure.   Ripon Cathedral Minster Road Ripon North Yorkshire HG4 1QT</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>
ZC24/03291/ADV	<p>Advertisement consent for interpretation signs for the Skell Valley Project Land Situated Across Ripon North Yorkshire  <a href="#">ZC24/03291/ADV   Advertisement consent for interpretation signs for the Skell Valley Project   Land Situated Across Ripon North Yorkshire</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>
ZC24/03456/FUL	<p>Change of use of land to storage of cars (Use Class B8).  Dallamires Lane Ripon North Yorkshire HG4 1TT  <a href="#">ZC24/03456/FUL   Change of use of land to storage of cars (Use Class B8).   Dallamires Lane Ripon North Yorkshire HG4 1TT</a>  That RCC to seek further information on environmental impact, risk of fire, traffic management in/out of the area, impact on residents, general health and safety  <b>RESOLVED.</b></p>
ZC24/03506/FUL	<p>Change of use of agricultural field to vehicle storage area to provide extension to existing parking area.  Ripon Land Rover Hutton Bank Ripon North Yorkshire HG4 5DT  <a href="#">ZC24/03506/FUL   Change of use of agricultural field to vehicle storage area to provide extension to existing parking area.   Ripon Land Rover Hutton Bank Ripon North Yorkshire HG4 5DT</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>

ZC24/03539/ADV	<p>Advertisement Consent for the installation of Interpretation signs for the Skell Valley Project.  Hell Wath Playing Fields Hell Wath Lane Ripon North Yorkshire  <a href="#">ZC24/03539/ADV   Advertisement Consent for the installation of Interpretation signs for the Skell Valley Project.   Hell Wath Playing Fields Hell Wath Lane Ripon North Yorkshire</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>
ZC24/03331/FUL	<p>Widening of driveway. Removal of full front wall boundary (between garden and pavement). Dropping of kerb for a further 3m to accommodate additional vehicular access. Removal of lawn and replacement with hardstanding to provide parking.  48 Clothholme Road Ripon North Yorkshire HG4 2DL  <a href="#">ZC24/03331/FUL   Widening of driveway. Removal of full front wall boundary (between garden and pavement). Dropping of kerb for a further 3m to accommodate additional vehicular access. Removal of lawn and replacement with hardstanding to provide parking.   48 Clothholme Road Ripon North Yorkshire HG4 2DL</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>
ZC24/03394/FUL	<p>Erection of detached garage following demolition of existing garage  56 Bishopton Lane Ripon North Yorkshire HG4 2QN  <a href="#">ZC24/03394/FUL   Erection of detached garage following demolition of existing garage.   56 Bishopton Lane Ripon North Yorkshire HG4 2QN</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>
ZC24/03551/LB	<p>Listed Building Consent to repair canopy above entrance door like for like Unicorn Hotel 2 Market Place Ripon North Yorkshire HG4 1BP  <a href="#">ZC24/03551/LB   Listed Building Consent to repair canopy above entrance door like for like.   Unicorn Hotel 2 Market Place Ripon North Yorkshire HG4 1BP</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>
ZC24/03700/LB	<p>Listed Building Consent for internal alterations to include installation of magnetic secondary glazing to first and second floor level windows, external wall insulation at first and second floor level, insulation quilt between and over existing ceiling joists, installation of 2no. internal stud partition walls, new fire alarm system and refurbishment to bathrooms and kitchen.  The Lamb And Flag 9 High Skellgate Ripon North Yorkshire HG4 1BA  <a href="#">ZC24/03700/LB   Listed Building Consent for internal alterations to include installation of magnetic secondary glazing to first and second floor level windows, external wall insulation at first and second floor level, insulation quilt between and over existing ceiling joists, installation of 2no. internal stud partition walls, new fire alarm system and refurbishment to bathrooms and kitchen.   The Lamb And Flag 9 High Skellgate Ripon North Yorkshire HG4 1BA</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>
ZC24/03717/LB	<p>Listed Building Consent to upgrade Wi-Fi.  Unicorn Hotel 2 Market Place Ripon North Yorkshire HG4 1BP  <a href="#">ZC24/03717/LB   Listed Building Consent to upgrade Wi-Fi.   Unicorn Hotel 2 Market Place Ripon North Yorkshire HG4 1BP</a>  That RCC do not object to this application.  <b>RESOLVED.</b></p>

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/10/2024)

Administration

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4000	Advertising				1,500.00	20.00	1,480.00	1,480.00 (98%)
4001	Postage				150.00	3.80	146.20	146.20 (97%)
4002	Telephones and Internet				2,500.00	865.98	1,634.02	1,634.02 (65%)
4003	Stationery				1,000.00	170.73	829.27	829.27 (82%)
4004	Photocopier				2,000.00	525.73	1,474.27	1,474.27 (73%)
4005	Mobile Phone				300.00	47.44	252.56	252.56 (84%)
4006	Subscriptions				4,000.00	3,986.28	13.72	13.72 (0%)
4007	Office Sundries				500.00	3.00	497.00	497.00 (99%)
4010	Legal and Professional Fees				15,000.00		15,000.00	15,000.00 (100%)
4011	Audit and Accountancy				3,000.00	2,003.00	997.00	997.00 (33%)
4012	Bank Charges				450.00	135.90	314.10	314.10 (69%)
4013	IT Costs				6,000.00	4,024.85	1,975.15	1,975.15 (32%)
4015	Insurance				8,500.00	8,186.68	313.32	313.32 (3%)
4017	Communications				1,000.00		1,000.00	1,000.00 (100%)
4018	Consultancy Fees					9,130.74	-9,130.74	-9,130.74 (N/A)
4020	Maintenance Contracts				500.00		500.00	500.00 (100%)
4058	Recruitment Agency Fees							(N/A)
4059	Temporary Salaries							(N/A)
4086	Staff Travelling				1,000.00	9.90	990.10	990.10 (99%)
4090	Other Costs				1,000.00	1,091.58	-91.58	-91.58 (-9%)
4111	Building IT				500.00		500.00	500.00 (100%)
SUB TOTAL					48,900.00	30,205.61	18,694.39	18,694.39 (38%)

Alderman T F Spence Grant Expenditure

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4156	Water QM				250.00	22.68	227.32	227.32 (90%)
4505	Alderman TF Spence Grant Expenditure				30,000.00	6,885.75	23,114.25	23,114.25 (77%)
4506	Electricity Hut							(N/A)
SUB TOTAL					30,250.00	6,908.43	23,341.57	23,341.57 (77%)

Cabmans Shelter

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4600	Cabmen's Shelter Restoration				2,500.00		2,500.00	2,500.00 (100%)
4609	Cabmen's Shelter General Costs							(N/A)
SUB TOTAL					2,500.00		2,500.00	2,500.00 (100%)

Christmas Lights

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4163	Christmas Lights Expenditure				35,000.00		35,000.00	35,000.00 (100%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/10/2024)

SUB TOTAL				35,000.00			35,000.00			35,000.00 (100%)											
Civic																					
Receipts				Payments			Net Position														
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend													
4009	Laundry				500.00	374.15	125.85	125.85 (25%)													
4150	Mayors Allowance				3,200.00	1,621.49	1,578.51	1,578.51 (49%)													
4151	Civic Expenses				500.00		500.00	500.00 (100%)													
4152	Mayors Christmas Cards				230.00		230.00	230.00 (100%)													
4155	Mayor Making				2,725.00	1,185.42	1,539.58	1,539.58 (56%)													
4160	Civic Services							(N/A)													
4161	New Years Eve				300.00		300.00	300.00 (100%)													
4162	Remembrance Sunday				3,000.00		3,000.00	3,000.00 (100%)													
4164	Battle of Britain				500.00	144.00	356.00	356.00 (71%)													
4165	Other Events				2,000.00		2,000.00	2,000.00 (100%)													
4171	Cllr Uniforms & Insignia				550.00	3,362.34	-2,812.34	-2,812.34 (-511%)													
4172	MO Uniforms & Insignia				600.00	918.00	-318.00	-318.00 (-53%)													
4173	Road Closures				7,000.00		7,000.00	7,000.00 (100%)													
SUB TOTAL				21,105.00			7,605.40			13,499.60			13,499.60 (63%)								
Events																					
Receipts				Payments			Net Position														
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend													
4169	August Bank Holiday Event				20,000.00	18,395.09	1,604.91	1,604.91 (8%)													
4175	Events Cost General		5,000.00	5,000.00	10,000.00	226.70	9,773.30	14,773.30 (147%)													
4178	New Years Eve				20,000.00	510.42	19,489.58	19,489.58 (97%)													
4179	Christmas Light Switch On				20,000.00	525.00	19,475.00	19,475.00 (97%)													
4184	Coronation Event 2023							(N/A)													
4605	D Day Event				35,000.00	16,101.42	18,898.58	18,898.58 (54%)													
4607	Summer Entertainment					1,232.50	-1,232.50	-1,232.50 (N/A)													
SUB TOTAL				5,000.00			5,000.00			105,000.00			36,991.13			68,008.87			73,008.87 (69%)		
Grants																					
Receipts				Payments			Net Position														
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend													
4200	Small Grants Scheme				12,000.00	2,693.40	9,306.60	9,306.60 (77%)													
4202	Partnership Funding				22,000.00	20,820.00	1,180.00	1,180.00 (5%)													
4203	Strategic Investment Fund				7,500.00		7,500.00	7,500.00 (100%)													
SUB TOTAL				41,500.00			23,513.40			17,986.60			17,986.60 (43%)								
Hugh Ripley Hall																					
Receipts				Payments			Net Position														
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend													
1200	Hugh Ripley Hall Room Hire	21,800.00	17,845.07	-3,954.93				-3,954.93 (-18%)													

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/10/2024)

4101	Business Rates	5,500.00	2,899.70	2,600.30	2,600.30 (47%)
4105	Electricity	2,725.00		2,725.00	2,725.00 (100%)
4106	Gas	6,500.00		6,500.00	6,500.00 (100%)
4107	Water	1,100.00	271.58	828.42	828.42 (75%)
4110	Maintenance Contracts	550.00		550.00	550.00 (100%)
4113	Fire and Safety				(N/A)
4500	Hugh Ripley Hall Caretaking	7,500.00		7,500.00	7,500.00 (100%)
4501	Alarm Line Security	250.00	137.00	113.00	113.00 (45%)
4502	Trade Waste	550.00	203.14	346.86	346.86 (63%)
4503	HRH Maintenance Costs	10,000.00	1,090.67	8,909.33	8,909.33 (89%)
4504	PAT Testing	175.00	195.18	-20.18	-20.18 (-11%)
4511	Legionella Treatment	550.00		550.00	550.00 (100%)
4520	HRH Music Licence - PPL - PRS	2,200.00		2,200.00	2,200.00 (100%)
4521	HRH Internet	750.00		750.00	750.00 (100%)
4522	HRH Cleaning Supplies	545.00	201.65	343.35	343.35 (63%)
4525	HRH Renovations	10,000.00		10,000.00	10,000.00 (100%)
4550	Bid Levy	225.00	166.00	59.00	59.00 (26%)
4551	Energy Direct Debit		3,524.84	-3,524.84	-3,524.84 (N/A)
SUB TOTAL		21,800.00	17,845.07	-3,954.93	49,120.00 8,689.76 40,430.24 36,475.31 (51%)

Income

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1000	Precept	457,800.00	457,800.00					(0%)
1100	Allotment Rental Income	550.00	550.00					(0%)
1163	Christmas Lights Income	6,500.00	3,000.00	-3,500.00				-3,500.00 ( 53%)
1190	Interest Received	300.00	4.22	-295.78				-295.78 ( 98%)
1199	Miscellaneous Income		1,875.00	1,875.00				1,875.00 (N/A)
4603	VAT Control		1.58	1.58				1.58 (N/A)
4608	1195:4604							(N/A)
SUB TOTAL		465,150.00	463,230.80	-1,919.20				-1,919.20 (-0%)

Market Place

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4180	Market Place Costs				75.00	251.00	-176.00	-176.00 (-234%)
SUB TOTAL					75.00	251.00	-176.00	-176.00 (-234%)

Marketing and Promotions

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4220	Marketing Expenses				8,000.00	315.70	7,684.30	7,684.30 (96%)
SUB TOTAL					8,000.00	315.70	7,684.30	7,684.30 (96%)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/10/2024)

## Personnel

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1160	HBC Recharge	5,000.00		-5,000.00				-5,000.00 (-100%)
4050	Salaries				142,000.00	54,132.81	87,867.19	87,867.19 (61%)
4051	Employers NI				13,200.00	3,537.79	9,662.21	9,662.21 (73%)
4052	Employers Pension				27,500.00	7,054.91	20,445.09	20,445.09 (74%)
4054	Employees NI					8,435.01	-8,435.01	-8,435.01 (N/A)
4055	Payroll Processing				600.00	205.69	394.31	394.31 (65%)
4057	Employees Pension					8,554.16	-8,554.16	-8,554.16 (N/A)
4071	Cycle Scheme							(N/A)
4080	Recruitment Costs				1,250.00		1,250.00	1,250.00 (100%)
4085	Staff Training				3,500.00	797.50	2,702.50	2,702.50 (77%)
4088	Councillor Training				1,200.00	70.20	1,129.80	1,129.80 (94%)
4606	Employees PAYE					4,912.60	-4,912.60	-4,912.60 (N/A)
SUB TOTAL		5,000.00		-5,000.00	189,250.00	87,700.67	101,549.33	96,549.33 (49%)

## Premises

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4008	Cleaning Materials				100.00		100.00	100.00 (100%)
4023	Market Place Furniture							(N/A)
4025	Alarm Contract and Alarm Line T				2,500.00	1,350.00	1,150.00	1,150.00 (46%)
4091	Other Costs				500.00		500.00	500.00 (100%)
4100	Rent				6,500.00		6,500.00	6,500.00 (100%)
4108	Temporary Toilets				8,500.00	8,790.00	-290.00	-290.00 (-3%)
4109	Office Furniture							(N/A)
SUB TOTAL					18,100.00	10,140.00	7,960.00	7,960.00 (43%)

## Summary

NET TOTAL	491,950.00	486,075.87	-5,874.13	548,800.00	212,321.10	336,478.90	330,604.77 (31%)
V.A.T.		24,570.14			15,164.03		
GROSS TOTAL		510,646.01			227,485.13		

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
199	IT Costs	01/10/2024		Unitary Trust Bank		IT services	Nexus IT Consultancy Ltd	S	480.21	96.04	576.25
											<b>576.25</b>
200	Business Rates	01/10/2024		Unitary Trust Bank		Business Rates HRH	North Yorkshire Council	Z	414.00		414.00
											<b>414.00</b>
201	August Bank Holiday Event	01/10/2024		Unitary Trust Bank		Event Medical Provision	Medics UK	Z	1,297.50		1,297.50
											<b>1,297.50</b>
203	Small Grants Scheme	02/10/2024		Unitary Trust Bank		Small Grants	Studley Royal Cricket Club	Z	950.00		950.00
											<b>950.00</b>
204	HRH Maintenance Costs	02/10/2024		Unitary Trust Bank		Hugh Ripley Hall Maintenance	Kyle Fire	S	466.00	93.20	559.20
											<b>559.20</b>
202	Alderman TF Spence Grant Exp	02/10/2024		Unitary Trust Bank		Quarry Moor Wardening	Robert Adams	Z	613.60		613.60
											<b>613.60</b>
205	Consultancy Fees	04/10/2024		Unitary Trust Bank		Consultancy Fees	LGRC	S	2,405.18	481.04	2,886.22
											<b>2,886.22</b>
207	Advertising	07/10/2024		Unitary Trust Bank		Advertising	Yorkshire Local Councils As	Z	20.00		20.00
											<b>20.00</b>
206	Telephones and Internet	07/10/2024		Unitary Trust Bank		Telephone and Internet Costs	British Telecommunications	S	41.85	8.37	50.22
											<b>50.22</b>
208	PAT Testing	09/10/2024		Unitary Trust Bank		PAT Testing	Hawkesworth	S	79.95	15.99	95.94
											<b>95.94</b>
209	Employers NI	11/10/2024		Unitary Trust Bank		HMRC Deductions	HMRC	Z	925.54		925.54
209	Employees NI	11/10/2024		Unitary Trust Bank		HMRC Deductions	HMRC	Z	466.95		466.95
209	Employees PAYE	11/10/2024		Unitary Trust Bank		HMRC Deductions	HMRC	Z	1,264.20		1,264.20
											<b>2,656.69</b>
211	Battle of Britain	15/10/2024		Unitary Trust Bank		Event Security	Active Security Solutions	S	144.00	28.80	172.80
											<b>172.80</b>
210	August Bank Holiday Event	15/10/2024		Unitary Trust Bank		Trade Waste Charges	North Yorkshire Council	S	92.22	18.44	110.66
210	August Bank Holiday Event	15/10/2024		Unitary Trust Bank		Trade Waste Charges	North Yorkshire Council	Z	74.64		74.64
											<b>185.30</b>
215	Employers Pension	18/10/2024		Unitary Trust Bank		NYPF Costs	North Yorkshire Pension Fu	Z	1,824.08		1,824.08
215	Employees Pension	18/10/2024		Unitary Trust Bank		NYPF Costs	North Yorkshire Pension Fu	Z	619.62		619.62
											<b>2,443.70</b>
213	Trade Waste	18/10/2024		Unitary Trust Bank		Trade Waste Charges	North Yorkshire Council	Z	37.32		37.32
											<b>37.32</b>
214	Bank Charges	21/10/2024	Fin Regs 18.1	HSBC	Bank Charges Octr	Bank Charges	HSBC	E	8.00		8.00
											<b>8.00</b>
216	Alarm Line Security	22/10/2024		Unitary Trust Bank		Alarm Line Security	Virgin Media Business	S	20.67	4.13	24.80
											<b>24.80</b>

Ripon City Council  
PAYMENTS LIST

2 December 2024 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
220	Stationery	23/10/2024		Unitary Trust Bank		Stationary	YPO	S	72.33	14.47	86.80
											86.80
212	Salaries	23/10/2024	Fin Regs 18.1	HSBC	Month 7 Staff Cost	Staff Costs	Ripon City Council	E	8,697.47		8,697.47
212	Mayors Allowance	23/10/2024	Fin Regs 18.1	HSBC	Month 7 Staff Cost	Staff Costs	Ripon City Council	E	234.47		234.47
											8,931.94
217	Energy Direct Debit	23/10/2024		Unitary Trust Bank		Energy Costs HRH - Direct Deb	British Gas	S	83.61	16.72	100.33
											100.33
218	Energy Direct Debit	23/10/2024		Unitary Trust Bank		Energy Costs HRH - Direct Deb	British Gas	S	317.99	63.60	381.59
											381.59
219	Energy Direct Debit	23/10/2024		Unitary Trust Bank		Energy Costs HRH - Direct Deb	British Gas	S	128.06	25.61	153.67
											153.67
221	Other Costs	24/10/2024		Unitary Trust Bank		VAS Sign Movement	DTMS Limited	S	260.00	52.00	312.00
											312.00
223	Telephones and Internet	25/10/2024		Unitary Trust Bank		Telephone and Internet Costs	Xi Communications Limited	S	144.15	28.83	172.98
											172.98
224	Mobile Phone	25/10/2024		Unitary Trust Bank		Expenses	Ripon City Council	Z	23.72		23.72
224	Office Sundries	25/10/2024		Unitary Trust Bank		Expenses	Ripon City Council	Z	1.55		1.55
224	Staff Travelling	25/10/2024		Unitary Trust Bank		Expenses	Ripon City Council	Z	9.90		9.90
											35.17
222	Staff Training	25/10/2024		Unitary Trust Bank		Training costs	Livius Training	S	280.00	56.00	336.00
											336.00
230	Summer Entertainment	25/10/2024		Unitary Trust Bank		Crazy Golf	Ripon Bid	Z	1,232.50		1,232.50
											1,232.50
231	Bid Levy	29/10/2024		Unitary Trust Bank		Bid Levy	Ripon Bid	Z	166.00		166.00
											166.00
225	IT Costs	30/10/2024		Unitary Trust Bank		IT services	Nexus IT Consultancy Ltd	S	112.50	22.50	135.00
											135.00
228	Stationery	31/10/2024		Unitary Trust Bank		Stationary	Viking	S	42.97	8.59	51.56
											51.56
229	Bank Charges	31/10/2024		Unitary Trust Bank		service charge	Unitary Trust Bank	Z	10.65		10.65
											10.65
226	IT Costs	31/10/2024		Unitary Trust Bank		IT services	Nexus IT Consultancy Ltd	S	514.25	102.85	617.10
											617.10
227	Staff Training	31/10/2024		Unitary Trust Bank		Training costs	SLCC	S	35.00	7.00	42.00
											42.00
Total									24,612.65	1,144.18	25,756.83



## RIPON CITY COUNCIL SMALL GRANTS SCHEME 2024/25 APPLICATION FORM

Please ensure that you have read the accompanying guidance before filling in this form.  
Please note that your application will not be processed if the form is not fully completed or the required supporting evidence is not supplied.  
Please complete the form in BLOCK CAPITALS using black ink.  
Ripon City Council's Small Grants Scheme is designed to be an easy to access source of funding for local organisations. Please do not hesitate to contact the Chief Officer if you have any questions or require help filling in this form. Contact details can be found in the accompanying guidance.

### Section 1 – Applicant Details

<b>Name of Organisation:</b> To whom a cheque will be paid if an award is made.	RIPON YOUNG MUSICIANS OF THE YEAR COMPETITION
<b>Main Contact:</b> Must be the person who signs the declaration at the end of the form, who will be managing the project or activity.	[REDACTED]
<b>Position in Organisation:</b> E.g. Chair / Secretary.	JOINT CHAIR WITH CHRISTOPHER TUNNARD
<b>Address of Organisation:</b> Please include your postcode.	[REDACTED]
<b>Telephone Number:</b>	[REDACTED]
<b>E-mail Address:</b>	[REDACTED]

### Section 2 – Organisation Details (refers to organisation named in Section 1)

<b>Is your organisation based in Ripon?</b>	Yes	YES	No	
<b>How is your organisation best described?</b> Please tick one only.				
A registered charity.				
A voluntary sector organisation.				
A social enterprise.				
A Community Interest Company.				✓
Other, please state:				
<b>How many trustees / members of your organisation's management committee are there?</b>				[REDACTED]
<b>How many volunteers does your organisation benefit from?</b>				[REDACTED]

How many other members does your organisation have?		[REDACTED]	
How many paid staff does your organisation employ? Please give a full time equivalent.		[REDACTED]	
At the end of its last financial year what funds did your organisation have (to agree to your submitted accounts)?		£ [REDACTED]	
If this is more than 6 months running costs, please provide an explanation of what these funds are for?	[REDACTED]		
<b>Section 3 – Project Details</b>			
Project Title:	RIPON YOUNG MUSICIANS OF THE YEAR COMPETITION WEBSITE		
Description of Project: Please outline your project in no more than 250 words. Continue on a separate sheet if necessary.	<p>THE COMPETITION IS OPEN TO YOUNG MUSICIANS UP TO AND INCLUDING THE AGE OF 18 WHO LIVE, ARE AT SCHOOL, OR HAVE MUSIC LESSONS, WITHIN A 15 MILE RADIUS OF RIPON.</p> <p>THE COMPETITION WEBSITE <a href="http://www.riponyoungmusicians.com/">www.riponyoungmusicians.com/</a> IS A CONTINUOUS INFORMATION AND PUBLICITY PLATFORM RENEWED ANNUALLY.</p> <p>THE WEBSITE WAS CREATED IN 2023 AND IS MAINTAINED BY SIMON GRENFELL PERSONALLY. THE FIRST YEAR WAS FREE BUT FROM NOVEMBER 2024 RENEWS ANNUALLY, CHARGEABLE TO THE COMPETITION ORGANISERS.</p>		
Location of Project: Please provide an address, or a description sufficient to identify, where any grant funding will be spent.	[REDACTED]		
How many people do you expect to benefit from this project? Please give an estimate of numbers.	INDETERMINATE. MUSIC TEACHERS, PARENTS, YOUNG MUSICIANS AND ANYONE WITH AN INTEREST IN THE COMPETITION POTENTIALLY BENEFIT FROM VISITING THE WEBSITE. BASED ON ANNUAL ENTRANTS, AS A MINIMUM SOME 200 WILL BENEFIT BUT THE TOTAL LIKELY TO BE MANY MORE.		
<p>Will it be Ripon residents who benefit from your project?</p> <p>Ripon City Council's Small Grants Scheme has been funded by an increase in the precept (money collected through the Council Tax levied on Ripon residents).</p> <p>Tick one of the boxes below to indicate whether it will be Ripon residents who benefit from your project:</p>			
Wholly		Mainly	Partly
		MAINLY	
Which sectors of the Ripon community will your project benefit? Please tick all that apply.			
Community	✓	Welfare	Sport
Health		Education	Arts
Culture	✓	Leisure	Minority Groups
Youth	✓	Families	Elderly
Commerce			

How will your project benefit Ripon?	IT WILL BENEFIT THE MUSICAL LIFE OF RIPON.		
What evidence do you have to show that there is a need for your project in Ripon?	THE COMPETITION HAS BEEN RUN SUCCESSFULLY FOR MANY YEARS.		
Project Start Date:	9/11/2024	Project End Date: (If Applicable)	N/A
<b>Section 4 – Costs &amp; Funding</b>			
<b>Please set out the estimated costs of the project:</b> Important – Ripon City Council requires sight of at least 3 quotes for single items or projects costing £1,000 or above. Please remember to attach these; otherwise your application <b><u>will not</u></b> be processed.			
Item			£
ANNUAL RECURRING WORDPRESS WEBSITE FEE PAYABLE NOVEMBER TO SIMON GRENFELL \$57.60 FOR THE WEBSITE AND \$22.80 FOR THE DOMAIN RENEWALS www.riponmusicians.com			65.02
Total Cost of Project Figure to match total funding, below.			<b>£65.02</b>
<b>How will your project be funded?</b>			
Name of Funder	Funding Confirmed Yes / No	£	
Ripon City Council – Small Grants Scheme		£65.02	
Not to exceed £1,000			
Organisation's Financial Contribution (if any).			
Total Funding Figure to match total costs, above.			<b>£65.02</b>
If you are applying for funding to help with revenue (running) costs, please explain how this project enhances the existing work of your organisation:	THE FUNDING HELPS TO SUSTAIN THE COMPETITION.		

How do you intend to continue to fund the project if there will be ongoing running costs?	INCOME FROM ENTRY FEES, PROGRAMME SALES, RAFFLE, BAR, SPONSORS WEBSITE (NEW LAST YEAR) DESIGNED AND PUBLISHED ON BEHALF OF THE ORGANISERS BY SIMON GRENFELL	
Please provide information on any other assistance you are giving and / or receiving to support this project e.g. in kind contributions.	www.riponyoungmusicians.com	
<b>Section 5 - Other Information</b>		
Is there any other information that you would like Ripon City Council to know about your project or organisation when considering your application?		
Income is dependent on the number of entrants to the competition this year some 56.		
<b>Section 6 - Checklist</b>		
Have you included:	Yes / No	
A copy of your organisation's Constitution or the Minutes of your last Annual General Meeting?	NO	
The most recent set of audited accounts for your organisation?	NO	
3 quotations for costs or items over £1,000?	NO	
Details of any consents required (e.g. planning permission)?	NO	
Documents which show how you have evidenced the need for your project in Ripon?	NO	
Details of lease / rental agreements if your project involves a building or premises?	NO	
Any other relevant documentation? Please detail below:  INCOME AND EXPENDITURE; WORDPRESS EMAIL RE ANNUAL WEBSITE FEE	YES	
If you have answered 'No' to any of the above please attach a letter explaining the reason why. It is in your own interest to provide Ripon City Council with sufficient information to be able to properly evaluate your application. Failure to do so could lead to an unsuccessful application.		

## Section 7 - Declaration (to be signed by the contact listed in Section 1).

*By signing this declaration I declare that:*

- *I have read the accompanying guidance before completing this application form.*
- *The information given in this form, on behalf of the organisation listed in Section 1, is correct to the best of my knowledge.*
- *I am authorised to apply for a grant on behalf of the organisation named in Section 1.*
- *If the information in the application changes I will notify Ripon City Council as soon as possible.*
- *The organisation listed in Section 1 complies with all relevant legislation.*
- *The organisation listed in Section 1 has due regard to equalities legislation.*
- *The organisation listed in Section 1 has appropriate safeguarding policies and procedures in place for working with children, young people and vulnerable adults.*
- *The organisation listed in Section 1 has insurance and safety measures in place including public liability insurance.*
- *I will ensure, on behalf of the organisation listed in Section 1, that the financial assistance, or such part of it as Ripon City Council may determine, will be repaid in the event of the organisation being in breach of the assurances given above, or the facilities / project cease to be used for the purpose for which assistance is given within 5 years of a grant being awarded.*
- *I confirm that the organisation listed in Section 1 will take part in the monitoring exercise to be carried out at the end of the grant programme.*

*The Freedom of Information Act 2000 gives members of the public the right to request any information that the Council holds. This includes information received from third parties, including grant applications. If information is requested under the Freedom of the Information Act, we the Council will release it, subject to being satisfied that none of the relevant exemptions apply.*

*We will treat personal details as private and confidential and not disclose them to anyone unconnected to the Council unless you give us permission to do so, or in circumstances where we are legally obliged to do so. Any information that you give us will be held securely and in accordance with the rules on data protection.*

*If your application is submitted by, or your organisation is connected to, a serving member of Ripon City Council then please use this space for the declaration of any relevant disclosable personal or pecuniary interests:*

*Signature:*

*Printed Name:*

*Date:*

25th November 2024

**Please return this form by post to:**

SGS Applications  
c/o Chief Officer  
Ripon Town Hall  
RIPON  
HG4 1DD



## RIPON CITY COUNCIL SMALL GRANTS SCHEME 2024/25 APPLICATION FORM

Please ensure that you have read the accompanying guidance before filling in this form.  
Please note that your application will not be processed if the form is not fully completed or the required supporting evidence is not supplied.  
Please complete the form in BLOCK CAPITALS using black ink.  
Ripon City Council's Small Grants Scheme is designed to be an easy to access source of funding for local organisations. Please do not hesitate to contact the Chief Officer if you have any questions or require help filling in this form. Contact details can be found in the accompanying guidance.

### Section 1 – Applicant Details

<b>Name of Organisation:</b> To whom a cheque will be paid if an award is made.	Ripon Rotary Club
<b>Main Contact:</b> Must be the person who signs the declaration at the end of the form, who will be managing the project or activity.	[REDACTED]
<b>Position in Organisation:</b> E.g. Chair / Secretary.	ENVIRONMENTAL TEAM LEAD
<b>Address of Organisation:</b> Please include your postcode.	[REDACTED]
<b>Telephone Number:</b>	[REDACTED]
<b>E-mail Address:</b>	[REDACTED]

### Section 2 – Organisation Details (refers to organisation named in Section 1)

<b>Is your organisation based in Ripon?</b>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
<b>How is your organisation best described?</b> Please tick one only.				
A registered charity.				<input checked="" type="checkbox"/>
A voluntary sector organisation.				<input type="checkbox"/>
A social enterprise.				<input type="checkbox"/>
A Community Interest Company.				<input type="checkbox"/>
Other, please state:				<input type="checkbox"/>
<b>How many trustees / members of your organisation's management committee are there?</b>				[REDACTED]
<b>How many volunteers does your organisation benefit from?</b>				[REDACTED]



How will your project benefit Ripon?	KEEPING PATHS CLEAR TO USE REMOVING UNSIGHTLY LITTER ENHANCING THE LOOK AND FEEL OF THE CITY		
What evidence do you have to show that there is a need for your project in Ripon?	ON GOING		
Project Start Date: 1.7.2024	Project End Date: (If Applicable)		
<b>Section 4 – Costs &amp; Funding</b>			
<b>Please set out the estimated costs of the project:</b> Important - Ripon City Council requires sight of at least 3 quotes for single items or projects costing £1,000 or above. Please remember to attach these; otherwise your application <b>will not</b> be processed.			
Item			£
Total Cost of Project Figure to match total funding, below.			
<b>How will your project be funded?</b>			
Name of Funder	Funding Confirmed Yes / No	£	
Ripon City Council – Small Grants Scheme		500.00	
Not to exceed £1,000			
Organisation's Financial Contribution (if any).			
Total Funding Figure to match total costs, above.			500.00
If you are applying for funding to help with revenue (running) costs, please explain how this project enhances the existing work of your organisation:			



## Section 7 - Declaration (to be signed by the contact listed in Section 1).

*By signing this declaration I declare that:*

- I have read the accompanying guidance before completing this application form.*
- The information given in this form, on behalf of the organisation listed in Section 1, is correct to the best of my knowledge.*
- I am authorised to apply for a grant on behalf of the organisation named in Section 1.*
- If the information in the application changes I will notify Ripon City Council as soon as possible.*
- The organisation listed in Section 1 complies with all relevant legislation.*
- The organisation listed in Section 1 has due regard to equalities legislation.*
- The organisation listed in Section 1 has appropriate safeguarding policies and procedures in place for working with children, young people and vulnerable adults.*
- The organisation listed in Section 1 has insurance and safety measures in place including public liability insurance.*
- I will ensure, on behalf of the organisation listed in Section 1, that the financial assistance, or such part of it as Ripon City Council may determine, will be repaid in the event of the organisation being in breach of the assurances given above, or the facilities / project cease to be used for the purpose for which assistance is given within 5 years of a grant being awarded.*
- I confirm that the organisation listed in Section 1 will take part in the monitoring exercise to be carried out at the end of the grant programme.*

*The Freedom of Information Act 2000 gives members of the public the right to request any information that the Council holds. This includes information received from third parties, including grant applications. If information is requested under the Freedom of the Information Act, we the Council will release it, subject to being satisfied that none of the relevant exemptions apply.*

*We will treat personal details as private and confidential and not disclose them to anyone unconnected to the Council unless you give us permission to do so, or in circumstances where we are legally obliged to do so. Any information that you give us will be held securely and in accordance with the rules on data protection.*

*If your application is submitted by, or your organisation is connected to, a serving member of Ripon City Council then please use this space for the declaration of any relevant disclosable personal or pecuniary interests:*

*Signature:*



*Printed Name:*



*Date:*

25 . 11. 2024

**Please return this form by post to:**

SGS Applications  
c/o Chief Officer  
Ripon Town Hall  
RIPON  
HG4 1DD



## RIPON CITY COUNCIL SMALL GRANTS SCHEME 2024/25 APPLICATION FORM

Please ensure that you have read the accompanying guidance before filling in this form.

Please note that your application will not be processed if the form is not fully completed or the required supporting evidence is not supplied.

Please complete the form in BLOCK CAPITALS using black ink.

Ripon City Council's Small Grants Scheme is designed to be an easy to access source of funding for local organisations. Please do not hesitate to contact the Chief Officer if you have any questions or require help filling in this form. Contact details can be found in the accompanying guidance.

### Section 1 – Applicant Details

<b>Name of Organisation:</b> To whom a cheque will be paid if an award is made.	Mind in Harrogate District MIND IN HARROGATE DISTRICT
<b>Main Contact:</b> Must be the person who signs the declaration at the end of the form, who will be managing the project or activity.	<div style="background-color: black; width: 100px; height: 20px;"></div>
<b>Position in Organisation:</b> E.g. Chair / Secretary.	HEAD OF SERVICES
<b>Address of Organisation:</b> Please include your postcode.	<div style="background-color: black; width: 100px; height: 15px;"></div> <div style="background-color: black; width: 100px; height: 15px;"></div> <div style="background-color: black; width: 100px; height: 15px;"></div> <div style="background-color: black; width: 100px; height: 15px;"></div>
<b>Telephone Number:</b>	<div style="background-color: black; width: 100px; height: 15px;"></div>
<b>E-mail Address:</b>	<div style="background-color: black; width: 100px; height: 15px;"></div>

### Section 2 – Organisation Details (refers to organisation named in Section 1)

<b>Is your organisation based in Ripon?</b>	Yes	A MEMBER OF THE TEAM IS BASED AT RIPON LIBRARY.	No	
<b>How is your organisation best described?</b> Please tick one only. A registered charity. <input checked="" type="checkbox"/> A voluntary sector organisation. A social enterprise. A Community Interest Company. Other, please state:				
<b>How many trustees / members of your organisation's management committee are there?</b>				<div style="background-color: black; width: 50px; height: 15px;"></div>
<b>How many volunteers does your organisation benefit from?</b>				<div style="background-color: black; width: 50px; height: 15px;"></div>

How many other members does your organisation have?																																
How many paid staff does your organisation employ? Please give a full time equivalent.																																
At the end of its last financial year what funds did your organisation have (to agree to your submitted accounts)?																																
If this is more than 6 months running costs, please provide an explanation of what these funds are for?																																
<b>Section 3 – Project Details</b>																																
Project Title:	RIPON MENTAL WELLBEING SUPPORT																															
Description of Project: Please outline your project in no more than 250 words. Continue on a separate sheet if necessary.	THROUGH THE SUPPORT OF UKSPF PROSPERITY FUNDS, MIND IN HARROGATE WAS ABLE TO ESTABLISH A RURAL WELLBEING SERVICE IN RIPON. TO CONTINUE THIS SERVICE FOR A FURTHER YEAR, THIS APPLICATION SEEKS SUPPORT TO FUND A PRIVATE ROOM IN RIPON LIBRARY TO HOLD 121 MENTAL HEALTH AND WELLBEING APPOINTMENTS AND PROVIDE A HOT DRINK TO CLIENTS. THE RURAL WELLBEING COORDINATOR WILL BE BASED FROM 10AM-4PM → (TURN OVER)																															
Location of Project: Please provide an address, or a description sufficient to identify, where any grant funding will be spent.	RIPON LIBRARY																															
How many people do you expect to benefit from this project? Please give an estimate of numbers.	40 PEOPLE																															
<p>Will it be Ripon residents who benefit from your project?</p> <p>Ripon City Council's Small Grants Scheme has been funded by an increase in the precept (money collected through the Council Tax levied on Ripon residents).</p> <p>Tick one of the boxes below to indicate whether it will be Ripon residents who benefit from your project:</p> <table border="0"> <tr> <td>Wholly</td> <td><input checked="" type="checkbox"/></td> <td>Mainly</td> <td><input type="checkbox"/></td> <td>Partly</td> <td><input type="checkbox"/></td> </tr> </table>			Wholly	<input checked="" type="checkbox"/>	Mainly	<input type="checkbox"/>	Partly	<input type="checkbox"/>																								
Wholly	<input checked="" type="checkbox"/>	Mainly	<input type="checkbox"/>	Partly	<input type="checkbox"/>																											
<p>Which sectors of the Ripon community will your project benefit?</p> <p>Please tick all that apply.</p> <table border="0"> <tr> <td>Community</td> <td><input checked="" type="checkbox"/></td> <td>Welfare</td> <td><input checked="" type="checkbox"/></td> <td>Sport</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Health</td> <td><input checked="" type="checkbox"/></td> <td>Education</td> <td><input type="checkbox"/></td> <td>Arts</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Culture</td> <td><input type="checkbox"/></td> <td>Leisure</td> <td><input type="checkbox"/></td> <td>Minority Groups</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Youth</td> <td><input type="checkbox"/></td> <td>Families</td> <td><input type="checkbox"/></td> <td>Elderly</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Commerce</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>			Community	<input checked="" type="checkbox"/>	Welfare	<input checked="" type="checkbox"/>	Sport	<input type="checkbox"/>	Health	<input checked="" type="checkbox"/>	Education	<input type="checkbox"/>	Arts	<input type="checkbox"/>	Culture	<input type="checkbox"/>	Leisure	<input type="checkbox"/>	Minority Groups	<input type="checkbox"/>	Youth	<input type="checkbox"/>	Families	<input type="checkbox"/>	Elderly	<input type="checkbox"/>	Commerce	<input type="checkbox"/>				
Community	<input checked="" type="checkbox"/>	Welfare	<input checked="" type="checkbox"/>	Sport	<input type="checkbox"/>																											
Health	<input checked="" type="checkbox"/>	Education	<input type="checkbox"/>	Arts	<input type="checkbox"/>																											
Culture	<input type="checkbox"/>	Leisure	<input type="checkbox"/>	Minority Groups	<input type="checkbox"/>																											
Youth	<input type="checkbox"/>	Families	<input type="checkbox"/>	Elderly	<input type="checkbox"/>																											
Commerce	<input type="checkbox"/>																															

### SECTION 3 CONT.

AT RIPON LIBRARY ON A FRIDAY PROVIDING 1:1 SUPPORT TO MEMBERS OF THE PUBLIC (BY APPOINTMENT) IN RIPON WHO ARE EXPERIENCING MENTAL HEALTH CHALLENGES. THE COORDINATOR IS A STUDENT COUNSELLOR. THE COORDINATOR WILL OFFER COUNSELLING APPROACH SUPPORT CONVERSATIONS TO INDIVIDUALS IN THE COMMUNITY WITH LIMITED SUPPORT FROM THE MENTAL HEALTH SERVICES, AND OFFER SIGNPOSTING AND REFERRALS INTO LOCAL GROUPS AND PROVISION (SUCH AS COUNSELLING) WHERE THEY CAN ACCESS PEER SUPPORT AND SOCIAL CONNECTION. TO ENABLE THE INDIVIDUALS TO FEEL SAFE AND UN-JUDGED, AND ABLE TO SHARE THEIR MENTAL HEALTH CHALLENGES AND NEED FOR SUPPORT, THE PRIVATE ROOM IN THE LIBRARY PROVIDES A CENTRAL, ACCESSIBLE WHILST ALSO QUIET AND CONFIDENTIAL SPACE.

WE WILL DELIVER 1:1 MENTAL HEALTH SUPPORT IN THE PRIVATE ROOM AT RIPON LIBRARY EVERY WEEK FOR UP TO 40 PEOPLE AGED 16+.

How will your project benefit Ripon?	UP TO 40 PEOPLE WITH MENTAL HEALTH CHALLENGES WILL ACCESS LOCAL, COMMUNITY BASED SUPPORT DIVERTING THEM FROM GP/CMT WAITING LISTS AND REDUCING RISK OF ESCALATING CONDITIONS THROUGH ENGAGING PEOPLE →		
What evidence do you have to show that there is a need for your project in Ripon?	RECENT MIND POLL IDENTIFIED NEARLY 2 MILLION PEOPLE ARE WAITING FOR NHS MENTAL HEALTH SERVICES. RECENT NORTH YORKSHIRE DATA STATES 34,475 ADULTS ARE ON WAITING LIST IN OUR <del>OWN</del> COUNTY. THE NORTH YORKSHIRE HEALTH WATCH (2023) REPORT ON MENTAL →		
Project Start Date:	01/01/2025	Project End Date: (If Applicable)	31/12/2025

#### Section 4 – Costs & Funding

##### Please set out the estimated costs of the project:

Important - Ripon City Council requires sight of at least 3 quotes for single items or projects costing £1,000 or above. Please remember to attach these; otherwise your application **will not** be processed.

Item	£
HIRE OF PRIVATE ROOM IN RIPON LIBRARY - EVERY FRIDAY FROM JAN - DEC 2025	480.00
TEA / COFFEE / MILK	40.00
RURAL WELLBEING COORDINATOR STAFF TIME (6 HRS PER WEEK, 52 WEEKS. HOURLY RATE £14.06)	4386.72

Total Cost of Project  
Figure to match total funding, below. **5386.72**

##### How will your project be funded?

Name of Funder	Funding Confirmed Yes / No	£
Ripon City Council – Small Grants Scheme		<b>£1000.00</b>
Not to exceed £1,000		
Organisation's Financial Contribution (if any):		
MIND IN HARROGATE DISTRICT RESERVES	YES	4386.72
Total Funding Figure to match total costs, above.		<b>5386.72</b>

If you are applying for funding to help with revenue (running) costs, please explain how this project enhances the existing work of your organisation:

CONT

→ IN PREVENTATIVE SOCIAL AND THERAPEUTIC SUPPORT IN THE COMMUNITY.

---

CONT.

→ HEALTH SERVICES RECOMMENDS 'INVESTMENT IN AND PROVISION OF MORE OPPORTUNITIES FOR TALKING THERAPIES, PEER SUPPORT...'  
THE HUMBER AND NORTH YORKSHIRE HEALTH CARE PARTNERSHIP (2023) REPORTED THAT THE 'ROLE OF COMMUNITIES AND THE SUPPORT THEY PROVIDE ARE INCREASINGLY IDENTIFIED AS A MEANS OF ADDRESSING RURAL HEALTH INEQUALITIES.'

How do you intend to continue to fund the project if there will be ongoing running costs?	CURRENTLY PROACTIVELY APPLYING TO FOUNDATIONS AND TRUSTS TO FIND STAFF SALARY IN 2025. WE WILL CONTINUE TO APPLY FOR FUNDING TO ENABLE CONTINUATION BEYOND 2025.
Please provide information on any other assistance you are giving and / or receiving to support this project e.g. in kind contributions.	
<b>Section 5 - Other Information</b>	
<p>Is there any other information that you would like Ripon City Council to know about your project or organisation when considering your application?</p> <p>WE ARE SEEKING ADDITIONAL FUNDING FROM OTHER SOURCES TO FUND STAFF SALARY (NOT REQUIRING USE OF RESERVES) AND TO ESTABLISH A MIND IN RIPON PEER SUPPORT GROUP FOLLOWING FEEDBACK RECEIVED FROM LOCAL COMMUNITY. WE ARE PRESENTLY SPONSORING RENEW RIPON ON A MONTHLY BASIS TO RAISE AWARENESS OF MIND IN HARrogate DISTRICT IN THE COMMUNITY.</p>	
<b>Section 6 - Checklist</b>	
Have you included:	Yes / No
A copy of your organisation's Constitution or the Minutes of your last Annual General Meeting?	YES
The most recent set of audited accounts for your organisation?	YES
3 quotations for costs or items over £1,000?	YES
Details of any consents required (e.g. planning permission)?	N/A
Documents which show how you have evidenced the need for your project in Ripon?	ENCLOSED IN BID DETAIL
Details of lease / rental agreements if your project involves a building or premises?	N/A
Any other relevant documentation? Please detail below:	
<p>If you have answered 'No' to any of the above please attach a letter explaining the reason why. It is in your own interest to provide Ripon City Council with sufficient information to be able to properly evaluate your application. Failure to do so could lead to an unsuccessful application.</p>	

## Section 7 - Declaration (to be signed by the contact listed in Section 1).

By signing this declaration I declare that:

- I have read the accompanying guidance before completing this application form.
- The information given in this form, on behalf of the organisation listed in Section 1, is correct to the best of my knowledge.
- I am authorised to apply for a grant on behalf of the organisation named in Section 1.
- If the information in the application changes I will notify Ripon City Council as soon as possible.
- The organisation listed in Section 1 complies with all relevant legislation.
- The organisation listed in Section 1 has due regard to equalities legislation.
- The organisation listed in Section 1 has appropriate safeguarding policies and procedures in place for working with children, young people and vulnerable adults.
- The organisation listed in Section 1 has insurance and safety measures in place including public liability insurance.
- I will ensure, on behalf of the organisation listed in Section 1, that the financial assistance, or such part of it as Ripon City Council may determine, will be repaid in the event of the organisation being in breach of the assurances given above, or the facilities / project cease to be used for the purpose for which assistance is given within 5 years of a grant being awarded.
- I confirm that the organisation listed in Section 1 will take part in the monitoring exercise to be carried out at the end of the grant programme.

The Freedom of Information Act 2000 gives members of the public the right to request any information that the Council holds. This includes information received from third parties, including grant applications. If information is requested under the Freedom of the Information Act, we the Council will release it, subject to being satisfied that none of the relevant exemptions apply.

We will treat personal details as private and confidential and not disclose them to anyone unconnected to the Council unless you give us permission to do so, or in circumstances where we are legally obliged to do so. Any information that you give us will be held securely and in accordance with the rules on data protection.

If your application is submitted by, or your organisation is connected to, a serving member of Ripon City Council then please use this space for the declaration of any relevant disclosable personal or pecuniary interests:

Signature:



Printed Name:



Date:

28/11/2024

**Please return this form by post to:**

SGS Applications  
c/o Chief Officer  
Ripon Town Hall  
RIPON  
HG4 1DD

Collar Factory, Suite 2.01  
112 St. Augustine Street  
Taunton  
Somerset  
TA1 1QN  
Tel: 01823 253646  
Email: [finance@slcc.co.uk](mailto:finance@slcc.co.uk)



Ripon City Council  
The Mayors Parlour, Town Hall  
Market Place South  
Ripon  
North Yorkshire  
H4 1DD

Invoice

Invoice No	MEM251328-1
Invoice Date	06/11/2024
Reference	

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
1	Membership Fee: Paula Benson MBA, C Mgr FCMI, FSLCC Tech IOSH, Assoc CIPD (10044) Due:01/01/2025	£505.00	£505.00	0.00	£0.00

Total Net Amount	£505.00
Total Tax Amount	£0.00
Invoice Total	£505.00

Payment Due: 06/12/2024

REMITTANCE

Detach and return with payment

Invoice Number:	MEM251328-1
Client:	Ripon City Council
Date:	
Amount Enclosed:	

The Society of Local Council Clerks is a company limited by guarantee and is registered in England and Wales with Company Registration No 10566132; registered office as above.

Pay by BACS to Unity Trust Bank using - Sort Code 60-83-01 A/C No. 20314459 Ref: MEM251328-1

## Final External Auditor Report and Certificate 2023/24 in respect of Ripon City Council – NY0467

### Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### External auditor's limited assurance opinion 2023/24

On 18 September 2024, we issued a report detailing the results of our limited assurance review of Sections 1 and 2 of this authority's Annual Governance & Accountability Return for the year ended 31 March 2024. We explained that we were unable to certify completion of the review at that time. We are now in a position to certify completion of the review.

The external auditor report given in Section 3 of the Annual Governance & Accountability Return requires amendments as follows:

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

We note that the smaller authority did not comply with Regulation 15 of the Accounts and Audit Regulations 2015 as it failed to make proper provision during the year 2024/25 for the exercise of public rights, since the period for the exercise of public rights did not include the first 10 working days of July. As a result, the smaller authority must answer 'No' to Assertion 4 of the Annual Governance Statement for 2024/25 and ensure that it makes proper provision for the exercise of public rights during 2025/26.

The smaller authority failed to approve the AGAR in time to publish it before 1 July 2024, the date required by the Accounts and Audit Regulations 2015, and disclosed this by answering 'No' to Section 1, Box 1.

In the completion of the Annual Internal Audit Report, and their detailed report, the internal auditor has drawn attention to weaknesses in relation to bank reconciliations. The smaller authority must ensure that action is taken to address these areas of weakness in a timely manner.

**External auditor certificate 2023/24**

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance & Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

A handwritten signature in black ink, appearing to read 'Prof Littlejohn' followed by a flourish.

**PKF Littlejohn LLP**  
**19/11/2024**

### Section 3 – External Auditor’s Report and Certificate 2023/24

In respect of **Ripon City Council - NY0467**

#### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

#### 2 External auditor’s limited assurance opinion 2023/24

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Please see below

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority is required by law to publish its AGAR, including the signed external auditor report, by 30 September this year; however, we are unable to certify completion of our review work on the AGAR and supporting documentation prior to 30 September to allow the smaller authority to fulfil this requirement, as the period set by the smaller authority for the exercise of public rights does not expire until on or after 30 September 2024

Our fee note for the limited assurance review will be issued when we certify completion

#### 3 External auditor certificate 2023/24

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

We do not certify completion because:

The period set by the smaller authority for the exercise of public rights does not expire until on or after 30 September 2024

External Auditor Name

**PKF LITTLEJOHN LLP**

External Auditor Signature



Date

18/09/2024



## **RIPON CITY COUNCIL**

### **S.106 Commuted Sums Working Group Terms of Reference**

<b>Last updated</b>	
<b>Date of Review</b>	

## **S. 106 COMMUTED SUMS WORKING GROUP**

### **TERMS OF REFERENCE**

Membership Approved at Full Council 103/24 on 11 <sup>th</sup> November 2024
--

Members:
----------

Cllr A Williams
-----------------

Cllr B Brodigan
-----------------

Cllr P Horton
---------------

Cllr P McHardy
----------------

Cllr G Camplejohn
-------------------

Cllr C Hardisty
-----------------

The Commuted Sums Working Group is not a standing committee of Ripon City Council but is a group appointed to consider the effective allocation, management, and implementation of Section 106 commuted sums for the benefit of the Ripon community.

<i>These rules are supplemental to, and do not in any way override, Ripon City Council's standing orders or financial regulations.</i>
--

1. Membership of the Working Group
  - i. The working group shall comprise no more than six members of the City Council.
  - ii. Non-voting members of the public or representatives from organisations may be invited to attend meetings as required to provide expertise or represent the interests of stakeholders.
  - iii. The quorum of the working group shall be four elected members.
2. The Chairman shall be elected at the first meeting of the working group.
3. The working group will have no delegated powers to approve expenditure.
4. The primary purpose of the working group is
  - i. to review and analyse reports on commuted sums provided by North Yorkshire Council, monitor and evaluate all S.106 commuted sums allocated or available to

Ripon City Council, ensuring they are utilised effectively and in line with any legal agreements or stipulations;

- ii. to research and identify projects or initiatives within Ripon that could benefit from the use of commuted sums, ensuring alignment with local needs, and the specific stipulations or conditions outlined in the relevant Section 106 agreements.
- iii. to monitor and report on the progress of projects funded through commuted sums;
- iv. ensure that meetings are reported to Ripon City Council with clear recommendations, as the working group has no decision-making authority;
- v. ensure that there is full transparency and engagement with the local community.



## MINUTES OF A MEETING OF THE ALDERMAN SPENCE COMMITTEE

**Date:** 23<sup>rd</sup> September 2024  
**Time:** 6:00pm  
**Location:** Council Chamber, Town Hall, Ripon.

### Present:

Cllr Julie Ann Martin-Long  
 Cllr Tony Duncan  
 Cllr Peter Horton  
 Cllr Chris Hardisty  
 Cllr Stuart Flatley  
 Cllr Pauline McHardy

### In Attendance

Deputy Clerk (Quarry Moor)  
 Senior Administration Officer  
 4 members of the public

17/24	<p><b>Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below.</b></p> <p>This item was brought forward at the Chair's request.</p> <p>Simon Warwick from Lower Ure Conservation Trust delivered a presentation on the agenda item 24/24.</p>
14/24	<p><b>1. To receive apologies for absence.</b></p> <p>None.</p> <p><b>2. To consider approving reasons for absence.</b></p> <p>None.</p>
15/24	<p><b>1. To elect a Chairman of the Committee;</b></p> <p>That Councillor Martin-Long be elected as a Chairman of the Committee.</p> <p><b>2. To elect a Deputy Chairman of the Committee.</b></p> <p>That Councillor Duncan be elected as a Deputy Chairman of the Committee.</p>
16/24	<p><b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b></p> <p>None.</p>
17/24	<p><b>Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below.</b></p> <p>Member of the public raised tree matters.</p>
18/24	<p><b>To receive and approve the minutes of the previous meetings held on 25<sup>th</sup> September 2023 and 20<sup>th</sup> May 2024.</b></p> <p>That these be approved as a true and accurate record of proceedings.</p> <p><b>RESOLVED.</b></p>

19/24	<p><b>To receive a report from Clerk and agree appropriate action.</b></p> <p>That this be received and noted.</p> <p><b>RESOLVED.</b></p>
20/24	<p><b>To receive a report from the Warden and agree appropriate action.</b></p> <p>That this be received and noted.</p> <p><b>RESOLVED.</b></p>
21/24	<p><b>To receive an update on Anti-Social Behaviour and associated activities.</b></p> <p>Councillor Martin-Long advised that North Yorkshire Police will patrol the Quarry Moor site on a daily basis at different time and that she is waiting for an appointment to be arranged with North Yorkshire Fire &amp; Rescue Service.</p>
22/24	<p><b>To receive an update on Financial and Governance Matters:</b></p> <ol style="list-style-type: none"> <li> <p><b>1. To receive the Income and Expenditure Report for the period between 01.04.2023 and 31.03.2024.</b></p> <p>That this be received and noted.</p> <p><b>RESOLVED.</b></p> </li> <li> <p><b>2. To receive the Income and Expenditure Report for the period between 01.04.2024 and 31.08.2024.</b></p> <p>That this be received and noted.</p> <p><b>RESOLVED.</b></p> </li> <li> <p><b>3. To receive an update on the bank account.</b></p> <p>It was noted that RCC is in the process of the opening a bank account with Unitary Trust Bank. That Clerk to circulate an update report to members as soon as possible.</p> </li> </ol>
23/24	<p><b>To receive an update on the Natural England and SSSI matters:</b></p> <ol style="list-style-type: none"> <li> <p><b>1. To receive an update on the Natural England Management Plan and Higher-Level Stewardship agreement renewal, including timeframes and details of the interim position.</b></p> <p>That this be received and noted.</p> <p><b>RESOLVED.</b></p> </li> <li> <p><b>2. To receive correspondences and agree appropriate action regarding collection of green hay from Quarry Moor SSSI.</b></p> <p>That this be received. It was noted that the unsanctioned removal of green hay to Hell Wath happened in 2022, and in accordance with Natural England advice taking green hay should be no more often than every 3-4 years.</p> <p><b>RESOLVED.</b></p> </li> <li> <p><b>3. To receive a list of operations to be carried out by 31/12/2024 as agreed with Natural England, to receive quotes and consider appointment of a contractor.</b></p> <p>That DTMS Group be appointed to carry out all operations from the list by 31/12/2024. The cost of the work is £5,055.00.</p> </li> </ol>

	<p><b>RESOLVED.</b></p> <p><b>4. To receive the report with evidence of craft activity within SSSI.</b> Councillor Martin-Long advised on evidence of craft activities within the site. Warden confirmed that children allowed to build dens in particular areas.</p>
24/24	<p><b>To consider exploring partnering with external organisations</b></p> <p><b>1. Third party organisations who may become involved in the management, transfer of or other options for the site to enable costs to be mitigated and/or liabilities financial or otherwise, to be transferred/reduced – as per decision on the Full Council Meeting held on 04/03/2024.</b> It was noted that nobody may become involved in transfer of the site.</p>
25/24	<p><b>1. To receive an update on volunteers recruitment.</b> It was noted that 6 people expressed their interest to be volunteers so far.</p> <p><b>2. To consider the policy towards engaged volunteers, including insurance, risk assessments, and any council liabilities.</b> That the RCC needs to adopt the policies and consider training for volunteers. It was noted that the training should be open for Councillors. <b>RESOLVED.</b></p> <p><b>3. To consider the current public profile of Quarry Moor.</b> It was noted that the site is not disability friendly. That RCC submit an insurance claim for the bench. <b>RESOLVED.</b></p>
26/24	<p><b>To consider purchasing of maintenance equipment and agree appropriate action.</b> That the PPE be purchased first, and that the warden to choose PPE for himself. That RCC obtain quotes for other equipment. It was noted that Councillors Hardisty and Flatley could advise on equipment. <b>RESOLVED.</b></p>
27/24	<p><b>To consider provision of signage and agree appropriate action.</b> It was noted that there is a need of dog fouling signage and car park/site liability signage. That RCC write to North Yorkshire Council to investigate if they are able to empty more bins within the site. <b>RESOLVED.</b></p>
28/24	<p><b>To discuss grazing opportunities and agree appropriate action.</b> That the Committee start consultations with Lower Ure Conservation Trust. It was noted that there had been an attempt to organise grazing in the past, but it was unsuccessful due to dogs and people cutting the gates and letting the sheep out. <b>RESOLVED.</b></p>
29/24	<p><b>To discuss correspondence received.</b></p> <p><b>1. Email dated 6<sup>th</sup> September 2024 – Park Equipment</b></p>

	<p>That this be received. It was noted that RCC is not entitled to this funding program due to the population size.</p> <p>It was noted that the Committee needs to look further to other similar options.</p>
30/24	<p><b>To note the position on the various matters on the site and agree appropriate action:</b></p> <ol style="list-style-type: none"> <li>1. <b>Demolition of the hut.</b> <ol style="list-style-type: none"> <li>I. <b>To receive quotes and agree appropriate action.</b> <p>That the hut not to be demolished, and that RCC investigate the repair options, including collaboration with local businesses and charities. That RCC obtain quotes for repair of the hut.</p> <p><b>RESOLVED.</b></p> </li> </ol> </li> <li>2. <b>Trees.</b> <ol style="list-style-type: none"> <li>I. <b>To consider pollarding of trees at the car park along the boundary wall.</b> <p>It was noted that it was recommendation from North Yorkshire Police to increase visibility by pollarding the trees. That RCC obtain quotes for pollarding.</p> <p><b>RESOLVED.</b></p> </li> <li>II. <b>To receive an update on Tree Survey and recommendations dated July 2022.</b> <p>It was noted that the paint has been purchased to get the trees marked. That another spray to be purchased to mark the trees as urgent.</p> <p><b>RESOLVED.</b></p> </li> </ol> </li> <li>3. <b>Fencing.</b> <ol style="list-style-type: none"> <li>I. <b>To consider purchasing of 12 operational padlocks and 12 chains to secure areas and agree appropriate action.</b> <p>That master locks with key share and chains be purchased in accordance with warden's report.</p> <p><b>RESOLVED.</b></p> </li> <li>II. <b>To consider repairs to various Gates and Fences and agree appropriate action.</b> <p>That quotes obtained in accordance with warden's report.</p> <p><b>RESOLVED.</b></p> </li> <li>III. <b>To consider the removal or repair of part of the fence from the picnic area on the car park side.</b> <p>That this be repaired, at low cost as the area may be repurposed in the future.</p> <p><b>RESOLVED.</b></p> </li> </ol> </li> <li>4. <b>Flailing of the paths.</b> <p>It was noted that this will be covered by the contractor in line with the assent.</p> </li> </ol>

	<p><b>5. Cliff face.</b></p> <p>It was noted that maintenance operations will be covered by the contractor in line with the assent.</p> <p><b>6. Car Park.</b></p> <p><b>I. To receive the surfacing works options and quotes and agree appropriate action.</b></p> <p>That RCC obtain like for like quotes.</p> <p><b>RESOLVED.</b></p> <p><b>II. To discuss the permit parking and agree appropriate action.</b></p> <p>That RCC investigate the opportunities with parking permits.</p> <p><b>RESOLVED.</b></p> <p><b>7. Bins.</b></p> <p><b>I. To consider the return of bins to the site and agree appropriate action.</b></p> <p>It was noted that the bins could be returned to the site after the site is cleared up and RCC has investigated the matter of on emptying the bins.</p> <p><b>RESOLVED.</b></p> <p><b>8. Pest Control.</b></p> <p>That no action to be taken for now.</p>
<b>31/24</b>	<p><b>To note the time and date of the next meeting.</b></p> <p><b>2<sup>nd</sup> December 2024 at 6:00pm.</b></p> <p>It was noted that the interim meeting may be called.</p>

With business concluded the Chairman closed the meeting at 7:47pm.

**Signed .....**

**Chairman**

**Dated .....**

Clerk's Office, Town Hall, Ripon, North Yorkshire, HG4 1DD  
01765 604097

**From:** [REDACTED]  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** Improvemtns to Bus Service between York, Boroughbridge and Ripon.  
**Date:** 15 November 2024 13:55:01  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[82nov24.pdf](#)

---

Dear Clerk

I am pleased to advise you of improvements to the bus services between York – Boroughbridge – Ripon. From 11 November the timetable has changed and there are more journeys on the route, as well as the existing services 82 and 83 there is now a more direct service 84 providing additional peak journeys between Boroughbridge and York, and creating an hourly service between York, Boroughbridge and Ripon during the main part of the day.

I copy of the timetable is attached for your information, and full details are available at [82 - York to Ripon via Green Hammerton, Marton, and Boroughbridge | East Yorkshire](#)

The service enhancements will be in place for a year as a trial and we are hopeful that they will attract sufficient additional passengers to ensure them over a longer period. Please could you support the service by informing residents where possible.

Yours faithfully

[REDACTED]  
Public & Community Transport Officer  
Integrated Passenger Transport  
North Yorkshire Council  
[REDACTED]  
[REDACTED]



York - Ripon	82
York - Ripon	83
York - Ripon	84

Monday to Friday

Ref.No.: P35

Service No	84	83	84	82	84	82	84	82
York, Piccadilly		0650		0845	0930	1040	1140	1240
York, Rail Station	0638	0657	0727	0852	0937	1047	1147	1247
Hessay Chapel								1304
Kirk Hammerton, Station Road	0658	0716	0747	0912	0957	1107	1207	1312
Green Hammerton	0701	0718	0750	0915	1000	1110	1210	1315
Whixley, Stone Gate				0918		1113		1318
Little Ouseburn, Village Hall				0923		1118		1323
Great Ouseburn, Churchfield Lane				0926		1121		1326
Marion, Village Hall		0724		0932		1127		1332
Marion, Stockfield Lane		0725		0933		1128		1333
Aldbrough, The Square		0729		0939		1134		1339
Boroughbridge, St James Square	0716	0733	0805	0943	1015	1138	1225	1343
Boroughbridge, St James Square		0736		0946	1020	1141	1230	1346
Skelton on Ure, Post Office				0954	1029	1149	1239	1354
Kirby Hill, Blue Bell		0741						
Dishforth Airfield, Sycamore Drive		0745						
Marion-le-Moor, Chapel Lane		0751						
Copt Hewick, Luncarr Lane		0757						
Sharow, Glebe Meadows		0800						
Ripon, Bus Station		0806		1006	1041	1201	1251	1406
Service No	84	82	82	84	82	82		
			BH3					
		NSch	Sch					
York, Piccadilly	1340	1440	1440	1540	1645	1810		
York, Rail Station	1347	1447	1447	1547	1652	1817		
Kirk Hammerton, Station Road	1407	1509	1509	1607	1718	1840		
Green Hammerton	1410	1512	1512	1610	1721	1843		
Whixley, Stone Gate		1515	1515		1724	1846		
Little Ouseburn, Village Hall		1520	1520		1729	1851		
Great Ouseburn, Churchfield Lane		1523	1523		1732	1854		
Marion, Village Hall		1529	1529		1738	1900		
Marion, Stockfield Lane		1530	1530		1739	1901		
Aldbrough, The Square		1536			1745	1907		
Boroughbridge High School			1547					
Boroughbridge, St James Square	1425	1540	1552	1625	1749	1911		
Boroughbridge, St James Square	1430	1549	1554	1630	1751			
Skelton on Ure, Post Office	1439	1557	1602	1639	1759			
Ripon, Bus Station	1451	1609	1614	1651	1811			

Sch - Schooldays Only  
NSch - School Holidays Only  
BH3 - Guaranteed connection to service 182 for students at Boroughbridge High School and Ripon School. Tickets transferable

Go East Yorkshire

Ripon - York	82
Ripon - York	83
Ripon - York	84

Monday to Friday

Ref.No.: P35

<i>Service No</i>	<i>82</i>	<i>84</i>	<i>82</i>	<i>82</i>	<i>84</i>	<i>82</i>	<i>84</i>	<i>82</i>
			BH2					
			Sch	NSch				
Ripon, Bus Station			0812	0829	1014	1054	1214	1304
Ripon School			0818					
Skelton on Ure, Post Office			0833	0839	1024	1104	1224	1314
Boroughbridge High School			0844					
Boroughbridge, St James Square			0849	0848	1033	1113	1233	1323
Boroughbridge, St James Square			0900	0900	1035	1115	1235	1325
Boroughbridge, St James Square	0720	0810						
Aldborough, The Square, Adj	0723		0903	0903		1118		1328
Marton, Stockfield Lane	0728		0908	0908		1123		1333
Marton, Village Hall	0730		0910	0910		1125		1335
Great Ouseburn	0735		0915	0915		1130		1340
Little Ouseburn	0738		0918	0918		1133		1343
Whixley, Stone Gate	0743		0923	0923		1138		1348
Green Hammerton, The Bay Horse	0747	0825	0927	0927	1052	1142	1252	1352
Hessay Chapel			0937	0937				
York, Rail Station	0820	0855	0958	0958	1117	1207	1317	1417
York, Piccadilly	0830	0909	1006	1006	1125	1215	1325	1425
<i>Service No</i>	<i>84</i>	<i>82</i>	<i>83</i>	<i>83</i>	<i>84</i>	<i>84</i>	<i>84</i>	
			Sch	NSch				
Ripon, Bus Station	1414	1504	1614	1624	1704	1824		
Ripon School			1619					
Sharow, Berrygate Lane			1635	1635				
Copt Hewick, Luncarr Lane			1639	1639				
Marton-le-Moor, Chapel Lane			1644	1644				
Dishforth Airfield			1647	1647				
Kirby Hill Blue Bell			1654	1654				
Skelton on Ure, Post Office	1424	1514			1714	1834		
Boroughbridge, St James Square	1433	1523	1659	1659	1723	1843		
Boroughbridge, St James Square	1435	1525	1701	1701	1725	1845		
Boroughbridge, St James Square							1915	
Aldborough, The Square, Adj		1528	1704	1704				
Marton, Stockfield Lane		1533	1709	1709				
Marton, Village Hall		1535	1711	1711				
Great Ouseburn		1540	1716	1716				
Little Ouseburn		1543	1719	1719				
Whixley, Stone Gate		1548	1724	1724				
Green Hammerton, The Bay Horse	1452	1552	1728	1728	1742	1902	1932	
York, Rail Station	1517	1617	1753	1753	1807	1927	1957	
York, Piccadilly	1525	1631	1803	1803	1815	1935		

Sch - Schooldays Only

NSch - School Holidays Only

BH2 - Bus will wait for connection from 182 service for Students at Ripon School and Boroughbridge High School will transfer to service 82 at Ripon Bus Station, tickets transferable and a connection guaranteed.

Go East Yorkshire

York - Ripon	82
York - Ripon	83
York - Ripon	84

Saturday

Ref.No.: P35

<i>Service No</i>	<i>84</i>	<i>83</i>	<i>82</i>	<i>84</i>	<i>82</i>	<i>84</i>	<i>82</i>	<i>84</i>
York, Piccadilly			0845	0930	1040	1140	1240	1340
York, Rail Station	0638	0707	0852	0937	1047	1147	1247	1347
Hessay Chapel							1304	
Kirk Hammerton, Station Road	0658	0726	0912	0957	1107	1207	1312	1407
Green Hammerton	0701	0728	0915	1000	1110	1210	1315	1410
Whixley, Stone Gate			0918		1113		1318	
Little Ouseburn, Village Hall			0923		1118		1323	
Great Ouseburn, Churchfield Lane			0926		1121		1326	
Marion, Village Hall		0734	0932		1127		1332	
Marion, Stockfield Lane		0735	0933		1128		1333	
Aldborough, The Square		0739	0939		1134		1339	
Boroughbridge, St James Square	0716	0743	0943	1015	1138	1225	1343	1425
Boroughbridge, St James Square		0746	0946	1020	1141	1230	1346	1430
Skelton on Ure, Post Office			0954	1029	1149	1239	1354	1439
Kirby Hill, Blue Bell		0751						
Dishforth Airfield, Sycamore Drive		0755						
Marion-le-Moor, Chapel Lane		0801						
Copt Hewick, Luncarr Lane		0807						
Sharow, Glebe Meadows		0810						
Ripon, Bus Station		0816	1006	1041	1201	1251	1406	1451
<i>Service No</i>	<i>82</i>	<i>84</i>	<i>82</i>	<i>82</i>				
York, Piccadilly	1440	1540	1645	1810				
York, Rail Station	1447	1547	1652	1817				
Kirk Hammerton, Station Road	1509	1607	1718	1840				
Green Hammerton	1512	1610	1721	1843				
Whixley, Stone Gate	1515		1724	1846				
Little Ouseburn, Village Hall	1520		1729	1851				
Great Ouseburn, Churchfield Lane	1523		1732	1854				
Marion, Village Hall	1529		1738	1900				
Marion, Stockfield Lane	1530		1739	1901				
Aldborough, The Square	1536		1745	1907				
Boroughbridge, St James Square	1540	1625	1749	1911				
Boroughbridge, St James Square	1549	1630	1751					
Skelton on Ure, Post Office	1557	1639	1759					
Ripon, Bus Station	1609	1651	1811					

Go East Yorkshire

Ripon - York	82
Ripon - York	83
Ripon - York	84

Saturday

Ref.No.: P35

<i>Service No</i>	<i>82</i>	<i>82</i>	<i>84</i>	<i>82</i>	<i>84</i>	<i>82</i>	<i>84</i>	<i>82</i>
Ripon, Bus Station		0829	1014	1053	1214	1304	1414	1504
Skelton on Ure, Post Office		0839	1024	1103	1224	1314	1424	1514
Boroughbridge, St James Square		0848	1033	1112	1233	1323	1433	1523
Boroughbridge, St James Square		0855	1035	1114	1235	1325	1435	1525
Boroughbridge, St James Square	0720							
Aldborough, The Square, Adj	0723	0858		1117		1328		1528
Marton, Stockfield Lane	0728	0903		1122		1333		1533
Marton, Village Hall	0730	0905		1124		1335		1535
Great Ouseburn	0735	0910		1129		1340		1540
Little Ouseburn	0738	0913		1132		1343		1543
Whixley, Stone Gate	0743	0918		1137		1348		1548
Green Hammerton, The Bay Horse	0747	0922	1052	1141	1252	1352	1452	1552
Hessay Chapel		0932						
York, Rail Station	0820	0953	1117	1206	1317	1417	1517	1617
York, Piccadilly	0830	1001	1125	1214	1325	1425	1525	1631
<i>Service No</i>	<i>83</i>	<i>84</i>	<i>84</i>	<i>84</i>				
Ripon, Bus Station	1624	1704	1824					
Sharow, Berrygate Lane	1630							
Copt Hewick, Luncarr Lane	1634							
Marton-le-Moor, Chapel Lane	1639							
Dishforth Airfield	1642							
Kirby Hill Blue Bell	1649							
Skelton on Ure, Post Office		1714	1834					
Boroughbridge, St James Square	1654	1723	1843					
Boroughbridge, St James Square	1656	1725	1845					
Boroughbridge, St James Square				1915				
Aldborough, The Square, Adj	1659							
Marton, Stockfield Lane	1704							
Marton, Village Hall	1706							
Great Ouseburn	1711							
Little Ouseburn	1714							
Whixley, Stone Gate	1719							
Green Hammerton, The Bay Horse	1723	1742	1902	1932				
York, Rail Station	1748	1807	1927	1957				
York, Piccadilly	1758	1815	1935					



Clerk to Ripon City Council  
Paula Benson

[REDACTED]  
Devolution & Community Rights Officer  
North Yorkshire Council  
Local Engagement  
Civic Centre  
PO Box 787  
Harrogate  
North Yorkshire  
HG1 9RW

Your ref: [REDACTED]  
Our ref: [REDACTED]  
Contact: [REDACTED]  
Date: 4 November 2024

Tel: 0300 131 2 131  
Email: [REDACTED]  
Web: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

[paula.benson@riponcity.gov.uk](mailto:paula.benson@riponcity.gov.uk)

Dear Paula

### **Nomination for an Asset of Community Value – Minster Gardens/Kirkgate Park, Ripon, HG4 1QT**

I am writing to you about a nomination for **Minster Gardens/Kirkgate Park, Ripon, HG4 1QT** to be listed as an Asset of Community Value. On 4 November 2024, the council made the decision to list the nominated building/land as an Asset of Community Value in accordance with the Localism Act 2011 (Chapter 3) Section 88 and the Assets of Community Value (England) Regulations 2012. The decision was made on the basis that:

- There is an actual current use of the building or land that is not an ancillary that furthers the social wellbeing or social interests of the local community

and;

- It is realistic to think that there can continue to be non-ancillary use of the building or other land that which will further the social wellbeing or social interests of the local community, although the use does not have to be same

Once an asset is on the Assets of Community Value List if the owner decides to sell the property, they must inform the council. From the date the council is informed of an intention to sell an initial moratorium period of 6 weeks will commence. During this time:

- The owner may not make a relevant disposal of the asset (unless it falls within one of the exemptions or is to a local community interest group)
- The council will inform the original applicant of the intention to sell

- The council will publish a notice in the local paper and on its website informing the public of the intention to sell

If a written request to be treated as a potential bidder is received from a local community interest group within this initial moratorium period, then a full moratorium period will apply. The full moratorium period will be 6 months from the date the owner informed the council of an intention to sell and gives local community interest groups the opportunity to put an offer together and place a bid. The asset cannot be sold during this time unless it is to a local community interest group, one that either did, or would have been eligible to, trigger the full moratorium. If a bid is received, the owner may choose to accept or decline the offer and at the end of the six-month moratorium the property can be sold by the owner to any potential buyer. Subject to any changes in circumstances assets are listed for a period of five years.

The council will publish more detailed information on the decision on the [website](#).

If the owner does not agree with the decision, they can request a review within 8 weeks from the date of the decision. If you have any queries, please get in touch

Yours sincerely,

A black rectangular box redacting the signature of the Devolution & Community Rights Officer.

Devolution & Community Rights Officer