



## OFFICIAL NOTICE OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 9<sup>th</sup> December 2024

**Time:** 6:00pm

**Location:** Holy Trinity Church, Kirkby Road, Ripon, HG4 2EY

To members of the Council

You are summoned to attend a meeting of Ripon City Council for the purposes of determining the agenda items listed below:

P M Benson

Chief Officer

2<sup>nd</sup> December 2024

### AGENDA

115/24	<ul style="list-style-type: none"><li>i. To receive apologies;</li><li>ii. To approve reasons for absence.</li></ul>
116/24	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.
117/24	<b>Standard Public Participation Session</b> Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item other than in respect of item 128/24 as listed below.
118/24	To consider and approve the Minutes of the Meeting held on the 11 <sup>th</sup> November 2024 as a true and accurate record of proceedings held.
119/24	<b>Financial Matters:</b> <ul style="list-style-type: none"><li>1. <ul style="list-style-type: none"><li>i. To receive the Income and Expenditure Report for the period 1<sup>st</sup> October 2024 – 31<sup>st</sup> October 2024.</li><li>ii. To receive the list of payments for the period 1<sup>st</sup> October 2024 – 31<sup>st</sup> October 2024.</li></ul></li><li>2. To note that the bank reconciliations to 31<sup>st</sup> October 2024 have been signed in accordance with Financial Regulations.</li><li>3. To receive Small Grants Scheme applications and to make decisions on awards:<ul style="list-style-type: none"><li>i. Application from Ripon Young Musicians requesting a grant in the sum of £65.02.</li><li>ii. Application from Ripon Rotary Club requesting a grant in the sum of £500.00.</li><li>iii. Application from Mind in Harrogate District requesting a grant in the sum of £1,000.00.</li></ul></li><li>4. To receive and approve the invoice from SLCC in respect of the Chief Officer's membership renewal in the sum of £505.</li><li>5. To receive an email dated 26<sup>th</sup> November 2024 and to approve the following:</li></ul>

	<ul style="list-style-type: none"> <li>i. Expenditure detailed by Hodges and Co in the sum of £1304;</li> <li>ii. To waive Financial Regulation 10.7 in respect of 5i. due to the fact that the tailor has supplied fabric for the new municipal officer uniforms to date.</li> </ul>
<b>120/24</b>	<p><b>Governance and Policy Matters</b></p> <ul style="list-style-type: none"> <li><b>1. Annual Governance and Accountability Return.</b> <ul style="list-style-type: none"> <li>i. To receive Final External Auditor Report and Certificate 2023/24.</li> </ul> </li> <li><b>2. To receive and approve the Terms of Reference for S.106 Commuted Sums Working Group.</b></li> </ul>
<b>121/24</b>	<p><b>Standing Items</b></p> <p>To receive an update only on the following matters if appropriate, note that this item 121/24 does not allow for the introduction of new matters.</p> <ul style="list-style-type: none"> <li>1. Highways.</li> <li>2. Christmas Lights.</li> <li>3. Quarry Moor.</li> <li>4. Events.</li> <li>5. Double Devolution.</li> </ul>
<b>122/24</b>	<p><b>To receive the minutes from the following committees for information:</b></p> <ul style="list-style-type: none"> <li>1. Alderman T F Spence Committee – minutes dated 23<sup>rd</sup> September 2024.</li> </ul>
<b>123/24</b>	<p><b>To consider making a request to North Yorkshire Council in relation to extending the site and provision of allotment amenity adjacent to the Kirkby Road allotment site.</b></p>
<b>124/24</b>	<p><b>To receive correspondence and agree appropriate action:</b></p> <ul style="list-style-type: none"> <li><b>1. Email dated 15<sup>th</sup> November 2024 – Improvements to Bus Service between York, Boroughbridge and Ripon;</b></li> <li><b>2. Letter dated 4<sup>th</sup> November 2024 - Nomination for an Asset of Community Value – Minster Gardens/Kirkgate Park, Ripon, HG4 1QT</b></li> </ul>
<b>125/24</b>	<p><b>Planning matters:</b></p> <ul style="list-style-type: none"> <li>1. To consider planning matters as detailed overleaf;</li> <li>2. To receive the planning appendix;</li> </ul>
<b>126/24</b>	<p><b>To receive the following reports:</b></p> <ul style="list-style-type: none"> <li>1. Reports from North Yorkshire County Councillors if appropriate – for information only;</li> <li>2. Reports from members and/or the Chief Officer on external organisations;</li> <li>3. Report from Ripon Together;</li> <li>4. Report from Ripon Bid.</li> <li>5. Mayoral Announcements.</li> </ul>
<b>127/24</b>	<ul style="list-style-type: none"> <li>i. <b>To agree to suspend Standing Order 3 (f) to allow for a further period of public participation, not exceeding 60 minutes in duration to allow representations to be made in respect of agenda item 128/24.</b> <b>22/04808/FULMAJ - Construction of annexe to provide support facilities for Ripon Cathedral, including a refectory, a Song School and toilets, involving the demolition of a toilet block, outbuildings and a stone wall plus the replacement of trees which will be lost and the enhancement of part of Minster Road.</b> <b>Ripon Cathedral Minster Road Ripon North Yorkshire HG4 1QT</b></li> </ul>

	<b>ii. To agree to suspend Standing Order 3 (g) and to agree that a member of the public shall not speak for more than two minutes.</b>
<b>128/24</b>	22/04808/FULMAJ Construction of annexe to provide support facilities for Ripon Cathedral, including a refectory, a Song School and toilets, involving the demolition of a toilet block, outbuildings and a stone wall plus the replacement of trees which will be lost and the enhancement of part of Minster Road. Ripon Cathedral Minster Road Ripon North Yorkshire HG4 1QT <a href="https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=RMZUMLHYIYB00">https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=RMZUMLHYIYB00</a>
<b>129/24</b>	<b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</b>
<b>130/24</b>	<b>To consider quotations received in response to the Road Traffic Management invitation to tender and to agree to appoint a contractor for the period 2025-2027.</b>

125/24	<p><b>Planning matters:</b>  <b>Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</b></p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i>  <a href="https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area">https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</a></p>	
ZC24/03826/FUL	<p>Demolition of existing outbuilding. Erection of two storey rear extension and single storey side extension.  Graywel 10 Marlborough Grove Ripon North Yorkshire HG4 2EZ  <a href="#">ZC24/03826/FUL   Demolition of existing outbuilding. Erection of two storey rear extension and single storey side extension.   Graywel 10 Marlborough Grove Ripon North Yorkshire HG4 2EZ</a></p>	
ZC24/03687/LB	<p>Listed Building Consent to paint the front elevation in colour RAL 6022 Olive Drab. Display of advertisement to fascia to be externally illuminated via lighting bar.  11 Fishergate Ripon North Yorkshire HG4 1EA  <a href="https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SM4F2HHYI4900">https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SM4F2HHYI4900</a></p>	
ZC24/03564/DVCON	<p>Section 73 application to include additional rendering of rear elevation and the inclusion of the cellar area in the formation of one of the dwellings through the variation of conditions 2 and 3 of planning permission 20/04491/FUL for the "conversion of fish &amp; chip shop and restaurant to 2 no. dwellings including replacement rear single storey extension and formation of new passageway access."  62 - 63 Allhallowgate Ripon North Yorkshire HG4 1LE  <a href="https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SLP2B7HYHXJ00">https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SLP2B7HYHXJ00</a></p>	
ZC24/03852/LB	<p>Conversion of cellar at no.63 to utility and storage space, including removal of rotten &amp; unsafe existing timber ground floor structure and addition of new timber floor joists, lining of cellar walls, formation of utility room with fitted worktops &amp; cupboards, removal of existing cellar stairs, formation of stairwell and provision of new timber stairs extending repositioned existing flight from ground to first floor with revised floor layouts and provision of smaller first floor en-suite bathroom to those approved under application 20/04492/LBDEM. Part removal and replacement of passageway wall at no.62. Use of painted render to rear elevation of no.62 and passageway wall and lower rear elevation (with repairs) at no.63. Installation of horizontal sliding sash windows to rear elevation of no.62. Rear yard boundary wall to retain existing stone &amp; cobble with addition of timber screen.  62 - 63 Allhallowgate Ripon North Yorkshire HG4 1LE  <a href="#">ZC24/03852/LB   Conversion of cellar at no.63 to utility and storage space, including removal of rotten &amp; unsafe existing timber ground floor structure and addition of new timber floor joists, lining of cellar walls, formation of utility room with fitted worktops &amp; cupboards, removal of existing cellar stairs, formation of stairwell and provision of new timber stairs extending repositioned existing flight from ground to first floor with revised floor layouts and provision of smaller first floor en-suite bathroom to those approved under application 20/04492/LBDEM. Part removal and replacement of passageway wall at no.62. Use of painted render to rear elevation of no.62 and passageway wall and lower rear elevation (with repairs) at no.63. Installation of horizontal sliding sash windows to rear elevation of no.62. Rear yard boundary wall to retain existing stone &amp; cobble with addition of timber screen.   62 - 63 Allhallowgate Ripon North Yorkshire HG4 1LE</a></p>	

	ZC24/03921/FUL	Erection of first floor front extension over existing garage. 7 Mallorie Park Drive Ripon North Yorkshire HG4 2QD <a href="https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SN6UHPHYIJH00">https://uniformonline.harrogate.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SN6UHPHYIJH00</a>
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