



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 20th January 2025

Time: 6:00pm

Location: Town Hall, Market Place South, Ripon, HG4 1DD

Present:

Cllr S Hawke

The Right Worshipful the Mayor

Cllr J Crozier

Cllr A Williams

Cllr B Brodigan

Cllr C Hardisty

Cllr P McHardy

Cllr P Horton

Cllr T Duncan

Cllr S Flatley

Cllr J Martin-Long

Cllr G Camplejohn

In Attendance

Locum Clerk, Administrator.

Three members of the public.

One press representatives.

Prior to the start of the meeting Dean John Dobson said prayers.

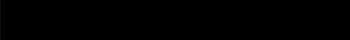
01/25	<p>i. To receive apologies; Apologies were received from Cllr Bate.</p> <p>ii. To approve reasons for absence. Reasons for absence were not approved.</p>
02/25	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.</p> <p>Cllrs Williams and Brodigan declared an interest in anything that may come before them as a member of NYC's area planning committee and NYC generally, declaring a prejudicial interest as an elected member who will vote on the Area Planning Committee in respect of planning matters.</p> <p>Cllr Williams noted that there is one exception among planning applications. He will not be voting on Site Of Skellbank Garage application as a member of NYC's area planning committee.</p>
03/25	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</p> <p>None.</p>

04/25	<p>To consider and approve the Minutes of the Meeting held on the 9th December 2024 as a true and accurate record of proceedings held. That these be approved as a true and accurate record of proceedings. RESOLVED.</p>
05/25	<p>Financial Matters:</p> <ol style="list-style-type: none"> 1. <ol style="list-style-type: none"> i. To receive the Income and Expenditure Report for the period 1st November 2024 to 31st December 2024. That this be received and approved. RESOLVED. ii. To receive the list of payments for the period 1st November 2024 to 31st December 2024. That this be received and approved. RESOLVED. 2. To note that the bank reconciliations to 31st December 2024 have been signed in accordance with Financial Regulations. That this be noted. RESOLVED.
06/25	<p>Governance and Policy Matters</p> <ol style="list-style-type: none"> 1. Internal Audit Report. <ol style="list-style-type: none"> i. To receive the Internal Audit Report dated December 2024. That this be received. RESOLVED. ii. To note that the investment account applications are being progressed. That this be noted. RESOLVED. iii. To agree the meeting schedule for the 2025-26 civic year. That this be approved. RESOLVED. iv. To note the date of the Annual Parish Meeting as 20th May 2025. That this be noted. RESOLVED.
07/25	<p>Budget</p> <p>To receive and approve the draft budget and precept request for the financial year 1st April 2025 to 31st March 2026. That the draft budget be approved and that a precept request of £483,200 be returned to North Yorkshire Council. RESOLVED.</p>
08/25	<p>To receive the minutes from the following committees for information:</p> <ol style="list-style-type: none"> 1. Hugh Ripley Hall Committee – minutes dated 16th September 2024. That the minutes be received. RESOLVED. 2. Events Committee – minutes dated 21st October 2024. That the minutes be received. RESOLVED.

09/25	<p>To consider the telephone boxes on the Market Square and to agree how they might be brought back into use to benefit the community.</p> <p>RCC expressed gratitude to Fountains Church for withdrawing their application that allowed the Council to take on the ownership of three telephone boxes.</p> <p>That one of the telephone boxes be designated for partnership with Ripon Bid to allow provision of visitors information; the second one be designated for general community use, and that RCC engage Fountains Church to discuss the potential project; the third one be brought into use by installing of a penny press machine.</p> <p>That RCC replace the glass to safety glass and install an automatic locking system.</p> <p>That the Chief Officer organises a tender for these works, with publication on Contracts Finder website and that Chief Officer be authorised to incur expenditure up to a maximum of £7,500 from the capital reserves on these works.</p> <p>RESOLVED.</p>
10/25	<p>Quarry Moor matters:</p> <p>1. To receive an update in respect of the car park at Quarry Moor and agree appropriate action.</p> <p>That RCC engage a suitably qualified professional consultant to advise an appropriate specification for the resurfacing of both the car park and entrance to it. That for the first instance the Council liaise with Area 6 Highways to seek their recommendations of suitable professionals. Following receipt of specification, RCC invite tenders from appropriately qualified contractors to provide quotations with the notice being advertised on the Contracts Finder public contracts website. The special meeting of the Alderman T F Spence Charity be called to receive the quotations and to make a decision on the appointment of a contractor.</p> <p>RESOLVED.</p> <p>2. To consider opening a Facebook account, a website or both, dedicated solely to Quarry Moor – as per Committee’s resolution 43/24.</p> <p>The item was withdrawn by the Chair of the Alderman T F Committee.</p>
11/25	<p>To consider making a request to Area 6 Highways to provide grit bins on housing estates within the City.</p> <p>That RCC contact Area 6 Highways and start the consultations regarding providing grit bins on housing estates within the city.</p> <p>RESOLVED.</p>
12/25	<p>To receive correspondence and agree appropriate action:</p> <p>1. Letter dated 30th December 2024 – Response to the correspondence issued pursuant to the resolution of the Full Council 89/24.</p> <p>That this be received and noted.</p> <p>RESOLVED.</p>
13/25	<p>Planning matters:</p> <p>1. To consider planning matters as detailed overleaf;</p> <p>2. To receive the planning appendix;</p> <p>That this be received.</p> <p>RESOLVED.</p>
14/25	<p>To receive the following reports:</p> <p>1. Reports from North Yorkshire County Councillors if appropriate – for information only;</p>

	<p>Cllrs Williams and Brodigan noted that the Central Government withdrawn the rural support grant given to North Yorkshire Council as it was removed nationwide. North Yorkshire Council is in deficit and therefore the council tax will be increased by 4.99%.</p> <p>2. Reports from members and/or the Chief Officer on external organisations; None.</p> <p>3. Report from Ripon Together; Cllr Williams advised that Ripon Together has not met since the report was made at the last Full Council meeting.</p> <p>4. Report from Ripon Bid. It was noted that Next retailer will open at Ripon and that Mayor of York and North Yorkshire Combined Authority is due to meet with Ripon Bid in coming weeks.</p> <p>5. Mayoral Announcements. Cllr Hawke expressed gratitude to Cllrs Hardisty, Flatley and Brodigan for their efforts in fundraising with the Christmas Sleigh and advised that the money will be awarded to Ripon Walled Garden and Dementia Forward in the very near future.</p>
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With business concluded the Chairman closed the meeting at 7:19pm.

Signed 

Chairman

Dated 11/2/2025

Clerk's Office, Town Hall, Ripon, North Yorkshire, HG4 1DD
01765 604097

13/25	<p>Planning matters: Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i> https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</p>
ZC24/04081/FUL	<p>Installation of a free standing air source heat pump to the north elevation. Ripon City Band Room 1A High St Agnesgate Ripon North Yorkshire HG4 1QR ZC24/04081/FUL Installation of a free standing air source heat pump to the north elevation. Ripon City Band Room 1A High St Agnesgate Ripon North Yorkshire HG4 1QR That RCC do not object to this application. RESOLVED.</p>
ZC24/04080/LB	<p>Installation of three replacement double glazed windows to the north elevation, re-roofing including replacing broken slates, insulation and felting with breathable membrane and replacement of plastic guttering with cast iron. Ripon City Band Room 1A High St Agnesgate Ripon North Yorkshire HG4 1QR ZC24/04080/LB Installation of three replacement double glazed windows to the north elevation, re-roofing including replacing broken slates, insulation and felting with breathable membrane and replacement of plastic guttering with cast iron. Ripon City Band Room 1A High St Agnesgate Ripon North Yorkshire HG4 1QR That RCC do not object to this application. RESOLVED.</p>
ZC24/04177/FUL	<p>Demolition of the existing double garage and erection of single storey side extension and garage. 75 Hillshaw Park Way Ripon North Yorkshire HG4 1JU ZC24/04177/FUL Demolition of the existing double garage and erection of single storey side extension and garage. 75 Hillshaw Park Way Ripon North Yorkshire HG4 1JU That RCC do not object to this application. RESOLVED.</p>
ZC25/00001/FUL	<p>Demolition of condemned portacabin structure, demolition of redundant smoke house building and demolition of aged garage structure. Construction of new garage structure in place of existing garage in south-east corner of the site. Forming of new surface car parking area in place of demolished smoke house building and portacabin. Police And Fire Station Stonebridgeway Ripon North Yorkshire HG4 1LH ZC25/00001/FUL Demolition of condemned portacabin structure, demolition of redundant smoke house building and demolition of aged garage structure. Construction of new garage structure in place of existing garage in south-east corner of the site. Forming of new surface car parking area in place of demolished smoke house building and portacabin. Police And Fire Station Stonebridgeway Ripon North Yorkshire HG4 1LH That RCC do not object to this application. RESOLVED.</p>
ZC24/04309/FUL	<p>Erection of double storey side extension. 31 Lark Lane Ripon North Yorkshire HG4 2HL ZC24/04309/FUL Erection of double storey side extension. 31 Lark Lane Ripon North Yorkshire HG4 2HL That RCC do not object to this application. RESOLVED.</p>

ZC24/04278/FUL	<p>Construction of new vehicular access. MKM Building Supplies 1 - 3 Charter Road Ripon North Yorkshire HG4 1AJ ZC24/04278/FUL Construction of new vehicular access. MKM Building Supplies 1 - 3 Charter Road Ripon North Yorkshire HG4 1AJ That RCC do not object to this application. RESOLVED.</p>
ZC24/04301/FUL	<p>Conversion of the upper floors of the existing bank (Use Class E(c)(i)) and erection of single storey rear extension to provide 6no. residential units (Use Class C3). Internal alterations include creation of new openings, blocking up of existing openings, removal of stud walls, installation of stud walls and removal of 2no. staircase at ground floor level. External alterations to include reinstating the original dual pitch profile, creating a flat GRP roof element between ridge lines to maximise the volume and meet national housing standard areas, installation of 1no. dormer to new pitched roof, proposed new opening to south elevation, new timber sash windows and 2no. conservation roof lights to west elevation. HALIFAX 37 Market Place Ripon North Yorkshire HG4 1DG ZC24/04301/FUL Conversion of the upper floors of the existing bank (Use Class E(c)(i)) and erection of single storey rear extension to provide 6no. residential units (Use Class C3). Internal alterations include creation of new openings, blocking up of existing openings, removal of stud walls, installation of stud walls and removal of 2no. staircase at ground floor level. External alterations to include reinstating the original dual pitch profile, creating a flat GRP roof element between ridge lines to maximise the volume and meet national housing standard areas, installation of 1no. dormer to new pitched roof, proposed new opening to south elevation, new timber sash windows and 2no. conservation roof lights to west elevation. HALIFAX 37 Market Place Ripon North Yorkshire HG4 1DG That RCC fully support this application. RESOLVED.</p>
ZC24/03097/FUL	<p>Demolition of former petrol station and erection of 6 no. self-contained residential apartments and associated parking (revised scheme) Site Of Skellbank Garage Skellbank Ripon North Yorkshire ZC24/03097/FUL Demolition of former petrol station and erection of 6 no. self-contained residential apartments and associated parking (revised scheme) Site Of Skellbank Garage Skellbank Ripon North Yorkshire That RCC fully support this application. RESOLVED.</p>
ZC25/00066/FUL	<p>Replacement single storey rear extension. Two storey side and rear extension. New front boundary wall and gates. Replacement render, roof tiles external doors and windows to existing. 3 Harewood Road Ripon North Yorkshire HG4 1TG ZC25/00066/FUL Replacement single storey rear extension. Two storey side and rear extension. New front boundary wall and gates. Replacement render, roof tiles external doors and windows to existing. 3 Harewood Road Ripon North Yorkshire HG4 1TG That RCC do not object to this application. RESOLVED.</p>