



## MEETING MINUTES OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 22<sup>nd</sup> August 2024

**Time:** 6:00pm

**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD.

**Present:**

Cllr S Hawke  
Cllr A Williams

The Right Worshipful the Mayor

Cllr C Hardisty  
Cllr P McHardy  
Cllr P Horton  
Cllr T Duncan  
Cllr S Flatley  
Cllr Crozier  
Cllr Martin-Long  
Cllr Brodigan

**In Attendance**

Locum Clerk, Administrators.

Two members of the public.

Two press representatives.

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### MINUTES

**An opening prayer was delivered by Cannon Michael.**

(Cannon Michael left the meeting following the prayer)

**65/24**

To receive apologies and approve reasons for absence.

**66/24**

Apologies were received and **approved** from Cllr Bate.

To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.

Cllrs Williams declared an interest as a member of NYC's area planning committee and NYC generally, declaring a non-prejudicial interest as an elected member who will vote on the Area Planning Committee in respect of planning matters and in relation to

	item 74.
67/24	<p>To approve or amend the minutes from the meeting held on the 24<sup>th</sup> July 2024.</p> <p>The minutes were <b>approved</b>.</p>
68/24	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</p> <p>No items were raised by members of the public.</p>
69/24	<p><b>Financial, Operational and Governance Matters:</b></p> <ol style="list-style-type: none"> <li>To receive the Income and Expenditure Report for the period 1st July 2024 – 31st July 2024</li> </ol> <p>Proposed: To approve the report as distributed.  Seconded  Unanimous</p> <ol style="list-style-type: none"> <li>To receive the list of payments for the period 1st July 2024 – 31st July 2024</li> </ol> <p>Proposed: To approve the report as distributed.  Seconded  Unanimous</p> <ol style="list-style-type: none"> <li>To consider the response received from Studley Royal Cricket Club on their small grant application.</li> </ol> <p>Proposed: To approve the grant.  Seconded  Unanimous</p> <ol style="list-style-type: none"> <li>To consider the small grant application from Ripon City Photographic Society.</li> </ol> <p>Proposed: To approve the grant.  Seconded  Unanimous</p> <ol style="list-style-type: none"> <li>To consider the small grant application from Ripon Community Poppy Project.</li> </ol> <p>Proposed: To approve the grant.  Seconded  Unanimous</p>
70/24	<p>Naming of a new street as either <b>Marston Drive</b> or <b>Railway Drive</b> with a numbering scheme for 37 properties.  <b>LOCATION:</b> Hutton Bank, Ripon, North Yorkshire</p> <p>Proposed: To support Railway Drive.  Seconded  Unanimous</p>
71/24	<p>To discuss the proposed Double Yellow Line restrictions for various roads in Ripon, including King Street.</p> <p>Proposed: To support the proposed double yellow lines and request for an extension of the plan to include Bond Gate Bridge.</p>

72/24	<p>Seconded Unanimous</p> <p>To consider appointments to committees.</p> <p>Proposed: That Cllr Crozier is to stand down from the Quarry Moor committee and is to be replaced by Cllr Mc Hardy.</p> <p>Seconded Unanimous</p>
73/24	<p><b>Standing Items</b></p> <p>To receive an update on the following matters if appropriate:</p> <ol style="list-style-type: none"> <li>1. Highways There were no updates on highways.</li> <li>2. Christmas Lights Cllr Williams had met with contractors to discuss and finalise the plans for the Christmas lights and the designs had been formally agreed.</li> <li>3. Toilets at Paddling Pool The toilets at the paddling pool had unfortunately been targeted in an arson attack, the situation was dealt with promptly by the contractor and the office team, council thanked them for their action on this incident.  A donation has been received from Holt Storage Systems to fund children's activities in Ripon, this will be used to provide crazy golf free of charge in the spa gardens. Council thanked Jill and Matt of Halt Storage Systems for the kind donation.</li> <li>4. Quarry Moor Cllr Martin-Long thanked Anzhelika for her work with the contractor at the Quarry Moor site. It was noted that an aerial survey of the site will be completed to allow for a maintenance plan to be drafted, quotes for this will be reviewed by the committee.</li> <li>5. Events Cllr Williams updated members on the plans for the New Year's Eve event, acts have now been secured and an event management plan will be drafted.</li> </ol>
74/24	<p>To discuss Ripon markets.</p> <p>Cllr McHardy explained that the council's aspiration is to take on the running of the market as part of the devolution process. Feedback had been obtained from multiple stall holders, explaining their views on erecting the stalls themselves.</p> <p>Cllr McHardy proposed that Ripon City Council write to North Yorkshire Council to request that the decision for stall holders to erect stalls themselves is deferred until Ripon City Council can run the market under devolution. Cllr Brodigan seconded this proposal. Cllr McHardy requested a named vote on this item:</p> <p>Cllr Williams – Against Cllr Horton – Against Cllr Flatley – Against Cllr Duncan – For Cllr McHardy – For Cllr Brodigan – For Cllr Martin-Long – Abstained Cllr Hardisty – Against</p>

Cllr Crozier – Against  
Cllr Hawke – Against

The proposal was not upheld.

Cllr Martin-Long explained that it would be useful to understand what consultation had been done with stall holders and for this to be discussed at a later date.

Proposed: That Ripon City Council write to North Yorkshire Council to share the negative feedback from stall holders and to request the information from the initial consultation is shared.

Seconded  
Unanimous

**75/24**

To receive the report from the Internal Auditor.

Cllr Williams thanked staff on behalf of the council for completing work on the audit.

It was noted that the year-end bank reconciliation had not been received by council due to the absence of the Clerk.

Proposed: That the report is formally accepted, to note the qualification on the year end accounts and for a report on any actions to be brought to the October meeting.

Seconded  
1 Abstention

**76/24**

To formally sign Section 1 of the AGAR.

Proposed: That Section 1 of the AGAR is approved and signed.

Seconded  
3 Abstentions

**77/24**

To formally approve Section 2 of the AGAR.

Proposed: That Section 2 of the AGAR is approved and signed.

Seconded  
3 Abstentions

**78/24**

**Planning matters:**

1. To consider planning matters as detailed in the appendices.

Proposed: There were no objections to any planning matters.

Seconded

1 Abstention (Cllr Martin-Long declared an interest in being employed by the business submitting one application)

**79/24**

**To receive the following reports:**

1. Reports from North Yorkshire County Councillors if appropriate – for information only;

Cllr Brodigan reported that referrals to children's social care had increased in the area, and she had spent time volunteering with Ripon Together at children's events.

An update was given on cemeteries; it was explained that whilst Cllr Brodigan has cemeteries as an identified duty, Cllr Williams had also had some involvement in working with directors to resolve some issues.

2. Reports from members and/or the Chief Officer on external organisations;  
There was nothing to report.

3. Report from Ripon Together;  
There was nothing to report.

4. Report from Ripon Bid.  
There was nothing to report.

5. Mayoral Announcements.  
The Mayor expressed thanks to the office team.

80/24

**To consider the Cvs for co-option**

Councillors voted on the candidates for co-option by completing a blind ballot, as resolved at a previous meeting.

Cllr McHardy abstained from the process.

The meeting was adjourned whilst results were collated.

The council voted in favour of co-opting Gary Camplejohn with an overall vote of 7 councillors.

Proposed: That Gary Camplejohn is co-opted as a councillor.

Seconded

1 Abstention

81/24

**Confidential: Staffing Update**

To consider Item 81 under the exclusion of the press and public in accordance with the Public Bodies Admissions to Meetings Act 1960 to ensure confidentiality.

RESOLVED: That the press & public be excluded in accordance with the Public Bodies Admissions to Meetings Act 1960

Cllr Williams gave an update on the arrangements for the Chief Officer's return to work. It was explained that there is a requirement to strengthen the resilience of the organisation, and that the council will be advertising for a Deputy Clerk. The recruitment process is to be delegated to the Staffing Committee.

The September meeting will be cancelled.

The meeting closed at 7:13pm.

Signed  .....

Chairman

Dated 11/2/2025 .....

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