



MEETING MINUTES OF THE COUNCIL OF THE CITY OF RIPON

Date: *Wednesday 24th July 2024*

Time: *6:00pm*

Location: *The Council Chamber, the Town Hall, Ripon, HG4 1DD.*

Present:

Cllr S Hawke

Cllr A Williams

Cllr C Hardisty

Cllr P McHardy

Cllr P Horton

Cllr T Duncan

Cllr S Flatley

Cllr Crozier

Cllr Martin-Long

The Right Worshipful the Mayor

In Attendance

Locum Clerk

Senior Administration Officer

Administrator

Six members of the public.

One press representatives.



MINUTES

An opening prayer was delivered by Jeffrey Johnson.

55/24	To receive apologies and approve reasons for absence. Apologies were received from Cllrs Bate and Brodigan. Reasons for absence were not approved.
56/24	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation. Cllr Williams declared an interest as a member of NYC's area planning committee and NYC generally, declaring a prejudicial interest as an elected member who will vote on the Area Planning Committee in respect of planning matters.

59/24	<p>To approve or amend the Minutes from the Meeting held on 15th May 2024. This item was brought forward at the Mayor's request. It was noted that amendment is required on item 40/24 – Cllr Parkin was not present at the meeting and the sentence is to be removed. That the minutes be approved with the above amendment. RESOLVED</p>
57/24	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None.</p>
58/24	<p>Financial, Operational and Governance Matters: To receive the Income and Expenditure Report for the period 1st April 2024 – 30th June 2024; That this be received and noted. RESOLVED.</p> <ol style="list-style-type: none"> <li data-bbox="368 685 1506 775">1. To receive the list of payments for the period 1st April 2024 – 30th June 2024; That this be received and noted. RESOLVED. <li data-bbox="368 786 1506 936">2. To receive Small Grants Applications and to make a decision on award; It was noted that this applicant is not situated in the City of Ripon and the Council wouldn't usually support an organisation outside of the boundary. That RCC request further information on how many Ripon residents would benefit from the grant funding. RESOLVED. <li data-bbox="368 947 1506 1097">3. To agree a date for a meeting of the partnership funding working party to review the annual reports of existing agreements and to consider new applications; That the officers email working group to set a date for the meeting. That the recommendation following the meeting be brought to the Full Council meeting. RESOLVED. <li data-bbox="368 1108 1506 1227">4. To consider and approve what is required for appropriate access to the HSBC account. That the Locum Clerk get required access to the bank account. RESOLVED.
59/24	<p>To approve or amend the Minutes from the Meeting held on 15th May 2024. This item was covered previously.</p>
60/24	<p>To consider appointments for current Committee vacancies. That Cllr Flatley be nominated to Staffing Committee, Cllr Horton be nominated to Events Committee, Cllr Crozier be nominated to Alderman T F Spence Committee. It was noted that the matter of appointments to committees will be brought back to the September meeting of the Full Council. RESOLVED.</p>
61/24	<p>Standing Items To receive an update on the following matters if appropriate:</p> <ol style="list-style-type: none"> <li data-bbox="368 1561 1506 1688">1. Christmas Lights; That RCC to move forward with the current contractor and investigate the matter of the charity funding of £7,000.00. RESOLVED. <li data-bbox="368 1700 1506 1939">2. Highways; <ol style="list-style-type: none"> <li data-bbox="368 1722 1506 1751">i. To consider the Ripon Market Place Carriageway surfacing scheme; <li data-bbox="368 1762 1506 1939">ii. To discuss the highway surface at Moss's Arcade. That RCC support these works and request that they are completed at the same time. RESOLVED. The concerns were raised regarding the surface of the road at the Yorkshire Water site. That RCC write to Yorkshire Water to start the process of consultation. RESOLVED.

It was noted that the overgrown verges were obscuring vision, the overgrown shrubs on the underpass restricted access and an additional 40mph sign was needed. That RCC write to North Yorkshire Council to raise these issues.

RESOLVED.

3. Events;

i. The planned events calendar;

That the planned events calendar is as follows:

Saturday 24th August – August Bank Holiday

Sunday 15th September – Battle of Britain

Sunday 10th November – Remembrance Service

Saturday 16th November – Christmas Lights

Tuesday 31st December – New Year's Eve

RESOLVED.

ii. NYE – to consider the format of the event.

That RCC to return to the previous format of a stage with live music.

It was noted that £2,500.00 to be donated by the North Yorkshire Locality Fund towards the firework display.

RESOLVED.

4. Ripon Barracks;

i. To consider the future of Claro Barracks.

It was noted that the newly elected Government may affect the decision from the previous defence service review which led to the site being declared as surplus. It was noted that it should have been vacated and this has not yet happened. The land still belongs to the Ministry of Defence, and there is a strong case to The Secretary of State for Defence to maintain this facility. It was proposed that a letter to request a review is to be sent to the relevant parties with the MP copied in. That RCC write to Homes England to request that they pause activity until a review is completed. The Military Heritage Project is in support of this plan.

RESOLVED.

5. Quarry Moor.

i. To approve the appointment of a contractor to complete Himalayan Balsam control;

That RCC follow Natural England advice and appoint appropriate contractor.

RESOLVED.

ii. To consider promotion of the site;

That RCC raise a profile of Quarry Moor, recruit volunteers and consider messaging services.

RESOLVED.

iii. To consider the car park at Quarry Moor and any actions to be taken.

It was noted that the car park needs to be repaired. That RCC obtain three quotes and that one side of the car park to be closed until the work has been completed. A risk assessment is required.

RESOLVED.

62/24

To agree co-option procedure for the current Councillor vacancy

It was noted that a request for a by-election was deemed to be invalid as the number of signatures did not meet the criteria. That the position is to be advertised on the website once the co-option is granted by North Yorkshire Council.

RESOLVED.

63/24

Planning matters:

1. To consider planning matters as detailed overleaf;

That this be received and noted. There were no objections to this application.

RESOLVED.

2. To receive the planning appendix;

That this was received and noted.

RESOLVED.

3. To provide a formal response from council on the A61 speed limit;

Cllr Williams left the meeting at 6:53pm.

That RCC send a letter of objection to North Yorkshire Council as the proposed 50mph speed limit will cause further issues in managing the traffic on this road.

RESOLVED.

Cllr Williams returned to the meeting at 6:59pm.

4. To consider street naming consultation for 37 dwellings at Hutton Bank.

That RCC doesn't support the request as there are already streets named 'Meadow' in another location in the City, which would be confusing.

RESOLVED.

64/24

To receive the following reports:

1. Reports from North Yorkshire County Councillors if appropriate – for information only;

Cllr Williams reported that the quarterly meeting of North Yorkshire Council had taken place, he provided an update to members:

- A formal consultation for the market is underway with traders and staff following an incident in March where a vehicle was carrying too much weight.
- Ripon and Knaresborough are the only two areas the provide stalls built, there will be a move for stall holders to build their own. However, if this practice ceases, staff will be entitled to some redundancy pay.
- Complaints have been received on the upkeep of local cemeteries, the issues have been noted and are being worked through. Cllr Williams encouraged Council to report anything further directly to him.

2. Reports from members and/or the Chief Officer on external organisations;

None.

3. Report from Ripon Together;

Cllr Williams updated Council that a meeting with the Uredale Partnership is taking place on Thursday 25th July, this will help to develop community partnerships, a further update will be provided in September.

4. Report from Ripon Bid.

Cllr Williams gave an update on the review of empty shops in the area, there were 11% compared to the national average of 14%. There was a review on location, lease costs and reasons for being empty, to then work with the estate agents to encourage tenants. The BID have worked in conjunction with Tourist Information and 16 volunteers have been recruited, this means that the opening hours can be extended.

Council welcomed the Locum Clerk and expressed thank to Leah and Anzhelika for their hard work and diligence over the last few months.

With business concluded the chairman closed the meeting at 7:16pm.

Signed ... 

Chairman

Dated 11/21/2025

Clerk's Office, Town Hall, Ripon, North Yorkshire, HG4 1DD
01765 604097

<p>63/24</p>	<p>Planning matters: Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i></p> <p>https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</p>	
	<p>ZC24/02338/FUL</p>	<p>Conversion of garage to provide habitable room. Erection of two storey side extension, forming a link to converted garage. Erection of first floor extension over existing single storey garden room. Kendalwood 7 Westmount Close Ripon North Yorkshire HG4 2HU ZC24/02338/FUL Conversion of garage to provide habitable room. Erection of two storey side extension, forming a link to converted garage. Erection of first floor extension over existing single storey garden room. Kendalwood 7 Westmount Close Ripon North Yorkshire HG4 2HU (harrogate.gov.uk)</p>

