

## ***Invitation to Tender for the resurfacing of the Quarry Moor car park***

Ripon City Council (acting as the sole corporate trustee of the Alderman Tom F Spence Charity) invites qualified contractors to submit tenders for the resurfacing of the Quarry Moor car park with tarmac, subject to an undertaking that the new car park surface will not shed water that affects either the hut or the public highway adjacent to the site

To ensure the process is fair and transparent for all parties, please follow the instructions carefully. We would like to receive all responses **by Sunday, 6th April 2025**.

Any enquiries should be addressed to [admin@riponcity.gov.uk](mailto:admin@riponcity.gov.uk) or 01765 604097.

Please read the instructions and return the following documents:

- Signed Tender Response with detailed specification and Pricing Schedule;
- Signed Certificate of canvassing and non- collusive tendering (see appendix 2);
- Organisation information including references for 3 similar works, contact details and insurance provision.

We strongly recommend a site visit by interested parties prior to the submission of a tender. Please contact us via email [admin@riponcity.gov.uk](mailto:admin@riponcity.gov.uk) to arrange a visit.

We hope that you will be able to assist us in this tender and look forward to hearing from you in due course.

**Paula Benson**  
**Chief Officer**

### Attachments

1. TENDER SPECIFICATION
2. Appendix 1 – PHOTOGRAPHS OF THE CAR PARK
3. Appendix 2 – DECLARATION OF CAVASSING AND NON-COLLUSIVE TENDERING

## **Tender Specification**

### **1. Background**

The existing surface of the Quarry Moor car park has significantly deteriorated, requiring urgent resurfacing to ensure safety, durability, and compliance with relevant standards.

Key issues include:

- A deep depression at the car park entrance;
- A low point at the entrance;
- Potholes exceeding 40mm in depth.

### **2. Our requirements**

The appointed contractor will be required to:

- Excavate and remove existing deteriorated surfaced materials;
- Reconstruct the subbase where necessary to ensure long-term stability;
- Install appropriate drainage solutions to prevent water accumulation;
- Apply a new tarmac surface that meets all required standards for durability and water management.
- Ensure that resurfacing work does not result in water runoff that negatively impacts surrounding infrastructure.

### **3. How we would like you to respond to this Tender.**

We welcome tender responses from all qualified companies. We would like the process to be as easy as possible and as such, we are not using an application form.

Please return the following documentation via email to [admin@riponcity.gov.uk](mailto:admin@riponcity.gov.uk).

- Signed Tender Response with detailed specification and Pricing Schedule;
- Signed Certificate of canvassing and non- collusive tendering (see appendix 2);
- Organisation information including 3 references for similar works, contact details and insurance provision.

The organisation does not bind itself to accept the lowest bid or any quotation.

### **4. Arithmetic Accuracy of the ITT**

It is the responsibility of the supplier to check that all cost areas have been identified and are accurate.

If arithmetic mistakes are found after the contract has been awarded they will not be taken into account. The fees agreed at the time of contract will prevail. The Tenderer shall be deemed to have satisfied itself before submitting its tender as to the accuracy and sufficiency of the rates and prices stated in their tender which shall (except in so far as otherwise provided in the contract) cover all the contractor's obligations under the contract and the contractor shall be deemed to have obtained for itself all necessary information as to risks and any other circumstances which might reasonably influence or affect the contractor's tender. The contractor who submits a tender will be held to have by his/her own independent observations and enquiries fully informed and satisfied himself as to the nature and extent and practicability of the works and as to access to the site and/or storage facility and all points and conditions which can in any way affect the prices upon which this tender is based. The prices for the tender shall include all charges for profits and transport and cartage and labour, materials, plant and insurance and all other expenses.

Period of Acceptance of the ITT:

RCC/Assets 2017/Ald TFS - QM/car park/Invitation to Tender for the resurfacing of the Quarry Moor car park



The potential supplier is required to hold their ITT open for acceptance for a period of up to six months from the closing date.

## **5. Final Submission**

The organisation does not bind itself to accept the lowest or any quote and will not accept responsibility for any expense or loss which may be incurred by any potential tenderer in the preparation of the ITT.

Tenderers should treat the tender documents as private and confidential between the tenderer and the Council.



Appendix 1 – PHOTOGRAPHS OF THE CAR PARK



RCC/Assets 2017/Ald TFS - QM/car park/Invitation to Tender for the resurfacing of the Quarry Moor car park



## Appendix 2 - DECLARATION OF CAVASSING AND NON-COLLUSIVE TENDERING



In recognition of the principle that the essence of selective tendering is that the council shall receive bona fide competitive Tenders from all those tendering.

I/WE CERTIFY THAT:

1 The Tender submitted herewith is a bona fide Tender, intended to be competitive.

2 I/We have not fixed or adjusted the amount of the Tender under or in accordance with any agreement or arrangement with any other person.

3 I/We have not done, and undertake that we will not do at any time before the hour specified for the return of the Tender, any of the following acts:

(a) communicating with a person other than the person calling for this Tender the amount or approximate amount of the proposed Tender (except where the disclosure, in confidence, of the approximate amount of the Tender was essential to obtain insurance premium quotations required for the preparation of the Tender);

(b) entering into any agreement with any other person that he/she shall refrain from Tendering or as to the amount of any Tender to be submitted; and

(c) offering, paying, giving or agreeing to give any sum of money or valuable consideration directly or indirectly to any person for doing, having done, causing or having caused to be done in relation to any other Tender or proposed Tender any act or thing of the sort described above.

Name:

Position:

Date:

In this declaration: 1 'person' indicates any person, body, or association corporate or incorporate. 2 'any agreement or arrangements' includes any transaction of the sort described above, formal or informal and whether legally binding or not.