



COUNCIL OF THE CITY OF RIPON

OFFICIAL NOTICE OF A MEETING OF THE ALDERMAN T F SPENCE COMMITTEE

Date: 11th August 2025
Time: 6:00pm
Location: Council Chamber, Town Hall, Ripon.

Present	Cllr Martin-Long (Chairman)
	Cllr Duncan
	Cllr Flatley
	Cllr Hardisty
	Cllr Horton
	Cllr McHardy
	Cllr F Cunliffe-Lister (non-voting member of the Committee)
	Mr M Stanley (non-voting member of the Committee)
	Ms T Bahrouni (non-voting member of the Committee)
In attendance	Chief Officer
	Senior Administration Officer

48/25	<p>1. To receive apologies for absence.</p> <p>None.</p> <p>2. To approve reasons for absence.</p> <p>None.</p>
49/25	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.</p> <p>None.</p>
50/25	<p>Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below.</p> <p>None.</p>
51/25	<p>To receive and approve the minutes of the previous meeting held on 9th June 2025.</p> <p>That these be approved as a true and accurate record of proceedings held.</p> <p>RESOLVED.</p>
52/25	<p>To receive an update on Financial and Governance Matters:</p> <p>1. To receive an Income and Expenditure Report for the period between 01.04.2025 and 31.07.2025.</p> <p>That this be received and noted.</p> <p>RESOLVED.</p>
53/25	<p>To receive the following reports and agree appropriate action:</p> <p>1. Clerk's verbal report.</p> <p>It was noted that the report was addressed in the note to the agenda and was split across separate items</p> <p>2. Warden's report.</p>

	The Warden's report was received and noted, with thanks.
54/25	<p>To receive an update on antisocial behaviour and agree appropriate action.</p> <p>It was noted that the metal pedestrian gate to the old playground was stolen and that drug dealing was witnessed on the site.</p>
55/25	<p>To receive an update on the award of the contract/partnership agreement following the meeting of Full Council on 2nd June 2025 and to agree appropriate action.</p> <p>It was noted that the meeting with Lower Ure Conservation Trust took place on Thursday, 7th August 2025 and their response/revised submission remains outstanding.</p> <p>That if the required information is not provided until Friday, 15th August, the Committee will seek approval from Full Council to proceed with an alternative partner.</p> <p>RESOLVED.</p>
56/25	<p>To consider candidates for co-opting as a non-voting members of the Committee and make recommendations to the Full Council.</p> <p>That a recommendation be made to the Full Council to appoint Jeremy Dunford, co-ordinator at Ripon Disability Forum, and David Taylor, Ripon resident, as non-voting members of the Committee.</p> <p>RESOLVED.</p>
57/25	<p>To consider a request from North Yorkshire Council / RA Dalton regarding the use of the Quarry Moor car park during roadworks on Harrogate Road.</p> <p>That permission to use the car park is not granted.</p> <p>RESOLVED.</p>
58/25	<p>To receive an update on Natural England and SSSI matters:</p> <ol style="list-style-type: none"> To receive an update on the Natural England Management Plan and Higher-Level Stewardship agreement renewal. <p>It was noted that invitation to apply for the Countryside Stewardship Higher Tier scheme should be received in mid-September.</p>
59/25	<p>To note the position on the various matters on the site and agree appropriate action:</p> <ol style="list-style-type: none"> Hut. <ol style="list-style-type: none"> To receive an update following the negotiations with 21 Engineer Regiment and to agree appropriate action. <p>It was noted that 21 Engineers have requested a Statement of Known Hazards (Permission to Dig) for the Quarry Moor Activities Centre.</p> <p>That the office be instructed to undertake negotiations and to investigate whether the necessary information may be obtained without the need for excavation</p> <p>RESOLVED.</p>

	<p>ii) To agree a timescale for the tidying up at the hut.</p> <p>It was noted that a meeting for tidying up at the hut has been scheduled for Saturday, 16th August.</p> <p>That, should the container prove not to be waterproof, it be removed from the site for disposal as scrap, and any proceeds returned to RCC.</p> <p>RESOLVED.</p> <p>2. Trees.</p> <p>That the trees at the car park are felled in order to improve visibility, and that the office be instructed to enquire with the Forestry Commission regarding any necessary permissions and to obtain them if required.</p> <p>RESOLVED.</p> <p>i) To receive the tree survey report, noting item 63/25 below.</p> <p>That this be received and noted.</p> <p>3. Fencing.</p> <p>That quotes be obtained for repair or replacement of the fencing at the front of the picnic area.</p> <p>RESOLVED.</p> <p>4. Car Park.</p> <p>i) To receive an update following negotiations with McDonald's.</p> <p>It was noted that, as per the Warden's report, the reopening of the car park has led to some further littering in the car park area; however, this is not currently unmanageable. Litter is cleared by the Warden, and McDonald's staff have also conducted ad hoc sweeps of the car park.</p> <p>5. Litter bin.</p> <p>None.</p> <p>6. Dog fouling.</p> <p>It was noted that Environmental Enforcement Officers attended the site on Friday, 8 August, and installed posters and signage.</p>
60/25	<p>To note the time and date of the next meeting – 22nd September 2025 at 6:00pm.</p> <p>It was noted that the next meeting will take place on Monday, 13th October 2025 at 6:00pm.</p>
61/25	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p>

	<p>Noting that the nature of the exempt information as defined is in respect of the consideration of quotations.</p> <p>That the press & public be excluded in accordance with the Public Bodies Admissions to Meetings Act 1960.</p> <p>RESOLVED.</p>
62/25	<p>To consider recreation of the logo and to agree appropriate action.</p> <p>That RCC proceed with the quote from Colour It In Ltd.</p> <p>RESOLVED.</p>
63/25	<p>To consider quotations received in response to the tree works tender and to agree to appoint a contractor.</p> <p>That Scotton Tree Care be appointed to carry out the tree works specified in the tree survey.</p> <p>That the tree felling at the car park be included within the scope of the contract.</p> <p>RESOLVED.</p>

With business concluded the Chairman closed the meeting at 7:14pm

Signed _____

Dated _____