



## MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 20th October 2025

**Time:** 6:00pm

**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD.

### Present

Cllr B Brodigan - Mayor  
Cllr G Camplejohn  
Cllr J Crozier  
Cllr T Duncan  
Cllr S Flatley  
Cllr C Hardisty  
Cllr P Horton  
Cllr J Martin-Long  
Cllr P McHardy  
Cllr A Williams

### In Attendance

Locum Town Clerk  
Members of public  
Press representative

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**Prior to the start of the meeting the mayor said prayers.**

<b>171/25</b>	<b>To receive apologies;</b> Apologies were received from Cllr Hawke
<b>172/25</b>	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.</b> None.
<b>173/25</b>	<b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b> A member of the public read out a statement about the forthcoming parish meeting. A member of the public spoke in favour of polling cards [item 176/25] A member of the public asked about the appointment of the locum town clerk [180/25] including how the initial period was authorised, what the costs are, and how appointed when there is no chair of the Human Resources Cttee. A member of the public asked when information about who the members of the HR Cttee are will be published .
<b>174/25</b>	<b>To consider and approve the minutes of the meeting held on the 6<sup>th</sup> of October 2025.</b> It was confirmed that Cllr Camplejohn is not a member of the Civic Events Cttee.

	It was confirmed that the TOR of the Events Cttee will be considered by Council. Minutes approved <b>RESOLVED</b>
175/25	<b>To appoint a Chair of the Human Resources Cttee</b> This item is carried forward so that it is considered after the membership of the HR Cttee has been confirmed by Council. <b>RESOLVED.</b>
176/25	<b>To consider whether polling cards should be issued for the upcoming election for a Cllr for the Ure Bank Ward</b> The Council voted to have polling cards for this election. <b>RESOLVED</b>
177/25	<b>Planning matters.</b> To consider the planning matters as set out below.

178/25	<b>To receive a report from the Locum Town Clerk</b> <b>NOTED.</b>
179/25	<b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</b> <b>RESOLVED</b>
180/25	<b>To consider the recommendation of the Human Resources Committee to appoint Adam Chugg as Locum Town Clerk</b> <b>RESOLVED</b>
181/25	<b>To appoint the Locum Town Clerk as a bank signatory</b> <b>RESOLVED</b>
177/25	

25/03368 /FUL	Proposed 2no. small sheds. Harrogate Road Methodist Church Harewood Road Ripon HG4 1TG <a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T3GKFALTIUU00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T3GKFALTIUU00&amp;activeTab=summary</a> That RCC do not object to this application. <b>RESOLVED.</b>
25/03316 /FUL	Demolition of bungalow and detached garage and construction of 5no. dwellings including new vehicular access, parking and associated gardens Kingstonia Lodge Quarry Moor Lane Ripon HG4 1RW <a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T3C8YRLTIRW00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T3C8YRLTIRW00&amp;activeTab=summary</a> That RCC do not object to this application but raises concerns re: Highway issues as close to a school, supermarket etc. <b>RESOLVED.</b>

25/03247 /DISCON	<p>Approval of details under condition 5 (Phase 2 Site Investigation Report), Condition 13 (Site Levels) and Condition 22 (Ground Stability Assessment) of planning permission 10/04661/FUL</p> <p>Demolition of buildings to the rear and erection of 7no. two and three storey townhouses and associated hard and soft landscaping</p> <p>Development site at 431319 471213 Kirkgate Ripon</p> <p><a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2ZLDWLTINB00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2ZLDWLTINB00&amp;activeTab=summary</a></p> <p>That RCC do not object to this application.</p> <p><b>RESOLVED.</b></p>
25/03249 /FUL	<p>Erection of extension to the garage including covered area for access to front door.</p> <p>Installation of window next to front door.</p> <p>8 Littlethorpe Park Ripon HG4 1UQ</p> <p><a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2ZLUKLT0EK00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2ZLUKLT0EK00&amp;activeTab=summary</a></p> <p>That RCC do not object to this application.</p> <p><b>RESOLVED.</b></p>
25/03236 /CLOPU D	<p>Application for a Certificate of Lawfulness for a proposed single storey pitched roof extension</p> <p>37 Whitcliffe Drive Ripon HG4 2JX</p> <p><a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2UF56LTIMG00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2UF56LTIMG00&amp;activeTab=summary</a></p> <p>That RCC do not object to this application.</p> <p><b>RESOLVED.</b></p>
25/03208 /TPO	<p>Felling of 2No. Prunus (T1 and T2) of Tree Preservation Order 12/1996</p> <p>The Poplars 9 Ripon Road Killinghall HG3 2DG</p> <p><a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2S2CTLT0QB00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2S2CTLT0QB00&amp;activeTab=summary</a></p> <p>That RCC do not object to this application.</p> <p><b>RESOLVED.</b></p>
25/03186 /LB	<p>Listed building consent for the proposed renovation and replacement of windows to the front elevation. Proposed renewal of render finish to front and side elevations</p> <p>4 Kirkby Road Ripon HG4 2ET</p> <p><a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2OSFTLTIJ00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2OSFTLTIJ00&amp;activeTab=summary</a></p> <p>That RCC do not object to this application.</p> <p><b>RESOLVED.</b></p>
25/03167 /TPO	<p>Crown Reduction (by 2m) of 1 no Sycamore (T1) within Tree Preservation Order 39/2023 A1</p> <p>1 Red Bank Drive Ripon HG4 2LF</p> <p><a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2MH4BLTIK00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2MH4BLTIK00&amp;activeTab=summary</a></p> <p>That RCC do not object to this application.</p> <p><b>RESOLVED.</b></p>
25/03158 /FUL	<p>Retrospective Application for the Erection of flue pipe for wood burner</p> <p>21 Trinity Park Ripon HG4 2ER</p>

	<a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2MBNLTII400&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2MBNLTII400&amp;activeTab=summary</a> That RCC do not object to this application. <b>RESOLVED.</b>
25/03107 /DISCON	Approval of details under Condition 6 (travel plan) of planning permission ZC23/02377/FUL – Erection of 100 seater stand, 3No. dugout structures, tractor shed, fencing and gates, rearranged car park for 50 vehicles, formation of pathways and the planting of 9 trees following the removal of 4. Ripon Rugby Club Mallorie Park Drive Ripon HG4 2QD <a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2D2F5LTIFI00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T2D2F5LTIFI00&amp;activeTab=summary</a> That RCC do not object to this application. <b>RESOLVED.</b>
25/03067 /FUL	Single storey rear extension 39 Bishopston Place Ripon HG4 2DT <a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T29CWTLTICZ00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T29CWTLTICZ00&amp;activeTab=summary</a> That RCC do not object to this application. <b>RESOLVED.</b>
<b>25/3064/ DISCON</b>	Approval of details under condition 4 (BNG Report, Habitat Management and Monitoring Report) of planning permission 25/01447/FUL for the creation of hardcore track Spruisty Hall Farm Ripon Road to Spruisty Hall and Spruisty Hall Farm Killinghall HG3 2AU <a href="https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T29CVJLTICS00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?keyVal=T29CVJLTICS00&amp;activeTab=summary</a> That RCC do not object to this application. <b>RESOLVED.</b>