



# COUNCIL OF THE CITY OF RIPON

## MINUTES OF A MEETING OF THE

### HUGH RIPLEY HALL COMMITTEE

**Date:** *Monday 16<sup>th</sup> June 2025*

**Time:** *6.00pm*

**Location:** *Council Chamber, Town Hall, Ripon.*

**Present:**

Cllr Horton (Chairman)

Cllr Duncan (Deputy Chairman)

Cllr Flatley

Cllr Williams

Cllr Hawke

**In attendance:** Deputy Clerk and Administrator

9/25	<b>1. To elect a Chairman;</b> That Cllr Horton be elected as Chairman <b>RESOLVED</b> <b>2. To elect a Deputy Chairman.</b> That Cllr Duncan be elected as Deputy Chairman <b>RESOLVED</b>
10/25	<b>1. To receive apologies;</b> Apologies were received from Cllr Brodigan. <b>2. To approve reasons for absence.</b>
11/25	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b> Cllr Williams declared a non-prejudicial interest in agenda item 16/25 and any other matters that may come before the committee that pertains to NYC. Cllr Williams requested this declaration remain in place on this committee for future meetings, until otherwise stated.
12/25	<b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any agenda item as listed below.</b> None
13/25	<b>To approve the Minutes of the last Meeting held on 10<sup>th</sup> March 2025.</b> That these be approved as a true and accurate record of proceedings held. <b>RESOLVED</b>
14/25	<b>Financial Matters</b> <b>1. To receive the income and expenditure report for the period 1<sup>st</sup> April 2025 to 31<sup>st</sup> May 2025.</b> That this be received and noted. <b>2. To receive the list of payments for the period 1<sup>st</sup> April 2025 to 31<sup>st</sup> May 2025.</b> That this be received and noted. <b>3. To receive an update on outstanding sales invoices.</b> That members received a further update on outstanding invoices, including that Ripon Dance Academy have paid and that Active North Yorkshire have sent a remittance for the outstanding PPL/PRS invoice and we are awaiting funds. <b>RESOLVED</b>
15/25	<b>Maintenance</b> <b>1. To receive an update on routine maintenance undertaken together with any scheduled work.</b> i. <b>To receive an update on the work carried out by B &amp; P Don.</b> That this be received and noted.

	<p>ii. <b>To receive an update on work carried out on the outside foliage by M. S. Services.</b> That this be received and noted.</p> <p><b>2. To consider any other maintenance issues and agree appropriate action.</b> None</p>
16/25	<p><b>To receive updated Conditions of Collection &amp; Disposal of Chargeable Controlled Waste from North Yorkshire Council</b> That this be received and noted.</p>
17/25	<p><b>General Matters</b> <b>To receive information on the following matters and agree appropriate action;</b></p> <ol style="list-style-type: none"> <li><b>1. Note on current and upcoming hirers</b> That this be received and noted.</li> <li><b>2. RCC Website update to include a booking calendar function</b> That members were advised that the Scribe booking software has a function that enables an appointments calendar to be viewed online and that we are investigating adding this functionality to the RCC website to enable potential hirers to provisionally book rooms, by 1<sup>st</sup> July 2025.</li> <li><b>3. A copy of the room hire pricing from 1<sup>st</sup> April 2025</b> That this be received and noted.</li> </ol>
18/25	<p><b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</b> <b>Noting that the nature of the exempt information as defined is in respect of the consideration of professional advice received, tenders, leases and acquisition of assets.</b> That the press &amp; public be excluded in accordance with the Public Bodies Admissions to Meetings Act 1960.</p> <p><b>RESOLVED.</b></p>
19/25	<p><b>To consider quotations received in respect of the restoration of the area adjacent to the accessible toilet and to agree to award the contract.</b> That the quotation from CMS Plastering Ltd be accepted.</p> <p><b>RESOLVED</b></p>
20/25	<p><b>To note the date of the next meeting.</b> That the next meeting of the committee will be Monday 15<sup>th</sup> September 2025 at 6pm.</p>

**Signed .....**

**Chairman**

**Dated .....**

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