



## MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 24<sup>th</sup> November 2025

**Time:** 6:00pm

**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD.

### Present

Cllr B Brodigan – Mayor

Cllr G Camplejohn

Cllr J Crozier

Cllr T Duncan

Cllr S Flatley

Cllr C Hardisty

Cllr S Hawke

Cllr S Hunt

Cllr P Horton

Cllr J Martin-Long

Cllr P McHardy

Cllr A Willaims

### In Attendance

Locum Town Clerk

Members of the public

Press representatives

**Prior to the commencement of the meeting the Dean of Ripon said prayers**

<b>191/25</b>	<p><b>i. To receive apologies</b></p> <p><b>ii. To consider approving reasons for absence.</b></p> <p>The mayor congratulated Cllr Hunt on her election to the Council and welcomed her to her first meeting.</p> <p>All Cllrs are present – no apologies</p>
<b>195/25</b>	<p><b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b></p> <p>A member of the public made the following points:</p> <p>The council should allow the public into a meeting from the beginning.</p> <p>The agenda was altered from the original published agenda.</p> <p>Items 196 onwards were not appropriate for an agenda of an Extraordinary Full Council as only business that cannot wait for the next scheduled meeting can be considered.</p> <p>The clerk responded:</p> <p>The public have been admitted from the beginning of the meeting.</p>

	<p>The agenda has not been altered since publication.</p> <p>All of the business items on the agenda are matters that cannot wait for the next scheduled meeting of Council.</p>
192/25	<p><b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b></p> <p>Cllr Hawke declared an interest in relation to item 194/25 and confirmed he would withdraw from the meeting for this item.</p> <p>Cllrs Williams and Brodigan declared an interest for item 198 as both are members of the Skipton and Ripon Area Planning Committee.</p>
193/25	<p><b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item</b></p> <p>This motion was NOT carried and the meeting continued in public.</p>
194/25	<p><b>To consider advice received from the solicitor team at the National Association of Local Councils.</b></p> <p>Cllr Hawke left the meeting</p> <p>A number of Cllrs spoke, both in favour and against following the NALC advice regarding the possible resignation of Cllr Hawke.</p> <p>2 motions were considered:</p> <p>1 To accept the advice of the solicitor team at the National Association of Local Council and accept the resignation of Cllr Hawke</p> <p>This motion was NOT carried.</p> <p>2 To not accept the resignation and to censure Cllr Brodigan in this matter.</p> <p><b>RESOLVED</b></p>
	<p>There was a short break to allow Cllr Hawke to rejoin the meeting</p>
195/25	<p><b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b></p> <p>There were no further questions from members of the public.</p>
196/25	<p><b>To consider and approve the minutes of the meeting held on the:</b></p> <ul style="list-style-type: none"> <li>• 20<sup>th</sup> of October 2025</li> </ul> <p><b>RESOLVED</b></p> <ul style="list-style-type: none"> <li>• 10<sup>th</sup> of November 2025</li> </ul> <p><b>RESOLVED</b></p>
197/25	<p><b>To receive Final External Auditor Report and Certificate 2024/25</b></p> <p>The report of the clerk was noted, confirming that the advice of the IA in relation to obtaining valuation of the Civic Regalia was being enacted. It was also noted that there is no change in the period of time for the length of time that the notice is published for.</p> <p><b>RESOLVED</b></p>
198/25	<p><b>Planning Matters:</b></p> <ul style="list-style-type: none"> <li>i. <b>To consider planning matters as detailed below</b></li> </ul> <p>No objections. <b>RESOLVED</b></p>

	<p>ii. <b>To receive the planning appendix</b> <b>RESOLVED</b></p> <p>iii. <b>To note the update from NYC on the call for sites exercise</b> Cllr Brodigan declared an interest for this item as an allotment holder. Send NYC confirmation of the position of the Council in relation to Kirkby Road:</p> <ul style="list-style-type: none"> <li>• the need to expand allotment provision in Ripon</li> <li>• traffic concerns about this site.</li> </ul> <p><b>RESOLVED</b></p>
199/25	<p><b>To consider a proposed Traffic Regulation Order from North Yorkshire Council.</b> The Council supports the 2 proposals for Ripon. <b>RESOLVED</b></p>
200/25	<p><b>To note that the Hornblower's were awarded the St Wilfrid's Star Award 2025 for Tourism.</b> The Council congratulates the Hornblowers on this award. <b>RESOLVED</b></p>
201/25	<p><b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item</b> On the basis that any confidential information will be disclosed in the discussion of item 202/25, Cllrs were happy to continue in public session.</p>
202/25	<p><b>To consider the appointment of Internal Auditors for the financial year 2025/26</b> To appoint Mulberry Local Authority Services [LAS] Ltd as the Cllrs Internal Auditors. <b>RESOLVED</b></p>

198/25	<p><b>Planning matters:</b>  <b>Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</b></p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i>  <a href="https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area">https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</a></p>	
	DCPARISH 25/03815/FUL	<p>Extension and conversion of an existing outbuilding to create residential annexe and short term holiday let. Addition of fence over existing boundary wall.  47 Borrage Lane Ripon North Yorkshire HG4 2PZ  <a href="https://publicaccess.northyorks.gov.uk/onlineapplications/applicationDetails.do?keyVal=T579ZMLT0EK00&amp;activeTab=summary">https://publicaccess.northyorks.gov.uk/onlineapplications/applicationDetails.do?keyVal=T579ZMLT0EK00&amp;activeTab=summary</a></p>
	DCPARISH25/03960/DVCMAJ	<p>Section 73 application to allow for an alternative Noise Impact Assessment through the variation of Conditions 3 and 13 of Section 73 Permission ZC23/02248/DVCMAJ, which varied outline planning permission 18/04504/OUTMAJ for 37 dwellings (including access and layout) and serviced employment plots.  2 Hutton Bank Ripon North Yorkshire  <a href="#">25/03960/DVCMAJ   Section 73 application to allow for an alternative Noise Impact Assessment through the variation of Conditions 3 and 13 of Section 73 Permission ZC23/02248/DVCMAJ, which varied outline planning permission 18/04504/OUTMAJ for 37 dwellings (including access and layout) and serviced employment plots.   2 Hutton Bank Ripon North Yorkshire</a></p>
	DCPARISH 25/03745/FUL	<p>Erection of single storey conservatory extension.  25 Little Studley Park Little Studley Road Ripon North Yorkshire HG4 1HE  <a href="#">25/03745/FUL   Erection of single storey conservatory extension.   25 Little Studley Park Little Studley Road Ripon North Yorkshire HG4 1HE</a></p>
	DCPARISH 25/03775/FUL	<p>Detached outbuilding, pitched roof over existing detached garage to form office space accessed by an external staircase.  46 Mallorie Park Drive Ripon North Yorkshire HG4 2QF  <a href="#">25/03775/FUL   Detached outbuilding, pitched roof over existing detached garage to form office space accessed by an external staircase   46 Mallorie Park Drive Ripon North Yorkshire HG4 2QF</a></p>
	DCPARISH 25/03686/PCBSR	<p>Prior notification for the proposed conversion of the first and second floor office space (Class E) to create 3no. residential apartments (Class C3).  10-10A North Street Ripon North Yorkshire HG4 1JY  <a href="#">25/03686/PCBSR   Prior notification for the proposed conversion of the first and second floor office space (Class E) to create 3no. residential apartments (Class C3).   10-10A North Street Ripon North Yorkshire HG4 1JY</a></p>
	DCPARISH 25/03665/FUL	<p>Single storey rear extension, alterations and slight raising of monopitch roof on north elevation, 2no. rooflights, alterations to fenestration.  9 Canal Road Ripon North Yorkshire HG4 1QN  <a href="#">25/03665/FUL   Single storey rear extension, alterations and slight raising of monopitch roof on north elevation, 2no. rooflights, alterations to fenestration   9 Canal Road Ripon North Yorkshire HG4 1QN</a></p>

	DCPARISH 25/03694/FUL	Proposed erection of tipi and new landscaping. The Ripon Inn Park Street Ripon North Yorkshire HG4 2BU <a href="#">25/03694/FUL   Proposed erection of tipi and new landscaping.   The Ripon Inn Park Street Ripon North Yorkshire HG4 2BU</a>
	DCPARISH 25/03707/FUL	Single storey rear extension and conversion of living room to accessible bedroom/bathroom. 12 St Wilfrids Crescent Ripon North Yorkshire HG4 2JR <a href="https://publicaccess.northyorks.gov.uk/onlineapplications/simpleSearchResults.do?action=firstPage">https://publicaccess.northyorks.gov.uk/onlineapplications/simpleSearchResults.do?action=firstPage</a>