



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 8th December 2025

Time: 6:00pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD.

Present

Cllr B Brodigan – Mayor

Cllr G Camplejohn

Cllr J Crozier

Cllr T Duncan

Cllr S Flatley

Cllr C Hardisty

Cllr S Hawke

Cllr P Horton

Cllr S Hunt

Cllr J Martin-Long

Cllr P McHardy

Cllr A Williams

In Attendance

Locum Town Clerk

Members of the public

Press representatives

**Prior to the commencement of the formal meeting prayers will be
said by the Dean of Ripon**

203/25	<p>1. To receive apologies; 2. To approve reasons for absence. None</p>
204/25	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.</p> <p>Cllr Brodigan declared an interest in item 213/25 as a member of the NYC Planning Cttee.</p> <p>Cllr Williams declared an interest in item 213/25 as a member of the NYC Planning Cttee and also 215/25 ii) as a Director of Ripon BID.</p>
205/25	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</p> <p>1 A resident spoke to his handout about the importance of respecting the rights of Ripon residents e.g. in relation to the Parish Poll.</p> <p>2 A resident spoke in support of Cllr Brodigan and her work to hold the Council to account.</p>

	<p>3 A resident asked if residents can ask questions in meetings – the clerk confirmed this was the case, but that public participation contributions were not the same as a Q and A session or to start a debate.</p>
206/25	<p>Following the decision of RCC to request a public consultation about pedestrianisation at Kirkgate [agenda item 34/25 ii], some residents have requested to update the Council on a survey about this.</p> <p>A short report had been circulated to Cllrs.</p> <p>A representative addressed the meeting about the importance of pedestrianising Kirkgate.</p> <p>Cllrs spoke – the importance of many streets in Ripon;</p> <p>It was confirmed that Cllr Williams, as the NYC Cllr for Kirkgate, is meeting senior officers from NYC soon and pushing for a public consultation. This was supported by other Cllrs.</p>
207/25	<p>To consider and approve the minutes of the meeting held on the:</p> <ul style="list-style-type: none"> • 24th November 2025. <p>RESOLVED</p>
208//25	<p>To receive a report from the Locum Town Clerk.</p> <p>RECEIVED, with amendment agreed to the report.</p>
209/25	<ol style="list-style-type: none"> 1. To receive the Income and Expenditure reports for the period 1st August 2025 to 30th November 2025. 2. To receive the list of payments for the following period - 1st August 2025 to 30th November 2025. <p>DEFERRED TO NEXT MEETING</p>
210/25	<p>Financial Matters:</p> <ol style="list-style-type: none"> 1 To approve additional expenditure of £177.60 incurred for the security officers at the Full Council of the 24th of November, in accordance with Financial Regulation 6.8 of the City Council. <p>RESOLVED</p> <ol style="list-style-type: none"> 2 Partnership Funding - to consider extending the guaranteed funding date. 3 Christmas Lights – to consider extending the term of the current contract. <p>2 AND 3 RESOLVED [extend beyond May 2027].</p>
211/25	<p>To receive Small Grants Scheme Applications and to make decisions on awards:</p> <ol style="list-style-type: none"> i) AMP Music requesting a grant in the sum of £1,000 ii) Friends of Spa Gardens requesting a grant in the sum of £1,000 iii) Ripon City Band requesting a grant in the sum of £1,000 iv) JennyRuth Workshops requesting a grant in the sum of £890 v) Ripon Library Action Group requesting a grant in the sum of £900 <p>RESOLVED – to approve all 5 awards and fund from budget underspends.</p>
212/25	<p>To receive an update on the York and North Yorkshire Combined Authority Community Building Programme Fund and confirm next steps</p> <p>RECEIVED</p>
213/25	<p>Planning Matters:</p> <ol style="list-style-type: none"> i. To consider planning matters as detailed below. <p>RESOLVED – no objections</p> <ol style="list-style-type: none"> ii. To receive the planning appendix. <p>RECEIVED</p>

214/25	<p>To appoint:</p> <ul style="list-style-type: none"> i) a Cllr to the Events Committee [current vacancy]. Cllr Hunt appointed - RESOLVED ii) a Cllr to approve Bank Reconciliations [current vacancy], in accordance with Financial Regulation 2.6 of the Council. Cllr Crozier appointed - RESOLVED
215/25	<p>In accordance with Standing Order 7, the necessary number of Cllrs have requested that the following items be returned to Full Council for reconsideration:</p> <ul style="list-style-type: none"> i) The creation of a Civic Events Committee Civic Events Cttee dissolved- RESOLVED ii) The Council representative to Ripon BID Cllr Williams sole representative - RESOLVED
216/25	<p>To make any necessary appointments to the HR Cttee and then appoint a Chair.</p> <p>Minutes of 26th September – 7 Cllrs appointed to HR Cttee</p> <p>Therefore, only one valid member – Cllr Williams</p> <p>Five further appointments made – Cllrs Crozier, Duncan, Hardisty, Hawke, Hunt</p> <p>ALL RESOLVED</p> <p>Cllr Williams appointed Chairman</p> <p>RESOLVED</p>
217/25	<p>To consider the outcome of the recent Parish Poll held on the 27th of November.</p> <p>A number of Cllrs spoke – some in favour of Cllr Brodigan standing down and some in favour of Cllr Brodigan continuing as mayor.</p> <p>It was noted that Cllr Brodigan is remaining as mayor.</p>
218/25	<p>To consider the permanent siting of the mayor's lamp post outside the Town Hall and be responsible for these costs.</p> <p>2 motions were considered</p> <p>1 To permanently site the lamp post outside the town hall</p> <p>This motion was NOT passed</p> <p>2 To set up a working party to consider the future siting of the lamp post</p> <p>RESOLVED</p>
219/25	<p>To consider information from Cllrs in relation to Double Devolution.</p> <p>It was confirmed that an informal meeting will be arranged between Cllrs and NYC officers with a target date of confirming proposals by the 1st of April.</p>

213/25	<p>Planning matters: Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i> <u>https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</u></p> <table border="1"> <tr> <td data-bbox="322 455 716 631">DCPARISH 25/03788/FUL</td><td data-bbox="716 455 1527 631"> <p>Replacement single storey rear extension, replacement link to side elevation. Riverain Fisher Green Ripon North Yorkshire HG4 1NL <u>25/03788/FUL Replacement single storey rear extension, replacement link to side elevation. Riverain Fisher Green Ripon North Yorkshire HG4 1NL</u></p> </td></tr> <tr> <td data-bbox="322 631 716 819">DCPARISH 25/03782/FUL</td><td data-bbox="716 631 1527 819"> <p>Proposed conversion of integral garage to habitable space and alteration to fenestration. 8 Cathedral Mews Ripon North Yorkshire HG4 2JU <u>25/03782/FUL Proposed conversion of integral garage to habitable space and alteration to fenestration. 8 Cathedral Mews Ripon North Yorkshire HG4 2JU</u></p> </td></tr> </table>	DCPARISH 25/03788/FUL	<p>Replacement single storey rear extension, replacement link to side elevation. Riverain Fisher Green Ripon North Yorkshire HG4 1NL <u>25/03788/FUL Replacement single storey rear extension, replacement link to side elevation. Riverain Fisher Green Ripon North Yorkshire HG4 1NL</u></p>	DCPARISH 25/03782/FUL	<p>Proposed conversion of integral garage to habitable space and alteration to fenestration. 8 Cathedral Mews Ripon North Yorkshire HG4 2JU <u>25/03782/FUL Proposed conversion of integral garage to habitable space and alteration to fenestration. 8 Cathedral Mews Ripon North Yorkshire HG4 2JU</u></p>
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