



COUNCIL OF THE CITY OF RIPON: OFFICIAL NOTICE OF A MEETING OF THE HUMAN RESOURCES COMMITTEE

Date: Monday 23rd March 2026

Time: 6:00pm

Location: Mayor's Parlour, Town Hall, Ripon, HG4 1DD

To members of the Committee: (Cllrs Crozier, Duncan, Hardisty, Hawke, Williams and Hunt)

You are summoned to attend a Human Resources Committee Meeting for the purpose of determining the agenda items listed below.

Yours sincerely,

Sally Taylor

Chief Officer 18th March 2026

AGENDA

21/26	1. To receive apologies; 2. To approve reasons for absence
22/16	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.
23/26	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.
24/26	To consider and approve the minutes of the meeting held on the: 16th February 2026
25/26	To resolve that HR Committee members are happy to change meetings going forward from this date from 2pm to 6pm
26/26	To agree retrospectively as a committee that we are happy for the Hornblower tradition information and images to go to on the Visit England Website
27/26	To note introduction of Sign in sheets for staff and Councillors, sign out/in sheet for Mayoral chains
28/26	To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.



29/26

To consider any other urgent staffing and other relevant matters

- 1. To review salary scales**
- 2. To consider job evaluations**
- 3. To consider a request for Maternity Cover**
- 4. To consider extending additional temporary staff**
- 5. Nomenclature of DTC post**
- 6. Consideration of stand in Hornblower**
- 7. Official approval of pre booked holidays for Chief Officer**
- 8. General Staff update report**