



## MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 19<sup>th</sup> January

**Time:** 6:00pm

**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD.

### Present

Cllr B Brodigan - Mayor

Cllr A Williams

Cllr C Hardisty

Cllr P McHardy

Cllr P Horton

Cllr T Duncan

Cllr S Flatley

Cllr S Hunt

Cllr S Hawke

### In Attendance

Locum Town Clerk

Administrator

Members of public

---

**Prior to the start of the meeting the mayor said prayers.**

**said by the Dean of Ripon**

<b>01/26</b>	<p><b>i. To receive apologies;</b> Apologies were received from Cllr Martin-Long and Cllr Camplejohn.</p> <p><b>ii. To approve reasons for absence.</b> Reasons for absence were approved.</p>
<b>02/26</b>	<p><b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.</b> Cllrs Williams and Brodigan declared an interest in anything that may come before them as a member of NYC's area planning committee and NYC generally, declaring a prejudicial interest as an elected member who will vote on the Area Planning Committee in respect of planning matters.</p>
<b>03/26</b>	<p><b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item.</b> None.</p>
<b>04/26</b>	<p><b>To consider and approve the Minutes of the Meeting held on the 8<sup>th</sup> of December 2025 as a true and accurate record of proceedings held.</b> <b>RESOLVED.</b> A recorded vote was requested on the motion that the minutes be amended – replace 'mayor' with 'cllr' Vote was as follows:</p>

	<p>In favour: Cllrs Brodigan, McHardy, Hardisty and Duncan</p> <p>Against Cllrs Flatley, Williams, Hunt, Hawke and Horton</p> <p>This motion was not carried</p>						
05/26	<p><b>Financial Matters</b></p> <p>1 To receive the Income and Expenditure Report for the period 1<sup>st</sup> April 2025 to 31<sup>st</sup> December 2025. That this be received and approved. <b>RESOLVED.</b></p> <p>2 To receive the list of payments for the period 1<sup>st</sup> August 2025 to 31<sup>st</sup> December 2025. That this be received and approved. <b>RESOLVED.</b></p> <p>3 To note that the bank reconciliations to 31<sup>st</sup> December 2025 have been signed in accordance with Financial Regulations. That this be received and approved. <b>RESOLVED.</b></p> <p>4 To receive the Investment review and to formulate a decision on where to invest funds. It was noted that funds allocated in the Nationwide account be drawn out and placed in that of a higher interest account, that being Unity Trust. Funds to be withdrawn in March. <b>RESOLVED</b></p> <p>5 To approve additional expenditure to fix the leak at Hugh Ripley Hall in accordance with Financial Regulation 6.8 of the City Council. Quote received for £770 + VAT. That this be received and approved. <b>RESOLVED.</b></p> <p>6 To receive the draft Ear Marked Reserve recommendations and to consider their approval. That this be updated in the budget and deferred to full council in February. <b>RESOLVED.</b></p> <p>7 To agree that Cllrs receive a quarterly statement of the savings - reserves - investment accounts for Ripon City Council. That this be agreed and approved. <b>RESOLVED.</b></p> <p>8 To note and agree Election Costs for 2025/26 to date, as follows:</p> <table style="margin-left: 40px;"> <tr> <td>By Election</td> <td>£7067.44</td> </tr> <tr> <td>Parish Poll</td> <td>£4117.70</td> </tr> <tr> <td>TOTAL</td> <td>£11185.14</td> </tr> </table> <p>It was noted that as the staffing budget was underspent that the excess cover the election costs. <b>RESOLVED.</b></p>	By Election	£7067.44	Parish Poll	£4117.70	TOTAL	£11185.14
By Election	£7067.44						
Parish Poll	£4117.70						
TOTAL	£11185.14						
06/26	<p><b>Budget</b></p> <p>To consider the attached report setting out proposed budgets and current estimate of precept request for the financial year 1<sup>st</sup> April 2026 to 31<sup>st</sup> March 2027. To confirm additional meeting on 26<sup>th</sup> January to agree final budget and precept request. <b>It was noted and agreed that there may be further changes made to the budget.</b> <b>Cllrs were asked to email any amendments to the Clerk by the 26th of January</b></p>						

	<p><b>It was proposed that this be taken into consideration at a further meeting on the 2<sup>nd</sup> February.</b></p> <p><b>RESOLVED.</b></p>
07/26	<p><b>To receive the minutes from the following Committees for information:</b></p> <ol style="list-style-type: none"> <li>1. Alderman Spence Committee - minutes dated 11<sup>th</sup> August 2025.</li> </ol> <p><b>That this be received and approved.</b></p> <ol style="list-style-type: none"> <li>2. Hugh Ripley Hall Committee – minutes dated 16<sup>th</sup> June 2025.</li> </ol> <p><b>That this be received and approved.</b></p> <ol style="list-style-type: none"> <li>3. Events Committee – minutes dated 31<sup>st</sup> March 2025</li> </ol> <p><b>That this be received and approved.</b></p>
08/26	<p><b>Meetings</b></p> <ol style="list-style-type: none"> <li>1. To agree the date of the Annual Parish Meeting for 2026.</li> </ol> <p><b>RESOLVED.</b></p> <ol style="list-style-type: none"> <li>2. To agree the meeting schedule for the 2026-27 civic year with the addition of a Full Council meeting on the 13<sup>th</sup> of July 2026.</li> </ol> <p><b>RESOLVED.</b></p>
09/26	<p><b>To consider the list of events for 2026, as recommended by the Events Cttee, and other matters raised by the Cttee.</b></p> <p>It was noted that an amendment be made to the date of 14<sup>th</sup> August to the 15<sup>th</sup> August and that the dates in August be listed as ‘celebration days’.</p> <p><b>That this be received and approved.</b></p>
10/26	<p><b>To receive a report from the Locum Town Clerk.</b></p> <p><b>That this be received and approved.</b></p>
11/26	<p><b>Planning matters:</b></p> <ol style="list-style-type: none"> <li>1. To consider planning matters as detailed overleaf.</li> </ol> <p><b>RESOLVED.</b></p> <ol style="list-style-type: none"> <li>2. To receive the planning appendix.</li> </ol> <p><b>RESOLVED.</b></p> <ol style="list-style-type: none"> <li>3. To consider the variation of condition No's 4 &amp; 13 of Planning Permission Ref. C6/20/03082/CMA to allow extended hours of operation and increased vehicle movements from 162 per day up to 260 per day (130 in and 130 out)</li> </ol> <p>It was noted that Councillor's strongly object to this application due to the excessive volume of traffic on Palace Road. It was further noted that a letter be written to NYC expressing these concerns and objections and make proposals for Section 106.</p> <p><b>RESOLVED.</b></p>
12/26	<p><b>To receive the following reports:</b></p> <ol style="list-style-type: none"> <li>1. Reports from North Yorkshire Councillor's if appropriate – for information only. Cllr Willams and Cllr Brodigan both gave verbal updates as follows: Pedestrianization meeting being arranged; devolution meeting expected on the 9<sup>th</sup>; NYC Council Tax increase likely to be 4.99%; school transport policy changes causing lots more objections and appeals.</li> </ol> <p><b>That this be received and approved.</b></p> <ol style="list-style-type: none"> <li>2. Reports from members and/or the Chief Officer on external organisations. None apart from 14/26 below</li> </ol> <p><b>That this be received and approved.</b></p> <ol style="list-style-type: none"> <li>3. Report from Ripon Together.</li> </ol>

	<p><b>None.</b></p> <p>4. Report from Ripon Bid.</p> <p>It was noted that a current newsletter had been distributed and a ballot would be held in February for future plans.</p> <p><b>That this be received and approved.</b></p> <p>5. Mayoral Announcements.</p> <p><b>None.</b></p>
13/26	<p><b>To discuss potential uses of the 'Ripon' Christmas Lights sign.</b></p> <p>It was suggested by Cllr Williams that the 'Ripon' light sign has been very popular for tourists and residents alike and has been used in wide social media circulation, bringing interest to the city. Cllr Williams further suggested an additional 'I' and a 'red heart' be purchased to the sum of £2500.00 which would be in situ on the sign in time for Valentines Day.</p> <p><b>RESOLVED.</b></p>
14/26	<p><b>To consider a request from Ripon BID that Ripon City Council consider taking on extra cleaning of the public conveniences in the city.</b></p> <p>It was noted that more information be obtained in order to enable Cllrs to reach their decision.</p> <p>The Council will then consider this matter</p> <p>A recorded vote was requested</p> <p>In Favour:</p> <p>Cllrs Brodigan, Flatley, Duncan, Williams, Hunt, Hawke, Horton, Hardisty</p> <p>Against:</p> <p>McHardy</p> <p><b>RESOLVED.</b></p>
15/26	<p><b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</b></p> <p><b>RESOLVED</b></p> <p>Members of public left. 19.45</p> <p>Cllr McHardy &amp; Mayor Brodigan left at 19.45. Meeting Paused.</p> <p>Cllr McHardy returned 19.49</p> <p>Mayor Brodigan returned 19.50</p> <p>Meeting resumed 19.51</p>
16/26	<p><b>To consider steps to take in relation to an over payment</b></p> <p>It was resolved that HR Committee consider this further.</p> <p><b>RESOLVED.</b></p>
17/26	<p><b>To consider updates to membership of the North Yorkshire Pension Scheme.</b></p> <p>Administrator left the meeting at 19.55.</p> <p>To confirm membership of the administrator to the pension scheme;</p> <p>To retrospectively confirm the eligibility of the senior administrator for the scheme from the time they joined the Council</p> <p><b>RESOLVED</b></p>

Signed :

Cllr B Brodigan Mayor.

Dated: