



OFFICIAL NOTICE OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 13th April 2026

Time: 6:00pm

Location: Town Hall, Market Place South, Ripon, HG4 1DD

To members of the Council:

You are summoned to attend a meeting of Ripon City Council for the purpose of determining the agenda items listed below:

Sally Taylor
Chief Officer

8th April 2026

AGENDA

**Prior to the commencement of the formal meeting prayers will be
said by the Dean of Ripon**

**And now we will hold a minutes silence to pay tribute to former Councillor Charlie Powell
who served the City of Ripon and his constituents for many years and was very well
respected by other councillors. He died peacefully on the 5th April.**

	Housekeeping note: <ul style="list-style-type: none">• Please ensure any mobiles are put on silent• There are no planned fire drills, if the alarm does sound please make your way downstairs and out of the building to the Market Place
51/26	i. To receive apologies; ii. To approve reasons for absence.
52/26	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.
53/26	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item.
54/26	To consider and approve the Minutes of the Meeting held: 9th March 2026 as a true and accurate record of proceedings held.
55/26	Financial Matters <ol style="list-style-type: none">1. To receive the Income and Expenditure Report for the period 1st April 2025 to 31st March 2026.

	<ol style="list-style-type: none"> 2. To receive the list of payments for the period 1st March 2026 to 31st March 2026. 3. To note that the bank reconciliations to 31st March 2026 have been signed in accordance with Financial Regulations. 4. To approve additional expenditure to purchase Past Mayor badges in accordance with Financial Regulation 6.8.v of the City Council. Quote received for £1495.25 x 5 and £2681.80 x 10 (8 weeks lead time) 5. To approve the annual subscription to Yorkshire Local Councils Associations Annual membership – Subscription: £2109.00
56/26	<p>Policies</p> <ol style="list-style-type: none"> 1. To review and approve the assets policy 2. To review and approve the Reserves Policy
57/26	<p>Planning matters:</p> <ol style="list-style-type: none"> 1. To consider planning matters as detailed. 2. To receive the planning appendix. 3. To receive a letter from Planning Services and respond accordingly (extension to deadline requested to 14/04/26)
58/26	<p>To receive the minutes from the following Committees for information:</p> <ul style="list-style-type: none"> • Hugh Ripley Hall 16th March 2026 • Alderman TF Spence 9th March 2026 • Events 16th February 2026 • HR Committee 16th February 2026
59/26	<p>Update from Cttee Chairs [please note that this item does not allow for the introduction of new matters]:</p> <ul style="list-style-type: none"> • Hugh Ripley Hall • Alderman TF Spence • Events
60/26	<p>To receive the following verbal reports:</p> <ol style="list-style-type: none"> 1. Reports from North Yorkshire County Councillors if appropriate – for information only. 2. Reports from members and/or the Chief Officer on external organisations. 3. Report from Ripon Together. 4. Report from Ripon Bid. 5. Mayoral Announcements.
61/26	<p>Small Grants Scheme</p> <ol style="list-style-type: none"> 1. To consider a small Grants Request from Ripon Cricket Club
62/26	To consider a proposal from Ripon Bid (under brand Visit Ripon) and request for funds to enable attendance at the Great Yorkshire Show
63/26	To Review the updated Council's Standing Orders
64/26	To consider funding for Ripon at War film Further to 47/26 (<i>To consider a further update from the Ripon Military Heritage Trust in relation to the funding from RCC. Council requests costing information.</i>)
65/26	To discuss ways the council can encourage and support new stall holders onto Ripon Market

66/26	Mayoral Lamp Post To consider a quote for removal and storage of the Mayoral Lamp Post via NYC (Electrical Engineering Department)
67/26	Christmas Lights (further to 31/26) To consider the quotation for further Christmas Lighting on Queen Street, North Street and tree in Hospital Car Park
68/26	To consider adding the following posts to the civic list <ul style="list-style-type: none"> • Chief Executive of North Yorkshire Council • Leader of North Yorkshire Council
69/26	To discuss the NYC Warehouse in the Cathedral car park
70/26	To discuss the arrangements regarding Public Questions
71/26	To consider revising the Neighbourhood Plan in partnership with Ripon Civic Society and engagement of planning consultants to facilitate
72/26	Yorkshire day To agree that RCC works in partnership with St Wilfrid's Procession Committee and Ripon BID to deliver a Yorkshire Day programme of events
73/26	To consider providing funding to maintain Citizens Advice Bureau presence in Ripon Community House
74/26	To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
75/26	To consider updates to membership of the North Yorkshire Pension Scheme To confirm Deputy Chief Officer as a member of the NY Pension Scheme
76/26	To confirm start dates for the following staff members (Pension fund requirement) <ul style="list-style-type: none"> • Administrator – 01.12.2025 • Deputy Chief Officer – 13.04.2026

57/26	Planning matters: Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority. <i>Details of all planning applications listed below can be viewed online prior to the meeting at: https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</i>	
	DCPARISH 26/01133/FUL	Demolition of existing conservatory and erection of replacement single storey rear/side extension. Recladding and roofing of annexe. 2 Princess Road Ripon North Yorkshire HG4 1HW 26/01133/FUL Demolition of existing conservatory and erection of replacement single storey rear/side extension. Recladding and roofing of annexe. 2 Princess Road Ripon North Yorkshire HG4 1HW
	DCPARLDC 26/01155/CLEUD	Lawful Development Certificate for the existing conversion of the integral single garage into a habitable reception room. Removal of the existing garage door. Installation of a new window in the former garage-door opening, matching the existing windows in design, material, and appearance. Construction of a brick infill wall beneath the window. 19 Doublegates Avenue Ripon North Yorkshire HG4 2TP 26/01155/CLEUD Lawful Development Certificate for the existing conversion of the integral single garage into a habitable reception room. Removal of the existing garage door. Installation of a new window in the former garage-door opening, matching the existing windows in design, material, and appearance. Construction of a brick infill wall beneath the window. 19 Doublegates Avenue Ripon North Yorkshire HG4 2TP
	DCPARISH 26/01235/COU	Change of use to create single dwelling 35 Bondgate Green Lane Ripon North Yorkshire HG4 1QQ 26/01235/COU Change of use to create single dwelling 35 Bondgate Green Lane Ripon North Yorkshire HG4 1QQ
	DCPARISH 26/01112/FUL	Change of use of upper floors from commercial storage (Class E) to create two holiday lets (sui generis). New shopfront to ground floor. 3 North Street Ripon North Yorkshire HG4 1JY https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TBDISLLTMWF00
	DCPARISH 26/01253/ADV	Display of 1no. halo-illuminated aluminium fascia sign (infinity symbol and 'sustain' lettering) and non-illuminated acrylic lettering (Halls of Ripon) to rear elevation of shop. 20 Fishergate Ripon North Yorkshire HG4 1DY 26/01253/ADV Display of 1no. halo-illuminated aluminium fascia sign (infinity symbol and 'sustain' lettering) and non-illuminated acrylic lettering (Halls of Ripon) to rear elevation of shop. 20 Fishergate Ripon North Yorkshire HG4 1DY
	DCPARISH 26/01334/LB	Internal alterations. 26 Westgate Ripon North Yorkshire HG4 2BQ 26/01334/LB Internal alterations 26 Westgate Ripon North Yorkshire HG4 2BQ

	DCPARISH 26/01508/FUL	Change of Use from retail (Use Class E) to cinema (Sui Generis),including repairs to flat roof. Shop frontage to remain with structural repairs. Existing openings remain the same. 16 Fishergate Ripon North Yorkshire HG4 1DY 26/01508/FUL Change of Use from retail (Use Class E) to cinema (Sui Generis), including repairs to flat roof. Shop frontage to remain with structural repairs. Existing openings remain the same. 16 Fishergate Ripon North Yorkshire HG4 1DY
--	-----------------------	---