



COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE EVENTS COMMITTEE

Date: Monday 31st March 2025
Time: 6:00pm
Location: Mayors Parlour, Town Hall, Ripon, HG4 1DD.

Present:

Cllr A Williams
 Cllr P Horton
 Cllr T Duncan
 Cllr S Flatley
 Cllr C Hardisty

In Attendance

Senior Administration Officer

12/25	<ol style="list-style-type: none"> 1. To receive apologies. Apologies were received from Cllr Bate. 2. To approve reasons for absence. Reasons for absence were not approved.
13/25	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.</p> <p>None.</p>
14/25	<p>Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below.</p> <p>None.</p>
15/25	<p>To consider and approve the Minutes of the Meeting held on 13th January 2025. That these be approved as a true and accurate record of proceedings. RESOLVED.</p>
16/25	<p>To receive an update on Financial and Governance Matters:</p> <ol style="list-style-type: none"> 1. To receive the Income and Expenditure Report for the period between 01.04.2024 and 28.02.2025. That this be received and approved. That any surplus remaining at year end be moved into an ear marked reserve, subject to the Full Council approval. RESOLVED.
17/25	<p>To receive an update on the following events and agree appropriate action:</p> <ol style="list-style-type: none"> 1. Annual Meeting and Mayor Making Ceremony – 7th May 2025 That RCC proceed with the buffet at Ripon Inn in accordance with the quote provided, subject to clarification of the soft drinks package offer. RESOLVED. 2. VE Day event – 8th May 2025 It was noted that the event has been organised and that RCC has purchased its own crowd barriers. That one third of the replacement cost be recovered annually. RESOLVED. 3. Freedom Weekend Display – 10th May 2025 It was noted that the event has been organised.

	<p>4. Freedom Parade / Mayor's Installation – 11th May 2025 That RCC proceed with the buffet at Council Chamber after the Cathedral service. RESOLVED.</p> <p>5. Summer Bank Holiday event – 23rd August 2025 That an evening element will not take place, and that live entertainment with a small stage will be organised on Friday, 15th August, to commemorate VJ Day. That an enquiry be made to investigate whether the act that would have performed on Saturday 23rd August, is available. That a children's element with fairgrounds will take place on Saturday, 16th August and on Saturday, 23rd August. RESOLVED.</p> <p>6. Battle of Britain – 14th September 2025 Nothing to report at this stage.</p> <p>7. Remembrance Sunday – 9th November 2025 Nothing to report at this stage.</p> <p>8. Christmas Lights Switch-On – 15th November 2025 Nothing to report at this stage.</p> <p>9. New Year's Eve event – 31st December 2025 That RCC proceed with Event Cancellation Insurance from Convex at a cost of £700 + tax. RESOLVED.</p>
18/25	<p>To receive an update on RCC's involvement in the Sights and Sounds of Ripon 2025 event and to agree appropriate action. It was noted that up to 20 people attended the three silver talks and eight people interacted with the Quarry Moor display. That RCC does not participate in the event the following year. RESOLVED.</p>
19/25	<p>To consider RCC's involvement in the Heritage Open Days event. That the Town Hall open its doors to the public to allow visitor's to view the Mayor's Parlour and Council Chamber (noting that this space will need to be booked with NYC), without the provision of silver talks. RESOLVED.</p>
20/25	<p>To consider partnering with a community focused organisation around photographs at RCC events. That RCC proceed with partnering with a community focused organisation around photographs at RCC events. RESOLVED.</p>
21/25	<p>To receive the Civic List and to approve amendments. The Civic List was considered and amendments proposed and agreed. RESOLVED.</p>
22/25	<p>To consider the provision of children's activities in 2025 in accordance with the donation received in 2024. That enquiries be made to hold a free children's day at the Giant Wheel during the Easter Holiday. That quotes be obtained to provide free crazy golf at the Spa Gardens. RESOLVED.</p>

With business concluded the Chairman closed the meeting at 7:02pm.

Signed:

Chairman

Date: