



MINUTES OF A MEETING OF THE COUNCIL CITY OF THE CITY OF RIPON

Date: 9th March 2026

Time: 6:00pm

Location: Town Hall, Market Place South, Ripon, HG4 1DD

Present

Cllr B Brodigan

Cllr A Williams

Cllr C Hardisty

Cllr P Horton

Cllr T Duncan

Cllr S Flatley

Cllr S Hunt

Cllr S Hawke

Cllr J Martin Long

Cllr G Camplejohn

Cllr J Crozier

In Attendance

Town Clerk

Locum Town Clerk

Prior to the start of the formal meeting prayers were said by the Dean of Ripon

33/26	<p>i. To receive apologies; Apologies were received from Cllr HcHardy</p> <p>ii. To approve reasons for absence. APPROVED</p>
34/26	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.</p> <p>Cllrs Williams and Brodigan declared an interest in anything that may come before them as a member of NYC's area planning committee and NYC generally, declaring a prejudicial interest as an elected member who will vote on the Area Planning Committee in respect of planning matters</p> <p>Cllr Crozier declared a personal interest in agenda item 43/26 - 26/00681 and 26/00682.</p>
35/26	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item.</p> <p>3 residents spoke:</p> <ol style="list-style-type: none"> 1 43/26 – shared and read out a hand out relating to objections to the The Beeches 2 43/26 Another resident presented a number of reasons to object to the Beeches, including Gypsum risk, costs, traffic management

	3 43/26 Urged the Council to make sure that the recommendations of the City/Neighbourhood Plan are followed in the new North Yorkshire Local Plan
36/26	<p>To consider and approve the Minutes of the Meeting held: 19th of January 2026 2nd of February 2026 9th of February 2026 as a true and accurate record of proceedings held. RESOLVED</p>
37/26	<p>Financial Matters</p> <ol style="list-style-type: none"> To receive the Income and Expenditure Report for the period 1st January 2026 to 28th February 2026. RESOLVED To receive the list of payments for the period 1st January 2026 to 28th February 2026. RESOLVED To note that the bank reconciliations to 28th February 2026 have been signed in accordance with Financial Regulations. NOTED To confirm the new Town Clerk will be a signatory and key contact for the Unity Trust, HSBC and Nationwide Accounts. RESOLVED To confirm/appoint signatories for the Nationwide Account. Cllr Horton and Williams. RESOLVED To approve additional expenditure of £6,000 for essential tree works for public safety in accordance with Financial Regulation 5.12 the City Council. Concerns were expressed that further quotes weren't obtained. RESOLVED To note the changes to bank interest and bank charges for the Unity Trust Accounts. NOTED To review and note the interim Internal Audit Report for the 2025/26 Financial Year. NOTED
38/26	<p>Assets To receive and approve the Asset Register. It was confirmed that regalia values are being monitored and that if there are further changes the register will be updated and returned to Council. APPROVED</p>
39/26	<p>Insurance To consider the quotes and information received and confirm the arrangements from the 1st of April 2026. RESOLVED that delegated authority is given to the Town Clerk to accept the cheapest quote</p>
40/26	<p>Financial Regulations To review and confirm the adopted Financial Regulations for the Council. RESOLVED to make no changes to the current Financial Regulations.</p>
41/26	<p>Risk Assessment To review and confirm the updated RCC Risk Assessment Strategy.</p>

	RESOLVED to adopt the updated version of the RCC Risk Assessment Strategy, strengthening the management of some risks.
42/26	Policies To receive the table of policies and dates of review. RECEIVED
43/26	Planning matters: 1. To consider planning matters as detailed overleaf. RESOLVED to OBJECT to 26/00456 and 26/00563 on the following grounds: Traffic management concerns and risks to public [Traffic and Highways] Gypsum and subsidence risk [Environmental Factors] Damage/loss of landscape [Environmental Factors; Heritage and Conservation] Cost RESOLVED to SUPPORT the remaining applications. 2. To receive the planning appendix. RECEIVED 3. To note the update on the North Yorkshire Council Local Plan. NOTED 4. To consider a response to the proposal of Street Naming Consultation for new street in the location of Hutton Bank. RESOLVED to propose the name be Foundry Court
44/26	To receive the minutes from the following Committees for information: • Hugh Ripley Hall 15 th December 2025 • Alderman TF Spence 1 st December 2025 • Events 12 th January 2026 RECEIVED
45/26	Update from Cttee Chairs [please note that this item does not allow for the introduction of new matters]: • Hugh Ripley Hall Lots of use incl 2 new bookings. 3.2% price increase – the current RPI – in April. • Alderman TF Spence Positive progress since December – less Anti-social behaviour, littering, dog fouling. Positive feedback on the work of the LUCT volunteers on the site. • Events Mayor reception at Old Deanery. St Wilfred’s procession on Yorkshire Day – extra flags being organised. RCC provides Partnership Funding but there may be a request for additional funds to extend the activities into the evening. NYE acts are booked. Additional event – Carols under the tree in December.
46/26	To receive the following verbal reports: 1. Reports from North Yorkshire Councillors if appropriate – for information only. Arrangement for NYC paying for Christmas Trees extended for a further year. Plans for additional car parking charges not being taken forward. Dallamires Lane works will go ahead when capital funding is identified. Cllr Brodigan attended S/Value workshops and is now the Chair of the Care and Independence Scrutiny Committee, instead of the Children and Families Scrutiny Cttee.

	<p>2. Reports from members and/or the Chief Officer on external organisations. None</p> <p>3. Report from Ripon Together Well attended meetings. Need volunteers for FunFest. Looking for funds.</p> <p>4. Report from Ripon Bid. Ballot result 13th March.</p> <p>5. Mayoral Announcements Events attended include 150TH Anniversary North East Circuit and St Wilfrid's day of prayer. Upcoming include ISHTAR dinner and Moorside school visit.</p>
47/26	<p>To consider a further update from the Ripon Military Heritage Trust in relation to the funding from RCC.</p> <p>1 Council requests costing information.</p>
48/26	<p>Requested Items:</p> <p>48 26 1 Car Parking The following agenda item has been requested for this meeting: There are ongoing concerns regarding the Tesco / Horizon car park and the increasing difficulty our residents are experiencing with parking. The current situation is creating significant challenges locally, and it would be helpful for the council to formally discuss the matter. RESOLVED to write to Tesco to extend free parking to 3 hours and for evenings, and also for tesco café users.</p> <p>48 26 2 Condition of some properties on Water Skellgate RESOLVED to write to NYC Chief Executive asking them to take action on the state of buildings – C Club, Sigma Antiques, incomplete flats, Turks Head, including powers under the Localities Act.</p> <p>48 26 3 Discussion of Curzon Cinema building. RESOLVED to write to COO of Curzon Cinema to communicate with the landlords and make the necessary arrangements to free up the building.</p>
49/26	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>RESOLVED</p>
50/26	<p>To consider updates to membership of the North Yorkshire Pension Scheme and confirm the signatories for RCC.</p> <p>To confirm the Chief Officer as a signatory for the NY Pension Scheme</p> <p>To confirm the Chief Officer as a member of the NY Pension Scheme</p> <p>RESOLVED</p>

43/26	<p>Planning matters: Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority.</p> <p><i>Details of all planning applications listed below can be viewed online prior to the meeting at: https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</i></p>	
	DCPARISH 26/00456/DVCON	<p>Section 73 application for the variation of Condition 2 (Approved drawings), Condition 6 (Landscape Plan) and Condition 11 (Visibility Splays) 22/04873/FUL - Conversion of existing agricultural buildings to 2no. dwellings, demolition of agricultural buildings, realignment of boundary wall, improvement of access track and associated landscaping works.</p> <p>The Beeches Magdalens Road Ripon North Yorkshire HG4 1HU 26/00456/DVCON Section 73 application for the variation of Condition 2 (Approved drawings), Condition 6 (Landscape Plan) and Condition 11 (Visibility Splays) 22/04873/FUL - Conversion of existing agricultural buildings to 2no. dwellings, demolition of agricultural buildings, realignment of boundary wall, improvement of access track and associated landscaping works. The Beeches Magdalens Road Ripon North Yorkshire HG4 1HU</p>
	DCPARISH 26/00563/DVCON	<p>Section 73 application for the Variation of Condition 2 (approved drawings) of planning permission HGT22/04874/LB Listed Building consent for the conversion of existing agricultural buildings to 2no.dwellings, demolition of agricultural buildings, realignment of boundary wall, improvement of access track and associated landscaping works.</p> <p>The Beeches Magdalens Road Ripon North Yorkshire HG4 1HU 26/00563/DVCON Section 73 application for the Variation of Condition 2 (approved drawings) of planning permission HGT22/04874/LB Listed Building consent for the conversion of existing agricultural buildings to 2no. dwellings, demolition of agricultural buildings, realignment of boundary wall, improvement of access track and associated landscaping works. The Beeches Magdalens Road Ripon North Yorkshire HG4 1HU</p>
	DCPARISH 25/04348/FUL	<p>Removal of existing conservatory and erection of a single storey rear extension. Reducing height of chimney by 2m.</p> <p>Moorlands Studley Road Ripon North Yorkshire HG4 2QH 25/04348/FUL Removal of existing conservatory and erection of a single storey rear extension. Reducing height of chimney by 2m. Moorlands Studley Road Ripon North Yorkshire HG4 2QH</p>
	DCPARISH 26/00481/FUL	<p>Erection of two single-storey rear extensions to enlarge the existing kitchen and bedroom (including en-suite bathroom). Replacement of roof tiles with matching materials, external rendering of the dwelling (with retained exposed brickwork at low level), and replacement of windows with aluminium units, including alterations to openings to form bi-fold doors.</p> <p>33 Bishopton Lane Ripon North Yorkshire HG4 2QN 26/00481/FUL Erection of two single-storey rear extensions to enlarge the existing kitchen and bedroom (including en-suite bathroom). Replacement of roof tiles with matching materials, external rendering of the dwelling (with retained exposed brickwork at low level), and replacement of windows with aluminium units, including alterations to openings to form bi-fold doors. 33 Bishopton Lane Ripon North Yorkshire HG4 2QN</p>

DCPARISH 25/03049/LB		<p>Listed Building Consent for the partial demolition of existing extensions. Erection of single-storey extension, internal alterations, installation of new roof, repair of existing roof & installation of new windows, re-painting, replacement of conservation roof lights, stone balls reinstated and coped gables reinstated. Extension and alterations to detached garage. Installation of gates and boundary wall with associated external works. (Revised scheme) Green Royd Studley Road Ripon North Yorkshire HG4 2QJ 25/03049/LB Listed Building Consent for the partial demolition of existing extensions. Erection of single-storey extension, internal alterations, installation of new roof, repair of existing roof & installation of new windows, re-painting, replacement of conservation roof lights, stone balls reinstated and coped gables reinstated. Extension and alterations to detached garage. Installation of gates and boundary wall with associated external works. (Revised scheme) Green Royd Studley Road Ripon North Yorkshire HG4 2QJ</p>
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DCPARISH 26/00681/FUL		<p>Demolition of existing outbuilding and replacement with new garage. 8 The Crescent Ripon North Yorkshire HG4 2JB 26/00681/FUL Demolition of existing outbuilding and replacement with new garage. 8 The Crescent Ripon North Yorkshire HG4 2JB</p>
DCPARISH 26/00682/LB		<p>Demolition of existing outbuilding and replacement with new garage. 8 The Crescent Ripon North Yorkshire HG4 2JB 26/00682/LB Demolition of existing outbuilding and replacement with new garage. 8 The Crescent Ripon North Yorkshire HG4 2JB</p>
DCPARISH 26/00859/FUL		<p>New single storey porch to front elevation. 4A Kings Mead Ripon North Yorkshire HG4 1EJ 26/00859/FUL New single storey porch to front elevation 4A Kings Mead Ripon North Yorkshire HG4 1EJ</p>