



COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE ALDERMAN T F SPENCE COMMITTEE

Date: 9th March 2026
Time: 2:00pm
Location: Council Chamber, Town Hall, Ripon.

Present:

Cllr Martin-Long
Cllr Duncan
Cllr Hardisty
Cllr McHardy
M Stanley (Non-voting member of committee)
J Geddes (Observer)

In Attendance:

Chief Officer
Simon Warwick (LUCT)
Administrator

Adam Chugg
Locum Town Clerk 4th March 2026

AGENDA

12/26	<p>1. To receive apologies for absence.</p> <p>Cllr Horton Felicity Cunliffe-Lister</p> <p>2. To approve reasons for absence.</p> <p>APPROVED.</p>
13/26	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.</p> <p>None.</p>
14/26	<p>Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below.</p> <p>None.</p>
15/26	<p>To receive and approve the minutes of the previous meeting held on 2/2/2026</p> <p>It was noted that the minutes go to full council. December & January are outstanding. The updated minutes are to be updated to the RCC website.</p> <p>APPROVED.</p>
16/26	
17/26	<p>To receive the following verbal reports and agree appropriate action:</p> <p>1. Warden's report.</p> <p>It was noted that the Hut was not a health and safety issue to the public as the public do not have access.</p>

	<p>No dog fouling, or litter present.</p> <p>A boundary fence to be investigated by the Administrator to decipher possession of the land on which it stands. Administrator to contact Hutchinson & Buchanan Solicitors.</p> <p>RECEIVED.</p> <p>2. LUCT report</p> <p>RECEIVED.</p>
18/26	<p>To receive an update on ‘The Hut’ and consider the future plans for demolition and/or refurbishment.</p> <p>It was noted that the Hut would not be demolished. The Hut would need to be replaced or refurbished. Committee to take the matter to Full Council to suggest replacement of the Hut. An options document to be produced.</p> <p>RECEIVED.</p>
19/26	<p>To receive any update on Natural England and SSSI matters, including Higher-Level Stewardship.</p> <p>RECEIVED.</p>
20/26	<p>To receive an update on:</p> <p>1. Trees</p> <p>The tree work is now complete with positive feedback from the community.</p> <p>APPROVED.</p> <p>2. Benches</p> <p>There is only one bench intact on QM. The rest pose as a danger and are to be removed. Cllr’s Cunliffe-Lister & Brodigan have offered funding for new benches. Administrator to obtain quotes.</p> <p>Disabled access is to be addressed.</p> <p>APPROVED.</p> <p>3. Deeds</p> <p>Administrator to obtain Transfer Documents for Quarry Moor to ascertain who owns the land.</p> <p>APPROVED.</p> <p>4. Dog Fouling</p> <p>It has been noted that since signage have gone up, the amount of dog fouling has depleted.</p> <p>APPROVED.</p>
21/26	<p>To consider the updating of the Constitution scheme dated 31st December 1990.</p> <p>APPROVED.</p>
22/26	<p>To consider the application for ATFS Charity to be registered for VAT.</p> <p>REJECTED.</p>
23/26	<p>To consider the application for Gift Aid.</p> <p>Administrator to apply for Gift Aid.</p> <p>APPROVED.</p>

24/26	To propose holding an ‘Open Day’ to promote Quarry Moor Nature Reserve. RPA funding to be used. Administrator to follow up. APPROVED.
25/26	To agree to provide a job description for the role of Warden. Administrator to look into contractual paperwork. APPROVED.

Note the next meeting to be held on 20th April 2026 at 2pm.

Signed:

Print:

Date: