



# COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE ALDERMAN T F SPENCE COMMITTEE

**Date:** 14<sup>th</sup> April 2025  
**Time:** 6:00pm  
**Location:** Council Chamber, Town Hall, Ripon.

**Present:**

Cllr Julie Ann Martin-Long  
Cllr Tony Duncan  
Cllr Peter Horton  
Cllr Chris Hardisty  
Cllr Stuart Flatley  
Cllr Pauline McHardy

**In Attendance**

Senior Administration Officer  
Five members of the public

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17/25	<ol style="list-style-type: none"><li><b>To receive apologies for absence.</b> None.</li><li><b>To consider approving reasons for absence.</b> None.</li></ol>
18/25	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b> None.
19/25	<b>Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below.</b> None.
20/25	<b>To receive and approve the minutes of the previous meeting held on 17<sup>th</sup> February 2025.</b> That these be approved as a true and accurate record of proceedings. <b>RESOLVED.</b>
21/25	<b>To receive a report from the Warden and agree appropriate action.</b> That this be received and noted. It was noted that the police have been attending the site daily. <b>RESOLVED.</b>
22/25	<b>To receive an update on Financial and Governance Matters:</b> <ol style="list-style-type: none"><li><b>To receive an Income and Expenditure Report for the period between 01.04.2024 and 31.03.2025.</b> That this be received and noted. <b>RESOLVED.</b></li></ol>
23/25	<b>To receive an update on the Natural England and SSSI matters:</b> <ol style="list-style-type: none"><li><b>To receive an update on the Natural England Management Plan and Higher-Level Stewardship agreement renewal, including timeframes and details of the interim position.</b> That this be received and noted. <b>RESOLVED.</b></li><li><b>To receive an update from the engaged consultant and agree the appropriate action.</b></li></ol>

	<p>The consultant confirmed that the soil bund has been removed and repeated his report dated February 2025.</p> <p><b>3. To receive the Notice under Regulation 5(3)(b) of the Nitrate Pollution Prevention Regulations 2015.</b></p> <p>That an exemption to be sought on the grounds that there are no bodies of water within the charity's land.</p> <p><b>RESOLVED.</b></p>
24/25	<p><b>To receive correspondence and agree appropriate action:</b></p> <p><b>1. Email dated 5th March 2025 – Quarry Moor Activity Centre.</b></p> <p>That the office respond to this email explaining the circumstances and informing that a tender process is required for the approval of any works.</p> <p><b>RESOLVED.</b></p>
25/25	<p><b>To consider candidates for co-opting as a non-voting members of the Committee and make recommendations to the Full Council.</b></p> <p>That a recommendation be made to the Full Council to appoint the following individuals as non-voting members of the Committee:</p> <ol style="list-style-type: none"> <li>1. Cllr Felicity Cunliffe-Lister as a representative of the Littlethorpe parish;</li> <li>2. Sophie Crease as a representative from Natural England;</li> <li>3. Michael Stanley</li> </ol> <p>That the remaining 3 seats are to be filled once the partner is appointed.</p> <p><b>RESOLVED.</b></p>
26/25	<p><b>To note the position on the various matters on the site and agree appropriate action:</b></p> <ol style="list-style-type: none"> <li>1. <b>Hut.</b> <ol style="list-style-type: none"> <li>i) <b>To receive the asbestos survey report.</b></li> </ol> <p>That this be received and noted.</p> <p><b>RESOLVED.</b></p> </li> <li>2. <b>Trees.</b> <ol style="list-style-type: none"> <li>i) <b>To consider the undertaking of a tree survey.</b></li> </ol> <p>That this be deferred until the next meeting.</p> <p><b>RESOLVED.</b></p> </li> <li>3. <b>Fencing.</b></li> </ol> <p>That this be deferred until the next meeting.</p> <p><b>RESOLVED.</b></p> <ol style="list-style-type: none"> <li>4. <b>Car Park.</b></li> </ol> <p>That this be deferred until the next meeting.</p> <p><b>RESOLVED.</b></p> <ol style="list-style-type: none"> <li>5. <b>Litter bin.</b> <ol style="list-style-type: none"> <li>i) <b>To receive email dated 11<sup>th</sup> December 2024 – Quarry Moor Nature Reserve and agree appropriate action.</b></li> </ol> <p>That the offer of installing a new 240L bin be accepted, subject to the bin not obstructing access to the gate for emergency services.</p> <p><b>RESOLVED.</b></p> </li> </ol>
27/25	<p><b>To note the time and date of the next meeting.</b></p> <p>19<sup>th</sup> May 2025 at 6:00pm.</p>

With business concluded the Chair closed the meeting at 6:29pm.

Signed .....

Chairman

Dated .....