



COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE ALDERMAN SPENCE COMMITTEE

Date: 17th February 2025
Time: 6:00pm
Location: Council Chamber, Town Hall, Ripon.

Present:

Cllr Julie Ann Martin-Long
Cllr Tony Duncan
Cllr Peter Horton
Cllr Chris Hardisty
Cllr Stuart Flatley
Cllr Pauline McHardy

In Attendance

Seven members of the public

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| 01/25 | <p>1. To receive apologies for absence. None.</p> <p>2. To consider approving reasons for absence. None.</p> |
| 02/25 | <p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. None.</p> |
| 03/25 | <p>Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below. None.</p> |
| 04/25 | <p>To receive and approve the minutes of the previous meeting held on 25th November 2024. That these be approved as a true and accurate record of proceedings. RESOLVED.</p> |
| 05/25 | <p>To receive a report from the Warden and agree appropriate action. That this be received. RESOLVED.</p> |
| 06/25 | <p>To receive an update on Financial and Governance Matters:</p> <ol style="list-style-type: none">1. To receive an Income and Expenditure Report for the period between 01.11.2024 and 31.01.2025. That this be received and noted. RESOLVED.2. To receive an update on the bank account. That this be received and noted. RESOLVED.3. To receive an updated copy of the Committee Terms of Reference. That this be received and noted. RESOLVED. |
| 07/25 | <p>To receive an update on the Natural England and SSSI matters:</p> <ol style="list-style-type: none">1. To receive an update on the Natural England Management Plan and Higher-Level Stewardship agreement renewal, including timeframes and details of the interim position. |

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| | <p>That this be received and noted. RESOLVED.</p> <p>2. To receive an update on the maintenance operations scheduled for 2024 in accordance with the Assents. That this be received and noted. RESOLVED.</p> <p>3. To receive an update from the engaged consultant and agree the appropriate action. That this be brought back to the next meeting and that the Committee will consult with the engaged consultant about appropriate people to join the Committee as non-voting members. RESOLVED.</p> |
| 08/25 | <p>To receive an update on partnering tender. It was noted that a tender notice has been published on the RCC website and the Contracts Finder public contracts portal. The deadline for responses is set for Thursday, 20th February 2025. In accordance with the Full Council resolution 21-24 tender responses will be returned to a meeting of the Alderman T F Spence Charity, which shall be arranged specifically for the purpose.</p> |
| 09/25 | <p>To receive an update on the purchase of maintenance equipment and PPE for the Warden. It was noted that PPE was purchased and that the maintenance equipment will not be procured until a partner is appointed.</p> |
| 10/25 | <p>To note the position on the various matters on the site and agree appropriate action:</p> <ol style="list-style-type: none"> 1. Hut. <ol style="list-style-type: none"> i) To receive an update on the resolution made on the previous meeting held on 25th November 2024. It was noted that the quotes be reviewed during a private session. 2. Trees. <ol style="list-style-type: none"> i) To consider the undertaking of a tree survey. That this be postponed until a partner is appointed. RESOLVED. ii) To receive an update on required tree works. It was noted that the contractor has been appointed by Full Council and that the tree works will be carried out from Thursday, 20th February until Wednesday, 26th February. 3. Fencing. 4. Car Park. 5. Litter bin. <ol style="list-style-type: none"> i) To receive email dated 11th December 2024 – Quarry Moor Nature Reserve and agree appropriate action. A discussion took place that North Yorkshire Council offered to provide a bin. |
| 11/25 | <p>To consider organising a display featuring Quarry Moor at the Town Hall on the day of the Sights and Sounds of Ripon 2025 Event. A discussion took place that a display could illustrate where we were, where we are and where we want to be. The idea of having a volunteer presence was discussed – someone from the committee being available near the display to answer any visitor questions if needed.</p> |
| 12/25 | <p>To receive an update from the Chair on training opportunities. The Chair provided an update on available training opportunities.</p> |
| 13/25 | <p>To note the time and date of the next meeting.</p> |

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| | <p>24th March 2025 at 6:00pm. That the next meeting will take place on Monday, 24th March 2025 at 6:00pm.</p> |
| 14/25 | <p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>Noting that the nature of the exempt information as defined is in respect of the consideration of quotations.</p> <p>That the press & public be excluded in accordance with the Public Bodies Admissions to Meetings Act 1960. RESOLVED.</p> |
| 15/25 | <p>To consider quotations received in response to the asbestos report and to agree to appoint a contractor. That Asurveys be appointed to carry out the asbestos survey at the cost of £300.00. RESOLVED.</p> |
| 16/25 | <p>To consider quotations received in response to the gates & fences repair and to agree to appoint a contractor. That this be postponed until a partner is appointed. RESOLVED.</p> |

With business concluded the Chair closed the meeting at 6:42pm.

Signed

Chairman

Dated