



OFFICIAL NOTICE OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 13th July 2026

Time: 6:00pm

Location: Town Hall, Market Place South, Ripon, HG4 1DD

To members of the Council:

You are summoned to attend a meeting of Ripon City Council for the purpose of determining the agenda items listed below:

Sally Taylor
Chief Officer

8th July 2026

AGENDA

**Prior to the commencement of the formal meeting prayers will be
said by the Mayor's Chaplain**

	Housekeeping note: • Please ensure any mobiles are put on silent • There are no planned fire drills, if the alarm does sound please make your way downstairs and out of the building to the Market Place
137/26	i. To receive apologies; ii. To approve reasons for absence.
138/26	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.
139/26	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item.
140/26	To consider and approve the Minutes of the Meeting held: 29th June 2026 (PAGES 1-6 IN COUNCILLORS PACK) as a true and accurate record of proceedings held.

141/26	Financial Matters 1. To receive the Income and Expenditure Report for the period 1st June 2026 to 30th June 2026. (PAGES 7-11) 2. To receive the list of payments for the period 1st June 2026 to 30th June 2026. (PAGES 12-13) 3. To note that the bank reconciliations to 30th June 2026 have been signed in accordance with Financial Regulations.
142/26	Policies 1. Performance Appraisal and Exit policies (Interviews and References) (PAGES 14-16) 2. Proposed Flag Flying Policy (PAGES 17-20) 3. Updated Information Guide (PAGES 21-26)
143/26	Freedom of City To review and agree the design and cost for the honorary freemen of the City regalia (PAGES 27-31)
144/26	Small Grants Scheme To consider a small grants application from Dementia Forward (PAGES 32-38)
145/26	Corporate Identity To discuss procurement and consolidation of the Council's visual assets (MW) (PAGES 39-40)
146/26	Bus Service Consultation To gather an agreed response to the Bus Service Questionnaire (due 19.07.26) (PAGES 41-43)
147/26	Cycle Race (05.09.26) To agree to delegate responsibility to the Chief Officer in consultation with The Mayor to procure and arrange installation of barriers on Water Skellgate for the Men's Cycle Race along with an advertising banner on the roundabout at the bottom of Bedern Bank. Members are asked to note that grant funding of up to £500 may be available towards the project, with any shortfall to be met from Parish Council funds.
148/26	Ownership of Trees To consider trimming of trees following a visit to a resident's property bordering one of our allotment sites and to delegate responsibility to the Chief Officer in consultation with the Mayor to arrange remediation where appropriate.
149/26	Planning matters: 1. To consider planning matters as detailed. (SEE AGENDA) 2. To receive the planning appendix. (PAGES 44-46)

150/26	Internal Auditor 1. To note the engagement of Mulberry Local Authority Services [LAS] Ltd as the internal Auditor for 26-27, 27-28, 28-29, 29-30, 30-31 (5 years)
151/26	To receive the following verbal reports: 1. Reports from North Yorkshire Councillors if appropriate – for information only. 2. Reports from members and/or the Chief Officer on external organisations. 3. Report from Ripon Together. 4. Report from Ripon Bid. 5. Mayoral Announcements/Engagements.
152/26	Teen Shelter To discuss the provision of a teen shelter

149/26	Planning matters: Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority. <i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i> https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area	
	DCPARISH 26/03123/LB	Listed Building Consent for the Retention of existing flue and external redecoration works. (Part Retrospective). 8 Kirkgate Ripon North Yorkshire HG4 1PA 26/03123/LB Listed Building Consent for the Retention of existing flue and external re-decoration works. (Part Retrospective) 8 Kirkgate Ripon North Yorkshire HG4 1PA
	DCPARISH 26/03150/LB	Listed building consent for the replacement of existing conservatory with timber double glazed garden room with lantern roof and link to main house. Pendle House Kangel Close Ripon North Yorkshire HG4 1DE 26/03150/LB Listed building consent for the replacement of existing conservatory with timber double glazed garden room with lantern roof and link to main house. Pendle House Kangel Close Ripon North Yorkshire HG4 1DE
	DCPARISH 26/03149/FUL	Replacement of existing conservatory with timber double glazed garden room with lantern roof and link to main house. Pendle House Kangel Close Ripon North Yorkshire HG4 1DE 26/03149/FUL Replacement of existing conservatory with timber double glazed garden room with lantern roof and link to main house. Pendle House Kangel Close Ripon North Yorkshire HG4 1DE
	DCPARISH 26/02954/FUL	Erection of extension to existing showroom, erection of detached building and associated landscape works. Ripon Land Rover Hutton Bank Ripon North Yorkshire HG4 5DT 26/02954/FUL Erection of extension to existing showroom, erection of detached building and associated landscape works. Ripon Land Rover Hutton Bank Ripon North Yorkshire HG4 5DT

	DCPARISH 26/03245/LB	Listed Building Consent for the reopening and conservation of the historic cellar, which became inaccessible following the infilling of the original stair access. The Workhouse Museum Allhallowgate Ripon North Yorkshire HG4 1LE 26/03245/LB Listed Building Consent for the reopening and conservation of the historic cellar, which became inaccessible following the infilling of the original stair access. The Workhouse Museum Allhallowgate Ripon North Yorkshire HG4 1LE
	DCPARISH 26/03448/FUL	Loft conversion with rear dormer extension and new roof light. 3 Ure Bank Terrace Ripon North Yorkshire HG4 1JG 26/03448/FUL Loft conversion with rear dormer extension and new roof light 3 Ure Bank Terrace Ripon North Yorkshire HG4 1JG