



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 13th July 2026

Time: 6:00pm

Location: Town Hall, Market Place South, Ripon, HG4 1DD

Present:

Cllr A Williams (Mayor)

Cllr S Flatley

Cllr P McHardy

Cllr T Duncan

Cllr Hardisty

Cllr P Horton

Cllr G Camplejohn

Cllr S Hunt

Cllr S Hawke

In Attendance

Dean John Dobson

Chief Officer

Deputy Chief Officer

1 Public

MINUTES

**Prior to the commencement of the formal meeting prayers will be
said by the Mayor's Chaplain**

	Housekeeping note: • Please ensure any mobiles are put on silent • There are no planned fire drills, if the alarm does sound please make your way downstairs and out of the building to the Market Place
137/26	i. To receive apologies; <i>Apologies were received from Cllrs Brodigan, Crozier and Martin-Long</i> ii. To approve reasons for absence. <i>Reasons for absence were approved</i>
138/26	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation. <i>Cllr Williams declared an interest in anything that may come before them as a member of NYC's area planning committee and NYC generally, declaring a prejudicial interest as an elected member in respect of item 149/26. Also as a member of the combined authority scrutiny committee</i>

	<i>in respect of item 146/26 as public transport matters will transfer to the combined authority from next April.</i> <i>Cllr Horton registered a non prejudicial interest in item 144/26.</i>
139/26	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item. No Public Present
140/26	To consider and approve the Minutes of the Meeting held: 29th June 2026 (PAGES 1-6 IN COUNCILLORS PACK) as a true and accurate record of proceedings held. <i>To note that Cllr Hawke was present at 29th June meeting but missed from the attendance on the minutes, otherwise APPROVED and the Mayor will sign the amended copy</i>
141/26	Financial Matters - To receive the Income and Expenditure Report for the period 1st June 2026 to 30th June 2026. (PAGES 7-11) RECEIVED - To receive the list of payments for the period 1st June 2026 to 30th June 2026. (PAGES 12-13) RECEIVED - To note that the bank reconciliations to 30th June 2026 have been signed in accordance with Financial Regulations. NOTED
142/26	Policies - Performance Appraisal and Exit policies (Interviews and References) (PAGES 14-16) RESOLVED - Proposed Flag Flying Policy (PAGES 17-20) RESOLVED - Updated Information Guide (PAGES 21-26) RESOLVED
143/26	Freedom of City To review and agree the design and cost for the honorary freemen of the City regalia (PAGES 27-31) <i>Council resolved to defer until September meeting where further designs should be presented.</i>
144/26	Small Grants Scheme To consider a small grants application from Dementia Forward (PAGES 32-38) RESOLVED
145/26	Corporate Identity To discuss procurement and consolidation of the Council's visual assets (MW) (PAGES 39-40) RESOLVED
146/26	Bus Service Consultation To gather an agreed response to the Bus Service Questionnaire (due 19.07.26) (PAGES 41-43)

	Council resolved for CO to gather in any other responses and respond on Friday 17th July.
147/26	Cycle Race (05.09.26) To agree to delegate responsibility to the Chief Officer in consultation with The Mayor to procure and arrange installation of barriers on Water Skellgate for the Men's Cycle Race along with an advertising banner on the roundabout at the bottom of Bedern Bank. Members are asked to note that grant funding of up to £500 may be available towards the project, with any shortfall to be met from Parish Council funds. It was noted that the BID will make a donation and resolved that an additional £500 will come from RCC.
148/26	Ownership of Trees To consider trimming of trees following a visit to a residents property bordering one of our allotment sites and to delegate responsibility to the Chief Officer in consultation with the Mayor to arrange remediation where appropriate. Council resolved to obtain quotes for the tree trimming, undertake the work and speak with the allotment society to keep it under control going forward, alongside consulting with the allotment society with regard to the buildings on the Kirby Road site
149/26	Planning matters: - To consider planning matters as detailed. (SEE AGENDA) RESOLVED with no objections - To receive the planning appendix. (PAGES 44-46) RESOLVED with no objections
150/26	Internal Auditor To note the engagement of Mulberry Local Authority Services [LAS] Ltd as the internal Auditor for 26-27, 27-28, 28-29, 29-30, 30-31 (5 years) NOTED
151/26	To receive the following verbal reports: - Reports from North Yorkshire Councillors if appropriate – for information only. The dismantling of the warehouse in Cathedral Carpark is underway The Paddling pool will be filled Friday 17th July and RCC will continue to pay for the toilets to be installed The Highways Improvement Program has been temporarily suspended due to hot weather as tarmac will not set Ripon in Bloom judging is to take place this month, 15.07.26 - Reports from members and/or the Chief Officer on external organisations. Nothing to report - Report from Ripon Together. A presentation was given re the works undertaken at the museums, CO to ask for and circulate the presentation Uredale Partnership continues to thrive - Report from Ripon Bid.

	Richard Compton has stepped down as Chairman and will be replaced by Mark Lancaster 5. Mayoral Announcements/Engagements. The Mayor and Hornblower will be at the Great Yorkshire Show on Ripon and Thursday, working to promote Ripon as a visitor destination
152/26	Teen Shelter To discuss the provision of a teen shelter Council resolved to fund the provision of a teen shelter replacing the current one at Spa Park further to clarification on structure materials and features, to be funded from an Ear Marked Reserve.

149/26	Planning matters: Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority. <i>Details of all planning applications listed below can be viewed online prior to the meeting at:</i> https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area	
	DCPARISH 26/03123/LB	Listed Building Consent for the Retention of existing flue and external redecoration works. (Part Retrospective). 8 Kirkgate Ripon North Yorkshire HG4 1PA 26/03123/LB Listed Building Consent for the Retention of existing flue and external re-decoration works. (Part Retrospective) 8 Kirkgate Ripon North Yorkshire HG4 1PA
	DCPARISH 26/03150/LB	Listed building consent for the replacement of existing conservatory with timber double glazed garden room with lantern roof and link to main house. Pendle House Kangel Close Ripon North Yorkshire HG4 1DE 26/03150/LB Listed building consent for the replacement of existing conservatory with timber double glazed garden room with lantern roof and link to main house. Pendle House Kangel Close Ripon North Yorkshire HG4 1DE
	DCPARISH 26/03149/FUL	Replacement of existing conservatory with timber double glazed garden room with lantern roof and link to main house. Pendle House Kangel Close Ripon North Yorkshire HG4 1DE 26/03149/FUL Replacement of existing conservatory with timber double glazed garden room with lantern roof and link to main house. Pendle House Kangel Close Ripon North Yorkshire HG4 1DE
	DCPARISH 26/02954/FUL	Erection of extension to existing showroom, erection of detached building and associated landscape works. Ripon Land Rover Hutton Bank Ripon North Yorkshire HG4 5DT 26/02954/FUL Erection of extension to existing showroom, erection of detached building and associated landscape works. Ripon Land Rover Hutton Bank Ripon North Yorkshire HG4 5DT



DCPARISH 26/03245/LB	Listed Building Consent for the reopening and conservation of the historic cellar, which became inaccessible following the infilling of the original stair access. The Workhouse Museum Allhallowgate Ripon North Yorkshire HG4 1LE 26/03245/LB Listed Building Consent for the reopening and conservation of the historic cellar, which became inaccessible following the infilling of the original stair access. The Workhouse Museum Allhallowgate Ripon North Yorkshire HG4 1LE
DCPARISH 26/03448/FUL	Loft conversion with rear dormer extension and new roof light. 3 Ure Bank Terrace Ripon North Yorkshire HG4 1JG 26/03448/FUL Loft conversion with rear dormer extension and new roof light 3 Ure Bank Terrace Ripon North Yorkshire HG4 1JG

Cllr A Williams

Dated:




