# OFFICIAL NOTICE OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** **5th October 2026**
**Time:** **6:00pm**
**Location:** **Town Hall, Market Place South, Ripon, HG4 1DD**

**Present:**

Cllr A Williams (Mayor)
Cllr S Flatley
Cllr S Hunt
Cllr T Duncan
Cllr C Hardisty
Cllr B Brodigan
Cllr P Horton
Cllr J Martin-Long
Cllr J Crozier
Cllr G Camplejohn
Cllr P McHardy

**In Attendance**

Canon Michael Gisbourne
Deputy Chief Officer
10 Public
1 Press

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**MINUTES**

**Prior to the commencement of the formal meeting prayers will be said by The Mayors Chaplain**

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| | **Housekeeping note:**<br>• **Please ensure any mobiles are put on silent**<br>• **There are no planned fire drills, if the alarm does sound please make your way down the stairs and out of the building to the Market Place** |
| **175/26** | 1. To **receive** apologies<br>***Apologies were received from Cllr S Hawke***<br>2. To **approve** reasons for absence<br>***APPROVED*** |
| **176/26** | To **request** any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) and to consider any written requests for dispensation.<br>***Cllr Williams declared an interest in anything that may come before them as a member of NYC's area planning committee and NYC generally.***<br>***Cllr Brodigan declared an interest in anything that may come before them as a member of NYC's area planning committee and also with regards to Item 186/26, on the Home to School Transport Appeals*** |

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| | ***Committee, also a Foundation Governor at Ripon Grammar School, and Academy Councillor at Outwood Academy.*** |
| **177/26** | Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item.<br>***Three members of the public spoke regarding item 183/26****.* |
| **178/26** | To **consider** and **approve** the Minutes of the Meeting held:<br>Monday 7th September 2026 *(pages 4-9 of councillors agenda packs)*<br>as a true and accurate record of proceedings held.<br>***APPROVED, Cllr Williams subsequently updated on Yorkshire Water's possible attendance at the next Full Council meeting, and that officers are to register interest for the meeting in order to gauge public attendance for capacity purposes.*** |
| **179/26** | **Financial Matters**<br>1. To **receive** the Income and Expenditure Report for the period 1st September 2026 to 30th September 2026. *(Pages 10-14)*<br>2. To **receive** the list of payments for the period 1st September 2026 to 30th September 2026. *(Pages 15-16)*<br>3. To **note** that the bank reconciliations to 31st August 2026 have been signed in accordance with Financial Regulations.<br>4. To **receive** a quarterly statement of the savings - reserves - investment accounts for Ripon City Council *(pages 17-21)*<br>***1-4 TAKEN ON BLOCK AND APPROVED*** |
| **180/26** | **Policies**<br>1. To **review** and **agree** the Training policy *(pages 22-24)*<br>***NOT APPROVED; TO BE REFERRED BACK TO HR COMMITTEE TO STUDY FURTHER***<br>**2.** To **review** and **agree** the Privacy Notice for Staff, Councillors and Role Holders *(Pages 25-33)*<br>***APPROVED*** |
| **181/26** | **Planning Matters**<br>To **consider** planning matters as detailed on the planning Appendix *(pages 34-36)*<br>***NO OBJECTIONS RAISED*** |
| **182/26** | **Ripon City Centre**<br>1. Bedern Court – to **consider** writing to Bedern Court Limited with regard to concerns raised over the current condition of land at Bedern Court<br>2. Peacocks Passage – to **consider** writing to North Yorkshire Council over the public right of way that is Peacocks passage that should be reinstated.<br>**1-2 TAKEN ON BLOCK AND APPROVED.**<br>3. Windows Fishergate (formerly Stuff for Offices) - to **consider** requesting that North Yorkshire Council assess the bright yellow Fishergate |

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| | shopfront's impact on the Ripon Conservation Area and seek a more sympathetic finish.<br>**APPROVED** |
| **183/26** | **Consultation on Homes England junction alteration proposals**<br>To **discuss** the proposals for the Bondgate/Dallamires Lane Junction and consider appropriate action. *(Pages 37-38)*<br>***Members discussed the Bondgate / Dallamires Lane proposals and raised concerns about traffic displacement, pedestrian safety, congestion and air quality. Members emphasised the need to consider the whole affected route and the impact on Ripon's narrow historic streets.***<br>***Resolved unanimously to write to North Yorkshire Council requesting that, in conjunction with Homes England, it review the wider traffic management proposals, reconsider replacing the existing Skellgate traffic lights with a roundabout, and ensure that all associated junction improvements properly address the needs of pedestrians, residents and other road users.*** |
| **184/26** | **Quarry Moor Business Plan**<br>To **consider** the recommendation of the Alderman TF Spence Committee and adopt option C of the proposed Business Plan for the Hub. *(pages 39-61)*<br>***OPTION C OF THE BUSINESS PLAN APPROVED: TO ORDER A NEW HUB FOR QUARRY MOOR ON A FIVE YEAR BASIS, USING, FOR PLANNING PURPOSES: Paragraph A(a) of Class A, Part 12, Schedule 2 to The Town and Country Planning (General Permitted Development) (England) Order 2015 (S.I. 2015/596).*** |
| **185/26** | **Transport Plan Consultation for York and North Yorkshire Combined Authority**<br>To **agree** to delegate responsibility to the Transport Working Group to collate a combined response and fill out the survey.<br>**AGREED.** |
| **186/26** | **Notice of Motion: Home to school Transport**<br><br>This council resolves to write to North Yorkshire as part of their public consultation on Home to School Transport to request that as both Ripon Grammar School and Outwood Academy are directly opposite each other and that they share the same coach park facility that North Yorkshire Council exercises common sense and views them both as the nearest school to those resident in villages around Ripon.<br>This will remove the unfair situation where parents of children living to the north of Ripon qualify for transport to Ripon Grammar School but those living to the south do not.<br><br>Proposed by: Cllr Hunt |

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| | Seconded by: Cllr Crozier<br><br>***Council considered Cllr Hunt's Notice of Motion.***<br>***An amendment was proposed by Councillor Brodigan and seconded by Councillor McCardy, requesting that North Yorkshire Council use its existing discretionary powers to implement the proposed change with immediate effect, so that it would apply to children starting in 2027 rather than the 2028 school year, and apply it retrospectively to families denied transport in 2025 and 2026 on this basis.***<br>***THE AMENDMENT WAS NOT APPROVED.***<br>***APPROVED: That the original Notice of Motion be ACTIONED.*** |
| **187/26** | **Events 2027**<br>To **review** and **agree** the suggested events schedule for 2027 and indicative budget based on this years figures. *(Page 62)*<br>***APPROVED*** |
| **188/26** | **Ripon Town Hall**<br>1. To **discuss** the lights on the ground floor windows following the façade works completion.<br>***An update was given by the Deputy Chief Officer on the works, inviting members to critique the colours shown on the sample panels following the meeting. Given the proposed lighter colouring of the building, it was APPROVED that the Deputy Chief Officer bring back quotes for an RGBW (coloured) lighting installation for both upper and lower cills.***<br>***An update was also given on the poor condition and safety of the upper masonry; RCC will seek a contribution from NYC on account of this.***<br>2. To **note** an update on Town Hall engagement days 2026 *(pages 63-64)*<br>***NOTED*** |
| **189/26** | **Freedom of City**<br>To **consider** quotes for the proposed freedom of the city regalia. *(Pages 65-67)*<br>***CREST REGALIA QUOTE APPROVED.*** |
| **190/26** | **Small Grants Scheme**<br>1. To **consider** a small grants application from Ripon Young Musicians of the Year *(Pages 68-73)*<br>2. To **consider** a small grants application from Ripon Spa Bowls Club *(Pages 74-79)*<br>3. To **consider** a small grants application from Ripon Community Showcase (Previously known as Sights and Sounds via Ripon Cathedral) *(Pages 80-85)*<br>**ALL WERE TAKEN ON BLOCK. AN AMMENDMENT WAS SUCCESFUL TO NOTE THAT THE CURRENT SCHEME WILL BE CLOSED AFTER NOVEMBER 30TH , MEANING LAST APPROVALS WILL BE AT THE** |

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| | **DECEMBER FC MEETING, SO THAT PRECEPT CAN BE ACCURATELY SET IN JANUARY, AS PER THE PRIOR YEAR.** |
| **191/26** | **Hornblower**<br>To **grant** dispensation for the Hornblower to blow the horn and the Bellman to ring the bell at the departure of a BBC Children in Need challenge 9th November.<br>***GRANTED*** |
| **192/26** | **Full Council Meetings**<br>1. To **review** and **agree** a change to February and March meeting dates<br>2. To **consider** cancellation of the April Full Council Meeting<br>***1-2 TAKEN ON BLOCK AND APPROVED. FULL COUNCIL FOR FEBRUARY AND MARCH WILL NOW BE ON THE 15TH OF THEIR RESPECTIVE MONTHS.*** |
| **193/26** | **Update from Cttee Chairs. [please note that this item does not allow for the introduction of new matters]:**<br>1. Alderman TF Spence<br>***Cllr Martin-Long delivered a verbal update that the old hut has been removed, and that a new one will soon be delivered, and thanked Homes England for their consideration of landscaping through their Social Value procurement. Furthermore that 5, 10, and 15 year plans are being developed. This was supported by comments from Cllr Crozier and Flatley***.<br>2. Hugh Ripley Hall<br>3. Events Committee<br>***Cllr Williams, delivered a verbal update on the council's festive and new year events, including the new Carols Around the tree event.*** |
| **194/26** | **To receive the following verbal reports:**<br>1. Reports from North Yorkshire Councillors if appropriate – for information only.<br>***RECEIVED***<br>2. Reports from members and/or the Deputy Chief Officer on external organisations.<br>***A verbal report was given on behalf of the Chief Officer, to note the office has conducted a data audit and will be deleting old personal data and recording destruction, as part of AGAR assertion 10. Also to note that a Respect and Dignity for All notice has been displayed in the office as part of the Employment Rights Act 2025.***<br>3. Report from Ripon Together.<br>***RECEIVED***<br>4. Report from Ripon Bid.<br>***RECEIVED***<br>5. Mayoral Announcements/Engagements.<br>***RECEIVED*** |

Cllr A Williams_____

Date_____